

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, July 27, 2021

BOARD OF MANAGERS PRESENT/ABSENT

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Salman Abbasey, MD | <input checked="" type="checkbox"/> Rich Kosmerl | <input checked="" type="checkbox"/> J. Thomas Reagan, MD |
| <input checked="" type="checkbox"/> Doug Berwanger | <input checked="" type="checkbox"/> Mark Merrill | <input type="checkbox"/> Larry Rogers |
| <input checked="" type="checkbox"/> Cynthia Elbow | <input checked="" type="checkbox"/> Laura Paolucci | <input checked="" type="checkbox"/> James Wawrzyniak, DC |
| <input checked="" type="checkbox"/> Bryan Kehl (BOS member) | <input checked="" type="checkbox"/> Steve Perkins | |

STAFF PRESENT/ABSENT

- | | |
|---|--|
| <input checked="" type="checkbox"/> Connie Almeter (Chief Nursing Officer) | <input checked="" type="checkbox"/> Dawn James (NF Administrator) |
| <input checked="" type="checkbox"/> Ahmed Bayoumi, MD (Medical Staff President) | <input checked="" type="checkbox"/> Paul Mason, MD (Chief Medical Officer of Orthopaedic Services) |
| <input checked="" type="checkbox"/> Amy Chase (Chief Financial Officer) | <input checked="" type="checkbox"/> Joe McTernan (Chief Executive Officer) |
| <input type="checkbox"/> Greg Collins, DO (Credentials Committee Chair) | <input checked="" type="checkbox"/> Mandip Panesar, MD (Hospital Medical Director) |
| <input checked="" type="checkbox"/> Mike Corcimiglia (Chief Operating Officer) | <input checked="" type="checkbox"/> Pam Pettnot (Executive Assistant) |
| <input checked="" type="checkbox"/> Peggy Cunningham (Director of WPHS, Clinic Quality, & Corporate Compliance) | <input type="checkbox"/> Denise Prusak (NF Director of Nursing) |
| <input checked="" type="checkbox"/> Dan Farberman (WC Human Resource Director) | <input checked="" type="checkbox"/> Bill Sikes (County IT Director) |
| <input checked="" type="checkbox"/> Bridget Givens (Director of Mental Health) | <input checked="" type="checkbox"/> Craig Woodworth (Director of Plant Operations) |

OTHERS PRESENT: Becky Ryan (Chairwoman, Wyoming County Board of Supervisors and Supervisor, Town of Warsaw)

CALL MEETING TO ORDER

President Kosmerl called the meeting to order at 5:00pm.

EXCUSE MEMBERS NOT PRESENT / QUORUM?

Motion by Manager Wawrzyniak and seconded by Manager Merrill, the following member(s) are hereby excused:

- Manager Rogers

President Kosmerl declared that a quorum was present.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	10	Yes		No		Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

WCCHS-21-046 CONSENT AGENDA

Motion by Manager Kehl and seconded by Manager Elbow, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM meeting minutes June 22, 2021

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	10	Yes		No		Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

NF ADMINISTRATOR REPORT

Dawn James submitted the following report:

- The nursing facility is allowing two (2) designated caregivers open visitation (one at a time) anytime from 9:00am to 7:00pm, seven days/week. We continue to schedule visits with any visitor on Saturday's and Monday's, and allow compassionate care visits anytime for end of life or serious change in condition. This is working; however, we are struggling for staff to accommodate this.
- Vaccination rates for staff continue to slowly increase. We have increased from 68% of staff vaccinated in May 2021 to 72% for June 2021. Resident vaccinations are 99% acceptance. We continue to report the vaccination status of each staff member and resident, this will be posted for the public to see. We continue to offer, educate, and encourage our staff to be vaccinated.
- Testing of nursing facility staff has again changed. We now only test unvaccinated staff monthly or more frequently if the community rate is above 10%. Vaccinated staff will only have to be tested if the community rate increases above 10%. Leading Age continues to advocate for the removal of the Hospital Emergency Response Data System (HERDS) survey that has been reported every day since March of 2020. Both State and Federal reporting is very burdensome and repetitive. Any support with contacting legislatures to reduce the remaining burdens would be greatly appreciated.
- Staffing remains **critically** low in the nursing facility. The staff are not available to hire to fill the positions we have. We have had some luck with attaining agency nurses, but not certified nursing assistants. We are again working with Community Action and Genesee Valley BOCES and our class started July 19, 2021. We only had five interested in a position with us upon successful completion.
- Occupancy remains high we are at 98-100% occupancy for June and July 2021. This is becoming more difficult with the low staffing numbers, medical leaves, and vacations.
- It has been 29 months since our last New York State Department of Health (NYSDOH) survey. We are one of three in the Buffalo region that are the longest since most recent full survey. Preparation is ongoing for the facility.

CHIEF NURSING OFFICER REPORT

Connie Almeter submitted the following report:

1. High Reliability – the journey to zero harm. We continue with many Quality goals/projects to include fall prevention, medication reconciliation, hand-off communication, departmental communication, nursing documentation, and infection prevention.
 - a. LEAN Training – The management team will begin looking for additional team members to enroll into the program and projects to work on.
2. Age Friendly Health System – No update. The program is going smoothly. Deb Snow, Director of Medical/Surgical and Intensive Care and Erica Kilian, Director of Utilization Review continue to monitor documentation compliance and for opportunities of improvement. Data continues to be submitted as they pursue the next level of the program, *Age-Friendly Health System-Committed to Care Excellence*.
3. Organizational Daily Huddle – No update. A virtual huddle has been established and is working fairly well. Daily, managers enter pertinent information into a data base that is then emailed out to all department managers for review.
4. Transfer Management – Transfers continue to be monitored and reviewed frequently. Quarterly meetings are scheduled with management, Dr. Daniel Fahey, Dr. Ronald Weissenberg, Dr. Ahmed Bayoumi, and Dr. David Privitera. Discussion continues at the senior management level on a weekly basis and questionable transfers are often discussed directly with the transferring Emergency Department or on call Hospitalist.
5. Emergency Medical Services (EMS) Partnerships – Monroe, our transferring agency continues to experience staffing issues but have been able to maintain appropriate coverage to transfer patients, as needed.
6. Joint Commission – Communication has been received from the Joint Commission that the Total Hip and Knee Joint Program will be surveyed virtually. Our window begins August 2021 through October 2021. Numerous documents have been uploaded into a secure site and sent for review prior to the survey.

Additional standards, or revisions of standards, have come out in regards to resuscitation, workplace violence, and performance improvement. These are presently under review.

7. Operating Room Steering Committee – Meetings continue on a monthly basis. Next scheduled meeting is for July 27, 2021. Dashboards have been established to trend data, virtual inventory being worked on, changes in staff scheduling has been initiated to assist in providing staggered shifts and decrease overtime, and working on agreements for all surgical products. In addition, we are working with Nexera, an inventory management consultant.
8. Staffing – Staffing challenges continue. Nurses leaving for agency work, day shift positions, leaving the profession all together, retirements, maternity leaves, vacations, and call ins are leaving us with no option but to utilize agency staff for coverage and/or working short. A memorandum of understanding with the CSEA for shift bonus is often offered with very little takers.
9. Daisy Foundation Award: WCCHS has enrolled into a program that has been set up to recognize extraordinary skillful and compassionate nurses or teams of nurses. Nurses are nominated by patients, families, and or peers and provided with an award. The Foundation was established in 1999 by members of an ill family member who had passed away from an auto-immune disease. D-Disease, A-Attacking, I-Immune, SY-System. Nurses or Teams chosen for the award will be registered on the Foundation website with their stories. The program provides marketing tools, pins, banners, etc.

Coronavirus Update:

- Visitation hours has been expanded as well as allowing 2 visitors per patient.
- Multiple DOH surveys continue on a daily basis in regards to personal protective equipment (PPE), vaccinations, and COVID-19 vaccinations.
- Daily employee and visitor/outpatient screenings continue. Use of masks continue.
- Frequent assessments of PPE continue to be done.
- Few scattered inpatient admissions at this time.
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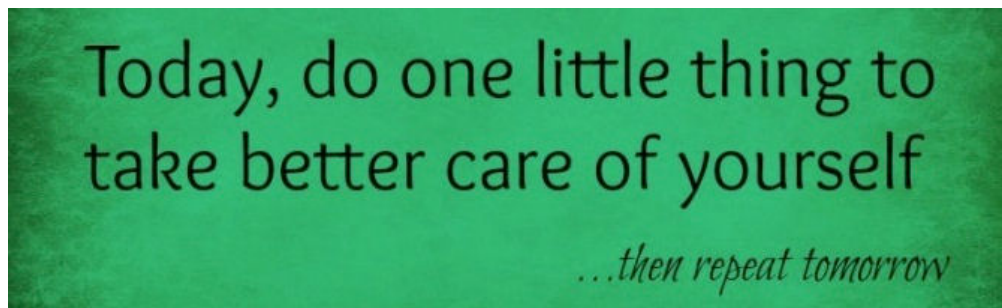
CORPORATE COMPLIANCE REPORT

Peggy Cunningham reported that the Corporate Compliance Committee met earlier today. The Office of the Medicaid Inspector General (OMIG) has been conducting audits on excessive billing.

DIRECTOR OF MENTAL HEALTH REPORT

Bridget Givens submitted the following report:

- In June 2021, the unit admitted 55 patients with 311 patient days. Top three counties for admission in this month were Wyoming, Livingston and Genesee County.
- Total of 101 psychiatric evaluations through the Emergency Department and 18 through ICU. To date, this month has been the highest for individuals presenting for psychiatric evaluations.
- The collaborative care program in the primary care office continues to grow and do well within the community.
- The care manager is located in Perry, Warsaw and Arcade. Response from providers continues to be positive. Currently, 76 patients are enrolled in the program with 51 being prescribed psychotropic medications.
- The jail program served 63 inmates with 47 of them having medications prescribed. The Forensic group program noticed a slight decline in the number of inmates served for the month of June 2021.
- The Behavioral Health unit has started the recertification process through New York State Office of Mental Health; they are due for a site visit before the end of the year.

**CHIEF FINANCIAL OFFICER (CFO) REPORT**

No report.

COUNTY HUMAN RESOURCE DIRECTOR REPORT

No report.

DIRECTOR OF PLANT OPERATIONS

Craig Woodworth submitted the following report:

Construction Projects

- Transfer Switch – The hospital's 500kW generator disconnect is in transit. Once the material arrives, a schedule will be coordinated to crossover the remaining electrical panels for each department. The SNF emergency generator transfer switch crossover for the country kitchens for Blue and Plum is complete. Both locations are now supported by the emergency generator.
- Laboratory/Medical Records Project – The floors, ceilings, finishing's, sprinklers, fire strobes and smoke heads are installed. The new lab equipment is scheduled to start arriving the week of July 19, 2021. The vendors will assemble and validate the equipment over the next few weeks. Once their work is completed, the existing lab equipment will be relocated to their new space in preparation for Phase 2 of the capital project.
- Rooftop Unit Replacement – The two air handler submittals were approved and both units are in fabrication. The anticipated delivery for both air handlers is October 2021.
- Mt. Morris Dialysis – All equipment related to the dialysis renovation project was delivered to Livingston County. Their staff is ready to start the capital project scope. All testing agencies will be scheduled in time for the final inspection so the NYSDOH documentation can be submitted without delay.

- Electric Panel Replacement – A pre-bid meeting took place on July 19, 2021. The bid opening for this project is scheduled for July 23, 2021.
- Radiology –The maintenance department is currently renovating the dressing rooms directly across from Room #3. This includes rebuilding the changing rooms, floor replacement, lighting and wall treatments. The work is scheduled to be completed by the end of July 2021.
- Parking Lots –The scope includes milling portions of the parking lot, crack filling the seams, and finally sealing all three locations. Meetings with WCCHS staff are ongoing in order to coordinate dates, times and alternative use of the parking lots over this time while minimizing the impact to the facility.
 - The SNF entrance received two sets of new entrance doors to the facility. The doors are activated by motion enabling easier access for residents and their families. Card access is connected to the exterior door for non-visiting hours to accommodate staff.
 - Met with a New York State Energy Research and Development Authority (NYSERDA) approved vendor to discuss the installation of an electric vehicle (EV) charging station. The location for the station was pre-approved by the Wyoming County Building Department. The electrical supply and location are approved by NYSERDA. The application for the charging station and installation will be fully reimbursable through funding by NYSERDA and New York State Electric and Gas Corporation (NYSEG).
 - Wyoming County Family Medicine - Castile clinic will undergo renovations to meet Article 28 compliance. The maintenance staff will complete approximately 80% of the work for this project to save on contractual costs. Once the architect and engineer finalize the drawings, material will be ordered to start the project.
 - New card readers were installed to the SNF elevator (Elevator #8) for floors 1 and 2. WCCHS must open the elevators on each floor for all visiting family members prior to leaving preventing any elopement concerns.
 - Three rooms at Thomson Hall underwent alterations to accommodate the relocation of Medical Records staff. The work includes running new data, phone, and electric lines to each location to meet their needs. All furniture and personal belongings were relocated by maintenance staff.
 - The annual medical gas inspection for both SNF and the hospital was completed. A total of 10 minor discrepancies were found which have since been corrected.
 - The cooling tower legionella test was conducted. The lab results found no legionella in our sample. The results were listed on the NYSDOH website for both cooling towers.
 - Maintenance staff completed 880 work orders over the last 30 days at a completion rate of 30.34 work orders per day. A total of 842 man-hours were logged for the specified time period.

INFORMATION TECHNOLOGY DIRECTOR REPORT

Bill Sikes submitted the following report:

- Kronos has been upgraded but is having issues with advanced functionality.

MEDICAL DIRECTOR REPORT

Mandip Panesar, MD reported on the following items:

- Inpatient records – there is one delinquent chart in the month of June 2021.
- Outpatient records - doing well, there is only one practitioner with open charts.

MEDICAL STAFF PRESIDENT REPORT

No report.

CHIEF MEDICAL OFFICER OF ORTHOPAEDIC SERVICES REPORT

Paul Mason, MD reported an increase in joint volumes, discussed patient satisfaction survey results, and surgical outcomes for orthopaedic services. Also, discussed support and referrals for orthopaedic center.

CHIEF OPERATING OFFICER (COO) REPORT

Mike Corcimiglia submitted the following report:

Outpatient Clinical Services Division

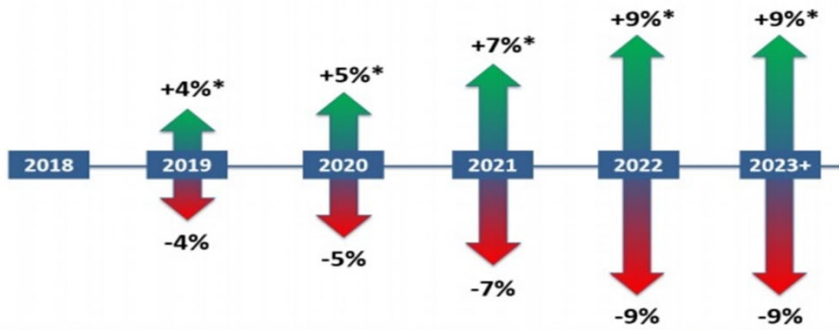
General

Combining of clinic electronic medical record (EMR) system for family medicine to WCCHS EMR has begun along with planning for onboarding of Dr. Salman Abbasey’s patient records to WCCHS EMR. PracticeFirst Medical Management Solutions was brought on board as of June 1, 2021 to do family medicine clinic billing.

Merit-based Incentive Payment System (MIPS)

Overall score is 75 out of 100 with 15 points yet to be determined. For 2020, there is a 10% swing in payment, 5% increase or 5% decrease. We are still awaiting to find out where we are at within the scale.

Figure 1. Potential “Payment Adjustments” Under MIPS by Year



**Maximum amount of incentive payments under MIPS could increase further for “exceptional performers.”*

Rural Health Center Designation

Application for Rural Health Center status for Wyoming County Family Medicine - Perry office has been submitted awaiting response for inspection.

Dr. Salman Abbasey- Wyoming County Family Medicine – Perry Office

Onboarding of Dr. Salman Abbasey’s practice to the Wyoming County Family Medicine - Perry office has started with a September 1, 2021 start date. Letters have been sent to all of Dr. Abbasey’s patients regarding him joining WCCHS and the move. Staff onboarding has begun.

In-Patient Dialysis

Certificate of Need (CON) for Hospital Renal Dialysis addition to our operating certificate has been submitted to the NYSDOH, correspondence regarding the certificate has been occurring.

Laboratory Renovation-Transformation Grant \$3.1Million

Limited certificate of need submitted to the NYSDOH has been approved. Currently, dry wall, painting, ceiling tiles and flooring is complete. Phase one is expected to be completed July 30, 2021, this will require NYSDOH inspection. Phase two will encompass the back half of the existing laboratory. Phase two will include demolition, asbestos abatement, and new dry wall, electrical and setting up office space for Patient Family Services. Working through the voucher submittal process with the NYSDOH for repayment. Project is on schedule, completion date is January, 2022.

Workplace Health

Continue to monitor County employee COVID-19 testing. Back to business as usual with heavy volume.

Pharmacy

340B drug savings plan has started effective January 1, 2021. Continue to work with major retail pharmacies finalizing required interfaces between Hospital EMR and Clinic EMR. In June 2021, \$29,000 was received from Walgreens store in Yorkshire, NY, to date we have received \$106,000 from January to June 2021 from the Walgreens Yorkshire location. Additionally, Walgreens, Rite Aid, Walmart and Sinclair Pharmacy are in process to be added.

Radiology

Room #3 is complete, all necessary paperwork has been submitted to the DOH Bureau of Architectural & Engineering Review.

Also included in the project is the remodeling of the radiology changing rooms.

Primary Care Steering Committee

Primary Care Steering Committee meet on July 15, 2021. Guest Provider was Peggy Cunningham who provided information on MIPS and Workplace Health. Update was provided on provider and office dashboards, training of 2 out of 6 modules has occurred and strategy for Article 28 clinic designation, Rural Health Center designation and Patient Centered Medical Home designation.

WCCHS-21-047 PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE

Motion by President Kosmerl and seconded by Manager Merrill, the preauthorized accounts and accounts payable processed totaling \$5,567,948.92 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Larry Rogers		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	10	Yes		No		Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

WCCHS-21-048 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT

Motion by Manager Wawrzyniak and seconded by Manager Paolucci, the write-offs/denied claims/bad debt totaling \$192,605.08 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Larry Rogers		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	10	Yes		No		Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

WCCHS-21-049 APPROVE PERSONNEL REQUISITIONS IN PROCESS AND PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT

Motion by Manager Perkins and seconded by Manager Kehl, the personnel requisitions in process and the proposed personnel changes/financial impact be hereby approved as presented and as follows:

PERSONNEL REQUISITIONS IN PROCESS - (RECOMMENDED)										
July 27, 2021										
Proposed Positions for Approval										
Senior Manager	Title/Department	FTE	Schedule	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
James:	Nursing Assistant Per Diem/05.720	0.00	WCCH	Chelsie Jordan 07/09/2021	\$17.33	\$3,379	\$259	\$16.95	\$3,305	\$253
	Activity Leader Per Diem/05.352	0.00	WCCH	Andrea Rosa 07/11/2021	\$15.91	\$3,102	\$237	\$15.54	\$3,030	\$232
	Nursing Assistant Per Diem/05.825	0.00	WCCH	Kaitlyn Hess 06/02/2021	\$16.95	\$3,305	\$253	\$16.95	\$3,305	\$253
	Nursing Assistant Per Diem/05.717	0.00	WCCH	Clifford Schuster 06/30/2021	\$18.93	\$3,691	\$282	\$16.95	\$3,305	\$253
Almeter:	RPN/03.157	1.00	WCCH	Samantha Flint 07/05/2021	\$29.14	\$56,823	\$27,173	\$24.79	\$48,341	\$23,116
	RPN/03.160	1.00	WCCH	Lorraine Sergej 09/28/2021	\$33.05	\$64,448	\$30,819	\$33.05	\$64,448	\$30,819
	RPN/03.530	1.00	WCCH	Joseph Pietrzykowski III 07/13/2021	\$33.05	\$64,448	\$30,819	\$23.52	\$45,864	\$21,932
	RPN Per Diem/03.901	0.00	WCCH	Laurie Wolfanger 06/18/2021	\$31.88	\$6,217	\$476	\$25.87	\$5,045	\$386
Corcimiglia:	LPN/04.170.147	1.00	X	Andrea Decramer 07/30/2021	\$20.00	\$41,600	\$19,893	\$20.00	\$41,600	\$19,893
	Medical Receptionist/12.215.153	1.00	X	Cammie Frazier 08/02/2021	\$15.00	\$31,200	\$14,920	\$15.00	\$31,200	\$14,920
	Cleaner/08.262	1.00	WCCH	Patricia Spencer 07/22/2021	\$15.96	\$31,122	\$14,883	\$12.24	\$23,868	\$11,414
	Cleaner/08.216	1.00	WCCH	Paula Orlovski 08/17/2021	\$15.96	\$31,122	\$14,883	\$12.24	\$23,868	\$11,414
	Student Aide Per Diem/09.702	0.00	Student	Gisselle Hernandez Garcia 07/12/2021	\$11.80	\$2,301	\$176	\$11.80	\$2,301	\$176
	Food Service Helper/08.363	0.40	WCCH	Natalie Reuben 06/29/2021	\$13.46	\$10,499	\$803	\$13.46	\$10,499	\$803
	Food Service Helper/08.355	0.50	WCCH	Makenzie Maines 07/10/2021	\$13.46	\$13,124	\$1,004	\$13.46	\$13,124	\$1,004
	Student/09.110	0.40	Student	Taylor Hendrickson 07/10/2021	\$11.80	\$9,204	\$704	\$11.80	\$9,204	\$704
Chase:	Credit, Collections & Remittance Clerk/12.699	1.00	WCCH	Casey Marcy 07/23/2021	\$19.98	\$38,961	\$18,631	\$19.98	\$38,961	\$18,631
	Patient Information Specialist Per Diem/12.807	0.00	WCCH	Jennifer Cygan 07/10/2021	\$16.36	\$3,190	\$244	\$16.36	\$3,190	\$244
	Patient Information Specialist Per Diem/12.722	0.00	WCCH	Hannah Gonzalez 07/08/2021	\$16.73	\$3,262	\$250	\$16.36	\$3,190	\$244

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
July 27, 2021				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - C. Almeter				
Create 1 - 1.00 FTE Director of Surgical Services Schedule C \$90,000/Yr. Available date: July 25, 2021	\$90,000	\$43,038	\$0	\$0
Delete 1 - 0.00 FTE ED Patient Care Technician Per Diem/05.509 Schedule WCCH, Grade 3 \$15.54 - \$17.66/Hr. Effective Date: July 25, 2021	\$0	\$0	\$3,030	\$232
Delete 1 - 1.00 FTE Director of Surgical Services & Maternity and Women's Health/01.322 Schedule C \$89,398/Yr. Effective Date: August 21, 2021	\$0	\$0	\$89,398	\$42,750
Create 1 - 0.00 FTE ED Unit Clerk Per Diem Schedule WCCH, Grade 6 \$16.95 - \$18.93/Hr. Available date: July 25, 2021	\$3,305	\$253	\$0	\$0
Sr. Manager - D. James				
Delete 1 - 1.00 FTE Medical Receptionist/12.202 Schedule WCCH, Grade 5 \$16.58/Hr. Effective Date: July 11, 2021	\$0	\$0	\$32,331	\$15,461
Delete 1 - 1.00 FTE Nursing Assistant/05.255 Schedule WCCH, Grade 6B \$17.85/Hr. Effective Date: July 11, 2021	\$0	\$0	\$34,808	\$16,645
Sr. Manager - M. Corcimiglia				
Delete 1 - 1.00 FTE Senior Medical Technologist/06.427 Schedule WCCH, Grade 18C \$40.91/Hr. Effective Date: July 25, 2021	\$0	\$0	\$79,775	\$38,148
Delete 1 - 0.80 FTE Orthopedic Surgeon/10.108.589 Schedule P \$120,000/Yr. Effective Date: July 10, 2021	\$0	\$0	\$120,000	\$57,384
TOTALS	\$93,305	\$43,291	\$359,341	\$170,620
TOTAL ANNUAL INCREASE:				-\$393,365

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Larry Rogers		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	10	Yes		No		Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

WCCHS-21-050 APPROVE CONTRACTS AND/OR GRANTS

Motion by Manager Elbow and seconded by Manager Paolucci, the CEO with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC or Garfunkel Wild, PC, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

- WYOMING COUNTY FAIR ASSOCIATION, INC.**, PO Box 128, Castile, NY 14427, a fence sign agreement to hang an 8 ft. x 4 ft. sign on the main arena wall at the Wyoming County Fair for advertising purposes. WCCHS responsible for purchase and delivery of the sign, Fair Association puts up, takes down, and stores sign annually, \$350 for 5 year term, effective 08/01/2021 – 08/01/2025.
- U&S SERVICES, INC.**, 95 Start Street, Tonawanda, NY 14150, preventative maintenance agreement for the energy management system and workstation, all-inclusive contract, \$38,550 for term, effective 07/01/2021 – 06/30/2024 [NYS contract pricing].
- Amend Resolution #WCCHS-20-054 approved on 06/23/2020 with, **EMERGENCY CARE RESEARCH INSTITUTE dba ECRI**, 5200 Butler Pike, Plymouth Meeting, PA 19463, related to annual membership fee for Supply Guide and Capital Guide System that benchmarks our prices for medical supplies, implants, instruments, pharmaceuticals, industrial and office supplies, capital and IT equipment against those paid elsewhere in the nation enabling us to immediately pinpoint specific products and vendors that give us the best cost-saving opportunities, \$18,790 per year, as follows:
 - Extend the term of the agreement from 07/01/2020 – 06/30/2021 through **07/01/2021 - 06/30/2024**.
 - Pending approval by the Wyoming County Board of Supervisors.
- ALPS ELEVATOR INSPECTION SERVICES, INC.**, PO Box 605, Buffalo, NY 14207, contractor will perform a witness test and inspection services to the hospital, SNF, and 408 North Main Medical Building elevators to ensure safe and proper operation as required by NYS Building Code, \$2,043 per year [previous agreement \$1,816 per year], effective 08/15/2021 – 07/31/2031 [This contract will lock in the annual fee for the next 10-year contract term].
- KIDENEY ARCHITECTS, PC**, 143 Genesee Street, Buffalo, NY 14203, professional design services for certificate of need and construction documents for Wyoming County Family Medicine – Castile location (to meet Article 28 compliance for rural health center accreditation.), not to exceed \$18,000, effective 08/01/2021 – 07/31/2022.
- UL VERIFICATION SERVICES, INC.**, 333 Pfingsten Road, Northbrook, IL 60062, professional services for State immunization registry implementation, SYSTOC support and maintenance, SYSTOC imports, and integrated clinician ePrescribing for SYSTOC license, \$26,862 for 3-year term, effective 10/24/2021 – 10/23/2024.
- SINCLAIR PHARMACY**, 75 North Main Street, Warsaw, NY 14569, a pharmacy services agreement to partner in the 340B program providing 340B priced medications to WCCHS outpatients, \$0.00, effective 07/01/2021 – 06/30/2022.

8. **UNIVERSITY OF BUFFALO**, The Center For Industrial Effectiveness, 1576 Sweet Home Road, Amherst, NY 14228, agreement to provide certified Lean professional training (wave 2) for 8 participants, \$17,365, effective 09/01/2021 – 08/31/2022.
9. **VERITY SOLUTIONS GROUP, INC.**, 12131 113TH Avenue NE, Suite 200, Kirkland, WA 98034, 340B split billing agreement, implementation and subscription of 340B split billing software, a virtual inventory system that enables covered entities to participate in and manage compliance with the 340B Act without maintaining multiple physical drug inventories, \$2,550 one-time setup fee plus \$2,050 monthly, effective 08/01/2021 – 07/31/2024 [pending approval by the Wyoming County Board of Supervisors].
10. **DAVOL, INC. (Subsidiary of C. R. Bard, Inc.)**, 100 Crossings Boulevard, Warwick, RI 02886, an agreement for special pricing direct agreement for mesh hernia surgical supplies, not to exceed \$173,000 per term, effective 07/15/2021 – 12/31/2024 [pending approval by the Wyoming County Board of Supervisors].
11. **MEDENT COMMUNITY COMPUTER SERVICE, INC.**, 15 Hulbert Street, Auburn, NY 13021, an agreement to merge data of Dale Deahn, MD to WCCHS Medent electronic medical record and add to WCCHS Medent EMR, \$6,800 one-time fee, effective 08/01/2021 – 01/31/2022.
12. **PEDIRITE MANAGEMENT, LLC**, 267 Broadway, 2nd Floor, Brooklyn, NY 11211, a service agreement to provide podiatry services to residents in the Skilled Nursing Facility, \$0.00 to WCCHS, effective 09/01/2021 – 08/31/2023.
13. Amend Resolution #WCCHS-20-107 approved on 12/22/2020 with **WYOMING COUNTY MENTAL HEALTH DEPARTMENT**, 460 North Main Street, Warsaw, NY 14569, an agreement for the provision of behavioral health services including Psychiatric Assignment Officer, Jail based Chemical Dependency, Case Management – Forensic, Case Management - Hospital, Co-Occurring Case Management, Crisis Outreach, Mobile Forensic Treatment Team, Jail MH Service Coordinator, revenue in the sum not to exceed \$243,980 per term, effective 01/01/2021 – 12/31/2021, as follows:
 - Increase the revenue amount to a minimum of \$246,690.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	10	Yes		No		Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

WCCHS-21-051 APPROVE MEMORANDUM OF UNDERSTANDING (MOU) WITH CSEA

Motion by President Kosmerl and seconded by Manager Perkins, the memorandum of understanding between the County of Wyoming and the Civil Service Employees Association, Local 1000, AFSCME, AFL-CIO Wyoming County Local 861-9250 related to critical hospital nurse staffing July 2021 be hereby approved as presented and attached, pending approval by the Wyoming County Board of Supervisors.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	10	Yes		No		Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

BOARD PRESIDENT REPORT

President Kosmerl reported on the following items:

- Informed the BOM that he signed a letter addressed to Centers for Medicare and Medicaid Services on behalf of the BOM attesting to accept legal and financial responsibility of Wyoming County Family Medicine Perry related to a Rural Health Clinic application. Board members agreed no action was needed, acknowledgement was sufficient and signing was properly handled.

BOARD COMMITTEE CHAIR REPORTS

Acute Quality Committee

Manager Paolucci reported that there was no Acute Quality Committee meeting in July 2021. The next meeting is scheduled for August 18, 2021. The quarterly Acute Performance Improvement meeting is scheduled for August 4, 2021 at 9:00am.

SNF Quality Committee

Manager Elbow reported that there was no SNF Quality Committee meeting in July 2021. The next meeting is scheduled for August 18, 2021.

Finance/Personnel Committee

No report.

Plant and Equipment Committee

Bryan Kehl reported that the Plant and Equipment Committee met on July 13, 2021 and referred to the draft minutes. The next meeting is scheduled for August 10, 2021.

Communications Committee

No report.

Information Technology

President Kosmerl reported that the BOM Information Technology Committee is resuming and he appointed Bill Sikes as the Chairman of the Committee. President Kosmerl and Manager Reagan are also assigned to this Committee. The next meeting is scheduled for August 13, 2021 at 9:00am.

Governance Committee

Manager Wawrzyniak reported that the NYS Open Meetings Law training held on July 15, 2021 and hosted by the NYS Committee on Open Government was very informative.

Compensation Committee

No report.

Credentials Committee

No report.

CHIEF EXECUTIVE OFFICER (CEO) REPORT

Joe McTernan submitted the following report:

COVID

- COVID-19 Hospital and SNF case rates at very low levels. Operational response has been absorbed into our normal operations. Demand for vaccines has been low.

Financials

- Still no distribution plan for relief package from Washington, potential of 35B for healthcare including 7B in Rural Hospital Relief.
- Budget challenges continue with lost revenue and increased COVID expenses. Additional cost reduction steps are being implemented. Staffing levels are being reviewed and matched to volume and industry standards.
- Reviews and performance improvement plans are being worked on for each service line.

Non-COVID related information

- Dialysis – remains awaiting state approve. Inpatient CON has been submitted.
- Attica clinic ribbon cutting was June 10, 2021.
- Background work for strategic plan completed. Kick-off for strategic planning executive group is scheduled for August 26th.
- Continue to meet with Medical Staff providers providing and receiving feedback.
- Planning for next round of LEAN training is under way.
- Revising marketing strategy to targeted markets in a cost effective manner. Last month focus was OB/GYN with positive results from e-campaign.

RECESS DECLARED

President Kosmerl declared a recess at 5:42pm.

The meeting resumed at 5:43pm.

EXECUTIVE SESSION

Motion by Manager Wawrzyniak and seconded by Manager Merrill, for the Board to enter into executive session to discuss the following topic(s) at 5:46pm. Joe McTernan, Pam Pettnot, Dan Farberman, and Becky Ryan, remained. All other attendees left the meeting room.

- Matters related to the Joint Commission Complaint, Incident #374735
- Contract negotiations:
 - Buffalo Bone and Joint Surgery, PLLC
 - General Physician, PC
 - University at Buffalo Surgeons, Inc.
 - DCCS dba Surgery Management Improvement Group, Inc.
- Matters related to a particular Board of Manager membership (President Kosmerl, Manager Reagan, Becky Ryan, Joseph McTernan, and Dan Farberman stepped into another meeting room for a brief discussion on this topic then rejoined the group)

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	10	Yes		No		Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

Manager Abbasey exited Executive Session at 5:46pm prior to discussions about the Joint Commission complaint.

Manager Abbasey rejoined Executive Session at 5:51pm.

Motion by Manager Paolucci and seconded by Manager Wawrzyniak, the Board exit executive session at 6:39pm.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	10	Yes		No		Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

WCCHS-21-052 APPROVE CONTRACT – DCCS dba SURGERY MANAGEMENT IMPROVEMENT GROUP, INC.

Motion by President Kosmerl and seconded by Manager Paolucci, the CEO with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC or Garfunkel Wild, PC, be hereby authorized and directed to sign a contract on behalf of the Wyoming County Community Health System as presented and as follows:

DCCS dba Surgery Management Improvement Group, Inc., 205 Hackney Circle, Wilmington, DE 19803, perioperative program interim management agreement to provide surgery program leadership continuity services, not to exceed \$150,000 per term, effective 08/01/2021 – 02/28/2022 [pending approval by the Wyoming County Board of Supervisors].

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	10	Yes		No		Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

RECESS DECLARED

President Kosmerl declared a recess at 6:40pm.
The meeting resumed at 6:41pm.

NEXT REGULAR MEETING

The next regular meeting is scheduled for Tuesday, August 24, 2021 immediately following the BOM Finance/Personnel Committee meeting, approximately 5:00pm.

ADJOURN

There being no further business to come before the Board, the meeting duly adjourned at 6:41pm upon motion by Manager Wawrzyniak.

J. Thomas Reagan, MD, BOM Secretary Date

Pam Pettnot, Recording Secretary Date

MEMORANDUM OF UNDERSTANDING
Between the
COUNTY OF WYOMING
And the
CIVIL SERVICE EMPLOYEES ASSOCIATION, LOCAL 1000, AFSCME, AFL-CIO
WYOMING COUNTY LOCAL 861-9250

Critical Hospital Nurse Staffing

WHEREAS, there is critical staffing shortfall within the Nursing Staff of the Wyoming County Community Health System of qualified Hospital Aides, Mental Health Therapy Aides, Social Work Assistants, Licensed Practical Nurses (LPN's) and Registered Nurses (RN's),

WHEREAS, Wyoming County and CSEA have reached this agreement to ensure the safety, well-being and high quality of care to all patients in the Facility,

THEREFORE, the parties agree to the following terms and modifications of the provisions of the Collective Bargaining Agreement and prior Memorandums of Understanding between the parties in accordance with the provisions herein;

1. Any Full or Part Time, Hospital Aides, Mental Health Therapy Aides, Social Work Assistants, Licensed Practical Nurses and Registered Nurses who is a current employee of Wyoming County working in any County Department who works additional shifts beyond their respective normal work schedule within the Hospital Facility will receive extra shift incentives for each scheduled consecutive four (4) hours worked from the period beginning August 8, 2021 and continuing until ended in writing by either party with 24 hours advance written notice.

Qualifying employees shall be paid as follows:

- Seventy dollars (\$70.00) for four (4) hours per pay period
- One Hundred and Forty dollars (\$140.00) for eight (8) hours per pay period
- Two Hundred and ten dollars (\$210.00) for twelve (12) hours per pay period.

2. Employees will be limited to a maximum of twelve (12) hours per week of these additional incentive shifts and will only be paid for shifts that are scheduled in addition to the employee's regularly scheduled shifts.

3. These incentive shifts will be offered on a first-come first-served basis to bargaining unit employees. If in the event an employee commits to working an additional shift through the signs up procedure and fails to work the committed shift for whatever reason, this employee will be responsible for finding someone to work the shift. If he/she DOES find someone to cover the shift, there is NO occurrence on the attendance record. If she/he does not find someone to cover the shift, then the attendance policy will apply.

4. This Memorandum of Understanding shall not create a precedent or waiver for any other matter and can only be modified or extended by written mutual agreement.

6. Either party to this agreement shall have the right to exit from this agreement for any reason with 24 hour prior written notice to the other party.

7. Upon expiration the parties agree that the incentive paid to employees work additional shifts shall return to the provisions of the Collective Bargaining Agreement.

For the CSEA

For Wyoming County

Date _____