

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, January 28, 2020.

BOARD OF MANAGERS PRESENT/ABSENT

- | | | |
|---|--|--|
| <input type="checkbox"/> Doug Berwanger | <input checked="" type="checkbox"/> Rich Kosmerl | <input checked="" type="checkbox"/> J. Thomas Reagan, MD |
| <input checked="" type="checkbox"/> Cynthia Elbow | <input checked="" type="checkbox"/> Mark Merrill | <input type="checkbox"/> Frank Vitagliano |
| <input type="checkbox"/> Bryan Kehl (BOS member) | <input checked="" type="checkbox"/> Laura Paolucci | <input checked="" type="checkbox"/> James Wawrzyniak, DC |

STAFF PRESENT/ABSENT

- | | |
|---|--|
| <input checked="" type="checkbox"/> Connie Almeter (Chief Nursing Officer) | <input checked="" type="checkbox"/> Dawn James (NF Administrator) |
| <input checked="" type="checkbox"/> Ahmed Bayoumi, MD (Medical Staff President) | <input checked="" type="checkbox"/> Todd MacConnell (WC IT Director) |
| <input checked="" type="checkbox"/> Amy Chase (Chief Financial Officer) | <input checked="" type="checkbox"/> Paul Mason, MD (Chief Medical Officer) |
| <input checked="" type="checkbox"/> Mike Corcimiglia (Chief Operating Officer) | <input checked="" type="checkbox"/> Joe McTernan (Chief Executive Officer) |
| <input checked="" type="checkbox"/> Peggy Cunningham (Director of WPHS, Clinic Quality, & Corporate Compliance) | <input checked="" type="checkbox"/> Mandip Panesar, MD (Hospital Medical Director) |
| <input type="checkbox"/> Dan Farberman (WC Human Resource Director) | <input checked="" type="checkbox"/> Pam Pettnot (Executive Assistant) |
| <input checked="" type="checkbox"/> Bridget Givens (Director of Mental Health) | <input type="checkbox"/> Denise Prusak (NF Director of Nursing) |
| | <input checked="" type="checkbox"/> Craig Woodworth (Director of Plant Operations) |

OTHERS PRESENT: John Ford (Deputy Human Resource Director)

CALL MEETING TO ORDER

President Kosmerl called the meeting to order at 5:21pm.

EXCUSE MEMBERS NOT PRESENT / QUORUM?

Motion by Manager Paolucci and seconded by Manager Wawrzyniak, the following member(s) are hereby excused:

- Manager Berwanger
- Manager Kehl
- Manager Vitagliano

President Kosmerl declared that a quorum was present.

The motion was passed upon the following vote:

VOTE								
Doug Berwanger		Yes		No		Abstain	X	Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-001 CONSENT AGENDA

Motion by Manager Elbow and seconded by Manager Merrill, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM minutes December 19, 2019

Information Technology (January 10, 2020)

- Approve purchase with **FUJIFILM MEDICAL SYSTEMS USA, INC.**, 81 Hartwell Avenue, Lexington, MA 02421 to expand the storage and backup solution of imaging studies (Radiology and Echo), \$24,720 one-time cost, effective 12/10/2019 – 02/08/2020
- Approve purchase related to IV pump and drug library software with **BAXTER HEALTHCARE CORPORATION**, 1 Baxter Parkway, Deerfield, IL 60015 for SW Gateway v16 Upgrade to Cloud, \$2,380 one-time cost

- Approve agreement with **EMPIRE ACCESS CORPORATION**, 34 Main Street, Prattsburgh, NY 14873, a service contract for dark fiber (private) between 34 Duncan Street, Warsaw, NY and 400 North Main Street, Warsaw, NY, \$400 per month, effective 02/01/2020 – 01/31/2023
- Approve agreement with **EMPIRE ACCESS CORPORATION**, 34 Main Street, Prattsburgh, NY 14873, a service contract for 100 MB fiber internet at Wyoming County Family Medicine, PC – Perry Clinic, 1 Parker Lane, Perry, NY, \$450 per month, effective 02/01/2020 – 01/31/2023
- Approve agreement with **EMPIRE ACCESS CORPORATION**, 34 Main Street, Prattsburgh, NY 14873, a service contract for 100 MB fiber internet at Dialysis Clinic at 11 Murray Hill Drive, Mt. Morris, NY, \$450 per month, effective 02/01/2020 – 01/31/2023

Plant and Equipment (January 14, 2020)

- Approve purchase of 5 automated external defibrillator (AED's) (3 replacements and 2 for new clinics) for a total of \$6,750
- Approve purchase of a door, lockset and closure for the Thomson Hall conference room for a total of \$2,010
- Approve change order with **JEFFREY ELLIS CARL CABINETMAKERS, INC.**, 725 Culver Road, Rochester, NY 14609 related to the cabinetry project in the Behavioral Health Unit for a total of \$640
- Permission to go out to bid for the Bulk Tank Replacement project
- Approve purchase of materials to complete the patient overhead lighting retrofit project for the hospital and SNF for a total of \$55,845
- Approve upgrades to the PEET Mechanical Room as proposed by **D/V BROWN & ASSOCIATES, INC.**, 567 Vickers Street, Tonawanda, NY 14150 for a total cost of \$8,945, effective 02/01/2020 – 05/30/2020

Utilization Review/Medical Records (January 15, 2020)

- Approve 2020 Utilization Review Plan

The motion was passed upon the following vote:

VOTE									
Doug Berwanger		Yes		No		Abstain	X	Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl		Yes		No		Abstain	X	Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent	
RESULTS	X	PASS					FAIL		

ANNUAL CORPORATE COMPLIANCE TRAINING

Peggy Cunningham made a presentation to attendees about the WCCHS corporate compliance program – to prevent and detect fraud, abuse, waste, and improper expenditures and promote high-quality patient care. A copy of the presentation is on file in Administration.

WCCHS-20-002 PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE

Motion by President Kosmerl and seconded by Manager Merrill, the preauthorized accounts and accounts payable processed totaling \$5,562,430.72 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE									
Doug Berwanger		Yes		No		Abstain	X	Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl		Yes		No		Abstain	X	Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-20-003 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT

Motion by Manager Wawrzyniak and seconded by Manager Elbow, the write-offs/denied claims/bad debt totaling \$167,103.88 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE									
Doug Berwanger		Yes		No		Abstain	X	Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl		Yes		No		Abstain	X	Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-20-004 AUTHORIZE 2020 BOND ANTICIPATION NOTE (BAN)

Motion by President Kosmerl and seconded by Manager Merrill, the issuance of a bond anticipation note (BAN) in an amount up to \$6.3 million be hereby approved pending analysis of capital items purchased more than 18 months ago and lease improvements and a report to the BOM of such analysis at a future BOM meeting.

The motion was passed upon the following vote:

VOTE									
Doug Berwanger		Yes		No		Abstain	X	Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl		Yes		No		Abstain	X	Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-20-005 APPROVE PERSONNEL REQUISITIONS IN PROCESS

Motion by Manager Paolucci and seconded by Manager Elbow, the personnel requisitions in process be hereby approved as presented and as follows:

PERSONNEL REQUISITIONS IN PROCESS - (RECOMMENDED)									
January 28, 2020									
Proposed Positions for Approval									
Senior Manager	Title/Department	FTE	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
Chase:	Patient Information Specialist Per Diem/12.875	0.00	Mckaylee Croll 12/31/2019	\$15.95	\$3,110	\$238	\$16.36	\$3,190	\$244
	Patient Information Specialist Per Diem/12.723	0.00	Rayna Fravel 1/31/2020	\$16.36	\$3,190	\$244	\$16.36	\$3,190	\$244
	Patient Information Specialist Per Diem/12.808	0.00	Stephanie Britton 12/16/2019	\$17.46	\$3,405	\$260	\$16.36	\$3,190	\$244
Givens:	Mental Health Therapy Aide Per Diem/05.769	0.00	Desiree Almeter 2/8/2020	\$22.83	\$4,452	\$341	\$21.74	\$4,239	\$324
James:	Nursing Assistant/05.430	1.00	Lora Natalizia 1/14/2020	\$16.14	\$31,473	\$16,278	\$15.41	\$30,050	\$15,542
	Unit Coordinator (SNF)/02.106	1.00	Christy Miller 1/22/2020	\$35.90	\$74,672	\$38,620	\$32.52	\$67,642	\$34,984
	LPN/04.151	1.00	Marilyn Carroll 1/15/2020	\$20.85	\$40,658	\$21,028	\$18.22	\$35,529	\$18,376
Almeter:	ER Patient Care Tech Per Diem/05.505	0.00	Jennifer McCoy 9/21/2019	\$16.19	\$3,157	\$242	\$15.54	\$3,030	\$232
	OR Tech II/06.733	0.60	Amanda Petrinesc 11/21/2018	\$17.45	\$20,417	\$6,335	\$20.85	\$24,395	\$7,570
	RPN/03.146	1.00	Heidi Mueller 1/24/2020	\$31.96	\$62,322	\$32,233	\$23.52	\$45,864	\$23,721
	RPN/03.708	1.00	Darlene Janes 2/8/2020	\$33.05	\$64,448	\$33,332	\$23.52	\$45,864	\$23,721
Corcimiglia:	Senior Medical Technologist/06.429	1.00	Deborah Rease 1/24/2020	\$38.96	\$75,972	\$39,293	\$30.95	\$60,353	\$31,214
	Food Service Helper/08.353	0.50	Tricia Grisewood 1/11/2020	\$13.13	\$12,802	\$979	\$13.46	\$13,124	\$1,004
	Medical Technologist/06.305	1.00	Jacob Wisz 1/26/2020	\$33.17	\$64,682	\$33,453	\$26.68	\$52,026	\$26,908
	Medical Technologist Per Diem/06.840	0.00	Meghan Macleod 1/26/2020	\$30.54	\$5,955	\$456	\$29.35	\$5,723	\$438
	Medical Receptionist/12.190	1.00	Sherry Smith 1/31/2020	\$15.01	\$31,221	\$16,147	\$15.00	\$31,200	\$16,137

The motion was passed upon the following vote:

VOTE								
Doug Berwanger		Yes		No		Abstain	X	Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-006 APPROVED PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT

Motion by President Kosmerl and seconded by Manager Wawrzyniak, the proposed personnel changes/financial impact be hereby approved as discussed and shown on Pages 5-8:

The motion was passed upon the following vote:

VOTE								
Doug Berwanger		Yes		No		Abstain	X	Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
January 28, 2020				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - A. Chase				
Delete 1 - 1.00 FTE Medical Transcriptionist/12.390 Schedule A Grade 4 \$17.98/hr. Effective date: January 28, 2020	\$0	\$0	\$35,061	\$18,134
Delete 1 - 1.00 FTE Telephone Operator/12.682 Schedule WCCH Grade 6 \$17.21/hr. Effective date: February 2, 2020	\$0	\$0	\$33,560	\$17,357
Delete 1 - 1.00 FTE Medical Transcriptionist/12.501 Schedule A Grade 4 \$17.98/hr. Effective date: January 28, 2020	\$0	\$0	\$35,061	\$18,134
Delete 1 - 0.50 FTE Stores Helper/12.610 Schedule WCCH Grade 2 \$12.28/hr. Effective date: January 28, 2020	\$0	\$0	\$11,973	\$916
Delete 1 - 0.00 FTE Medical Biller Per Diem/12.876 Schedule A Grade 4 \$18.81 - \$20.70/hr. Effective date: January 28, 2020	\$0	\$0	\$3,668	\$281
Delete 1 - 0.00 FTE Business Office Manager Per Diem/01.623 Schedule C \$29.62/hr. Effective date: January 28, 2020	\$0	\$0	\$5,776	\$442
Delete 1 - 0.00 FTE Account Clerk Per Diem/12.128 Schedule A Grade 4 \$17.04/hr. Effective date: January 28, 2020	\$0	\$0	\$3,323	\$254
Delete 1 - 1.00 FTE Clerk/12.240 Schedule A Grade 2 \$16.10/hr. Effective date: January 28, 2020	\$0	\$0	\$31,395	\$16,237
Delete 1 - 1.00 FTE Account Clerk/12.698 Schedule A Grade 4 \$17.04/hr. Effective date: January 28, 2020	\$0	\$0	\$33,228	\$17,186
Delete 1 - 0.00 FTE Account Clerk Per Diem/12.804 Schedule A Grade 4 \$17.04/hr. Effective date: January 28, 2020	\$0	\$0	\$3,323	\$254
Delete 1 - 0.60 FTE Telephone Operator/12.691 Schedule WCCH Grade 6 \$13.96/hr. Effective date: January 28, 2020	\$0	\$0	\$16,333	\$5,068
Delete 1 - 0.60 FTE Telephone Operator/12.692 Schedule WCCH Grade 6 \$13.84/hr. Effective date: January 28, 2020	\$0	\$0	\$16,193	\$5,025
Delete 1 - 1.00 FTE Payroll Clerk/12.828 Schedule A Grade 6 \$19.50/hr. Effective date: January 28, 2020	\$0	\$0	\$38,025	\$19,667
Delete 1 - 1.00 FTE Medical Records Specialist II/12.502 Schedule WCCH Grade14B \$19.95/hr. Effective date: January 28, 2020	\$0	\$0	\$38,903	\$20,120
Delete 1 - 1.00 FTE Medical Records Specialist II/12.507 Schedule WCCH Grade14B \$21.46/hr. Effective date: January 28, 2020	\$0	\$0	\$41,847	\$21,643
Delete 1 - 1.00 FTE Medical Records Clerk/12.411 Schedule WCCH Grade 8 \$17.03/hr. Effective date: January 28, 2020	\$0	\$0	\$33,209	\$17,175
Delete 1 - 1.00 FTE Administrative Assistant/12.167 Schedule C \$51,000/yr. Effective date: January 28, 2020	\$0	\$0	\$51,000	\$26,377
Delete 1 - 1.00 FTE Senior Executive Officer/01.627 Schedule C \$260,000/yr. Effective date: January 1, 2020	\$0	\$0	\$260,000	\$134,472

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
January 28, 2020				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Change 1 - from 1.00 FTE to 0.80 FTE Speech Pathologist/06.742 Schedule WCCH Grade 18C \$41.87/hr. Effective date: December 29, 2019	\$65,317	\$27,028	\$81,647	\$42,228
Sr. Manager - B. Givens				
Delete 1 - 0.00 FTE Mental Health Social Worker Per Diem/06.685 Schedule WCCH Grade 18B \$30.10/hr. Effective date: January 28, 2020	\$0	\$0	\$5,870	\$449
Delete 1 - 0.00 FTE RPN Per Diem/03.829 Schedule WCCH Grade 15A \$31.10/hr. Effective date: January 28, 2020	\$0	\$0	\$6,065	\$464
Sr. Manager - C. Almeter				
Delete 1 - 1.00 FTE Nursing Assistant/05.678 Schedule WCCH Grade 3A \$14.54/hr. Effective date: January 28, 2020	\$0	\$0	\$28,353	\$14,664
Create 3 - 1.00 FTE LPN Schedule WCCH, Grade 8C \$21.04 - \$22.95/Hr. Available date: January 26, 2020	\$123,084	\$63,659	\$0	\$0
Create 1 - 1.00 FTE RPN Schedule WCCH Grade 15A \$23.52 - \$33.05/hr. Available date: January 26, 2020	\$48,341	\$25,002	\$0	\$0
Create 1 - 1.00 FTE RPN Schedule WCCH Grade 15A \$23.52 - \$33.05/hr. Available date: January 26, 2020	\$48,341	\$25,002	\$0	\$0
Create 1 - 0.00 FTE Nursing Supervisor Per Diem Schedule C \$150 / 4 hr shift Available date: January 26, 2020	\$5,400	\$413	\$0	\$0
Delete 1 - 0.00 FTE RPN Per Diem/03.867 Schedule WCCH Grade 15A \$31.10/hr. Effective date: January 28, 2020	\$0	\$0	\$6,065	\$464
Delete 1 - 1.00 FTE RPN/03.655 Schedule WCCH Grade 15A \$28.95/hr. Effective date: January 28, 2020	\$0	\$0	\$56,453	\$29,197
Delete 1 - 0.00 FTE RPN Per Diem/03.869 Schedule WCCH Grade 15A \$31.61/hr. Effective date: January 28, 2020	\$0	\$0	\$6,164	\$472
Delete 1 - 0.00 FTE Mid-Level Provider Per Diem/17.105 Schedule P \$60.00/hr. Effective date: January 28, 2020	\$0	\$0	\$11,700	\$895
Delete 1 - 1.00 FTE Medical Receptionist/12.120 Schedule WCCH Grade 5 \$15.02/hr. Effective date: January 28, 2020	\$0	\$0	\$29,289	\$15,148
Delete 1 - 1.00 FTE Scheduler (Temporary)/12.138 Schedule WCCH Grade 6 \$15.04 - \$16.78/hr. Effective date: January 28, 2020	\$0	\$0	\$29,328	\$2,244
Delete 1 - 1.00 FTE Medical Receptionist/12.130 Schedule WCCH Grade 5 \$15.02/hr. Effective date: January 28, 2020	\$0	\$0	\$29,289	\$15,148
Delete 1 - 1.00 FTE RPN/03.138 Schedule WCCH Grade 15A \$25.30/hr. Effective date: January 28, 2020	\$0	\$0	\$49,335	\$25,516
Delete 1 - 1.00 FTE Director of Nursing/01.130 Schedule C \$103,530/yr. Effective date: January 28, 2020	\$0	\$0	\$103,530	\$53,546

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
January 28, 2020				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - D. James				
Delete 1 - 0.00 FTE Unit Helper Per Diem/08.516 Schedule WCCH Grade 1A \$12.98 - \$14.25/hr. Effective date: January 28, 2020	\$0	\$0	\$2,531	\$194
Delete 1 - 1.00 FTE Unit Helper/08.508 Schedule WCCH Grade 1A \$11.33/hr. Effective date: January 28, 2020	\$0	\$0	\$22,094	\$11,427
Delete 1 - 1.00 FTE Unit Helper/08.510 Schedule WCCH Grade 1A \$11.58/hr. Effective date: January 28, 2020	\$0	\$0	\$22,581	\$11,679
Create 1 - 1.00 FTE Nursing Assistant Schedule WCCH Grade 6 \$15.41 - \$18.96/hr. Available date: January 26, 2020	\$30,050	\$15,542	\$0	\$0
Delete 1 - 0.00 FTE Social Work Assistant Per Diem/06.945 Schedule WCCH Grade 12A \$25.05/hr. Effective date: January 28, 2020	\$0	\$0	\$4,885	\$374
Delete 1 - 1.00 FTE Medical Receptionist/12.174 Schedule WCCH Grade 6 \$16.17/hr. Effective date: January 28, 2020	\$0	\$0	\$31,532	\$16,308
Delete 1 - 1.00 FTE Medical Receptionist/12.135 Schedule WCCH Grade 6 \$15.18/hr. Effective date: January 28, 2020	\$0	\$0	\$29,601	\$15,310
Delete 1 - 1.00 FTE Unit Helper/08.511 Schedule WCCH Grade 1A \$11.58/hr. Effective date: January 28, 2020	\$0	\$0	\$22,581	\$11,679
Delete 1 - 1.00 FTE Unit Helper/08.514 Schedule WCCH Grade 1A \$11.10/hr. Effective date: January 28, 2020	\$0	\$0	\$21,645	\$11,195
Create 1 - 1.00 FTE Nursing Assistant Schedule WCCH Grade 6 \$15.41 - \$18.96/hr. Available date: January 26, 2020	\$30,050	\$15,542	\$0	\$0
Delete 1 - 0.00 FTE Unit Helper Per Diem/08.517 Schedule WCCH Grade 1A \$12.98 - \$14.25/hr. Effective date: January 28, 2020	\$0	\$0	\$2,531	\$194
Delete 1 - 1.00 FTE Unit Helper/08.512 Schedule WCCH Grade 1A \$11.80/hr. Effective date: January 28, 2020	\$0	\$0	\$23,010	\$11,901
Delete 1 - 1.00 FTE Unit Helper/08.509 Schedule WCCH Grade 1A \$12.72/hr. Effective date: January 28, 2020	\$0	\$0	\$24,804	\$12,829
Delete 1 - 1.00 FTE Assistant Administrator/02.145 Schedule C \$58,157/yr. Effective date: January 28, 2020	\$0	\$0	\$58,157	\$30,079
Delete 1 - 1.00 FTE Assistant Administrator (DON)/02.147 Schedule C \$36.05/hr. Effective date: January 28, 2020	\$0	\$0	\$74,984	\$38,782
Sr. Manager - M. Corcimiglia				
Create 1 - 1.00 FTE Nurse Practitioner Schedule P \$124,800/yr. Available date: January 28, 2020	\$124,800	\$64,547	\$0	\$0
Create 1 - 1.00 FTE Nurse Practitioner Schedule P \$104,000/yr. Available date: January 28, 2020	\$104,000	\$53,789	\$0	\$0
Create 1 - 0.90 FTE Medical Office Assistant Schedule X \$13.33 - \$17.50/hr. Available date: January 28, 2020	\$24,954	\$11,616	\$0	\$0

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
January 28, 2020				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Create 1 - 1.00 FTE LPN Schedule X \$17.78 - \$20.34/hr. Available date: January 28, 2020	\$37,440	\$19,364	\$0	\$0
Create 1 - 1.00 FTE Medical Receptionist Schedule X \$13.33 - \$17.50/hr. Available date: January 28, 2020	\$27,726	\$14,340	\$0	\$0
Create 1 - 1.00 FTE Medical Receptionist Schedule X \$13.33 - \$17.50/hr. Available date: January 28, 2020	\$27,726	\$14,340	\$0	\$0
Create 1 - 1.00 FTE Medical Receptionist Schedule X \$13.33 - \$17.50/hr. Available date: January 28, 2020	\$27,726	\$14,340	\$0	\$0
Create 1 - 0.40 FTE RPN Schedule X \$20.00 - \$25.00/hr. Available date: January 28, 2020	\$16,640	\$1,273	\$0	\$0
Create 1 - 1.00 FTE Clinic Office Manager Schedule X \$15.50/hr. Available date: January 28, 2020	\$32,240	\$16,675	\$0	\$0
Delete 1 - 1.00 FTE Medical Receptionist/12.193 Schedule X \$15.00/hr. Effective date: February 9, 2020	\$0	\$0	\$31,200	\$16,137
Create 1 - 1.00 FTE Internal Medicine Physician Schedule P \$325,000 - \$375,000/yr. Available date: January 28, 2020	\$325,000	\$168,090	\$0	\$0
Delete 1 - 1.00 FTE Physician Assistant/17.113 Schedule P \$40.5745/hr. Effective date: February 9, 2020	\$0	\$0	\$84,395	\$43,649
Delete 1 - 1.00 FTE RPN/03.886 Schedule X \$20.00 - \$25.00/hr. Effective date: January 28, 2020	\$0	\$0	\$41,600	\$21,516
Create 1 - 0.90 FTE LPN Schedule X \$17.78 - \$20.34/hr. Available date: January 28, 2020	\$33,696	\$15,685	\$0	\$0
Create 1 - 1.00 FTE Nephrology Physician Provider Schedule P \$350,000/yr. Available date: January 28, 2020	\$350,000	\$181,020	\$0	\$0
Create 1 - 1.00 FTE Nurse Practitioner Schedule P \$92,000/yr. Available date: January 28, 2020	\$92,000	\$47,582	\$0	\$0
Delete 1 - 1.00 FTE Nurse Practitioner/17.118 Schedule P \$80,000 - \$95,000/yr. Effective date: January 28, 2020	\$0	\$0	\$80,000	\$41,376
Delete 1 - 1.00 FTE Nurse Practitioner/17.119 Schedule P \$80,000 - \$95,000/yr. Effective date: January 28, 2020	\$0	\$0	\$80,000	\$41,376
Delete 1 - 1.00 FTE OBGYN Physician Provider/10.100 Schedule P \$240,000/yr. Effective date: January 28, 2020	\$0	\$0	\$240,000	\$124,128
Delete 1 - 0.80 FTE Nurse Practitioner/17.112 Schedule P \$45.1774/hr. Effective date: January 28, 2020	\$0	\$0	\$75,175	\$31,107
Delete 1 - 1.00 FTE Family Practice Physician Provider/10.105 Schedule P \$230,000/yr. Effective date: January 28, 2020	\$0	\$0	\$230,000	\$118,956
Change 1 - from 0.80 FTE to 0.90 FTE Physician Assistant/17.115 Schedule P \$40.60/hr. Effective date: January 28, 2020	\$76,003	\$35,379	\$67,558	\$27,956
TOTALS	\$1,650,533	\$830,227	\$2,405,825	\$1,177,324
TOTAL ANNUAL INCREASE:				-\$1,102,388

WCCHS-20-007 APPROVE CONTRACTS AND/OR GRANTS

Motion by Manager Paolucci and seconded by Manager Elbow, the CEO, with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC, legal counsel, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

1. **COMMUNITY CARE OF WESTERN NEW YORK, INC. dba HOMECARE & HOSPICE**, 1225 West State Street, Olean, NY 14760, an agreement to provide Hospice services within the facility, \$0.00 cost to WCCHS, effective 01/01/2020 – 12/31/2020 and indefinitely, subject to annual review.
2. **NCB MEDICAL CODING SPECIALISTS, INC.**, 8975 Main Street, Clarence, NY 14031, a contract for coding services, consulting, and cancer registry, not to exceed \$220,000 per year, effective 01/01/2020 – 12/31/2020, pending approval by the Wyoming County Board of Supervisors.
3. Amend Resolution #WCCHS-16-073 approved 11/29/2019 with **CECILIA LYONS PEDIATRIC NURSE PRACTITIONER, RN, PLLC**, 311 Ortner Road, Darien Center, NY 14040, related to an agreement to provide pediatric patient care and practice management services, as follows:
 - Extend the term from 01/01/2017 – 12/31/2019 to **01/01/2020 – 12/31/2020**.
 - All other terms and conditions of the agreement remain unchanged.
 - Pending approval by the Wyoming Board of Supervisors [Resolution #16-534 approved 12/13/2016].
4. Amend Resolution #WCCHS-18-061 approved 06/26/2018 with **SYDNEY DOMANOWSKI, DO**, 8866 Vermont Hill Road, Holland, NY 14080 related to an employment agreement to provide family practice and maternity services as follows, pending approval by the Wyoming County Board of Supervisors.
 - Add additional on-call shifts over and above the existing coverage obligation, not to exceed \$12,000 per year, effective 01/01/2020.
 - Amend Salary Schedule P to create a **Stipend for Family Practice and Maternity Physician Provider** under WYOMING COUNTY FAMILY MEDICINE – WARSAW and set the salary at \$250 per day (24 hour period) for nursery call coverage only beyond existing contract requirement, effective 01/01/2020.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #18-306 approved 07/10/2018].
5. Amend Resolution #WCCHS-18-099 approved 09/26/2018 with **TRACY E. FABIAN, DO**, 1 South Street, Apt. 412, Buffalo, NY 14204, related to an employment agreement to provide family practice and maternity services as follows,
 - Change the contracting party address to 995 Mill Road, East Aurora, NY 14052.
 - Add additional on-call shifts over and above the existing coverage obligation, not to exceed \$12,000 per year, effective 01/01/2020.
 - Amend Salary Schedule P to create a **Stipend for Family Practice Physician Provider** under WYOMING COUNTY FAMILY MEDICINE – WARSAW and set the salary at \$250 per day (24 hour period) for nursery call coverage only beyond existing contract requirement, effective 01/01/2020.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #18-427 approved 10/09/2018].
6. Amend Resolution #WCCHS-19-102 approved on 08/27/2019 with **DALE L. DEAHN**, 42 Mt. View Drive, Arcade, NY 14009 related to a lease agreement as follows:
 - Extend the term from 07/15/2019 – 01/31/2020 to **02/01/2020 – 07/31/2020** or upon execution of the Purchase and Sale Agreement.
 - All other terms and conditions of the agreement remain unchanged.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #19-393 approved on 09/10/2019].
7. **POINT CLICK CARE**, 5570 Explorer Drive, Mississauga, Ontario L4W OC4, an agreement for Skilled Nursing Facility electronic medical record software, \$32,300 start-up cost reduced by 50% if implementation complete by 04/01/2020 and further reduced by \$13,000 from the Health Information Exchange (HIE) grant plus \$55,000 per year, subscription amount, effective 04/01/2020 – 03/31/2023, pending approval by the Wyoming County Board of Supervisors.

8. Amend Resolution #WCCHS-18-127 approved on 11/27/2018 with **ABILITY NETWORK, INC.**, Butler Square, 100 North 6th St., Suite 900A, Minneapolis, MN 55403, extend the term of the service agreement to verify insurance eligibility and coverage prior to admission and electronic claims submission for AHT, \$11,397.12 per year [previous agreement \$10,854.36 per year], effective 12/01/2019 – 12/01/2022.
9. **i3SCREEN**, 9501 Northfield Boulevard, Denver CO 80238, an i3Screen provider / collection site agreement to provide drug testing, breath alcohol testing, and physicals to National and International companies who are working in the local area and are managed by i3Screen (third party administrator), up to \$3,000 annual revenue, effective 01/28/2020 – 12/31/2023.
10. **A.T.STILL UNIVERSITY OF HEALTH SCIENCES by and through its KIRKSVILLE COLLEGE OF OSTEOPATHIC MEDICINE (ATSU-KCOM)**, 800 W. Jefferson Street, Kirksville, MO 63501, a clinical affiliation agreement whereby WCCHS will provide clinical experience to medical students to increase clinical competency through observation and hands on experience, \$0.00 cost to WCCHS, effective 12/23/2019 – 12/31/2022.
11. **KIDENEY ARCHITECTS, P.C.**, 143 Genesee Street, Buffalo, NY 14203, a professional design services agreement for dialysis center at the Livingston County Nursing Home located at 11 Murray Hill Drive, Mt. Morris, NY 14510, not to exceed \$5,000 plus normally reimbursement expenses, 01/08/2020 – 07/08/2020.
12. **BECKMAN COULTER, INC.**, Mailstop A2-SW-12, 250 South Kraemer Boulevard, PO Box 8000, Brea, CA 92822-8000, renewal of service agreement on existing service contract for two DXH600 hematology systems, \$22,600 per year [discounted from \$29,312 per year], effective 01/01/2020 -12/31/2020.
13. **NUANCE COMMUNICATIONS, INC. / HANYS**, One Empire Drive, Rensselaer, NY 14626, a 3-year renewal of the 3M APR-DRG grouper for coding software (inpatient), \$15,128.03 per year (\$45,384.09/3 years) [previous agreement \$15,994/year (\$47,982/3 years)], effective 01/01/2020 – 12/31/2022.
14. **HANYS**, One Empire Drive, Rensselaer, NY 12144, a license agreement for software use for sepsis tool, needed to import data abstraction and submit to IPRO as mandated by NYS, \$1,327 per year plus a 2% annual increase, effective 01/01/2020 – 12/31/2022.
15. Amend Resolution #WCCHS-16-086 approved on 12/22/2016 with **HANYS**, One Empire Drive, Rensselaer, NY 12144 related to memorandum of understanding regarding NYS Partnership for Patients, Hospital Improvement, and Innovation Networks as follows:
 - Extend the term from 01/01/2017 – 12/31/2018 to **01/01/2019 – 12/31/2021**. The MOU has continued and will continue throughout the term of the CMS Contract,
16. **QUORUM HEALTH RESOURCES, LLC**, 1573 Mallory Lane, Suite 200, Brentwood, TN 37027, a managed care contract support services to provide ongoing managed care consulting services to help maximize the revenue potential of our managed care contracts, \$45,600 per year, effective 02/01/2020 – 01/31/2022, pending approval by the Wyoming County Board of Supervisors.
17. **BARCLAY WATER MANAGEMENT**, 55 Chapel Street, Suite 400, Newton, MA 02458, an agreement to create a sampling management program in accordance with NYSDOH requirements, one-time fee of \$2,000, effective 01/29/2020 – 04/01/2020. A separate agreement will be created once the frequency of sampling, testing, and reporting is determined.
18. **JOINT COMMISSION CENTER FOR TRANSFORMING HEALTHCARE**, a memorandum of agreement for on-line high reliability organizational assessment and resources application, \$0.00 cost to WCCHS, effective 01/16/2020 – 01/15/2021.
19. **OPTIMA HEALTH SOLUTIONS**, 4229 SW High Meadows Avenue, Palm City, FL 34990, an agreement for Skilled Nursing Facility and Outpatient Therapy electronic medical record software, \$6,900 per year, effective 04/01/2020 – 03/31/2023.
20. **FOREFRONT BEHAVIORAL MEDICINE, PC**, 384 Bel Marin Keys Boulevard, Novato, CA 94949, an agreement to provide telepsychiatry services to the residents of the Skilled Nursing Facility, \$0.00 cost to WCCHS as vendor direct bills for their services, effective 02/01/2020 – 01/31/2021.

- 21. **EVOQUA WATER TECHNOLOGIES**, 6713 Collamer Road, East Syracuse, NY 13057, contract covers all consumables and annual preventive maintenance on two laboratory water filtration systems, \$5,493.93, effective 01/01/2020 – 12/31/2020.
- 22. **HARDING PLUMBING, HEATING, AND AIR CONDITIONING**, 34 North Main Street, Perry, NY 14530, an agreement for snowplowing, removal, salting, and shoveling for Wyoming County Family Medicine – Perry at 1 Parker Lane, Perry, NY 14530, \$1,300, effective 02/01/2020 – 04/30/2020.
- 23. Amend Resolution #WCCHS-19-145 approved on 11/26/2019 with **UNIVERSITY OF BUFFALO**, The Center For Industrial Effectiveness, 1576 Sweet Home Road, Amherst, NY 14228, related to Lean professional training as follows:
 - Increase the amount from \$20,180 [fully funded by Wyoming Community Hospital Foundation] to **\$23,260**. The additional \$3,080 will be funded by WCCHS.
- 24. **KIM HEEB, CST, RN, WHNP, CNM**, 1844 Maxon Road, Attica, NY 14011 an employment agreement for the Certified Nurse Midwife position in an amount of \$128,125 per year and amend Salary Schedule P accordingly.

The motion was passed upon the following vote:

VOTE								
Doug Berwanger		Yes		No		Abstain	X	Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-008 APPROVE ORGANIZATION CHART

Motion by Manager Wawrzyniak and seconded by Manager Merrill, the organization chart be hereby approved as presented, attached, and on file in Administration.

The motion was passed upon the following vote:

VOTE								
Doug Berwanger		Yes		No		Abstain	X	Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-009 AUTHORIZE OVERNIGHT TRAVEL

Motion by President Kosmerl and seconded by Manager Merrill, the CEO be hereby authorized to attend the HANYS Executive Briefing and Advocacy Day events in Albany, NY on March 3 and 4, 2020 including overnight lodging and travel costs, not to exceed \$500.

The motion was passed upon the following vote:

VOTE									
Doug Berwanger		Yes		No		Abstain	X	Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl		Yes		No		Abstain	X	Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-20-010 PERMISSION TO GO OUT TO BID FOR DIALYSIS EQUIPMENT

Motion by President Kosmerl and seconded by Manager Wawrzyniak, permission is hereby granted to go out to bid for dialysis equipment to be used at 11 Murray Hill Drive, Mt. Morris, NY 14510 for the WCCHS dialysis clinic.

The motion was passed upon the following vote:

VOTE									
Doug Berwanger		Yes		No		Abstain	X	Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl		Yes		No		Abstain	X	Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent	
RESULTS	X	PASS					FAIL		

STRATEGIC IMPLEMENTATION PLAN

Joe McTernan reviewed the strategic implementation plan as included in the agenda package, Pages 31-37.

REVIEW TALKING POINTS FOR BOM/BOS

Joe McTernan reviewed the bulleted list of talking points established for BOM/BOS for consistent messaging as included in the agenda package, Page 38.

BOARD PRESIDENT REPORT

President Kosmerl reviewed the following items:

- Asked board members to identify 2020 goals for the CEO and submit entries to Pam Pettnot by February 13, 2020.
- Announced that the 2020 BOM self-evaluation and evaluation of the BOM President were forthcoming. Board members were instructed to complete and return to Pam Pettnot.
- Announced that the BOM annual regulatory packet will be distributed at the February 25, 2020 regular BOM meeting for completion.
- Distributed and reviewed the work plan established for Don Eichenauer, identifying the top four priorities to include Public Benefit Corporation, Marketing, Recruiting, and Grant Identification and Writing.
- Thanked Ahmed Bayoumi, MD for his years of service on the Hospital Board of Managers.

WCCHS-20-011 ADOPT 2020-2021 WORK PLAN FOR DONALD EICHENAUER

Motion by Manager Wawrzyniak and seconded by Manager Paolucci, the 2020 – 2021 work plan for Donald Eichenauer be approved as presented and on file in Administration.

The motion was passed upon the following vote:

VOTE									
Doug Berwanger		Yes		No		Abstain	X	Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl		Yes		No		Abstain	X	Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent	
RESULTS	X	PASS					FAIL		

BOARD COMMITTEE CHAIR REPORTS

Acute Quality Committee

Manager Wawrzyniak reported that there was no Acute Quality Committee meeting in January 2020.

SNF Quality Committee

Manager Elbow reported that there was no SNF Quality Committee meeting in January 2020.

Finance/Personnel Committee

No report. The Finance/Personnel Committee met prior to this meeting. The next meeting will be held on February 25, 2020 prior to the regular BOM meeting.

Plant and Equipment Committee

President Kosmerl, in the absences of Manager Kehl, reported that the Plant and Equipment Committee met on January 14, 2020 and referred to the draft minutes.

Communications Committee

Manager Elbow reported that there was no Communications Committee meeting in January 2020.

Information Technology

Todd MacConnell reported that the Information Technology Committee met on January 10, 2020, referred to the draft minutes, and provided an update on the CPSI verbal orders status.

Governance Committee

Manager Wawrzyniak reported that there was no Governance Committee meeting in January 2020 and commented that the BOM By-Laws will be reviewed once the revision to the Medical Staff By-Laws is complete.

Compensation Committee

President Kosmerl reported that there was no Compensation Committee meeting in January 2020.

Credentials Committee

No report.

NF ADMINISTRATOR REPORT

Dawn James reported on the following items:

- Nursing facility has been full, 99.8% occupancy.
- As flu season picks up, the nursing facility is restricting visitors under the age of 14 and asking visitors with flu or cold symptoms to wear a mask in an effort to prevent the spread of the virus. Currently, there are no confirmed cases of the flu with residents.

ACUTE DIRECTOR OF NURSING REPORT

Connie Almeter reported on the following items:

- Leading the strategic priority on high reliability organizational framework.
- Partnering with the Joint Commission Center for Transforming Healthcare on a high reliability program. The Joint Commission initiated its Oro 2.0 assessment to our executive leadership team. Completing the assessment provides an unmatched opportunity for leadership engagement with foundational aspects of high reliability health care. Oro 2.0 can help senior leaders not only understand where they stand today on the spectrum of high reliability but also provides an actionable path forward in pursuit of zero harm.

DIRECTOR OF WORKPLACE HEALTH SERVICES, CLINIC QUALITY, AND CORPORATE COMPLIANCE REPORT

Peggy Cunningham reported on the following items:

- Started Merit-based Incentive Payment System (MIPS) reporting and uploaded a file from Medent to report quality measures. The four performance categories include: quality, cost, promoting interoperability, and improvement activities.
- Related to improvement activities, WCCHS scored 40/40 points.
- Related to promoting interoperability, WCCHS is no longer classified as a hospital based clinic and an appeal has been submitted.

DIRECTOR OF MENTAL HEALTH REPORT

Bridget Givens reported on the following items:

- The unit has been full.
- The 2019 capital improvement project and reconstruction of the staff area is complete.

CHIEF FINANCIAL OFFICER (CFO) REPORT

No report.

COUNTY HUMAN RESOURCE DIRECTOR REPORT

No report.

DIRECTOR OF PLANT OPERATIONS

Craig Woodworth reported on the following items:

- The PEET mechanical room project is nearly complete.
- Recent water sampling results exceeded limiting values and appropriate responsive actions were implemented. State and local health departments were contacted, water lines were isolated, a superheat and flush was conducted taking water to a temperature of 150 degrees for 45 minutes, hot water lines were purged, and seven days later ten samples were obtained and sent to the lab. Results are expected in two weeks.

INFORMATION TECHNOLOGY DIRECTOR REPORT

No report.

MEDICAL DIRECTOR REPORT

Mandip Panesar, MD reported on the following items:

- Suggested that a memo be routed facility-wide as an awareness and education of the signs and symptoms of the coronavirus.
- Ongoing Professional Practice Evaluation (OPPE) is going very well. There are a few low or no volume providers that have not complied with the requirements of the program. Failure to comply may result in being asked to resign from the WCCHS medical staff.
- ECMC staff is scheduled to visit WCCHS again to offer guidance and advice related to Joint Commission preparedness.

MEDICAL STAFF PRESIDENT REPORT

Ahmed Bayoumi, MD reported that a committee met to initiate a review and revision of the Medical Staff By-Laws.

CHIEF MEDICAL OFFICER REPORT

No report.

CHIEF OPERATING OFFICER (COO) REPORT

Mike Corcimiglia reported on the following items:

- Leading the strategic priority on system approach to care.
- Working with representatives from Kidney Architect to bring new clinics to Article 28 compliance for rural health center accreditation.

CHIEF EXECUTIVE OFFICER (CEO) REPORT

Joe McTernan reported on the following items:

- Thanked staff and the local health department for their assistance associated with water sampling and intervention.
- Dialysis center update:
 - Livingston County released news article
 - Resolutions established by both municipalities
 - Lease agreement executed
 - Working on certificate of need (CON)
 - Nephrologist identified/recruited
 - Equipment bid in progress
 - Information technology is in place
 - Pharmacy staff working on formulary
 - Electronic medical record software identified
- Livingston County Nursing Home – discussed expanded partnership
- Inpatient/outpatient Cardiology coverage discussed
- Inpatient/outpatient Neurology coverage discussed
- Primary care reconstructing for Article 28 compliance
- NYS budget – Medicare redesign team
- Wyoming County ranks among NYSs 10 highest suicide rates
- Regional issues:
 - Kaleida / Catholic Health saw significant losses for 2019 and trends for 2020 even more significant
 - Jody Lomeo to depart as Kaleida CEO

WCCHS-20-012 BOARD OF MANAGERS POTENTIAL CANDIDATE

Motion by President Kosmerl and seconded by Manager Wawrzyniak, the BOM, in accordance with the BOM By-Laws Article IV, Membership, Section 1, hereby recommends Salman Abbasey, MD as nominated by the medical staff to be considered for appointment to the BOM. Pam Pettnot was instructed to forward a copy of Dr. Abbasey's letter of interest and CV to the BOS.

The motion was passed upon the following vote:

VOTE									
Doug Berwanger		Yes		No		Abstain	X	Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl		Yes		No		Abstain	X	Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	6	Yes	0	No	0	Abstain	3	Absent	
RESULTS									
	X	PASS					FAIL		

EXECUTIVE SESSION

Motion by President Kosmerl and seconded by Manager Wawrzyniak, for the Board to enter into executive session to discuss the following topic(s) at 7:18pm. Joe McTernan, Pam Pettnot, and Amy Chase remained.

- Contract negotiations:
 - Hospitalist
 - Cardiology
 - Nephrology
 - Internal Medicine
 - Bayoumi Medical, PLLC
 - Abbasey Medical, PLLC
 - Warsaw Redevelopment, LLC and Warsaw Development Storage, LLC
- Employment status of particular positions/employees related to the budget cost improvement plan
- The employment history of a particular employee

The motion was passed upon the following vote:

VOTE									
Doug Berwanger		Yes		No		Abstain	X	Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl		Yes		No		Abstain	X	Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent	
RESULTS	X	PASS					FAIL		

Motion by Manager Wawrzyniak and seconded by Manager Merrill, the Board exit executive session at 8:41pm.

The motion was passed upon the following vote:

VOTE									
Doug Berwanger		Yes		No		Abstain	X	Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl		Yes		No		Abstain	X	Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-20-013 APPROVE CONTRACTS

Motion by Manager Merrill and seconded by Manager Elbow, the CEO, with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC, legal counsel, be hereby authorized and directed to sign contracts on behalf of the Wyoming County Community Health System as presented and as follows:

1. Amend Resolution #WCCHS-18-137 approved 12/18/2018 with **WESTERN NEW YORK PHYSICIANS, PLLC**, 2261 Route 19 North, Warsaw, NY 14569 related to hospitalist services as follows:
 - Increase mid-level hours for Hospitalist program and increase total compensation for services to an amount not to exceed \$1,072,692 per year, effective 04/01/2020 – 12/31/2022.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #19-038 approved 01/08/2019].

2. Amend Resolution #WCCHS-19-058 approved on 05/28/2019 with **J. JOSEPH LANIGAN, MD, PLLC**, Girdle Road, East Aurora, NY 14052 related to cardiology service agreement as follows:
 - Extend the term of the agreement from 5/01/2019 – 02/29/2020 to **03/01/2020 – 04/30/2020**.
 - All other terms and conditions of the agreement remain unchanged.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution 19-280 approved on 06/11/2019].

3. **LEONARD G. MEGGS, MD, FAHA, FASN**, 2741 Clover Street, Pittsford, NY 14534, an employment agreement for a Nephrology Physician Provider position in an amount of \$350,000 per year and amend Salary Schedule P accordingly.

4. **AHMED BAYOUMI, MD**, 2265 Route 19, Warsaw, NY 14569, an employment agreement for an Internal Medicine Physician position in an amount of \$325,000 – 375,000 per year and amend Salary Schedule P accordingly.

The motion was passed upon the following vote:

VOTE								
Doug Berwanger		Yes		No		Abstain	X	Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	6	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

NEXT REGULAR MEETING

The next regular meeting is scheduled for Tuesday, February 25, 2020 at 5:20pm.

ADJOURN

There being no further business to come before the Board, the meeting duly adjourned at 8:50pm upon motion by Manager Wawrzyniak.

Frank Vitagliano, BOM Secretary Date

Pam Pettnot, Recording Secretary Date