

JOB OPPORTUNITY

POSITION: 1 – 1.00 FTE MEDICAL RECORDS SPECIALIST II

LOCATION: WYOMING COUNTY COMMUNITY HOSPITAL
400 NORTH MAIN STREET
WARSAW, NEW YORK 14569

HOURS: DAY SHIFT PRIMARY
ALL OTHER SHIFTS AS ASSIGNED

SALARY: \$20.88 - \$25.30/Per Hour

CONTACT: WYOMING COUNTY HUMAN RESOURCES
THOMSON HALL
338 NORTH MAIN STREET
WARSAW, NEW YORK 14569

RESIDENCY REQUIREMENT: WYOMING COUNTY FOR ATLEAST ONE (1) MONTH.

THERE IS NOT A CURRENT CIVIL SERVICE LIST; THE INCUMBENT WILL BE A PROVISIONAL APPOINTMENT.

MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited or New York State registered college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's degree in Health Information Technology or the social science **PLUS** two (2) years of full time work experience as a certified coding specialist (CCS). Successful candidate must demonstrate current status as a Registered Health Information Administrator (RHIA)

CIVIL SERVICE APPLICATIONS ARE AVAILABLE AT THE ABOVE OFFICES OR DOWNLOAD ONE FROM OUR WEB SITE AT www.wyomingco.net . CLICK ON THE "CIVIL SERVICE" LINK

AN EQUAL OPPORTUNITY EMPLOYER

PLEASE POST ON YOUR BULLETIN BOARD

APPLICATIONS FROM COUNTY EMPLOYEES MUST BE FILED BY 5:00 P.M. ON 06/09/2014. ALL OTHER APPLICATIONS RECEIVED FROM PEOPLE NOT CURRENTLY EMPLOYED BY THE COUNTY, SHOULD BE FILED BY 5:00 P.M. ON 06/13/2014 IN ORDER TO ENSURE CONSIDERATION FOR THE POSITION SOUGHT.

Issued – 05/29/2014

POSTING EXPIRES 15 DAYS FROM ISSUE DATE

Competitive