

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, April 27, 2021

BOARD OF MANAGERS PRESENT/ABSENT

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Salman Abbasey, MD | <input checked="" type="checkbox"/> Rich Kosmerl | <input checked="" type="checkbox"/> J. Thomas Reagan, MD |
| <input checked="" type="checkbox"/> Doug Berwanger | <input checked="" type="checkbox"/> Mark Merrill | <input checked="" type="checkbox"/> Larry Rogers |
| <input checked="" type="checkbox"/> Cynthia Elbow | <input checked="" type="checkbox"/> Laura Paolucci | <input checked="" type="checkbox"/> James Wawrzyniak, DC |
| <input checked="" type="checkbox"/> Bryan Kehl (BOS member) | <input checked="" type="checkbox"/> Steve Perkins | |

STAFF PRESENT/ABSENT

- | | |
|--|--|
| <input checked="" type="checkbox"/> Connie Almeter (Chief Nursing Officer) | <input checked="" type="checkbox"/> Dawn James (NF Administrator) |
| <input type="checkbox"/> Ahmed Bayoumi, MD (Medical Staff President) | <input checked="" type="checkbox"/> Paul Mason, MD (Chief Medical Officer of Orthopaedic Services) |
| <input checked="" type="checkbox"/> Amy Chase (Chief Financial Officer) | <input checked="" type="checkbox"/> Joe McTernan (Chief Executive Officer) |
| <input type="checkbox"/> Greg Collins, DO (Credentials Committee Chair) | <input checked="" type="checkbox"/> Mandip Panesar, MD (Hospital Medical Director) |
| <input checked="" type="checkbox"/> Mike Corcimiglia (Chief Operating Officer) | <input checked="" type="checkbox"/> Pam Pettnot (Executive Assistant) |
| <input type="checkbox"/> Peggy Cunningham (Director of WPHS, Clinic Quality, & Corporate Compliance) | <input type="checkbox"/> Denise Prusak (NF Director of Nursing) |
| <input checked="" type="checkbox"/> Dan Farberman (WC Human Resource Director) | <input checked="" type="checkbox"/> Craig Woodworth (Director of Plant Operations) |
| <input checked="" type="checkbox"/> Bridget Givens (Director of Mental Health) | |

OTHERS PRESENT: Becky Ryan (Chairwoman, Wyoming County Board of Supervisors and Supervisor, Town of Warsaw), Jerry Davis (Vice Chairman, Wyoming County Board of Supervisors and Supervisor, Town of Covington), Michael Roche (Supervisor, Town of Eagle), Don Eichenauer (Consultant), Elizabeth Krause and Jill Johnson (Lumsden & McCormick, LLP)

CALL MEETING TO ORDER

President Kosmerl called the meeting to order at 4:55pm.

This meeting was held via ZOOM, in accordance with the NYS Governor's Executive Order #202.1, suspension of law allowing the attendance of meetings telephonically or other similar service. Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.

EXCUSE MEMBERS NOT PRESENT / QUORUM?

President Kosmerl declared that a quorum was present.

WCCHS-21-024 CONSENT AGENDA

Motion by Manager Elbow and seconded by Manager Perkins, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM meeting minutes March 23, 2021

Plant and Equipment Committee (04/13/2021)

- Approve purchase of a refurbished laparoscopic cart light source from Stryker Medical in the amount of \$6,065, includes warranty. This item was not included in the budget.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	11	Yes		No		Abstain		Absent
RESULTS								
	X	PASS				FAIL		

WCCHS-21-025 DRAFT 2020 AUDITED FINANCIAL REPORT BY LUMSDEN & MCCORMICK, LLP

Elizabeth Krause and Jill Johnson from Lumsden & McCormick, LLP reviewed the contents of the draft 2020 audited financial report with attendees. It was noted that the audit of the financial statements for the year ended December 31, 2020 went well and no major issues were identified.

Adjustments recognized during the audit related to workers compensation liability and employee benefits expense, deferred inflows and outflows of resources, pension liability, employee benefits expense, and grants receivable and related revenue.

It was also noted, that certain consent forms selected for testing could not be located. It was recommended that management review the medical record process to ensure all necessary documentation is obtained and properly maintained.

There was further emphasis-of-matter regarding going concern. During the two year period ended December 31, 2020, the System incurred a loss from operations of \$14,720,000. At December 31, 2020, current liabilities exceeded current assets by \$6,127,000. These conditions raise substantial doubt about the System’s ability to continue as a going concern is dependent upon its ability to generate revenues and financing sufficient to meet current obligations.

Motion by President Kosmerl and seconded by Manager Wawrzyniak, the draft 2020 audited financial report be hereby accepted as presented. A copy is on file in Administration.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	11	Yes		No		Abstain		Absent
RESULTS								
	X	PASS				FAIL		

NF ADMINISTRATOR REPORT

Dawn James submitted the following report:

- The nursing facility remains clear of COVID-19 from 03/15/2021. One staff member is out for exposure in the community. In-person family visits are occurring four (4) days per week. Residents are socially distanced in the dining room and during activities. It has returned to some normalcy for the residents in the facility.
- Vaccination rates for staff continue to slowly increase. We have increased from 59% of staff vaccinated in March 2021 to 64% for April 2021. Resident vaccinations are 96% acceptance of the vaccine, this is up from 90% last month. The state is requiring a new declination form from all staff that refuse vaccination with specific language that the employer will provide the vaccine if they change their mind.
- Testing of nursing facility staff continues twice a week. We have not heard of any end in sight for this mandate. It requires a great deal of staff time for the testing and monitoring for compliance. Any support with contacting legislatures to reduce this burden would be greatly appreciated. We continue to reach out to HANYS and Leading Age to advocate for nursing homes to reduce this mandate.
- Staffing remains a challenge for the nursing facility. The staff are not available to hire to fill our open positions. We have had some luck with attaining agency nurses late this month but certified nursing assistants are limited. We are again working with Community Action and Genesee Valley BOCES to set up a summer class to train new interested individuals to join the health care field.
- Occupancy has been a struggle this month, we have had an increased number of (non-Covid related) deaths and higher than usual number of discharges, we also are competing for any admissions from the city. This past week an individual received ten (10) bed offers on the same day. Nursing facility census remains a struggle across the country. Wyoming County SNF has maintained 95% or above throughout the pandemic.
- It has been 26 months since our last NYSDOH survey. Full surveys have continued although slowly. We are one of three in the Buffalo region that are the longest since most recent full survey. Preparation is ongoing for the facility.

CHIEF NURSING OFFICER REPORT

Connie Almeter submitted the following report:

1. High Reliability – Continue to work on our processes with transitions of care/hand off communication with our patients.
 - a. LEAN Training – Participants continue to work on projects. Biweekly check-ins with the group are occurring. Three of the twelve participants have completed the course. Deadline for the end of May 2021 has been established.
2. Age Friendly Health System – No update. The program is going smoothly. Deb Snow, Director of Medical/Surgical and Intensive Care and Erica Kilian, Director of Utilization Review, continue to monitor documentation compliance and for opportunities of improvement. In addition, they have begun to submit data as they pursue the next level of the program, Age-Friendly Health System-Committed to Care Excellence.
3. Organizational Daily Huddle – A virtual huddle has been established and is working well. Daily, managers enter pertinent information into a database that is then emailed out to all department managers for review.
4. Transfer Management – Transfers continue to be monitored and reviewed frequently. A review occurred on April 6, 2021 with the Hospitalists, Dr. Dan Fahey, MD and management. Discussion continues at the senior management level on a weekly basis and questionable transfers are often discussed directly with the transferring Emergency Department or on call Hospitalist.
5. Emergency Medical Services (EMS) Partnerships – Meeting held on April 23, 2021 to discuss ventilator training with Monroe Ambulance staff and WCCHS Respiratory Therapy staff. This will eliminate the need for the Respiratory Therapist to go on transports, unless needed.

6. Joint Commission – An unannounced virtual survey occurred on March 12, 2021 as a follow-up to the completion of the Behavioral Health Unit door hinges and door knobs project. Overall the survey went well. The surveyor did identify an additional correction with ceiling tiles in the hallway. Ceiling tile clips have been installed and a correction plan was submitted and accepted. Our next anticipated survey will be August 2023.
7. Operating Room Steering Committee – Meeting held on April 26, 2021. Dashboards being established to trend data, virtual inventory being worked on, changes in staff scheduling will occur to assist in providing staggered shifts and decrease overtime, and several cost analyses have been completed.
8. Nurses Week –Nurses Week will be celebrated May 6 - 12, 2021. Nursing Leadership will provide breakfast for the nurses on May 6th along with other drawings and handouts throughout the week.
9. NYSDOH Visit – Complaint in regards to an Emergency Department discharge to a Nursing Home. After the completion of NYSDOH survey with staff interviews, policy review, and chart reviews, WCCHS was found to be in substantial compliance with Medicare Conditions of Participation. A citation is noted though in regards to our discharge policy and the policy is being revised as well as staff education on the policy.

Coronavirus Update:

- Limited visitation continues for both inpatient and outpatient.
- Multiple NYSDOH surveys continue on a daily basis in regards to personal protective equipment (PPE), vaccinations, and COVID-19 positive patients.
- Daily employee and visitor/outpatient screenings continue.
- Frequent assessments of PPE continue to be done.
- As of mid-February 2021, the COVID wings have only had a few scattered patients. Any patient with a COVID-19 diagnosis is presently being strategically placed on the floor that allow for ambulation and distance from other patients.
- Inpatient statistics (12 inpatients since last board meeting):

Date Range	Positive Inpatients	Ventilators	Transfers	Deaths
03/14/2020 – 04/22/2020	7	0	0	2
10/05/2020 – 12/31/2020	114	6	4	15
01/01/2021 – present	63	0	1	3

- Positive nursing staff – 18 (all have returned to work)

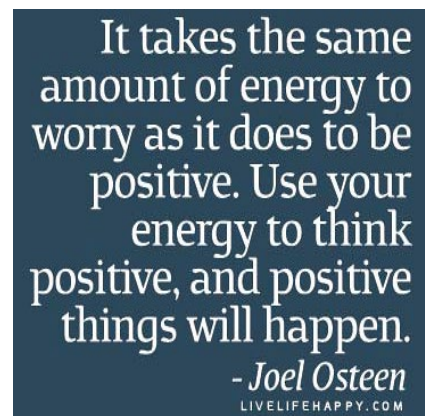
CORPORATE COMPLIANCE REPORT

No report.

DIRECTOR OF MENTAL HEALTH REPORT

Bridget Givens submitted the following report:

- In March 2021, the unit admitted 45 patients with 295 patient days. Top three counties for admission in this month were Wyoming, Livingston and Genesee County.
- Total of 88 psychiatric evaluations through the Emergency Department and 33 through ICU.
- The Crisis Outreach Program served 173 individuals with 236 contacts.
- YTD budgeted income for MHU is \$236,022. We are at \$546,698 with a \$309,676 (favorable) variance. Favorable mainly because the contractual adjustments and bad debt expenses are favorable. I attribute this to the Social Worker and one of our Mental Health Therapy Aides and their diligent work with monitoring the insurance prior authorizations; clinical updates validating continued stays and fighting denials. They work hard to ensure the insurance companies are paying us for the services rendered.
- Our Jail Program Coordinator served 65 inmates with 94 contacts and 50 with medication monitoring. Jail census has increased since the beginning of the year with the number of mental health inmates served.
- The collaborative care program in the primary care office is going well. The care manager will be located in Perry, Warsaw and Arcade. Response from providers and patients has been positive.



CHIEF FINANCIAL OFFICER (CFO) REPORT

No report.

COUNTY HUMAN RESOURCE DIRECTOR REPORT

Dan Farberman submitted the Personnel Files policy and results of the employee satisfaction and engagement survey.

WCCHS-21-026 APPROVE PERSONNEL FILES POLICY, REV. 3

Motion by Manager Perkins and seconded by Manager Elbow, the Personnel Files policy, Rev. 3, be hereby approved as presented and attached.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	11	Yes		No		Abstain		Absent
RESULTS								
	X	PASS					FAIL	

2021 EMPLOYEE ENGAGEMENT AND SATISFACTION SURVEY

Dan Farberman led a review of the results of the employee satisfaction and engagement survey as included on Pages 28-42 in the agenda packet.

The Human Resources Department was tasked with conducting an anonymous employee engagement and satisfaction survey by the Wyoming County Community Health System Board of Managers as a baseline to identify what's on people's minds.

A survey was constructed with 37 distinct questions in several categories:

- Leadership during COVID-19
- Employee satisfaction and workplace culture
- Leadership and communications
- Work / life balance
- Equal and fair treatment of employees
- Recognition and job satisfaction

Participants surveyed were requested to identify as a Physician/Mid-Level, Middle Manager, or Director.

Sixty five (65) surveys were distributed and 35 responses were received representing a return response of 53.8%.

Among participants surveyed for all questions the results were:

- 53% Positive
- 27% Neutral
- 20% Negative

Results will be shared with the 65 original survey recipients. WCCHS commits to measure again and conduct another survey in the fall of 2021 hoping to see trends improve negatives, improve positives, and reduce that middle ground.

The senior leadership team will develop work plans to address any of the issues that are seen as weaknesses and work to improve them and in addition will strengthen areas that are already strong. Cross department collaboration is already being addressed in the work groups and steering committees that were formed in January 2021.

DIRECTOR OF PLANT OPERATIONS

Craig Woodworth submitted the following report:

- Construction Projects
 - Transfer Switch – The 500kW generator disconnect must be replaced and is currently being coordinated with the generator manufacturer to accommodate the modified electrical load being placed on the equipment.
 - Lab/Medical Records Project – The 3rd floor abatement is scheduled to start the week of April 19, 2021. All debris will be carried out of the 3rd floor roof to eliminate patient/staff contact. Walls, duct work, and utilities are moving forward. The lab equipment vendor was on site to verify utility locations, floor drains and spacing. They are happy with the layout to accommodate their equipment. The water shutdown of the facility to install new water shut offs is completed. Domestic water shut offs are now available on each floor for future maintenance/projects.
 - Rooftop Unit Replacement – The kick off meeting is scheduled for April 26, 2021. The Risk Assessment for this project will take place at the same time. Equipment submittals are scheduled to be turned in by April 30, 2021.
 - Mt. Morris Dialysis – All equipment related to the dialysis renovation project was delivered to Livingston County. Their staff is ready to start the capital project scope. All testing agencies will be scheduled in time for the final inspection so the NYSDOH documentation can be submitted without delay.
 - Attica – The maintenance staff plans on moving the Attica clinic furniture and medical records to their new location on April 29, 2021.
 - Electric Panel Replacement – The design is 50% complete. Once the documents are finalized, the project will be advertised for respective bidders.
 - Radiology – Room #3 will undergo a renovation project completed by the maintenance staff. Radiology has ordered new equipment which is scheduled to arrive at the end of May 2021. The room will be patched, primed, painted, new lighting, flooring and doors. During this project, the maintenance department plans on renovating the dressing rooms. This includes rebuilding the changing rooms, floor replacement and wall treatments.
 - SNF Nurse Call System – The nurse call system for Blue and Plum is undergoing a complete upgrade. The server, cabling and patient room devices are all being changed out to a similar version installed within the hospital 1 year ago. This will enable the maintenance department to keep the respective replacement parts on hand as issues arise. The project should be completed by the end of May 2021.
 - Parking Lots – The bid specifications for sealing Lot 1, 2 and Thomson Hall parking lots are in the development stage. This project should be ready to bid within the next 30 days.
 - Loading Dock – The new loading dock is scheduled to be installed by May 21, 2021. The replacement equipment is a retrofit to our existing space so the install should be completed in one day.
- The electrical supply to the facilities telephone system was transferred to another set of breakers due to the system continuously tripping. A minor shut down occurred during off hours to perform the work.
- The 3rd floor patient rooms/restrooms are undergoing a face lift. Walls are patched, primed and painted. New wall coverings are installed on the corners and fan coil units to prevent future wear. Damaged counter tops are replaced to enhance the patient rooms, if needed.
- Completed the final Joint Commission plan of correction for Behavioral Health Unit.
- New locks for the electrical panel covers have been ordered in order to standardize the locks. This will require one key to access any panel throughout the facility instead of the four separate keys currently used.

- The maintenance staff is performing several tasks within the Lab/Medical Records area to eliminate change orders. This includes painting of the Administration corridor, relocating existing sanitary lines to accommodate the duct work installation, installing conduit to accommodate the new analyzer water supply lines within the lab, and fire proofing existing wall and floor penetrations.
- Maintenance staff completed 1,898 work orders over the last 30 days at a completion rate of 32 work orders per day. A total of 1,800 man-hours were logged for the specified time period.

INFORMATION TECHNOLOGY DIRECTOR REPORT

No report.

MEDICAL DIRECTOR REPORT

Mandip Panesar, MD reported on the following items:

- The next phase of Ongoing Professional Practice Evaluation (OPPE) is being conducted and is expected to be complete by mid-May 2021. The Joint Commission requires three (3) OPP evaluations during one (1) reappointment cycle, basically once every 8 months.
- There are no delinquent inpatient charts for the month of March 2021. There is 1 pending chart from January 2021 (missing form) and 1 pending chart from February 2021 (provider on vacation). Weekly reminders are working.
- Weekly reminders are sent regarding outstanding verbal orders. All pending verbal orders are current.

MEDICAL STAFF PRESIDENT REPORT

No report.

CHIEF MEDICAL OFFICER OF ORTHOPAEDIC SERVICES REPORT

No report.

Manager Berwanger questioned the Chief Medical Officer of Orthopedics title as shown on the April 27, 2021 BOM Agenda compared to prior months. Dr. Mason expressed his opinion and further discussion was held on the topic. Chairwoman Ryan commented that she has Dr. Mason's contracts and all of the amendments to such contract from 05/01/2018 to 06/30/2021 and each one says that Dr. Mason is the CMO of the Orthopaedic Group, and that is what the BOS approved right from the beginning resolution and all of the amended resolutions. Chairwoman Ryan offered to share those with Manager Berwanger on April 28, 2021.

In addition, Dr. Mason commented on a separate issue involving an investigation containing medically privileged information, Event #4957 and both Manager Reagan and Manager Rogers questioned the appropriateness of this topic being discussed in general meeting versus executive session.

CHIEF OPERATING OFFICER (COO) REPORT

Mike Corcimiglia submitted the following report:

Outpatient Clinical Services Division

General

Hospital COVID-19 vaccine clinics have administered **2,438** first doses (158 - Pfizer / 1,877 - Moderna / 403 - Johnson & Johnson) and **1,190** second doses (152 - Pfizer / 1,028 - Moderna). NYSDOH has removed the vaccine requirement that the vaccine must be used within 7 days. All clinics have exhausted their patient waiting lists. WCCHS advertised that the clinics had vaccine available. Continue to work with Wyoming County Department of Health and local Pharmacies on vaccinating the public.

Rural Health Center Designation

Applying for Rural Health Center status for Wyoming County Family Medicine - Perry office.

Wyoming County Family Medicine - Attica

The new office at 35 Main Street will be open on May 10, 2021.

Dialysis Center

Administrative certificate of need (CON) has been submitted to the NYSDOH and under review. The NYSDOH Bureau of Architecture and Engineering have requested physical changes to the area to meet current codes. Construction on the Center will be performed mainly by Livingston County personnel. Currently awaiting approval from NYSDOH and Department of Nursing Homes for approval to start required minor construction.

In-Patient Dialysis

Preparing all necessary documents for inpatient dialysis to be added to our operating certificate.

Laboratory Renovation-Transformation Grant \$3.1Million

Limited certificate of need (CON) submitted to the NYSDOH has been approved. HVAC, electrical and construction is currently in progress. Submitting all required minority women and business enterprise reports to the NYSDOH. Project is on schedule, completion date is January 2022.

Workplace Health

COVID-19 involvement has settled considerably. Keeping abreast of changes in regulation related to COVID-19. There has been a decrease in illness and COVID-19 testing as the vaccination rate among staff has increased. Starting to do Fireman's physicals for fire departments in Wyoming County.

Pharmacy

340B drug savings plan has started effective January 1, 2021. Continue to work with major retail pharmacies finalizing required interfaces between Hospital Electronic Medical Record (EMR) and Clinic EMR. It is anticipated that we will receive the benefits from the first quarter of the program in May 2021.

Radiology

Pleased to announce that Rebecca Sayvone has added another accomplishment to her ultrasound registration. She recently completed the vascular sonographer exam and is now a registered vascular sonographer. Congratulations Rebecca!

Rural Health Center

Required to resubmit all necessary grant paperwork to the NYSDOH for the 5-Year Rural Health Care Access Development Program grant because the grant amount was reduced from \$125,784 to \$100,627, they have now increased the amount back to \$125,784. The funds are going toward a new radiology suite.

Primary Care Steering Committee

The Primary Care Steering Committee met in person on April 22, 2021. This meeting included all providers. Discussions took place regarding common scheduling time slots, a dashboard that will include operational, financial and quality measures for each provider and clinic office, and focus on integration and transparency.

Hospital Foundation

The 31st annual golf tournament will be held on June 24, 2021 at The Club at Silver Lake. Invitations will be mailed the week of May 3, 2021. Limited to 36 foursomes.

WCCHS-21-027 PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE

Motion by President Kosmerl and seconded by Manager Perkins, the preauthorized accounts and accounts payable processed totaling \$4,535,607.71 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	11	Yes		No		Abstain		Absent
RESULTS	X	PASS				FAIL		

WCCHS-21-028 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT

Motion by President Kosmerl and seconded by Manager Abbasey, the write-offs/denied claims/bad debt totaling \$293,443.06 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	11	Yes		No		Abstain		Absent
RESULTS	X	PASS				FAIL		

WCCHS-21-029 APPROVE PERSONNEL REQUISITIONS IN PROCESS AND PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT

Motion by Manager Paolucci and seconded by Manager Elbow, the personnel requisitions in process and the proposed personnel changes/financial impact be hereby approved as presented and as follows:

PERSONNEL REQUISITIONS IN PROCESS - (RECOMMENDED)										
April 27, 2021										
Proposed Positions for Approval										
Senior Manager	Title/Department	FTE	Schedule	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
James:	Nursing Assistant/05.401	0.80	WCCH	Dori Barnes 05/01/2021	\$17.35	\$27,066	\$9,987	\$15.41	\$24,040	\$8,871
	Nursing Assistant/05.612	0.60	WCCH	Julianna Goodenow 03/20/2021	\$15.41	\$18,030	\$4,991	\$15.41	\$18,030	\$4,991
Chase:	Telephone Operator Per Diem/12.724	0.00	WCCH	Rayna Fravel 03/27/2021	\$16.95	\$3,305	\$253	\$16.95	\$3,305	\$253
Corcimiglia:	LPN (Clinic)/04.581.147	1.00	X	Yvonne Wagner 04/14/2021	\$20.85	\$43,368	\$20,006	\$20.85	\$43,368	\$20,006
	Senior Medical Technologist/06.427	1.00	WCCH	Lisa Hummel 05/10/2021	\$40.91	\$79,775	\$36,800	\$30.95	\$60,353	\$27,841
	RPN Per Diem/03.834	0.00	WCCH	Carrie Swearingen 04/13/2021	\$33.05	\$6,445	\$493	\$29.23	\$5,700	\$436
	Cleaner/08.208	1.00	WCCH	Kim Myers 04/30/2021	\$15.45	\$30,128	\$13,898	\$12.24	\$23,868	\$11,010
	Cleaner/08.816	0.60	WCCH	Kerry Thompson 04/17/2021	\$12.24	\$14,321	\$3,964	\$12.24	\$14,321	\$3,964
	Medical Receptionist/12.188.153	0.80	X	Jill Hyman 04/16/2021	\$17.39	\$28,937	\$10,678	\$17.39	\$28,937	\$10,678
	Food Service Helper/08.355	0.50	WCCH	Lawrence Nowinski 04/15/2021	\$13.46	\$13,124	\$1,004	\$13.46	\$13,124	\$1,004
	Medical Receptionist Per Diem/12.803	0.00	WCCH	Patricia Gilliland 04/11/2021	\$18.24	\$3,557	\$272	\$16.36	\$3,190	\$244
	Cleaner Per Diem/08.801	0.00	WCCH	Kerry Thompson 04/03/2021	\$13.46	\$2,625	\$201	\$13.46	\$2,625	\$201
	Medical Office Assistant/12.123	1.00	WCCH	Annette Carter 04/09/2021	\$17.21	\$33,560	\$15,481	\$15.41	\$30,050	\$13,862
Givens:	Crisis Outreach Counselor (MH)/06.431	1.00	WCCH	Rhonda Gross 04/17/2021	\$26.52	\$51,714	\$23,856	\$25.32	\$49,374	\$22,776
	Social Worker Assistant (MH)/06.667	1.00	WCCH	Tiffany Schambach 04/17/2021	\$22.77	\$44,402	\$20,482	\$20.78	\$40,521	\$18,692
Almeter:	Screener/12.911	0.60	WCCH	Leanna Duff 04/22/2021	\$12.24	\$14,321	\$3,964	\$12.24	\$14,321	\$3,964

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
April 27, 2021				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - A. Chase				
Delete 1 - 1.00 FTE LTC Cashier/Account Rep./12.210 Schedule A, Grade 4 \$17.78/Hr. Effective date: May 30, 2021	\$0	\$0	\$34,671	\$15,994
Create 1 - 0.00 FTE LTC Cashier/Account Rep. Per Diem Schedule A, Grade 4 \$18.81 - \$20.70/Hr. Available date: May 02, 2021	\$3,668	\$281	\$0	\$0
Delete 1 - 0.00 FTE Certified Occupational Therapy Assistant Per Diem/06.843 Schedule WCCH, Grade 11 \$21.74 - \$24.51/Hr. Effective date: May 02, 2021	\$0	\$0	\$4,239	\$324
Sr. Manager - M. Corcimiglia				
Delete 1 - 1.00 FTE Pharmaceutical Clerk/12.422 Schedule WCCH, Grade 6 \$15.41 - \$17.21/Hr. Effective date: May 02, 2021	\$0	\$0	\$30,050	\$13,862
Delete - 0.90 FTE LPN (Clinic)/04.164.147 Schedule X \$18.50/Hr. Effective date: May 17, 2020	\$0	\$0	\$34,632	\$14,379
Create 1 and Set Negotiated Salary - 1.00 FTE LPN (Clinic) Schedule X \$20.34/Hr. Available date: April 18, 2021	\$42,307	\$19,516	\$0	\$0
Set Negotiated Salary - 0.00 FTE Medical Biller (Temporary) Per Diem/12.199.473 Schedule X \$17.50/Hr. Effective date: April 5, 2021	\$0	\$0	\$0	\$0
Delete 1 - 1.00 FTE Senior Medical Technologist/06.420 Schedule WCCH, Grade 18C \$40.91/Hr. Effective date: May 16, 2021	\$0	\$0	\$79,775	\$36,800
Delete 1 - 1.00 FTE LPN II/04.200 Schedule WCCH, Grade 11 \$22.28/Hr. Effective date: June 13, 2021	\$0	\$0	\$43,446	\$20,042
Delete 1 - 0.50 FTE Medical Office Assistant/12.186.480 Schedule X \$15.00/Hr. Effective date: May 02, 2021	\$0	\$0	\$15,600	\$1,193
Delete 1 - 1.00 FTE Family Practice Physician Provider/10.104.587 Schedule P \$233,000/Yr. Effective date: May 02, 2021	\$0	\$0	\$233,000	\$107,483

POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Create 1 - 1.00 FTE Medical Office Assistant Schedule WCCH, Grade 6 \$15.41 - \$17.21/Hr. Available date: May 02, 2021	\$30,050	\$13,862	\$0	\$0
Create 1 - 1.00 FTE Medical Technologist Schedule WCCH, Grade 18A \$26.68 - \$33.17/Hr. Available date: May 02, 2021	\$52,026	\$24,000	\$0	\$0
Create 1 - 0.00 FTE LPN (Temporary) Per Diem Schedule WCCH, Grade 8A \$20.04 - \$22.94/Hr. Available date: May 02, 2021	\$3,908	\$299	\$0	\$0
Create 1 - 0.00 FTE Medical Receptionist Per Diem Schedule X \$13.33 - \$17.50/Hr. Available date: May 02, 2021	\$2,599	\$199	\$0	\$0
Create 1 - 0.00 FTE Medical Office Assistant Per Diem Schedule WCCH, Grade 6 \$16.95 - \$18.93/Hr. Available date: April 07, 2021	\$3,691	\$282	\$0	\$0
Sr. Manager - C. Almeter				
Delete 1 - 1.00 FTE Nurse Educator/03.218 Schedule WCCH, Grade 15E \$35.15/Hr. Effective date: May 02, 2021	\$0	\$0	\$68,543	\$31,619
Create 1 - 0.00 FTE RPN Per Diem Schedule WCCH, Grade 15A \$25.87 - \$34.19/Hr. Available date: May 02, 2021	\$5,045	\$386	\$0	\$0
Delete 1 - 1.00 FTE RPN/03.547 Schedule WCCH, Grade 15A - 15E \$33.05/Hr. Effective date: May 02, 2021	\$0	\$0	\$64,448	\$29,730
Sr. Manager - D. James				
Create 3 - 0.00 FTE LPN Per Diem Schedule WCCH Grade 8A \$20.04 - \$25.02/Hr. Available date: April 18, 2021	\$11,723	\$2,691	\$0	\$0
TOTALS	\$155,017	\$61,515	\$608,402	\$271,425
TOTAL ANNUAL INCREASE:				-\$663,295

The motion was passed upon the following vote:

VOTE							
Salman Abbasey, MD	X	Yes		No		Abstain	Absent
Doug Berwanger	X	Yes		No		Abstain	Absent
Cynthia Elbow	X	Yes		No		Abstain	Absent
Bryan Kehl	X	Yes		No		Abstain	Absent
Rich Kosmerl	X	Yes		No		Abstain	Absent
Mark Merrill	X	Yes		No		Abstain	Absent
Laura Paolucci	X	Yes		No		Abstain	Absent
Steve Perkins	X	Yes		No		Abstain	Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain	Absent
Larry Rogers	X	Yes		No		Abstain	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain	Absent
VOTE TOTAL:							
	11	Yes		No		Abstain	Absent
RESULTS		X	PASS			FAIL	

WCCHS-21-030 APPROVE CONTRACTS AND/OR GRANTS

Motion by Manager Rogers and seconded by Manager Reagan, the CEO and President of the Board of Managers, with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC or Garfunkel Wild, PC, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

1. Amend Resolution #WCCHS-18-026 approved on 03/27/2018 with **THE NURSE CONNECTION STAFFING**, 1 Computer Drive South, Albany, NY 12205, related to a supplemental staffing agreement for temporary RN, LPN, and CNA agency staffing, as follows:
 - Extend the term from 01/01/2018 – 12/31/2021 through **01/01/2022 – 12/31/2024**.
 - Decrease the not to exceed amount from \$200,000 per year to **an amount not to exceed \$175,000 per year**.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #18-204 approved on 04/10/2018].
2. Amend Resolution #WCCHS-18-067 approved on 07/24/2018 with **QUINLAN'S PHARMACY & MEDICAL EQUIPMENT**, 107 North Main Street, Wayland, NY 14572 related to pharmaceutical and consulting pharmacist services in an amount not to exceed \$360,000 per year, as follows:
 - Extend the term from 10/01/2018 – 09/30/2021 through **10/01/2021 – 09/30/2023**.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #18-346 approved on 08/14/2018].
3. Amend Resolution #WCCHS-19-072 approved on 06/26/2019 with **MAGAVERN GRIMM, LLP (Thomas J. Lang, Associate)**, 1100 Rand Building, 14 Lafayette Square, Buffalo, NY 14203, related to advice and representation in connection with litigation matters, and collection matters involving long term care Medicaid applications/proceedings, guardianship proceedings, difficult discharges, and similar matters, not to exceed \$25,000 per year, as follows:
 - Extend the term from 07/01/2019 – 06/30/2021 through **07/01/2021 – 06/30/2023**.
4. Amend Resolution #WCCHS-19-111 approved on 09/24/2019 and Resolution #WCCHS-16-069 approved 10/25/2016 with **SIGHTRITE**, 232 Broadway, 2nd Floor, Brooklyn, NY 11211 related to eye care services to residents in the SNF, \$0.00 cost to WCCHS, as follows:
 - Extend the term from 11/01/2019 – 10/31/2021 through **11/01/2021 – 10/31/2023**.
5. Amend Resolution #WCCHS-20-090 approved on 10/27/2020 and Resolution #WCCHS-20-066 approved on 07/28/2020 with **HEADPHONE EVENTS, INC. dba EVERSOUND**, 125 Kingston Street, Floor 6, Boston, MA 02111, services and equipment related to wireless headphone system for residents and families to communicate either through the glass visits or 6 foot apart outside, as follows:
 - Extend the term from 08/01/2020 – 02/28/2021 through **03/01/2021 – 02/28/2022**.
 - In an amount not to exceed \$4,000 per year [6 months will be funded by the Wyoming Community Hospital Foundation].
6. Amend Resolution #WCCHS-19-017 approved on 02/26/2019 with **SCH SERVICES, INC. d/b/a SUPPLEMENTAL HEALTH CARE**, 1640 W. Redstone Center Drive, Suite 200, Park City, Utah 84098 a staffing services agreement to provide staffing to cover open shifts, not to exceed \$150,000 per year, as follows:
 - Extend the term from 02/05/2019 – 02/04/2021 through **02/05/2021 – 02/04/2023**.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #19-160 approved on 03/12/2019].

7. Amend Resolution #WCCHS-19-111 approved on 09/24/2019, Resolution #WCCHS-18-026 approved on 03/27/2018, and Resolution #WCCHS-17-006 approved on 01/24/2017 with **CSNY, INC.**, 333 Metro Park, Suite M-102, Rochester, NY 14623, related to support for the telephone switch, as follows:
 - The current contract is for 2 hours per month at \$190 per month.
 - This amendment shall run for a period of 3 months, effective 02/01/2021 – 05/31/2021, in an amount of \$950 per month (2,850 3-month period).
 - At the end of this 3-month period, the service fee will be reassessed based on need and then continue for the remainder of the term of 3 years (01/04/2020 – 01/03/2023) at a cost of \$190 per month.
 - Increase is associated with increased clinic activity and changes of messages, phone additions, site additions, etc.
8. **ASSA ABLOY ENTRANCE SYSTEMS US, INC**, 28 Corporate Circle, Suite 1, East Syracuse, NY 13057, an agreement for labor and two (2) new SNF entrance doors with telescopic sliding door system, \$18,500, effective 05/01/2021 – 08/30/2021.
9. **COMMUNITY FOUNDATION FOR GREATER BUFFALO AND THE WILLIAM H. THIEL TRUST**, 726 Exchange Street, Suite 535, Buffalo, NY 14210, the Thiel grant acceptance/award to fund telemetry equipment in the amount of \$180,000, effective 04/05/2021.
10. **COUNTY OF WYOMING**, 143 North Main Street, Warsaw, NY 14569, a 1-year interdepartmental cooperation agreement renewal for shared services provided by Human Resources, not to exceed \$415,000 [\$406,000 in 2020, \$390,000 in 2019, \$325,000 in 2018, \$250,000 in 2017, 2016, 2015, 2014, 2013, 2012] effective 01/01/2021 – 12/31/2021, pending approval by the Wyoming County Board of Supervisors.
11. **KIDENEY ARCHITECTS, PC**, 143 Genesee Street, Buffalo, NY 14203, additional/alternate professional design services for laboratory renovations project Certificate of Need (CON) not in original scope, not to exceed \$9,920, effective 04/01/2020 – 03/31/2022.
12. **DASHBOARD MD, INC.**, 5801 NW 151st Street, Miami Lakes, FL 33014, software license and subscription agreement for clinic reporting tools, \$13,935 one-time implementation fee plus \$1,400 per month hosting, processing and support fee, effective 05/01/2021 – 04/30/2024, pending approval by the Wyoming County Board of Supervisors.
13. **ONE STAFF MEDICAL, LLC**, 11718 Nicholas Street, Suite 101, Omaha, NE 68154, agreement for staffing services to provide travel/agency staff, not to exceed \$75,000 per year, effective 05/01/2021 – 04/30/2023, pending approval by the Wyoming County Board of Supervisors.
14. **THE RESEARCH FOUNDATION OF THE STATE UNIVERSITY OF NEW YORK**, 224 Crofts Hall, Buffalo, NY 14260-7013, memorandum of understanding for behavioral health integration collaboration, \$0.00 cost to WCCHS, effective 05/01/2021 – 06/30/2023.
15. Amend Resolution #WCCHS-20-024 approved on 03/24/2020 with **BATAVIA NEUROLOGICAL SERVICES, P.C.**, 176 Washington Avenue, Batavia, NY 14020-2113 related to neurology services in an amount not to exceed \$304,000 per year as follows:
 - Extend the term of the agreement from 04/01/2020 – 03/31/2021 through **04/01/2021 – 03/31/2022**.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #20-208 approved on 04/14/2020].
16. Amend Resolution #WCCHS-16-001 approved on 01/26/2016 with **MARIE LOWE, ANP**, 46 Windsor Street, Attica, NY 14011 related to nurse practitioner assistance with physical examinations during firemen's clinics, in an amount not to exceed \$6,000 per year as follows:
 - Extend the term of the agreement from 02/01/2016 – 02/01/2021 through **02/01/2021 – 02/01/2026**.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #16-088 approved on 02/09/2016].

17. **PETER COGGIOLA, PNP**, 4470 Jordan Road, Silver Springs, NY 14550, a psychiatric consultation services agreement to provide 1 hour per week of psychiatric consultation to primary care office as part of the collaborative care program, not to exceed \$7,800 (funded by the Greater Rochester Health Foundation), effective 04/01/2021 – 04/01/2022, pending approval by the Wyoming County Board of Supervisors.
18. **GENESEE-LIVINGSTON-STEUBEN-WYOMING BOARD OF COOPERATIVE EDUCATIONAL SERVICES**, 8250 State Street Road, Batavia, NY 14020, an agreement to provide student clinical opportunity in the SNF, \$0.00 cost to WCCHS, effective 01/01/2021 – 12/31/2023.
19. **GARFUNKEL WILD, PC**, 111 Great Neck Road, Great Neck, NY 11021, a legal engagement to retain firm to provide legal advice and related services in connection with general regulatory matters, routine business transactions, and other routine general healthcare matters, not to exceed \$10,000 per month [previous agreement \$5,000 per month], effective 01/01/2021 – 12/31/2021, pending approval by the Wyoming County Board of Supervisors.
20. **THE HEALTHCARE EDUCATIONAL AND RESEARCH FUND, INC. (HERF)**, One Empire Drive, Rensselaer, NY 12144, a subrecipient agreement for Cabrini COVID-19 support to provide organizations combatting COVID-19 as well as those organizations whose services have been substantially impacted as a result of the crisis, \$11,243.59, effective 04/01/2021- 03/31/2022 [grant award].
21. **FIVE STAR BANK**, 220 Liberty Street, Warsaw, NY 14569, a 1-year renewal agreement to provide an Automated Teller Machine (ATM) for use at WCCHS, \$0.00 to WCCHS, effective 06/19/2021 – 06/19/2022.
22. Amend Resolution #WCCHS-20-054 approved on 06/23/2020 with **UBMD INTERNAL MEDICINE**, Buffalo General Medical Center, 100 High Street, D2-76, Buffalo, NY 14203 related to outpatient endocrine physician services, \$79,200 per year, as follows
 - Extend the term of the agreement from 08/01/2020 – 07/31/2021 through **08/01/2021 – 07/31/2022**.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #20-304 approved on 07/14/2020].
23. Amend Resolution #WCCHS-20-090 approved on 10/27/2020, Resolution #WCCHS-19-085 approved on 07/23/2019, Resolution #WCCHS-18-082 approved 08/28/2018 and Resolution #WCCHS-17-054 approved 06/27/2017 with **OAK OPENINGS MEDICAL, PLLC** (Gregory Collins, DO) related to professional services agreement and services provided to Workplace Health Services, \$10,500, as follows:
 - Extend the term of the agreement from 07/03/2020 – 07/02/2021 through **07/03/2121 – 07/02/2022**.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution No. 20-469 approved on 11/10/2020; Resolution No. 19-350 approved on 08/13/2019; Resolution No. 18-393 approved on 09/11/2018, and Resolution No. 17-293 approved on 07/11/2017].
24. Amend Resolution #WCCHS-20-054 approved on 06/23/2020, #WCCHS-19-058 approved on 05/28/2019 and Resolution #WCCHS-19-026 approved on 02/26/2019 with **WESTSIDE PODIATRY GROUP, LLC**, 2236 Ridge Road West, Rochester, NY 14626 related to podiatry services, not to exceed \$175,000 per year as follows:
 - Extend the term of the agreement from 09/01/2019 – 08/31/2021 through **09/01/2021 – 08/31/2022**.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #20-306 approved on 07/14/2020, Resolution #19-284 approved on 06/11/2019 and Resolution #19-157 approved on 03/12/2019].
25. Amend Resolution #WCCHS-18-054 approved on 06/26/2018 with **LAKE PLAINS COMMUNITY CARE NETWORK, INC.**, 575 East Main Street, Batavia, NY, related to cooperative/collaborative networking relationship to improve access to quality health care and other shared objectives, \$0.00 to WCCHS, as follows:
 - Extend the term from 06/01/2018 – 05/31/2021 through **06/01/2021 – 05/31/2024**.

26. Amend Resolution #WCCHS-19-159 approved on 12/19/2019 and Resolution #WCCHS-17-054 approved on 06/27/2017 with **STRONG MEMORIAL HOSPITAL (SMH)**, 601 Elmwood Avenue, Rochester, NY 14642, related to stroke patient transfer agreement, \$0.00 cost to WCCHS, as follows:
 - Extend the term from 07/01/2019 – 06/30/2021 through **07/01/2021 – 06/30/2023**.
27. Amend Resolution #WCCHS-19-159 approved on 12/19/2019 with **VISIONEX, LLC**, 916 Willard Drive, Suite 200, Green Bay, WI 54304, related to electronic medical record for dialysis, not to exceed \$40,000 per year, as follows:
 - Extend the term from 03/01/2020 – 02/28/2021 through **03/01/2021 – 02/29/2024**.
 - Pending approval by the Wyoming County Board of Supervisors
28. **PRACTICEFIRST MEDICAL MANAGEMENT SOLUTIONS**, 275 Northpointe Parkway, Suite 50, Amherst, NY 14228, a master practice management agreement for exclusive billing agent for family practice and pediatric clinics, not to exceed \$300,000 per term, effective 06/01/2021 – 05/31/2023, pending approval by the Wyoming County Board of Supervisors.
29. Amend Resolution #WCCHS-18-082 approved on 08/28/2018 with **CHANNELFORD ASSOCIATES, INC.**, 5853 Greenview Road, Calabasas, CA 91302, a filing agent rural healthcare agreement to provide professional services to collect the information needed from WCCHS for subsidy under applicable state or federal programs, complete any required Rural HealthCare applicable forms, acts as WCCHS agent in dealings with telecommunication service providers and the applicable state or federal government agency, and works to obtain the maximum subsidy from available state and federal programs, Channelford will receive 10% of actual subsidy credits/receipts received by WCCHS per funding approval schedule, as follows:
 - Correct the term of the agreement from 08/29/2018 – 08/27/2021 to **08/29/2018 – 06/30/2022 as reflected in the actual letter of agency**.
30. Amend Resolution #WCCHS-20-099 approved on 11/24/2020 with **PARADIGM ENVIRONMENTAL SERVICES INC.**, 1815 Love Road, Grand Island, NY 14072 related to asbestos monitoring services for lab renovation project, \$20,000 (time and material billing), as follows:
 - Increase the amount from \$20,000 (time and material billing) to **an amount not to exceed \$50,000 (time and material billing)**
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #20-542 approved on 12/08/2020].
31. **REV SPRING**, 1800 East State Street, Suite 210, Hamilton, NJ 08609-2020, a 3-year agreement for patient communication system / reminder service for all outpatient clinics, not to exceed \$50,000 per 3-year term, effective 06/01/2021 – 05/31/2024.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No	**	Abstain		Absent
Steve Perkins	X	Yes		No	**	Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	11	Yes		No		Abstain		Absent
RESULTS		X	PASS			FAIL		

**** Manager Paolucci and Manager Perkins abstained from Contract #23 related to Oak Openings Medical, PLLC.**

BOARD ASSIGNED PROJECTS REPORT

Don Eichenauer reported on the following items:

- Reviewed the latest advertising creative for Family Medicine, combined Emergency, Family Medicine, and OBGYN, and a patient testimonial for Dr. David Privitera, MD as included on Pages 54-56 in the agenda packet.
- Working with three providers and Michelle Waldo (Senior Respiratory Therapist) to spotlight different health topics that will air on WCJW Radio. The first of these is with Dr. Dean Brewer, MD (Family Medicine). His interview will air on April 28, 2021 around 8:10am.

BOARD PRESIDENT REPORT

President Kosmerl reported on the following items:

- One member of the board has yet to turn in their annual regulatory requirement packet (including corporate compliance policy acknowledgement, confidentiality agreement, and conflict of interest disclosure). Please get that completed and returned to Pam Pettnot.
- Communications to the BOMs:
 - Received complimentary note from Ms. Paulette Blasdel thanking Dr. Paul Mason, the orthopaedic staff, and the surgical staff for treatments she had at WCCHS with very good outcomes. The letter was forwarded to Dr. Mason and Connie Almeter (Chief Nursing Officer) to share with staff.
 - Received an email to the boardofmgr@wcchs.net account from Ms. Beth Hyman. She was looking for some help with home health nurses. Joe McTernan provided her contact information for the NYS DOH eMedNY program and NYS DOH Private Duty Nursing.
 - Received an email to the boardofmgr@wcchs.net account from Ms. Barbara Henderson regarding a scheduling difficulty, issues with her insurance company, among other concerns. This correspondence was forwarded to all board members along with two drafted responses. The scheduling difficulty and issues with her insurance company are currently being addressed by management. BOMs agreed to send a brief written reply and authorized Joe McTernan and Rich Kosmerl to speak with her, at her discretion.

Manager Reagan questioned talking about particular individuals in open session. Manager Paolucci commented that the individuals reached out to the BOM and expressed her opinion that it was appropriate to discuss in open session.

BOARD COMMITTEE CHAIR REPORTS**Acute Quality Committee**

No report. The next meeting is scheduled for May 19, 2021.

SNF Quality Committee

No report. The next meeting is scheduled for May 19, 2021.

Finance/Personnel Committee

No report.

Plant and Equipment Committee

Bryan Kehl reported that the Plant and Equipment Committee met on April 13, 2021, received an update on the lab renovation project from Campus Construction Management, and referred to the draft minutes. The next meeting is scheduled for May 11, 2021.

Communications Committee

No report.

Information Technology

Dan Farberman reported that Bill Sikes has accepted the County IT Director position. President Kosmerl will reach out to him regarding the BOM Information Technology Committee meetings.

Governance Committee

Manager Wawrzyniak reported on the following items:

- Healthcare Trustees of New York State (HTNYS), in collaboration with governWell, provided a 1-hour complimentary training session to board members on the essentials for governance excellence, board roles and responsibilities, and conflict of interest. The presentation was well received and as a result, BOM members expressed an interest in future board education. Board education will be considered again in September 2021. Manager Paolucci questioned the actionable items that came out of the presentation. A Governance Committee meeting may be scheduled in May 2021 to review those items.
- Memento plaques are due to Dr. Ahmed Bayoumi, MD and Frank Vitagliano in recognition for their long standing membership on the Hospital BOM. Pam Pettnot was directed to work with President Kosmerl on the plaques.

Compensation Committee

No report.

Credentials Committee

No report.

CHIEF EXECUTIVE OFFICER (CEO) REPORT

Joe McTernan submitted the following report:

COVID-19

- COVID-19 Hospital and SNF case rates at very low levels
- Staff member illness and quarantine due to COVID 19 have remained low.
- Weekly COVID briefings and monitoring continue.

Financials

- Still no distribution plan for relief package from Washington, potential of 35B for healthcare including 7B in Rural Hospital Relief.
- Additional Funding identified in most recent stimulus bill for rural healthcare. No distribution plan.
- WCCHS continues to work with State, Federal, and Industry Groups on advocacy.
- Budget challenges continue with lost revenue and increased COVID expenses.
- Continue to implement approved cost reduction plan.

Federal updates

2% Medicare sequestration was held until December 31st, 2021.

State budget update – Final Budget Agreement

Major healthcare provisions

The final budget reverses proposed Medicaid reductions. The budget agreement:

- rejects the 1% across-the-board reduction for fee-for-service Medicaid rates;
- rejects the elimination of the Indigent Care Pool for public hospitals; and
- rejects the Vital Access Provider Assurance Program cuts.

The SFY 2021-2022 budget also addresses other critically important policies:

- 340B Drug Pricing Program: The budget provides a two-year delay in the transition of the Medicaid retail pharmacy benefit from the managed care benefit to fee-for-service. This transition was enacted as part of last year's budget and would have been implemented on April 1, 2021. This policy would have had a significant negative fiscal impact on many hospitals that participate in the 340B Drug Pricing Program.
- Physician excess medical malpractice: The budget rejects the proposed reduction to and significant restructuring of the Physician Excess Medical Liability Program and extends the program for an additional year.
- Essential Plan investments: The final budget agreement includes a promised investment intended to improve payment rates to hospitals for services to Essential Plan enrollees.
- Telehealth: The enacted budget removes all originating site restrictions, expands distant site eligibility and authorizes peer support services to be delivered via telehealth.
- Workforce support: The budget rejects all reductions to healthcare workforce-related programs, restoring allocations to last year's levels for the Doctors Across New York, Diversity in Medicine and Rural Health Care Access Development Network programs, while restoring the funding eliminated in last year's budget for Area Health Education Centers.

Unfortunately, the final budget agreement does not address several priority issues:

- Nursing home revenue: the final budget agreement mandates that nursing homes spend a minimum of 70% of operating revenue on “direct resident care.” The budget also caps nursing home operating revenue margins at 5%.
- Capital rate add-on for hospitals: We are also disappointed that the final budget agreement appears to accept the capital add-on reduction to hospitals.

Non-COVID related information

- Dialysis – remains awaiting state approve. Continued work on submission for inpatient certificate of need (CON).
- Continued work with the senior team on succession planning.
- New York lawmakers approved long-stalled legislation aimed at creating safe staffing standards for hospitals and nursing homes.
 - The nursing home focused bill requires staffing standards be established for nursing home minimum staffing levels requiring staff spend a certain number of hours with residents. WCCHS is doing a review of the potential impact and needs to further understand how the NYS DOH will operationalize this.
 - The hospital focused bill requires each hospital in the state establish a clinical staffing committees that must include frontline workers like nurses, as well as hospital administration staff. If an agreement on staffing levels can't be reached, a hospital would be allowed to set its own standards, but the NYS DOH has to review the plan.

EXECUTIVE SESSION

Motion by President Kosmerl and seconded by Manager Paolucci, for the Board to enter into executive session to discuss the following topic(s) at 6:50pm. Joe McTernan, Pam Pettnot, Dan Farberman, Becky Ryan, Jerry Davis, and Mike Roche remained. All other attendees ended their Zoom session or left the meeting room.

- Confidential comments about particular employees in response to the employee satisfaction and engagement survey
- Personnel issue with an employee of a contracted physician group
- Contract negotiations:
 - Abbasey Medical PLLC - Asset Purchase Agreement
 - Salman Abbasey, MD – employment agreement
 - Buffalo Bone and Joint Surgery, PLLC
 - Batavia Neurological Services, PC
 - Mandip Panesar, MD – nephrology services
 - David Privitera, MD - employment agreement
- Personnel issue related to two particular medical staff providers
- Matters leading to the appointment or promotion of more than one employee in Salary Schedule C related to succession planning

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	11	Yes		No		Abstain		Absent
RESULTS	X	PASS				FAIL		

Manager Abbasey was placed in Zoom Breakout Room #2 at 6:53pm prior to discussions about his proposed employment agreement and asset purchase agreement.

Manager Abbasey rejoined Executive Session at 7:24pm.

Motion by President Kosmerl and seconded by Manager Wawrzyniak, the Board exit executive session at 8:04pm.

The motion was passed upon the following vote:

VOTE							
Salman Abbasey, MD	X	Yes		No		Abstain	Absent
Doug Berwanger	X	Yes		No		Abstain	Absent
Cynthia Elbow	X	Yes		No		Abstain	Absent
Bryan Kehl	X	Yes		No		Abstain	Absent
Rich Kosmerl	X	Yes		No		Abstain	Absent
Mark Merrill	X	Yes		No		Abstain	Absent
Laura Paolucci	X	Yes		No		Abstain	Absent
Steve Perkins	X	Yes		No		Abstain	Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain	Absent
Larry Rogers	X	Yes		No		Abstain	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain	Absent
VOTE TOTAL:							
	11	Yes		No		Abstain	Absent
RESULTS		X	PASS			FAIL	

EXECUTIVE SESSION DISCUSSIONS

President Kosmerl reminded attendees that all information discussed in executive session shall remain confidential and declared that no motions or votes were enacted on during the executive session.

NEXT REGULAR MEETING

The next regular meeting is scheduled for Tuesday, May 25, 2021 immediately following the BOM Finance/Personnel Committee meeting, approximately 5:00pm.

ADJOURN

There being no further business to come before the Board, the meeting duly adjourned at 8:04pm upon motion by Manager Wawrzyniak.

J. Thomas Reagan, MD, BOM Secretary Date

Pam Pettnot, Recording Secretary Date