

JOB OPPORTUNITY

POSITION: 1 - 1.00 FTE SENIOR ACCOUNT CLERK (Contingent)

LOCATION: WYOMING COUNTY HEALTH SYSTEM
400 NORTH MAIN STREET
WARSAW, NEW YORK 14569

HOURS: DAY SHIFT PRIMARY

SALARY: \$15.91 - \$17.75 PER HOUR

CONTACT: WYOMING COUNTY HUMAN RESOURCE
THOMSON HALL
338 N. MAIN STREET
WARSAW, NY 14569

RESIDENCY REQUIREMENT: WYOMING COUNTY FOR AT LEAST ONE (1) MONTH.

MINIMUM QUALIFICATIONS: Graduation from High School or possession of a high school equivalency diploma and two (2) years of clerical experience maintaining financial accounts and records.

NOTE: Successful completion of coursework in accounting, business administration or closely related field at a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees may be substituted for the required experience with three semester credit hours of related coursework, as indicated above, being equivalent to three months experience.

This position will be filled from the current Civil Service Eligible List

CIVIL SERVICE APPLICATIONS ARE AVAILABLE AT THE ABOVE OFFICES OR DOWNLOAD ONE FROM OUR WEB SITE AT www.wyomingco.net . CLICK ON THE "CIVIL SERVICE" LINK

AN EQUAL OPPORTUNITY EMPLOYER

PLEASE POST ON YOUR BULLETIN BOARD

APPLICATIONS FROM COUNTY EMPLOYEES MUST BE FILED BY 5:00 P.M. ON 03/31/2014. ALL OTHER APPLICATIONS RECEIVED FROM PEOPLE NOT CURRENTLY EMPLOYED BY THE COUNTY, SHOULD BE FILED BY 5:00 P.M. ON 04/07/2014 IN ORDER TO ENSURE CONSIDERATION FOR THE POSITION SOUGHT.

ISSUED: 03/21/2014

POSTING EXPIRES 15 DAYS FROM ISSUE DATE

Competitive