

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, July 28, 2020.

BOARD OF MANAGERS PRESENT/ABSENT

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Salman Abbasey, MD at 5:17am | <input checked="" type="checkbox"/> Bryan Kehl (BOS member) | <input checked="" type="checkbox"/> J. Thomas Reagan, MD |
| <input checked="" type="checkbox"/> Doug Berwanger | <input type="checkbox"/> Rich Kosmerl | <input checked="" type="checkbox"/> Frank Vitagliano |
| <input checked="" type="checkbox"/> Cynthia Elbow | <input checked="" type="checkbox"/> Mark Merrill | <input checked="" type="checkbox"/> James Wawrzyniak, DC |
| | <input checked="" type="checkbox"/> Laura Paolucci | |

STAFF PRESENT/ABSENT

- | | |
|---|--|
| <input checked="" type="checkbox"/> Connie Almeter (Chief Nursing Officer) | <input checked="" type="checkbox"/> Dawn James (NF Administrator) |
| <input checked="" type="checkbox"/> Ahmed Bayoumi, MD (Medical Staff President) | <input type="checkbox"/> Todd MacConnell (WC IT Director) |
| <input checked="" type="checkbox"/> Amy Chase (Chief Financial Officer) | <input checked="" type="checkbox"/> Paul Mason, MD (Chief Medical Officer) |
| <input checked="" type="checkbox"/> Greg Collins, DO (Credentials Committee Chair) | <input checked="" type="checkbox"/> Joe McTernan (Chief Executive Officer) |
| <input checked="" type="checkbox"/> Mike Corcimiglia (Chief Operating Officer) | <input checked="" type="checkbox"/> Mandip Panesar, MD (Hospital Medical Director) |
| <input checked="" type="checkbox"/> Peggy Cunningham (Director of WPHS, Clinic Quality, & Corporate Compliance) | <input checked="" type="checkbox"/> Pam Pettnot (Executive Assistant) |
| <input checked="" type="checkbox"/> Dan Farberman (WC Human Resource Director) | <input type="checkbox"/> Denise Prusak (NF Director of Nursing) |
| <input checked="" type="checkbox"/> Bridget Givens (Director of Mental Health) | <input checked="" type="checkbox"/> Craig Woodworth (Director of Plant Operations) |

OTHERS PRESENT: Becky Ryan (Supervisor, Town of Warsaw) and Jerry Davis (Chairman, Wyoming County Board of Supervisors and Supervisor, Town of Covington)

CALL MEETING TO ORDER

Manager Merrill called the meeting to order at 5:14pm.

This meeting was held via ZOOM, in accordance with the NYS Governor's Executive Order #202.1, suspension of law allowing the attendance of meetings telephonically or other similar service. Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.

EXCUSE MEMBERS NOT PRESENT / QUORUM?

Motion by Manager Vitagliano and seconded by Manager Berwanger, the following member(s) are hereby excused:

- President Kosmerl

Manager Merrill declared that a quorum was present.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD		Yes		No		Abstain	X	Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl		Yes		No		Abstain	X	Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	8	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-20-062 CONSENT AGENDA

Motion by Manager Paolucci and seconded by Manager Wawrzyniak, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM minutes June 23, 2020

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD		Yes		No		Abstain	X	Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl		Yes		No		Abstain	X	Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	8	Yes	0	No	0	Abstain	2	Absent
RESULTS								
	X	PASS				FAIL		

Manager Abbasey joined the meeting at 5:17pm

NF ADMINISTRATOR REPORT

Dawn James reported on the following items:

- The Nursing Facility has started outside visitation with families and residents. This is a challenge in scheduling and providing enough staff to conduct the visits safely.
- COVID-19 testing continues weekly for staff and we remain COVID free to-date. Concerned with the increasing interaction with the community and medical services (dental, podiatry, and vision) increasing our risk for exposure.
- Point Click Care (new electronic medical record) is live and going well.
- Census remains strong at 98% occupancy and a waiting list.

CHIEF NURSING OFFICER REPORT

Connie Almeter reported on the following items:

1. High Reliability – On June 29, 2020, the group met and reviewed the results of the consensus meeting done prior to COVID-19. The discussion primarily focused on two aspects, trust and training as they scored lower on a maturity scale. Please also reference the High Reliability summary, as on file in Administration.
2. LEAN Training – The program resumed on July 10, 2020. On July 24, 2020, the group completed the final exam and the participants will now focus on their projects and mentoring time.
3. Stroke Certification – small group meetings continue. Reviewing both Joint Commission and DOH standards. Agreements being established with UBMD Neurology.
4. Age Friendly Health System – Program continues. Consists of 4 Ms: mentation, mobility, medications, and what matters most. It was discovered that for our lower level care patients documentation, that only progress notes were being done and thus the daily interventions were not always being met. A small group will participate in a HANYS webinar on August 11, 2020.
5. Organizational Daily Huddle – Huddle continues. These quick 10 minute or less gathering of several managers occur daily to communicate any departmental issues or other concerns such as a means of increasing communication.

6. Transfer Management – Transfers continue to be monitored and reviewed frequently. Discussion occurs at the senior management level on a weekly basis and questionable transfers are often discussed directly with the transferring ED or on call hospitalist.
7. EMS Partnerships – Meetings resumed on June 4, 2020. No major issues identified at that time. We continue to monitor the transfer times based on Monroe Ambulance Services cutting back on staffing and will aim to meet every other month or sooner if concerns arise.
8. Joint Commission – We are due for our full survey and have established a “ready date” for any time after August 17, 2020. The surveyors will have a focus on the pandemic and primarily as to where we stand now and what we are doing to keep everyone safe. In addition, we are due in December 2020 for the Total Hip and Knee Replacement survey.

Staffing – Agency use continues. Presently have:

Emergency Department – Two agency nurses (1 through October 2020 and 1 through mid-December 2020).

Two nurses currently going through hiring process and will begin orientation.

Intensive Care – Two agency nurses (1 per diem and 1 full time). One nurse out on maternity leave and one going out on surgical leave with two additional vacancies.

Med/Surg – No agency. All positions presently filled.

Obstetrics – No agency. All positions presently filled.

Surgical Services – One agency finishing contract and will then be taking a full time position.

Coronavirus update:

1. Limited visitation had resumed as of June 22, 2020. Hours are 2pm to 6pm and going well.
2. Elective surgeries have been opened up to a full schedule as of June 15, 2020 and going well.
3. Daily bed and weekly supply surveys continue.
4. Daily employee and visitor/outpatient screenings continue.
5. Portable negative pressure units have been removed at this time but are easily replaceable, if needed.
6. No personal protective equipment (PPE) issues.
7. Policies and procedures continue frequently updated as guidance's change.
8. Total of 7 confirmed inpatients since March 2020. The last confirmed inpatient continues to be on April, 20, 2020. No isolation required as testing is now onsite.

DIRECTOR OF WORKPLACE HEALTH SERVICES, CLINIC QUALITY, AND CORPORATE COMPLIANCE REPORT

Peggy Cunningham reported on the following items:

- WPHS – busy with COVID-19 activities and monitoring employees traveling outside of New York State.
- Corporate Compliance – quarterly meeting scheduled for July 29, 2020 via conference call.
- Clinic quality – regarding Merit-based Incentive Payment System (MIPS) promoting interoperability measure. This category emphasizes the electronic exchange of health information and how well we use Medent to communicate with other providers. WCCHS is now sending immunizations directly from Medent to the NYSDOH and submitting data to an approved data registry – HealthLink - allowing patient information to be readily available to participating providers.

DIRECTOR OF MENTAL HEALTH REPORT

Bridget Givens reported on the following items:

- Current census is 10.
- The census remains consistent on a daily basis. Continue to see a trend with addiction and mental health admits.
- Our Year to Date budget is \$240,366 favorable against our budget with no overtime and no agency staff use.
- The jail coordinator position has resumed her role assessing the inmate's mental health issues at the jail. Census is low there.
- The visiting hours in Behavioral Health have been going well. For the month of June, we had a total of 35 visitors, all wearing their masks and remaining in the same area throughout the visit.
- In June 2020, there was 77 psychiatric evaluations with 48 admissions and 51 discharges from the unit. Genesee and Wyoming Counties continue to be the highest served for the month of June 2020.
- Preventing and Managing Crisis Situations (PMCS) training was completed on July 22, 2020 for the behavioral health staff. The next course is scheduled in August 2020.

CHIEF FINANCIAL OFFICER (CFO) REPORT

No report.

COUNTY HUMAN RESOURCE DIRECTOR REPORT

No report.

DIRECTOR OF PLANT OPERATIONS

Craig Woodworth reported on the following items:

- Wyoming County Family Medicine – O'Dell renovations are moving forward, as planned.
- Wyoming County Family Medicine – Perry location, construction complete, location is ready.
- Oxygen tank replacement project – received confirmation from all vendors that they will hold pricing.
- Transfer switch project – final submittals are with the engineer for review, anticipate this project to start within the next 30-days.
- Radiology renovation project – maintenance staff renovated two rooms, equipment being installed, anticipate completion on time.
- Fire dampers have been repaired.
- Elevator and fire panel inspections are complete.
- Negative pressure rooms will have final inspection on July 29, 2020.
- Domestic water shutdown on July 29, 2020 in the emergency room for a couple of hours to tie into iChlor system.
- Doing mechanical repair work in the boiler room – changing out valves, etc.

INFORMATION TECHNOLOGY DIRECTOR REPORT

No report.

MEDICAL DIRECTOR REPORT

Mandip Panesar, MD reported on the following items:

- Preparing for the Joint Commission survey.
- Focused Professional Practice Evaluation (FPPE) and Ongoing Professional Practice Evaluation (OPPE) process in place, prior Joint Commission citation.
- Medical staff by-laws under revision.
- Developing the structure for a peer review committee.

MEDICAL STAFF PRESIDENT REPORT

No report.

CHIEF MEDICAL OFFICER REPORT

No report.

CHIEF OPERATING OFFICER (COO) REPORT

Mike Corcimiglia reported on the following items:

Outpatient Clinical Services Division

O'Dell Clinic Office

Renovations of the office is in process and expected to be completed end of August 2020.

NYSDOH certificate of need (CON) have been submitted for approval.

Perry Clinic Office

NYSDOH has approved the office as an Article 28/Hospital based clinic. Expected opening date will be in September 2020.

Women's Health and Midwifery Office

Dr. Elizabeth Kermis, DO OBGYN has joined Dr. Farkad Balaya's practice. When Dr. Kermis has received insurance company credentials, we can introduce/market Dr. Kermis. Dr. Kermis will be seeing patients at multiple WCCHS family practice sites.

Dialysis Center

Administrative certificate of need (CON) submitted to the DOH for approval. Currently interviewing nursing candidates for required positions needed.

DSRIP-Finger Lakes Performing Provider System-\$573,786

Partners Improve 16 Key Clinical Outcome Measures WCCHS Receives \$224,131

Over 75 FLPPS partner organizations, representing all provider types, will soon receive a collective \$22 million in performance payments for their contributions toward the achievement of 16 targeted clinical outcome measures during DSRIP Measurement Year 4 (07/01/2017 - 06/30/2018). Nearly half of the partners receiving these payments are either behavioral health or long-term care providers - a testament to the dedication and hard-work of the PPS to integrate and coordinate care across diverse provider-types to improve clinical outcomes.

FLPPS DSRIP project reporting-based contracts concluded with the close of DSRIP on March 31, 2020. Reporting for the last period year five performing period two is complete.

DSRIP-Millennium Collaborative Care-\$44,732

Received \$14,000 payment related to distribution year 5 master participation agreement reporting.

Laboratory Renovation-Transformation Grant \$3.1Million

Project plans are complete, Laboratory staff reviewed and approved.

First phase (Phase 0) has started which is relocating displaced staff in Medical Records, Patient Family Services and Nursing Informatics.

Phase 1 will be completion of the limited review certificate of need, preparation of construction documents and finalizing the bid package. Construction phase to start in December 2020.

Radiology

Radiofloro room renovation is in process and the new x-ray equipment installation has started. Training will occur with staff the week of August 10, 2020 with patients.

On site Federal Government mammography inspection took place, no major occurrences reported, everything was within acceptable limits. Inspector commented on the department organization, Jennifer Bishoff to be recognized.

Pharmacy

Submitted 340B application to Health Resources and Service Administration (HRSA). The majority of our clinic offices have applied and awaiting approval on those as well. Have signed up local, national and specialty pharmacies as contract pharmacies.

Hospital Foundation

The annual golf tournament is August 20, 2020 at Silver Lake Country Club. Tournament is limited to 72 golfers, 18 foursomes. Tournament met the limited number within a week of sending out invitations to last year's participants.

WCCHS-20-063 PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE

Motion by Manager Wawrzyniak and seconded by Manager Vitagliano, the preauthorized accounts and accounts payable processed totaling \$5,171,576.56 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl		Yes		No		Abstain	X	Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-064 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT

Motion by Manager Vitagliano and seconded by Manager Berwanger, the write-offs/denied claims/bad debt totaling \$447,196.57 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl		Yes		No		Abstain	X	Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-065 APPROVE PERSONNEL REQUISITIONS IN PROCESS AND PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT

Motion by Manager Paolucci and seconded by Manager Abbasey, the personnel requisitions in process and the proposed personnel changes/financial impact be hereby approved as presented and as follows:

PERSONNEL REQUISITIONS IN PROCESS - (RECOMMENDED)									
July 28, 2019									
Proposed Positions for Approval									
Senior Manager	Title/Department	FTE	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
James:	LPN/04.147	1.00	Nichole Irving 07/11/2020	\$20.85	\$40,658	\$19,442	\$18.22	\$35,529	\$16,990
	LPN Per Diem/04.570	0.00	Levon Hulton 08/20/2018	\$20.10	\$3,920	\$300	\$20.04	\$3,908	\$299
	LPN Per Diem/04.571	0.00	Zachary Brewer 07/16/2020	\$22.40	\$4,368	\$334	\$20.04	\$3,908	\$299
	LPN Per Diem/04.823	0.00	Valerie Henderson 02/15/2019	\$20.99	\$4,093	\$313	\$20.04	\$3,908	\$299
	Nursing Assistant/05.412	1.00	Brooke Allard 07/13/2020	\$16.85	\$32,858	\$15,712	\$15.41	\$30,050	\$14,370
	Nursing Assistant Per Diem/05.809	0.00	Allexus Hammond 06/30/2020	\$17.75	\$3,461	\$265	\$16.95	\$3,305	\$253
Almeter:	Nursing Supervisor Per Diem/02.148	0.00	Connie Almeter 07/17/2020				\$150 / 4 hour shift		
	Hospital Aide/05.383	1.00	Patricia Rocker 08/31/2020	\$16.56	\$32,292	\$15,442	\$14.13	\$27,554	\$13,176
	Hospital Aide/05.382	1.00	Jennifer Eddy 03/21/2020	\$15.09	\$29,426	\$14,071	\$14.13	\$27,554	\$13,176
	RPN/03.116	1.00	Amy Strezlec 06/13/2020	\$32.41	\$63,200	\$30,222	\$23.52	\$45,864	\$21,932
	RPN/03.656	1.00	Stephanie Mark 07/11/2020	\$32.41	\$63,200	\$30,222	\$23.52	\$45,864	\$21,932
	RPN/03.657	1.00	Shelbi Edwards 05/02/2020	\$31.96	\$62,322	\$29,802	\$23.52	\$45,864	\$21,932
	RPN Per Diem/03.820	0.00	Maggie Mitchell 07/11/2020	\$28.91	\$5,637	\$431	\$25.87	\$5,045	\$386
	RPN Per Diem/03.840	0.00	Sue Papke 07/22/2020	\$34.19	\$6,667	\$510	\$25.87	\$5,045	\$386
Givens:	Mental Health Therapy Aide Per Diem/05.777	0.00	Robert Trombley 07/08/2020	\$23.95	\$4,670	\$357	\$21.74	\$4,239	\$324
Corcimiglia:	Food Service Helper/08.314	0.40	Christopher Logan 06/17/2020	\$13.46	\$10,499	\$803	\$13.46	\$10,499	\$803
	Respiratory Therapist Per Diem/06.413	0.00	Michelle Waldo 06/27/2020	\$30.29	\$5,907	\$452	\$25.87	\$5,045	\$386
	Respiratory Therapist Per Diem/06.417	0.00	France Lippold 06/18/2020	\$27.68	\$5,398	\$413	\$24.06	\$4,692	\$359
	Respiratory Therapist Temporary Per Diem/06.560	0.00	Lucas General 06/12/2020	\$25.87	\$5,045	\$386	\$24.06	\$4,692	\$359
	Student Aide/09.108	0.40	Gabrielle Beyer 07/16/2020	\$12.25	\$9,555	\$731	\$11.80	\$9,204	\$704
Chase:	Clinical Informatics Assistant/12.170	1.00	Emily Swede 08/04/2020	\$25.75	\$50,213	\$24,012	\$23.52	\$45,864	\$21,932
	Medical Records Clerk Per Diem/12.721	0.00	Victoria Cummins 06/23/2020	\$19.88	\$3,877	\$297	\$19.39	\$3,781	\$289

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
July 28, 2019				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - A. Chase				
Delete 1 - 0.59 FTE Patient Information Specialist Schedule WCCH, Grade 5 \$18.24/Hr. Effective Date: July 25, 2020	\$0	\$0	\$20,985	\$1,605
Create 1 - 0.00 FTE Certified Occupational Therapy Assistant Temporary Schedule WCCH, Grade 11 \$21.74 - \$24.51/Hr. Available date: July 26, 2020	\$4,239	\$324	\$0	\$0
Sr. Manager - C. Almeter				
Delete 1 - 1.00 FTE Administrative Assistant/12.400 Schedule C \$14.42/Hr. Effective Date: July 25, 2020	\$0	\$0	\$29,994	\$14,343
Delete 1 - 1.00 FTE RPN/03.503 Schedule WCCH, Grade 15A \$28.51/Hr. Effective Date: July 25, 2020	\$0	\$0	\$55,595	\$26,585
Sr. Manager - M. Corcimiglia				
Delete 1 - 0.00 FTE Diagnostic Medical Sonographer Per Diem/06.828 Schedule WCCH, Grade 18A \$26.58/Hr. Effective Date: July 25, 2020	\$0	\$0	\$5,183	\$397
Delete 1 - 1.00 FTE Medical Receptionist/12.192 Schedule X \$17.60/Hr. Effective Date: July 25, 2020	\$0	\$0	\$36,608	\$17,506
Change 1 - from 0.70 FTE to 1.00 FTE Medical Office Assistant/12.182 Schedule X \$14.91/Hr. Effective date: July 26, 2020	\$31,013	\$14,830	\$21,709	\$7,266
Change 1 - from 0.80 FTE to 1.00 FTE Medical Receptionist/12.189 Schedule X \$14.49/Hr. Effective date: July 26, 2020	\$30,139	\$14,413	\$24,111	\$9,225
Delete 1 - 0.00 FTE RPN/03.878 Schedule WCCH, Grade 15A \$25.87 - \$34.19/Hr. Effective Date: July 25, 2020	\$0	\$0	\$5,045	\$386
Delete 1 - 1.00 FTE Stores Clerk/12.613 Schedule WCCH, Grade 7 \$17.90/Hr. Effective Date: July 25, 2020	\$0	\$0	\$34,905	\$16,692
Create 1 - 1.00 FTE Senior Stores Clerk Schedule WCCH, Grade 8A \$18.22 - \$20.85/Hr. Available date: July 26, 2020	\$40,658	\$19,442	\$0	\$0
TOTALS	\$106,049	\$49,010	\$234,134	\$94,005
TOTAL ANNUAL INCREASE:				-\$173,080

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl		Yes		No		Abstain	X	Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	9	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

WCCHS-20-066 APPROVE CONTRACTS AND/OR GRANTS

Motion by Manager Wawrzyniak and seconded by Manager Berwanger, the CEO, with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC or Garfunkel Wild, PC, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

1. Amend Resolution #WCCHS-20-035 approved on 04/28/2020 and #WCCHS-17-027 approved on 03/28/2017 with **UNIVERSITY EMERGENCY MEDICAL SERVICES, INC. d/b/a UBMD Emergency Medicine**, 100 High Street, D-6, Buffalo, NY 14203 related to emergency department services as follows:
 - Change the contracting party address to 77 Goodell Street, Suite 340, Buffalo, NY 14203.
 - Extend the term of the existing contract from 07/01/2017 – 12/31/2020 through **07/01/2017 – 12/31/2022**.
 - Same terms and conditions.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #20-239 approved on 05/12/2020 and #17-199 approved on 04/11/2017].
2. **PHILIPS HEALTHCARE**, 414 Union Street, Philips Plaza 6th Floor, Nashville, TN 37219, a service agreement to repair and maintain Philips Digitrak holter recorders, \$2,048 per year, effective 07/01/2020 – 06/30/2025.
3. **UNIVERSITY AT BUFFALO SUNY, School of Nursing**, 3435 Main Street, Buffalo, NY 14214, behavioral health integration partnership contract related to pediatric clinic to improve outcomes, address mental health on site with behavioral health care manager, \$0.00 cost to WCCHS, effective 08/01/2020 – 07/31/2022.
4. **DIANE'S CLEANING SERVICE**, 103 Gardeau Road, Perry, NY 14530, a janitorial services agreement for daily cleaning services at the Wyoming County Family Medicine – Perry location, not to exceed \$16,000 per year, effective 07/01/2020 – 06/30/2022.
5. **WALGREENS CO.**, 200 Wilmot Road, MS9000, Deerfield, IL 60015, a 340B contract pharmacy services agreement, partnership in providing 340B medications to WCCHS outpatients, \$0.00 cost to WCCHS, effective 07/01/2020 – 06/30/2023.
6. Amend Resolution #WCCHS-20-024 approved on 03/24/2020 with **CAREFUSION SOLUTIONS, LLC**, 3750 Torrey View Court, San Diego, CA 92130 related to Pyxis drug dispensing equipment as follows:
 - Increase the not to exceed amount from \$341,295.00 **to \$341,299.00**.
 - Increase the not to exceed amount of the 5 year service agreement from \$87,060.00 **to \$107,040.00** due to an additional 5 machines.
 - All other terms and conditions remain the same.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #20-208 approved on 04/14/2020].
7. **COMMUNITY COMPUTER SERVICE, INC.**, 15 Hulbert Street, Auburn, NY 13021, MEDENT Cloud Services Agreement, electronic medical record system for Attica and Castile clinics, not to exceed \$28,752, effective 09/01/2020 – 08/31/2022.

8. **VA WESTERN NEW YORK HEALTHCARE SYSTEM (VAWNYHS)**, specimen collection agreement for phlebotomy and urine collection services, this is a contract for one base year with four one-year options to renew thereafter with fixed rates for per procedure services, base year 07/01/2020 through 06/30/2021 or award at a rate \$17.84; option year 1 07/01/2021 – 06/30/2022 or award at a rate of \$18.23; option year 2 07/01/2022 – 06/30/2023 or award at a rate of \$18.63; option year 3 07/01/2023 – 06/30/2024 or award at a rate of \$19.04; option year 4 07/01/2024 – 06/30/2025 or award at a rate of \$19.46. Revenue contract.
9. Amend Resolution #WCCHS-20-044 approved on 05/26/2020 with **THE HEALTHCARE EDUCATIONAL AND RESEARCH FUND, INC. (HERF)**, One Empire Drive, Rensselaer, NY 12144, a subrecipient agreement for Cabrini COVID-19 support to provide organizations combatting COVID-19 as well as those organizations whose services have been substantially impacted as a result of the crisis, as follows:
 - Increase the funding amount from \$4,248.62 to **\$10,903.93** (Subaward #2 \$6,655.31)
 - Extend the term of the grant from 04/15/2020 – 06/30/2020 to **04/15/2020 – 12/31/2020**.
10. **CROSBY BROWNLIE, INC.**, 100 Nassau Street, Rochester, NY 14605, an agreement to replace the defective dual temperature 3-way valve located in the boiler room, \$8,600, effective 08/01/2020 – 09/30/2020.
11. **ME ENGINEERING, PC**, 60 Lakefront Boulevard, Suite 320, Buffalo, NY 14202, commissioning services agreement for the lab renovation project, \$16,800 cost to be covered by the Transformation Grant II, effective 07/16/2020 – 03/31/2024.
12. **GENERAL PHYSICIAN, PC (GPPC)**, 726 Exchange Street, Suite 710, Buffalo, NY 14210, an independent contractor agreement to provide inpatient cardiology services, not to exceed \$150,000 per year, effective 11/01/2020 – 10/31/2022, pending approval by the Wyoming County Board of Supervisors.
13. **DEPARTMENT OF CORRECTIONS AND COMMUNITY SUPERVISION (DOCCS)**, The Harriman State Campus, 1220 Washington Avenue, Albany, NY 12226-2050, an agreement for hospital medical services to provide inpatient, outpatient and emergency medical services to inmates with the DOCCS, \$0.00 cost reimbursed as negotiated in contract, effective 09/01/2020 – 08/31/2023.
14. **HEADPHONE EVENTS, INC. dba EVERSOUND**, 125 Kingston Street, Floor 6, Boston, MA 02111, a membership agreement for services and equipment related to a wireless headphone system for residents and families to communicate either through the glass visits or 6 foot apart outside, \$260 per month, effective 08/01/2020 - 02/28/2021.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl		Yes		No		Abstain	X	Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-067 PERMISSION TO DECLARE ITEMS AS SURPLUS

Motion by Manager Berwanger and seconded by Manager Vitagliano, the list of items included in the agenda packet Pages 22-24 and attached be hereby approved as excess equipment and declared as surplus. In addition, the CEO is authorized to accept the highest offer to purchase, as appropriate.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl		Yes		No		Abstain	X	Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-068 PERMISSION TO REDUCE VENTILATOR ORDER

At the April 28, 2020 regular BOM meeting, the BOM approved the emergency purchase of eight (8) ventilators from **VENTEC LIFE SYSTEMS**, 22002 26th Ave SE, Bothell, WA 98021, in an amount not to exceed \$147,284.16 plus shipping and handling. WCCHS has yet to take delivery of all eight ventilators and has the option from the vendor to reduce the order for a full refund. Management and members of the medical staff have determined that four (4) ventilators are no longer necessary in the treatment of COVID19 and agree to reduce the order from eight (8) to four (4) giving the facility a total of seven (7) ventilators and four (4) anesthesia machines.

Motion by Manager Abbasey and seconded by Manager Berwanger, the CEO be hereby authorized to reduce the original ventilator order from eight (8) to four (4) and ask for a refund on the four (4) ventilators.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl		Yes		No		Abstain	X	Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

BOARD PRESIDENT REPORT

No report.

BOARD ASSIGNED PROJECTS REPORT

Don Eichenauer's written report was included in the agenda packet Pages 25-28.

FINGER LAKES PERFORMING PROVIDER SYSTEM (FLPPS) AND DELIVERY SYSTEM REFORM INCENTIVE PAYMENT (DSRIP) RECEIVABLES

Manager Paolucci acknowledged Mike Corcimiglia for his efforts and hard work related to the FLPPS and DSRIP programs and further expressed her opinion that the health system received a financial payment due to his diligence.

BOARD COMMITTEE CHAIR REPORTS**Acute Quality Committee**

No report. Manager Paolucci expressed a desire to hold an Acute Quality Committee meeting. The meeting is scheduled for August 19, 2020. The format (in person, via Zoom, conference call, etc.) of the meeting has yet to be determined. Manager Berwanger reminded attendees that the conference room at the Wyoming County Department of Social Services building could accommodate a large group that would allow for social distancing. Dan Farberman also suggested the conference rooms at the Wyoming County Agriculture and Business Center.

SNF Quality Committee

No report.

Finance/Personnel Committee

No report.

Plant and Equipment Committee

No report.

Communications Committee

No report.

Information Technology

No report.

Governance Committee

Manager Wawrzyniak reported that the Committee met via Zoom on July 7, 2020 to discuss potential changes to the BOM By-Laws. After some discussion, Committee members instructed Joe McTernan to forward a copy of the BOM By Laws to the hospital attorney at Garfunkel Wild, PC for review and feedback.

Compensation Committee

No report.

Credentials Committee

No report.

CHIEF EXECUTIVE OFFICER (CEO) REPORT

COVID-19 response

- Enhanced visitor restrictions, employee screening procedures, a universal masking policy for the entire health system remain in place.
- Outpatient Clinics and Services
 - o Remain open with social distancing
 - o Hospital leadership briefing calls continue on a weekly basis.
 - o Planning with health department on testing shortages (difficulty getting raw materials) and community testing for the fall
- Elective surgery has returned at 85-90% of previous volume
- Supplies
 - o Availability of supplies and equipment are stable
 - o DOH put out requirement that hospitals must have 60-day PPE on hand by end of August 2020 and 90-day PPE on hand by end of September 2020
 - o WCCHS is close to 90-day supply
- Skilled Nursing Facility
 - o Staff still tested weekly
 - o Adult Day Health Care still closed
 - o Visitation has begun under strict precautions

RUN DATE 07/24/20
TIME 12:03

WYOMING COUNTY COMMUNITY HLTH
FIXED ASSETS

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CUR REMOVALS FROM 07/01/20 THRU 07/31/20 ASSET GL# SEQUENCE

TAG NUMBER	ASSET NUMBER	LOCA.	DESCRIPTION----	SERIAL NUMBER-----	ACQUIRED MET DATE	PURCHASE VALUE	SALVAGE VALUE	LIFE	DEPREC.	FISCAL DEPREC.	ACCUM DEPR.
001095	11125100	371	CART UTILITY		S01/01/78	81.00	.00	Y 10	.00		81.00
			ABOVE ITEM REMOVED	07/31/20							
015979	11125100	371	COMPUTER WORKSTATION		S05/17/10	1284.00	.00	Y 5	.00		1284.00
			ABOVE ITEM REMOVED	07/31/20							
016000	11125100	695	INTEL I3-530 DE H7QH2		S06/30/10	1103.00	.00	Y 5	.00		1103.00
			ABOVE ITEM REMOVED	07/31/20							
016151	11125100	042	TOSHIBA LAPTOP YA141439Q		S12/01/10	1659.94	.00	Y 3	.00		1659.94
			ABOVE ITEM REMOVED	07/31/20							
016214	11125100	795	TOSHIBA COMPUTE YA141621Q		S06/30/11	1659.94	.00	Y 3	.00		1659.94
			ABOVE ITEM REMOVED	07/31/20							
016261	11125100	364	BARIATRIC BED & 032828		S06/30/11	5182.50	.00	Y 5	.00		5182.50
			ABOVE ITEM REMOVED	07/31/20							
016399	11125100	302	MONITOR 23" LCD 12900069943		S10/31/11	159.00	.00	Y 5	.00		159.00
			ABOVE ITEM REMOVED	07/31/20							
016562	11125100	393	SWITCH DGS-362 PVVV1B6000006		S08/31/12	2145.00	.00	Y 5	.00		2145.00
			ABOVE ITEM REMOVED	07/31/20							
016565	11125100	363	SWITCH DGS-362 PVVV1B6000011		S08/31/12	2145.00	.00	Y 5	.00		2145.00
			ABOVE ITEM REMOVED	07/31/20							
016790	11125100	404	AMO WHITESTAR S 201260166		S10/31/12	46500.00	.00	Y 7	.00		46500.00
			ABOVE ITEM REMOVED	07/31/20							
016818	11125100	840	48 PORT LAYER 3 PVUV139000019		S05/31/13	12592.64	.00	Y 5	.00		12592.64
			ABOVE ITEM REMOVED	07/31/20							
016820	11125100	361	48 PORT LAYER 3 PVUV1B9000018		S05/31/13	4961.00	.00	Y 5	.00		4961.00
			ABOVE ITEM REMOVED	07/31/20							
016887	11125100	362	SMALL FORM FACT D8H6349MWC2DRY2H6RR7S06/30/13		S06/30/13	556.00	.00	Y 5	.00		556.00
			ABOVE ITEM REMOVED	07/31/20							
017115	11125100	795	SILVERSPORT 20" 4S1307010762		S12/31/14	311.25	.00	Y 5	.00		311.25
			ABOVE ITEM REMOVED	07/31/20							
017551	11125100	404	ELECTROSURGICAL 14204WL30012		S12/31/14	9623.07	.00	Y 5	.00		9623.07
			ABOVE ITEM REMOVED	07/31/20							
017552	11125100	404	ULTRASONIC GENE 9404330		S12/31/14	6923.14	.00	Y 5	.00		6923.14
			ABOVE ITEM REMOVED	07/31/20							
044671	11125100	302	BLOOD PRESSURE ADULT		S10/27/92	102.60	.00	Y 10	.00		102.60
			ABOVE ITEM REMOVED	07/31/20							
046230	11125100	760	MONROE CALCULATOR		S06/14/93	144.00	.00	Y 5	.00		144.00
			ABOVE ITEM REMOVED	07/31/20							
046652	11125100	373	SIDE CHAIR		S11/18/93	96.71	.00	Y 15	.00		96.71
			ABOVE ITEM REMOVED	07/31/20							
046653	11125100	373	SIDE CHAIR		S11/18/93	96.71	.00	Y 15	.00		96.71
			ABOVE ITEM REMOVED	07/31/20							
046732	11125100		EXAM TABLE		S11/30/93	494.52	.00	Y 15	.00		494.52
			ABOVE ITEM REMOVED	07/31/20							
047401	11125100	760	1EM WHEELWRITER TYPEWRITER		S08/08/94	499.99	.00	Y 5	.00		499.99
			ABOVE ITEM REMOVED	07/31/20							
047405	11125100		PORTABLE TYMPANOMETRIC INSTRUMENT		S10/25/94	1729.00	.00	Y 10	.00		1729.00
			ABOVE ITEM REMOVED	07/31/20							
077301	11125100	302	IVAC VITAL CHEC 3251335		S05/23/96	2275.00	.00	Y 7	.00		2275.00
			ABOVE ITEM REMOVED	07/31/20							

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TIME 12:03

WYOMING COUNTY COMMUNITY HLTH
FIXED ASSETS

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CUR REMOVALS FROM 07/01/20 THRU 07/31/20 ASSET GL# SEQUENCE

TAG NUMBER	ASSET NUMBER	LOCA.	DESCRIPTION----	SERIAL NUMBER-----	ACQUIRED MET DATE	PURCHASE VALUE	SALVAGE VALUE	LIFE	DEPREC.	FISCAL DEPREC.	ACCUM DEPR.
078526	11125100	371	DEFIBRILLATOR B	T02H36876	S09/11/02	9552.00	.00	Y 5	.00		9552.00
			ABOVE ITEM REMOVED 07/31/20								
078715	11125100	068	ECHO BED DUAL	5966167971	S07/28/03	7070.00	.00	Y 15	.00		7070.00
			ABOVE ITEM REMOVED 07/31/20								
078824	11125100	373	END TABLE	M5RW2J	S04/20/04	130.06	.00	Y 12	.00		130.06
			ABOVE ITEM REMOVED 07/31/20								
078869	11125100	840	PENTIUM 4 WORKS	1911915	S06/02/04	2283.00	.00	Y 5	.00		2283.00
			ABOVE ITEM REMOVED 07/31/20								
079069	11125100	790	PENTIUM 4 WORKS	4561438979	S11/04/05	1209.00	.00	Y 5	.00		1209.00
			ABOVE ITEM REMOVED 07/31/20								
079192	11125100	394	BP MONITOR 24HR	012827A	S01/31/07	1825.00	.00	Y 6	.00		1825.00
			ABOVE ITEM REMOVED 07/31/20								
079202	11125100	042	PFT MACHINE VMA	DR0000861	S01/25/07	51354.50	.00	Y 8	.00		51354.50
			ABOVE ITEM REMOVED 07/31/20								
079255	11125100	860	CORE 2 DUO WORK	542822983	S04/03/07	1538.00	.00	Y 5	.00		1538.00
			ABOVE ITEM REMOVED 07/31/20								
079453	11125100	021	QUADCORE WORKST	577600718	S02/20/08	1546.00	.00	Y 5	.00		1546.00
			ABOVE ITEM REMOVED 07/31/20								
079469	11125100	790	TOSHIBA SATELLI	4116905666	S04/07/08	1209.00	.00	Y 3	.00		1209.00
			ABOVE ITEM REMOVED 07/31/20								
079629	11125100	404	WALLMOUNT COMPU	M8X4W	S09/16/08	2825.00	.00	Y 5	.00		2825.00
			ABOVE ITEM REMOVED 07/31/20								
079777	11125100	845	CORE2DUO WORKST	GQMDXFFK4R	S02/25/09	1218.00	.00	Y 5	.00		1218.00
			ABOVE ITEM REMOVED 07/31/20								
079807	11125100	755	CORE 2 WORKSTAT	76Q6K890FB	S03/24/09	1195.00	.00	Y 5	.00		1195.00
			ABOVE ITEM REMOVED 07/31/20								
080092	11125100	795	WIRELESS ACCESS	POINT/NF	S04/30/10	2486.00	.00	Y 5	.00		2486.00
			ABOVE ITEM REMOVED 07/31/20								
080201	11125100	021	COMPUTER		S06/18/10	1103.00	.00	Y 5	.00		1103.00
			ABOVE ITEM REMOVED 07/31/20								
					#ITEMS=	39	188868.57	.00	.00	.00	188868.57
			BEGINNING BALANCE		#ITEMS=	39	188868.57	.00	.00	.00	188868.57
			ASSETS ACQUIRED		#ITEMS=		.00	.00	.00	.00	.00
			ASSETS REMOVED		#ITEMS=	39	188868.57	.00	.00	.00	188868.57
			ENDING BALANCE		#ITEMS=		.00	.00	.00	.00	.00

RUN DATE 07/24/20
TIME 12:03

WYOMING COUNTY COMMUNITY HLTH
FIXED ASSETS

PAGE 3
FALIST

CUR REMOVALS FROM 07/01/20 THRU 07/31/20 ASSET GL# SEQUENCE

TAG NUMBER	ASSET NUMBER	LOCA.	DESCRIPTION---SERIAL NUMBER-----	ACQUIRED MET DATE	PURCHASE VALUE	SALVAGE VALUE LIFE	DEPREC.	FISCAL DEPREC.	ACCUM DEPR.	
				#ITEMS=	39	188868.57	.00	.00	.00	188868.57
BEGINNING BALANCE				#ITEMS=	39	188868.57	.00	.00	.00	188868.57
ASSETS ACQUIRED				#ITEMS=		.00	.00	.00	.00	.00
ASSETS REMOVED				#ITEMS=	39	188868.57	.00	.00	.00	188868.57
ENDING BALANCE				#ITEMS=		.00	.00	.00	.00	.00