

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, May 26, 2020.

BOARD OF MANAGERS PRESENT/ABSENT

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Salman Abbasey, MD | <input checked="" type="checkbox"/> Rich Kosmerl | <input checked="" type="checkbox"/> Frank Vitagliano |
| <input checked="" type="checkbox"/> Doug Berwanger | <input type="checkbox"/> Mark Merrill | <input checked="" type="checkbox"/> James Wawrzyniak, DC |
| <input checked="" type="checkbox"/> Cynthia Elbow | <input checked="" type="checkbox"/> Laura Paolucci | |
| <input checked="" type="checkbox"/> Bryan Kehl (BOS member) | <input checked="" type="checkbox"/> J. Thomas Reagan, MD | |

STAFF PRESENT/ABSENT

- | | |
|---|--|
| <input checked="" type="checkbox"/> Connie Almeter (Chief Nursing Officer) | <input checked="" type="checkbox"/> Dawn James (NF Administrator) |
| <input checked="" type="checkbox"/> Ahmed Bayoumi, MD (Medical Staff President) | <input checked="" type="checkbox"/> Todd MacConnell (WC IT Director) |
| <input checked="" type="checkbox"/> Amy Chase (Chief Financial Officer) | <input checked="" type="checkbox"/> Paul Mason, MD (Chief Medical Officer) |
| <input checked="" type="checkbox"/> Greg Collins, DO (Credentials Committee) | <input checked="" type="checkbox"/> Joe McTernan (Chief Executive Officer) |
| <input checked="" type="checkbox"/> Mike Corcimiglia (Chief Operating Officer) | <input checked="" type="checkbox"/> Mandip Panesar, MD (Hospital Medical Director) |
| <input checked="" type="checkbox"/> Peggy Cunningham (Director of WPHS, Clinic Quality, & Corporate Compliance) | <input checked="" type="checkbox"/> Pam Pettnot (Executive Assistant) |
| <input checked="" type="checkbox"/> Dan Farberman (WC Human Resource Director) | <input type="checkbox"/> Denise Prusak (NF Director of Nursing) |
| <input checked="" type="checkbox"/> Bridget Givens (Director of Mental Health) | <input checked="" type="checkbox"/> Craig Woodworth (Director of Plant Operations) |

OTHERS PRESENT: Becky Ryan (Supervisor, Town of Warsaw), Jerry Davis (Chairman, Wyoming County Board of Supervisors and Supervisor, Town of Covington), Don Eichenauer (Consultant), and Stacey Gulick, Jeffrey Brown, and Hayden Wool (Partners with Garfunkel Wild PC)

CALL MEETING TO ORDER

President Kosmerl called the meeting to order at 5:10pm.

This meeting was held via ZOOM, in accordance with the NYS Governor's Executive Order #202.1, suspension of law allowing the attendance of meetings telephonically or other similar service. Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.

EXCUSE MEMBERS NOT PRESENT / QUORUM?

Motion by Manager Berwanger and seconded by Manager Wawrzyniak, the following member(s) are hereby excused:

- Manager Merrill

President Kosmerl declared that a quorum was present.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill		Yes		No		Abstain	X	Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-20-040 CONSENT AGENDA

Motion by Manager Elbow and seconded by Manager Paolucci, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM minutesApril 28, 2020

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill		Yes		No		Abstain	X	Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

NF ADMINISTRATOR REPORT

Dawn James reported on the following items:

- WCCHS SNF remains 5 stars for quality for the 11th quarter (33 months).
- As of May 21, 2020 the SNF is COVID free.
- The state completed a full house (residents and staff) testing. The staff were all negative; three residents were found positive but were asymptomatic. They remained asymptomatic throughout their 14 day quarantine.
- We completed our first biweekly staff testing on May 20 2020 and all 235 staff tested negative. We are testing again today (May 26).
- On May 14 2020, NYSDOH came in for an unannounced infection control survey. No deficiencies were found.
- Census has remained on budget the past month but below what we could be due to keeping residents isolated on admission for safety of all residents.

CHIEF NURSING OFFICER REPORT

Connie Almeter reported on the following items:

A majority of the High Reliability portion of the strategic plan has been on hold due to the COVID-19 pandemic. As we begin to work towards normalcy, below is a brief update:

1. High Reliability – Will plan for mid-June to regroup, refresh where we left off, and review and determine priorities for improvement and any additions to the strategic plan.
2. LEAN Training – An email conversation regarding suggestions on program completion has been initiated with the instructor.
3. Stroke Certification – small group meetings have begun. Reviewing both Joint Commission and NYSDOH standards. Several standards similar to the Joint Program but many others requiring data abstraction, use of a registry, and staff education.
4. Age Friendly Health System – Program has been initiated. Consists of 4 Ms: mentation, mobility, medications, and what matters most. Chart audits yet to be initiated for compliance.
5. Organizational Daily Huddle – To resume on June 1 2020. A quick 10-minute or less gathering of managers every day to communicate any departmental issues or other concerns such as a means of increasing communication.
6. Transfer Management – Transfers continue to be reviewed and dispersed monthly.

7. EMS Partnerships – Meeting set for June 4, 2020. Some concerns with Monroe Ambulance cutting back on staffing which may impact transfers.
8. Coronavirus Update
 - Elective surgeries have resumed and going well.
 - Several policies and procedures have been developed and placed on the intranet.
 - Weekly newsletters have been disseminated to the nursing staff and all department managers regarding any updates in processes.
 - 7 confirmed inpatients since March 2020. The last confirmed inpatient was April 2020.
 - Zero patients required a ventilator. Two COVID related deaths.
 - Approximately 84 inpatients were placed in isolation and ruled out for coronavirus.

DIRECTOR OF WORKPLACE HEALTH SERVICES, CLINIC QUALITY, AND CORPORATE COMPLIANCE REPORT

Peggy Cunningham reported on the following items:

- Workplace Health Services - focus has been on getting staff out of work due to influenza like illnesses back to work safely and quickly.
- Clinic Quality – took a back seat to COVID19; however, some work is in progress with the Clinical Informatics Specialist on improvement activities for next year.
- Corporate Compliance - no meetings have been held; however, standard reports were distributed.

DIRECTOR OF MENTAL HEALTH REPORT

Bridget Givens reported on the following items:

- Current census is 13, capacity of 12, so we are over census.
- For most of May 2020, the department nit has been above or at budget with our census.
- In April 2020, there were 35 admissions and 36 discharges with 87 psychiatric evaluations completed.
- Staffing in behavioral health is stable with no staffing issues or gaps.
- Behavioral Health staff continue to be consistently busy with trends in co-occurring disorders-mostly alcohol.
- Worked with Kelly Dryja and Kristen Fischer at the County Mental Health Department and created an educational piece in collaboration with the Wyoming County Chamber focusing on mental health, self-care and the impact COVID can have on employees. The presentation has been uploaded to You Tube and can be viewed at <https://youtu.be/BAexk2HzZTc>

CHIEF FINANCIAL OFFICER (CFO) REPORT

No report.

COUNTY HUMAN RESOURCE DIRECTOR REPORT

Dan Farberman reported that he is having ongoing communications with Blue Cross Blue Shield of Western New York regarding who's paying for mandatory biweekly staff testing of employees who participate in the employer provided insurance.

INFORMATION TECHNOLOGY DIRECTOR REPORT

No report.

MEDICAL DIRECTOR REPORT

Mandip Panesar, MD reported that the Medical Staff By-Laws committee met on May 20, 2020. Additional comments were incorporated into another draft version. It will be reviewed and forwarded to the Medical Staff By-Laws committee and President Kosmerl for review.

MEDICAL STAFF PRESIDENT REPORT

Ahmed Bayoumi, MD thanked everyone for their help and support in ensuring the safety of the physicians and nursing staff during the coronavirus pandemic.

CHIEF MEDICAL OFFICER REPORT

Paul Mason, MD reported that the reopening of elective surgeries has gone very well, started joint business today, and June 2020 is looking very promising with the backlog.

CHIEF OPERATING OFFICER (COO) REPORT

Mike Corcimiglia reported on the following items:

Outpatient Clinical Services Division

All clinic offices are open full time. We are practicing social distancing by having patients wait in their cars until called. Everyone is having temperature checked and answering screening questions. We are still offering the telemedicine video and phone visits to patients that do not feel comfortable or are unable to come into the office.

Specialty Clinic

Successfully completed one chart within Clinic EMR Medent. This project entailed combining every clinic specialty patients charts into one chart where all information associated with anyone of the specialty clinics is in one patient chart not multiple charts.

Neurology Clinic

Andrew Hilburger, MD has started to see patients at the neurology clinic office on Tuesdays and Thursdays. His schedule is filling up very quickly. Dr. Hilburger has also started onsite and telemedicine inpatient consults.

Wyoming County Family Medicine - Perry Clinic Office

Completed Certificate of Need (CON) to get Perry office at 1 Parker Lane an Article 28 clinic on our Hospital operating certificate. WCCHS Maintenance staff completed all required improvements to meet Article 28 requirements.

Wyoming County Family Medicine – O'Dell Clinic Office

O'Dell Community Care Clinic had been designated for patients experiencing COVID-19 symptoms and will continue to do COVID testing from the parking lot. Clinic office is now seeing regular clinic office patients. If an outbreak were to occur in the future, we have the ability to move the clinic back to a designated COVID clinic office.

Wyoming County Family Medicine – Arcade Clinic Office

Staff in office volunteered to work at the Hospital, as needed. Arranged an orientation for Nurses to the Medical Surgical Unit in the Hospital and provided a tour of the Hospital. Others within the clinic office volunteered to work at screening stations at the Hospital.

Laboratory Renovation-Transformation Grant \$3.1Million

Working with Campus Construction Management and Kideney Architect on pricing and an updated timeline. Finalizing plans for the lab renovation project working with Kideney Architect, Campus and lab staff. The lab staff have been very involved in the design. Project should take approximately 12 months to complete. Project will consist of two phases to limit interruptions to lab operations.

Laboratory Services

Purchased and implemented COVID-19 point of care testing supplies and equipment. WCCHS now has the ability to test a patient for COVID 19 in-house for emergency room patients, surgical patients and inpatients. Results take approximately 30 minutes. Started performing testing on WCCHS SNF staff today. NYSDOH has mandated that all Nursing Home and Adult Living Facility staff be COVID 19 tested two times a week.

We have collaborated with ECMC in making COVID-19 test resulting available for The Cloisters, Livingston County Nursing Home and Eastside Living & Rehabilitation Center. Daily specimens dropped off from all facilities are collected at WCCHS and taken to ECMC Laboratory for test resulting. This is upwards of 1,600 tests per week.

Dietary

Received \$30,000 from Morrison Senior Living towards the renovation of the cafeteria. This money was part of the renewal of the contract.

Hospital Foundation

The annual golf tournament has been tentatively rescheduled for August 20, 2020. A decision will be made mid-June whether the golf tournament will occur.

DIRECTOR OF PLANT OPERATIONS

Craig Woodworth reported on the following items:

- Thanked County Highway staff for pouring concrete for the new biohazard room that is being fabricated in the near future.
- Legionella results have been going down but are not cleared; therefore, recommending iChlor remediation services to install monitoring system that continually feeds monochloramine to facilities domestic water system to address Legionella concerns.
- Radiology project – asbestos abatement, lead, and wiring
- Lab renovation project - finalizing plans with Kidney Architect, Campus Construction, and lab staff.

LEGAL REVIEW OF MEDICAL STAFF BY-LAWS BY GARFUNKEL WILD, PC

Attorney Stacy Gulick from Garfunkel Wild, PC presented a legal review of the Medical Staff By-Laws (copy on file in Administration). Her presentation included requirements and regulations of the Joint Commission and CMS, NYS laws related to qualification of practitioners, privileging/credentialing, hearings, Medical Directors, and medical records, requirements of the Federal Health Care Quality Improvement Act, governing board considerations, membership versus clinical privileges, corrective action, and the fair hearing / appeals process.

WCCHS-20-041 PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE

Motion by President Kosmerl and seconded by Manager Vitagliano, the preauthorized accounts and accounts payable processed totaling \$4,335,674.29 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill		Yes		No		Abstain	X	Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-042 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT

Motion by Manager Kehl and seconded by Manager Elbow, the write-offs/denied claims/bad debt totaling \$118,661.04 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill		Yes		No		Abstain	X	Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-043 APPROVE PERSONNEL REQUISITIONS IN PROCESS AND PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT

Motion by Manager Elbow and seconded by Manager Abbasey, the personnel requisitions in process and the proposed personnel changes/financial impact be hereby approved as presented and as follows:

PERSONNEL REQUISITIONS IN PROCESS - (RECOMMENDED)									
5/26/202019									
Proposed Positions for Approval									
Senior Manager	Title/Department	FTE	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
Corcimiglia:	Phlebotomist Per Diem/05.722	0.00	Justine Whitmore 07/23/2019	\$17.31	\$3,375	\$258	\$16.95	\$3,305	\$253
	Student Aide/09.142	0.40	Karlie Scharet 05/30/2020	\$11.95	\$9,321	\$713	\$11.80	\$9,204	\$704
	Food Service Helper/08.314	0.40	Levi Comfort 04/26/2020	\$13.94	\$10,873	\$832	\$13.46	\$10,499	\$803
James:	Nursing Assistant/05.615	0.80	Seth Kibler 03/26/2020	\$15.75	\$24,570	\$9,400	\$15.41	\$24,040	\$9,198
	LPN/04.205	1.00	Becky James 05/02/2020	\$22.32	\$43,524	\$20,813	\$18.22	\$35,529	\$16,990
	LPN/04.146	1.00	Renee Monroy Leave of Absence	\$20.85	\$40,658	\$19,442	\$22.32	\$43,524	\$20,813
	Nursing Assistant Per Diem/05.825	0.00	Shari Natalie 04/18/2020	\$17.33	\$3,379	\$259	\$16.95	\$3,305	\$253
Almeter:	RPN/03.126	1.00	Amy Cullinan 05/30/2020	\$33.88	\$66,066	\$31,593	\$23.52	\$45,864	\$21,932
	Hospital Aide/05.382	1.00	Jennifer Eddy 03/21/2020	\$15.09	\$29,426	\$14,071	\$14.13	\$27,554	\$13,176
	ED Unit Patient Care Technician Per Diem/05.506	0.00	Debra McCarty 06/01/2020	\$17.66	\$3,444	\$263	\$15.54	\$3,030	\$232
	RPN/03.661	0.60	Betsy Mayer 04/04/2020	\$28.66	\$33,532	\$9,620	\$28.66	\$33,532	\$9,620
Chase:	Medical Records Specialist II/12.509	1.00	Jennifer Dydo-Spencer 11/01/2019	\$24.22	\$47,229	\$22,585	\$21.49	\$41,906	\$20,039
Givens:	RPN Per Diem/03.849	0.00	Janyth MacDonald 05/02/2020	\$31.43	\$6,129	\$469	\$25.87	\$5,045	\$386

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
May 26, 2020				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - D. James				
Delete 1 - 0.00 FTE Clinical Reimbursement Coordinator Per Diem/02.124 Schedule E, Grade 8 \$35.90/Hr. Effective date: May 5, 2020	\$0	\$0	\$7,001	\$536
Sr. Manager - C. Almeter				
Delete 1 - 1.00 FTE RPN/03.659 Schedule WCCH, Grade 15A \$29.31/Hr. Effective date: May 26, 2020	\$0	\$0	\$57,155	\$27,331
Delete 1 - 1.00 FTE RPN/03.508 Schedule WCCH, Grade 15A \$31.18/Hr. Effective date: May 26, 2020	\$0	\$0	\$60,801	\$29,075
Delete 1 - 1.00 FTE RPN/03.651 Schedule WCCH, Grade 15A \$30.71/Hr. Effective date: May 26, 2020	\$0	\$0	\$59,885	\$28,637
Sr. Manager - A. Chase				
Delete 1 - 1.00 FTE Interim Revenue Cycle/Business Office Manager/01.626 Schedule C \$59,696.00/Yr. Effective date: March 8, 2020	\$0	\$0	\$59,696	\$28,547
Delete 1 - 1.00 FTE Remittance/Account Representative/12.259 Schedule A, Grade 4 \$18.82/Hr. Effective date: March 16, 2020	\$0	\$0	\$36,699	\$17,549

Sr. Manager - Mike Corcimiglia				
Delete 1 - 1.00 FTE Medical Receptionist/12.191 Schedule X \$13.33 - \$17.50/Hr. Effective date: May 26, 2020	\$0	\$0	\$27,726	\$13,259
Delete 1 - 1.00 FTE Medical Receptionist/12.190 Schedule X \$15.00/Hr. Effective date: May 26, 2020	\$0	\$0	\$31,200	\$14,920
Delete 1 - 0.50 FTE Senior Medical Technologist/06.213 Schedule WCCH/Grade 18C \$34.05 - \$46.06/Hr. Effective date: May 26, 2020	\$0	\$0	\$33,199	\$2,540
Delete 1 - 0.00 FTE Medical Technologist Per Diem/06.840 Schedule WCCH, Grade 18A \$30.54/Hr. Effective date: May 26, 2020	\$0	\$0	\$5,955	\$456
Delete 1 - 0.00 FTE Medical Technologist Per Diem/06.447 Schedule WCCH, Grade 18A \$24.46/Hr. Effective date: May 26, 2020	\$0	\$0	\$4,770	\$365
Delete 1 - 0.00 FTE Phlebotomist Per Diem/05.716 Schedule WCCH, Grade 6 \$16.21/Hr. Effective date: May 26, 2020	\$0	\$0	\$3,161	\$242
Delete 1 - 0.00 FTE Laboratory Assistant Per Diem/05.834 Schedule WCCH, Grade 5 \$16.32/Hr. Effective date: May 26, 2020	\$0	\$0	\$3,182	\$243
Delete 1 - 0.50 FTE Cook/07.406 Schedule WCCH/Grade 6 \$16.14/Hr. Effective date: May 26, 2020	\$0	\$0	\$15,737	\$1,204
Delete 1 - 1.00 FTE Cardiovascular Technician/06.727 Schedule WCCH/Grade 6 \$17.21/Hr. Effective date: March 16, 2020	\$0	\$0	\$33,560	\$16,048
Create 1 - 1.00 FTE Medical Receptionist Temporary Schedule WCCH Grade 5 \$14.87 - \$16.58/Hr. Available date: May 31, 2020	\$28,997	\$2,218	\$0	\$0
TOTALS	\$28,997	\$2,218	\$439,725	\$180,951
TOTAL ANNUAL INCREASE:				-\$589,461

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill		Yes		No		Abstain	X	Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyaniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-044 APPROVE CONTRACTS AND/OR GRANTS

Motion by Manager Wawrzyniak and seconded by Manager Vitagliano, the CEO, with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC or Garfunkel Wild, PC, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

1. Amend Resolution #WCCHS-18-099 approved on 09/26/2018 and Resolution #WCCHS-16-001 approved on 01/26/2016 with **DENTSERV DENTAL SERVICES, INC.**, 15 Canal Road, Pelham Manor, NY 10803 related to dental services to the residents of the SNF as follows:
 - Extend term of the agreement from 06-01/2018 – 05/31/2020 through **06/01/2020 – 05/31/2022**.
 - All else remains the same.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #18-423 approved on 10/09/2018 and Resolution #16-088 approved on 02/09/2016].
2. **STRYKER**, 6201 Sprinkle Road, Portage, MI 49002, a 3-year produce service plan agreement for preventive maintenance, as needed, repair, labor, travel, parts for the Stryker neptune recovery system (no longer under warranty), \$5,090.40 per year, effective 03/01/2020 – 02/28/2023.
3. **NOMAD ENTERPRISES, INC.**, 7963 Old State Road, Pavilion, NY 14525, a lawn mowing agreement including mowing and trimming of road ditch at Wyoming County Family Medicine – Perry for the 2020 season, not to exceed \$2,000, effective 05/08/2020 – 12/31/2020.
4. **JJ KELLER & ASSOCIATES, INC.**, 7273 State Road 76, Neenah, WI 54956, an agreement to provide drug and breath alcohol testing services to multiple companies that JJ Keller manages, \$0.00 cost to WCCHS, revenue contract, effective 05/01/2020 – 05/01/2025.
5. Amend Resolution #WCCHS-20-013 approved on 01/28/2020, Resolution #WCCHS-19-058 approved on 05/28/2019, Resolution #WCCHS-19-007 approved on 01/22/2019, Resolution WCCHS-17-018 approved on 02/28/2017, and Resolution #WCCHS-17-012 approved on 01/24/2017 with **J. JOSEPH LANIGAN, MD, PLLC.**, Girdle Road, East Aurora, NY 14052 related to cardiologist physician services as follows:
 - Extend term of the agreement from 03/01/2020 – 04/30/2020 through **05/01/2020 – 12/31/2020**.
 - All else remains the same.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #20-102 approved on 02/11/2020, Resolution #19-280 approved on 06/11/2019, Resolution #19-088, approved on 02/12/2019, Resolution #17-166 approved on 03/14/2017].
6. **POINT CLICK CARE**, 5570 Explorer Drive, Mississauga, ON L4W OC4, an agreement for pharmacy integration for point click care electronic medical record software, \$2,031.25, effective 06/01/2020 – 06/30/2020.
7. **POINT CLICK CARE**, 5570 Explorer Drive, Mississauga, ON L4W OC4, an agreement for swing bed integration for point click care electronic medical record software, \$1,975 one-time fee plus \$76.47 per month, effective 05/01/2020 – 05/31/2022.
8. **FIRE DOOR SOLUTIONS**, 7500 W. 160th Street, Stilwell, KS 66085, an agreement to label fire rated doors, frames, or fire exit devices per Joint Commission, NFPA, state and/or local codes, total of 40 doors require fire rated label, \$3,700, effective 01/28/2020 – 03/30/2020.
9. Amend Resolution #WCCHS-19-048 approved on 04/23/2019 with **OMNICELL, INC.**, 3661 Burwood Drive, Waukegan, IL 60085, related to automated medication dispensing units as follows:
 - Extend the term of the agreement from 06/01/2019 – 05/31/2020 through **06/01/2020 – 10/31/2020**.
 - All else remains the same.
10. Amend Resolution #WCCHS-20-013 approved on 01/28/2020 to **RESCIND** the following agreement in its entirety as it will not be used or executed, effective immediately, pending approval by the Wyoming County Board of Supervisors [Resolution #20-103 approved on 02/11/2020].

LEONARD G. MEGGS, MD, FAHA, FASN, 2741 Clover Street, Pittsford, NY 14534, an employment agreement for a Nephrology Physician Provider position in an amount of \$350,000 per year and amend Salary Schedule P accordingly.

11. **EVIDENT/CPSI**, PO Box 850309, Mobile, AL 36685-0309, an amendment to the General Support Agreement for Thrive Electronic Health Record, \$153,012 per year [previous agreement \$145,380 per year], effective 06/01/2020 – 06/01/2021.
12. **BARCLAY WATER MANAGEMENT, INC.**, 55 Chapel Street, Suite 400, Newton, MA 02458, an iChlor remediation services agreement to install monitoring system that continually feeds monochloramine to facilities domestic water system to address Legionella concerns, \$94,500 for 3-year term, effective 07/01/2020 – 06/30/2023, pending approval by the Wyoming County Board of Supervisors.
13. **BARCLAY WATER MANAGEMENT, INC.**, 55 Chapel Street, Suite 400, Newton, MA 02458, a water treatment program agreement to consolidate all water treatment services that include regulatory testing, supply/delivery of chemicals, water test kits, reagents, and reports for the cooling tower, closed loop hot/chilled system, and boiler treatment systems for the hospital and SNF, \$78,699 for 3-year term, effective 07/01/2020 – 06/30/2023, pending approval by the Wyoming County Board of Supervisors.
14. Amend Resolution WCCHS-18-067 approved on 07/24/2018 with **DAEMEN COLLEGE**, 4380 Main Street, Amherst, NY 14226 related to affiliation agreement as follows:
 - Extend the term of the agreement from 07/23/2018 – 07/31/2020 through **08/01/2020 – 07/31/2022**.
 - All else remains the same.
15. **THE HEALTHCARE EDUCATIONAL AND RESEARCH FUND, INC. (HERF)**, One Empire Drive, Rensselaer, NY 12144, a subrecipient agreement for Cabrini COVID-19 support to provide organizations combatting COVID-19 as well as those organizations whose services have been substantially impacted as a result of the crisis, \$4,248.62, effective 04/15/2020 – 06/30/2020 [grant award].
16. **CORTICARE, INC.**, 5950 LaPlace Court, Suite 160, Carlsbad, CA 92008, an ambulatory EEG service agreement providing ambulatory electroencephalogram (EEG) services used for in-home tests, not to exceed \$76,800 per year, this service will bring in revenue to WCCHS of approximately \$106,000 annually, effective 04/24/2020 – 04/24/2023, pending approval by the Wyoming County Board of Supervisors. [Business Plan Attached]
17. Award bid and sign contract with **TELCO CONSTRUCTION, INC.**, 500 Buffalo Road, East Aurora, NY 14052 related to renovations at A. J. O'Dell Foundation – Medical Center, Arcade, NY to enhance existing space and bring the clinic into compliance with current regulations and standards, in an amount of \$183,997 (\$167,270 base bid plus \$16,727 10% contingency), effective 07/01/2020 – 09/30/2020, pending approval by the Wyoming County Board of Supervisors.
18. **ARRIC CORPORATION**, 5033 Transit Road, Depew, NY 14043, an agreement to abate asbestos flooring in five (5) radiology rooms over three phases to minimize impact to normal operations within the department. The scope of the work also includes relocating the existing lead lined control room to accommodate the new equipment, \$32,750, effective 07/01/2020 – 12/31/2020.
19. **DJ BEARDSLEY & SONS, INC.**, 150 West Mill Street, Castile, NY 14427, an agreement to rewire radiology room #1 to accommodate new vendor equipment to be installed in addition to the control room requirements, \$31,000, effective 07/01/2020 – 09/30/2020.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill		Yes		No		Abstain	X	Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyaniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-045 PERMISSION TO DECLARE SURPLUS AND SELL VENTILATORS

Motion by Manager Vitagliano and seconded by Manager Elbow, the CEO be hereby authorized to declare the four least needed ventilators from inventory as surplus, solicit potential buyers, and seek formal authorization from the BOM to sell.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill		Yes		No		Abstain	X	Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-20-046 APPOINT LEADER OF THE ANTIBIOTIC STEWARDSHIP PROGRAM AND APPOINT INDIVIDUAL RESPONSIBLE FOR THE INFECTION PREVENTION AND CONTROL PROGRAM

Motion by Manager Wawrzyniak and seconded by Manager Elbow, the BOM hereby appoints *Timothy Lowmaster* as leader of the antibiotic stewardship program in accordance with Joint Commission Standard MM.09.01.01 EP9 and EP10 and appoints *Margaret Ronan* as individual responsible for the infection prevention and control program in accordance with Joint Commission Standard IC.01.01.01 EP1 and EP6. Furthermore, President Kosmerl be authorized to sign said appointments.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill		Yes		No		Abstain	X	Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

BOARD ASSIGNED PROJECTS REPORT

Don Eichenauer made a presentation related to establishing a Public Benefit Corporation (PBC) (copy on file in Administration). His presentation included background information, the process necessary to establish a PBC, potential one-time and ongoing costs, benefits desired, potential negative aspects, timeline discussions, and general discussions. After board members provided their thoughts, it was decided to table pursuing a PBC at this time and the BOM recommended that Don present the information to the Board of Supervisors at a future Committee of the Whole meeting.

Don also gave a report on the e-Marking program with Digital Hyve as included in the agenda packet Pages 52-54.

BOARD PRESIDENT REPORT

- No report

BOARD COMMITTEE CHAIR REPORTS

Acute Quality Committee

No report.

SNF Quality Committee

Manager Elbow reported that the SNF Quality Committee held a telephonic meeting on May 20, 2020, referred to the draft minutes, and reported on the following items:

- Social Work is focusing on a new project related to depression because depression scores have gone up due to COVID-19 factors (residents have been contained to their rooms, family visits have stopped, etc.). The project hopes to decrease depression factors of the residents.
- The NYSDOH conducted an on-site, unannounced infection control survey. No deficiencies were received.
- Point Click Care electronic medical record software training has been reinitiated. The software is expected to help decrease medication errors and incomplete documentation.

Finance/Personnel Committee

No report.

Plant and Equipment Committee

No report.

Communications Committee

No report.

Information Technology

No report.

Governance Committee

No report.

Compensation Committee

No report.

Credentials Committee

No report.

WCCHS-20-047 APPROVE REVISED PERFORMANCE IMPROVEMENT PLAN – 2020

Motion by President Kosmerl and seconded by Manager Elbow, the performance improvement plan - 2020 be hereby approved as revised, included in the agenda packet on Pages 55-62, as presented, and on file in Administration.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill		Yes		No		Abstain	X	Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

CHIEF EXECUTIVE OFFICER (CEO) REPORT

Joe McTernan reported on the following items:

COVID 19 response:

- Enhanced visitor restrictions, employee screening procedures, a universal masking policy for the entire health system remain in place.
- Outpatient Clinics
 - Returning Wyoming County Family Medicine - O'Dell office to non-COVID care
 - Internal Medicine volumes returning
 - Family Medicine volume light
 - Specialty clinics open and some volume returning
 - Programs are using telemedicine to augment services
- Hospital Command Center has closed and returned to normal operation
 - Daily hospital leadership briefing calls continue.
 - WCCHS continues to attend the County EOC briefings
- Elective surgery has returned
 - Currently operating at about 30% of previous volume
 - Expanding to 50% over next two weeks
- WCCHS Surge Plan
 - Plan for hospital and medical staff that was presented remains in place and we meet the 50% surge requirement.
- Supplies
 - Availability of supplies and equipment are stable
- Skilled Nursing Facility
 - NYSDOH Infection Control survey was completed with no deficiencies
 - We are compliant with all state and federal mandates
 - Continue strong census
 - No COVID isolation at this time
 - The SNF team continues to do an exceptional job in a very difficult situation
- Financials
 - Team has met twice with each department and service including their Physician Chair to discuss cost reduction
 - Opportunity to reduce has been slow
 - Will be working on structural reorganization for long term cost reductions

Non-COVID related information:

- Dean Brewer, DO has begun working in the Wyoming County Family Medicine - Arcade office with very positive feedback
- The state is still not processing regular CONs with the current situation
 - This effects the timeline for:
 - Full approval of Perry
 - Review of Livingston Dialysis
- Continue to work with Livingston County Skilled Nursing Facility for additional joint programs. We have been providing COVID testing to the facility.
- Shifting focus to operations and strategic plan execution over next month while continuing to watch COVID situation.

EXECUTIVE SESSION

Motion by President Kosmerl and seconded by Manager Wawrzyniak, for the Board to enter into executive session to discuss the following topic(s) at 7:28pm. Joe McTernan, Pam Pettnot, Amy Chase, Dan Farberman, Mandip Panesar, MD, Paul Mason, MD, Don Eichenauer, Jerry Davis, and Becky Ryan remained.

- Collective bargaining strategies
- Negotiating terms on future expiring contracts involving several contracted services
- Negotiating terms of a contract involving practice acquisition
- Confidential performance metrics of several providers
- Review results of mid-year performance evaluation of the current CEO by the Executive Committee

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill		Yes		No		Abstain	X	Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	9	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

Dan Farberman was excused from Executive Session at 7:32pm.

Amy Chase, Mandip Panesar, MD, Paul Mason, MD, Don Eichenauer, Jerry Davis, and Becky Ryan were excused from Executive Session at 8:40pm.

Motion by President Kosmerl and seconded by Manager Elbow, the Board exit executive session at 9:00pm.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill		Yes		No		Abstain	X	Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	9	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

WCCHS-20-048 PERFORMANCE EVALUATION OF THE CURRENT CEO

Motion by Manager Reagan and seconded by Manager Abbasey, the BOM hereby concurs with the results of the mid-year performance evaluation of the current CEO as conducted by the Executive Committee and direct that a copy of said evaluation be filed in Joseph McTernan's personnel file maintained in Human Resources.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill		Yes		No		Abstain	X	Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	9	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

WCCHS-20-049 AUTHORIZATION TO NEGOTIATION CONTRACTS INVOLVING SEVERAL CONTRACTED SERVICES

Motion by Manager Berwanger and seconded by Manager Paolucci, the CEO be hereby authorized to recruit, solicit requests for proposals, and negotiate expiring contracts involving several contracted services as discussed, reporting back to the BOM for formal action once terms and conditions are negotiated.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill		Yes		No		Abstain	X	Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-20-050 AUTHORIZATION TO NEGOTIATE PRACTICE ACQUISITION

Motion by Manager Wawrzyniak and seconded by Manager Vitagliano, the CEO be hereby authorized to negotiate terms of a contract involving practice acquisition as discussed reporting back to the BOM for formal action once terms and conditions are negotiated.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill		Yes		No		Abstain	X	Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

