

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, August 25, 2020.

BOARD OF MANAGERS PRESENT/ABSENT

- | | | |
|---|--|--|
| <input type="checkbox"/> Salman Abbasey, MD | <input type="checkbox"/> Rich Kosmerl | <input checked="" type="checkbox"/> Frank Vitagliano |
| <input checked="" type="checkbox"/> Doug Berwanger | <input checked="" type="checkbox"/> Mark Merrill | <input checked="" type="checkbox"/> James Wawrzyniak, DC |
| <input checked="" type="checkbox"/> Cynthia Elbow | <input checked="" type="checkbox"/> Laura Paolucci | |
| <input checked="" type="checkbox"/> Bryan Kehl (BOS member) | <input checked="" type="checkbox"/> J. Thomas Reagan, MD | |

STAFF PRESENT/ABSENT

- | | |
|--|--|
| <input checked="" type="checkbox"/> Connie Almeter (Chief Nursing Officer) | <input checked="" type="checkbox"/> Dawn James (NF Administrator) |
| <input type="checkbox"/> Ahmed Bayoumi, MD (Medical Staff President) | <input type="checkbox"/> Todd MacConnell (WC IT Director) |
| <input checked="" type="checkbox"/> Amy Chase (Chief Financial Officer) | <input type="checkbox"/> Paul Mason, MD (Chief Medical Officer) |
| <input checked="" type="checkbox"/> Greg Collins, DO (Credentials Committee Chair) | <input checked="" type="checkbox"/> Joe McTernan (Chief Executive Officer) |
| <input checked="" type="checkbox"/> Mike Corcimiglia (Chief Operating Officer) | <input checked="" type="checkbox"/> Mandip Panesar, MD (Hospital Medical Director) |
| <input type="checkbox"/> Peggy Cunningham (Director of WPHS, Clinic Quality, & Corporate Compliance) | <input checked="" type="checkbox"/> Pam Pettnot (Executive Assistant) |
| <input checked="" type="checkbox"/> Dan Farberman (WC Human Resource Director) | <input type="checkbox"/> Denise Prusak (NF Director of Nursing) |
| <input checked="" type="checkbox"/> Bridget Givens (Director of Mental Health) | <input checked="" type="checkbox"/> Craig Woodworth (Director of Plant Operations) |

OTHERS PRESENT: Becky Ryan (Supervisor, Town of Warsaw) and Don Eichenauer (Consultant)

CALL MEETING TO ORDER

President Kosmerl called the meeting to order at 5:00pm.

This meeting was held via ZOOM, in accordance with the NYS Governor's Executive Order #202.1, suspension of law allowing the attendance of meetings telephonically or other similar service. Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.

EXCUSE MEMBERS NOT PRESENT / QUORUM?

Motion by Manager Kehl and seconded by Manager Wawrzyniak, the following member(s) are hereby excused:

- Manager Abbasey

President Kosmerl declared that a quorum was present.

The motion was passed upon the following vote:

VOTE								
		Yes	No	Abstain	X	Absent		
Salman Abbasey, MD					X			
Doug Berwanger	X	Yes	No	Abstain		Absent		
Cynthia Elbow	X	Yes	No	Abstain		Absent		
Bryan Kehl	X	Yes	No	Abstain		Absent		
Rich Kosmerl	X	Yes	No	Abstain		Absent		
Mark Merrill	X	Yes	No	Abstain		Absent		
Laura Paolucci	X	Yes	No	Abstain		Absent		
J. Thomas Reagan, MD	X	Yes	No	Abstain		Absent		
Frank Vitagliano	X	Yes	No	Abstain		Absent		
James Wawrzyniak, DC	X	Yes	No	Abstain		Absent		
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS			FAIL			

WCCHS-20-069 CONSENT AGENDA

Motion by Manager Elbow and seconded by Manager Paolucci, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM minutes July 28, 2020

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD		Yes		No		Abstain	X	Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyaniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

NF ADMINISTRATOR REPORT

Dawn James reported on the following items:

- COVID testing continues weekly and we remain COVID free to this point. We did have a resident exposed to a positive COVID visitor. Both the resident and her roommate tested negative. Family outdoor visits continue at this time with approximately 80% of New York nursing homes not meeting the criteria to allow visits.
- We continue to learn Point Click Care software and adjust our processes with the new capabilities.
- Census remains strong in the nursing facility at 98% occupancy. August 2020 is nearly 99%.
- We are staffing challenged for Certified Nursing Assistants (nine open positions) and very few available through agency. This week the state is allowing nurse’s aide students back into nursing homes as long as they are tested weekly with the staff. We are coordinating with Community Action and BOCES to advertise and start a class as soon as possible.
- It has been 18 months since our last State survey and the maximum the state usually follows is 15 months. It has been announced that surveys have restarted but we have not heard of any facility going into full survey. All surveys currently being conducted are infection control and complaint calls.

CHIEF NURSING OFFICER REPORT

Connie Almeter reported on the following items:

1. High Reliability – Requirements for Improvement, based on the Joint Commission survey, will be opportunities to continue to works towards the journey of high reliability.
2. LEAN Training – Meeting set up for September 3, 2020 for an update on project status.
3. Stroke Certification – Meeting set with UB Neurology on August 26, 2020 for the next steps.
4. Age Friendly Health System – HANYS is now participating in the Institute for Healthcare Improvement (IHI) initiative and presented a webinar on August 11, 2020. HANYS will be launching 2 cohorts, Upstate in November 2020 and Downstate in February 2021. We presently are recognized as Age-Friendly Health System Participant. The next step would be to work towards recognition as Age-Friendly Health System-Committed to Care Excellence.
5. Organizational Daily Huddle – Huddle continues. These quick 10 minute or less gathering of several managers occur daily to communicate any departmental issues or other concerns such as a means of increasing communication.
6. Transfer Management – Transfers continue to be monitored and reviewed frequently. Discussion occurs at the senior management level on a weekly basis and questionable transfers are often discussed directly with the transferring ED or on call hospitalist. Workgroup meeting to take place in the near future.
7. EMS Partnerships – Outreach to the Partnership group, no issues identified at this time. Meetings to occur every other month or sooner, if needed. August 2020 meeting postponed due to no issues.
8. Joint Commission – Refer to Joint Commission presentation.

NYSDOH visit:

- August 3 and 4, 2020
- Complete infection prevention survey
- Follow up on complaint regarding employees returning to work after being out of state
- Follow up on complaint regarding discharge of a patient
- Awaiting final report

Joint Commission complaint:

- Follow up on complaint regarding specimen not being appropriately sent for testing
- Complaint unfounded and no further action

Coronavirus update:

- Limited visitation continues
- Daily bed and weekly supply surveys continue
- Daily employee and visitor/outpatient screenings continue
- No personal protective equipment (PPE) issues
- Revisions to policies and procedures continue frequently as guidance changes
- New confirmed inpatient case on August 19, 2020 for a total of 8 inpatients since March 2020

Nursing update:

- Use of agency continues in ED, ICU, and OB – several new RNs in the orientation phase
- Presented very well with the Joint Commission surveyors
- Several long term dementia patients awaiting placement on 3rd floor

Employee Enhancement:

- Employee picnic was held on August 6, 2020 with a 50s theme. It was a great morale booster for the facility with a great turn out. The event went very smoothly with social distancing being followed.

DIRECTOR OF WORKPLACE HEALTH SERVICES, CLINIC QUALITY, AND CORPORATE COMPLIANCE REPORT

No report.

DIRECTOR OF MENTAL HEALTH REPORT

Bridget Givens reported on the following items:

- Current census is 12 and remains consistently busy with 45 admission in July 2020, 50 discharges and 85 psychiatric evaluations completed in the Emergency Department.
- We have had no issues from our visitors and had a total of 72 visitors for the month of July 2020.
- Our year to date variance is \$284,000 favorable towards our budget, with no overtime or agency staff use.
- Joint Commission survey corrective actions
 - The drinking fountain was removed on August 20, 2020 and the wall has been repaired.
 - 5 door hinges are needed for the outside doors that are in the behavioral health hallway at a cost of roughly \$1,500 total. Hinges have been ordered.
 - 25 hallway doors need new handles at a cost of roughly \$1,000 each. Contacted ECMC to inquire about the handles they utilize that were Joint Commission and Office of Mental Health (OMH) approved. They will be sending pictures.
- Staff attended and participated in another Preventing and Managing Crisis Situations (PMCS) training on August 18, 2020.

CHIEF FINANCIAL OFFICER (CFO) REPORT

No report.

COUNTY HUMAN RESOURCE DIRECTOR REPORT

No report.

DIRECTOR OF PLANT OPERATIONS

Craig Woodworth reported on the following items:

Construction projects:

- Wyoming County Family Medicine - O'Dell – Finishing up the remainder of scope. Telco Construction Inc. should be completed early week of August 31, 2020. Maintenance staff will install three floors and finish off door and wall construction in reception area.
- Radiology Clinic – 100% complete
- Transfer Switch – All material is on order and should arrive within the next few weeks. A schedule meeting will occur at that time.
- Oxygen Tank Replacement – Contractors are set to have work completed by Fall 2020. Tanks will be replaced early January 2021.
- OB Tub Room Renovation – Met with Michelle Grohs on scope of work, material will be ordered. Completion date is set for late December 2020.
- Laboratory / Medical Records Project – The design and development drawings are just about completed. Coordinating move of WCCHS staff to accommodate this work has started.
- First potable water Legionella sampling was completed August 11, 2020 that incorporated the iChlor treatment system. WCCHS is below the NYSDOH 30% threshold and is in compliance due to the long term control measure. Maintenance will continue to monitor each of the locations in accordance with our Water Management Sampling Plan.
- Corrective measures are currently underway for the Joint Commission survey findings. Six of the listed items are completed. Two more will be completed by August 31, 2020. The remaining items require supplies/materials to complete.
- Infrared inspection of fire panels throughout the facility was completed. Final report should arrive by week of August 31, 2020.
- All fire damper violations were repaired prior to Joint Commission survey. No discrepancies were found or noted during the Joint Commission inspection.
- One cooling tower underwent significant repairs due to damaged ports necessary for an efficient operating system. Repairs were completed and the system is functioning properly.
- Continue to scan as-built and construction drawings for WCCHS starting in 1951. The entire project should be completed by the end of September 2020. Drawings will be sent to WC Records Center once scan project is complete.
- Medical Gas inspection was completed for all patient room wall ports, shut offs, and main manifold stations. A list of repairs was provided and maintenance staff are in the process of correcting these deficiencies.

INFORMATION TECHNOLOGY DIRECTOR REPORT

No report.

MEDICAL DIRECTOR REPORT

Mandip Panesar, MD reported on the following items:

- The Joint Commission survey
 - Went very well with the medical staff office visit. All files were intact and in order. Betty Bark, Medical Staff Office Administrative Secretary, did a great job and requested information was readily available.
 - The surveyor complimented our Ongoing Professional Practice Evaluation (OPPE) and Focused Professional Practice Evaluation (FPPE) process and was happy with the metrics that were chosen for ED and OB. The surveyor made a recommendation that the metrics for Anesthesia could have been tighter.
 - The surveyor was happy with how we handled physician related issues.
 - Received a citation related to disaster credentialing. It was not written in the current Medical Staff By-Laws that disaster credentialing should be done within 72 hours; however, the revised Medical Staff By-Laws that correction was already made.
- Medical Staff By-Laws Committee met with the attorney the week of August 17, 2020 and reviewed the proposed changes. The By-Laws Committee will meet one more time to acknowledge those changes.

MEDICAL STAFF PRESIDENT REPORT

No report.

CHIEF MEDICAL OFFICER REPORT

No report.

CHIEF OPERATING OFFICER (COO) REPORT

Mike Corcimiglia reported on the following items:

Outpatient Clinical Services Division**Wyoming County Family Medicine - O'Dell Clinic Office**

Renovations of the office is in process and expected to be completed the week of August 31, 2020. Administrative certificate of need (CON) submitted to the NYSDOH awaiting response.

Wyoming County Family Medicine - Perry Clinic Office

NYSDOH has approved the office as an Article 28/Hospital based clinic. Expected opening date will be October 5, 2020.

We will have an official ribbon cutting with a grand opening.

Women's Health and Midwifery Office

Dr. Elizabeth Kermis, DO an OBGYN has joined Dr. Farkad Balaya's practice. Once Dr. Kermis receives insurance company credentials, we can introduce/market Dr. Kermis. Dr. Kermis will be seeing patients at multiple WCCHS family practice sites.

Dialysis Center

Administrative certificate of need (CON) submitted to the NYSDOH, awaiting response.

Two RN's have been hired, continue to interview for one more position.

Training of RN's will take place at ECMC.

Endocrinology

Dr. Alamgir Sattar, Endocrinology, Diabetes and Metabolism has started clinic office hours in the specialty clinic office every other Monday, alternate Mondays will be telemedicine office visits.

DSRIP-Finger Lakes Performing Provider System-\$646,407

Received payment for the last period, period year five performing period two \$72,621.

Participated in 11 projects with FLPPS throughout last five years.

FLPPS DSRIP project reporting-based contracts concluded with the close of DSRIP on March 31, 2020.

DSRIP-Millennium Collaborative Care-\$44,732

Received \$14,000 payment related to distribution year 5 master participation agreement reporting.

Total DSRIP dollars earned over 5 years is \$691,139.

Laboratory Renovation-Transformation Grant \$3.1Million

Limited certificate of need (CON) submitted to the NYSDOH for approval.

Project plans are complete, Laboratory staff reviewed and approved.

First phase (Phase 0) has started which is relocating displaced staff in Medical Records, Patient Family Services and Nursing Informatics. Will be meeting with the staff of relocating displaced staff to go over interim and future plans.

Laboratory

Have made arrangements for all primary care and internal medicine offices in Wyoming County to provide COVID-19 testing in their offices.

Radiology

Radiofloro room renovation is complete, equipment has been installed, certified and staff have been trained.

Plans are starting for the replacement of the x-ray equipment in the x-ray room.

Pharmacy

340B application to Health Resources and Service Administration (HRSA) has been approved, we have received Systems 340B ID. The majority of our clinic offices have applied and approvals for each office are starting to come through. Have signed up local, national and specialty pharmacies as contract pharmacies.

Hospital Foundation

The annual golf tournament was held August 20, 2020 at Silver Lake Country Club. There were 70 golfers that participated, the day went well in spite of the Joint Commission at the Hospital.

TELEMEDICINE SERVICES AND RURAL INTERNET

Joe McTernan commented that he met with Representative Chris Jacobs and the Healthcare Association of New York State (HANYS) the week of August 17, 2020, one of the topics included rural internet. The lack of broadband access in rural communities is a public health issue especially as more emphasis has been placed on telehealth services. WCCHS will continue to advocate for these important resources in Wyoming County and the surrounding communities. Telemedicine has been successful in the WCCHS primary care clinics and with the intensivists during COVID-19. Dr. Andrew Hilburger has been successful with the newly added inpatient neurology telemedicine visits. Telemedicine services are part of the WCCHS strategic priorities and will continue to have a strong focus moving forward.

WCCHS-20-070 PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE

Motion by President Kosmerl and seconded by Manager Vitagliano, the preauthorized accounts and accounts payable processed totaling \$3,982,725.15 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD		Yes		No		Abstain	X	Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-20-071 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT

Motion by President Kosmerl and seconded by Manager Wawrzyniak, the write-offs/denied claims/bad debt totaling \$84,883.53 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD		Yes		No		Abstain	X	Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-20-072 APPROVE PERSONNEL REQUISITIONS IN PROCESS AND PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT

Motion by Manager Paolucci and seconded by Manager Elbow, the personnel requisitions in process and the proposed personnel changes/financial impact be hereby approved as presented and as follows:

PERSONNEL REQUISITIONS IN PROCESS - (RECOMMENDED)									
August 25, 2020									
Proposed Positions for Approval									
Senior Manager	Title/Department	FTE	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
James:	LPN Per Diem/04.703	0.00	Shari Natalie 07/25/2020	\$21.86	\$4,263	\$326	\$20.04	\$3,908	\$299
	LPN Per Diem/04.704	0.00	Mia Gilman 07/15/2020	\$20.04	\$3,908	\$299	\$20.04	\$3,908	\$299
	Nursing Assistant/05.671	1.00	Nicolette Paddock 08/21/2020	\$15.41	\$30,050	\$14,370	\$15.41	\$30,050	\$14,370
	Nursing Assistant Per Diem/05.720	0.00	Kasie Ebersole 07/14/2020	\$16.95	\$3,305	\$253	\$16.95	\$3,305	\$253
Almeter:	RPN/03.139	1.00	April Venticinqe 09/12/2020	\$33.05	\$64,448	\$30,819	\$23.52	\$45,864	\$21,932
	RPN/03.157	1.00	Sonia Gazzetta 05/17/2020	\$33.05	\$64,448	\$30,819	\$23.52	\$45,864	\$21,932
	RPN/03.202	1.00	Melanie Karalus 07/25/2020	\$28.66	\$55,887	\$26,725	\$23.52	\$45,864	\$21,932
	RPN/03.216	0.60	Rebecca Huck TBA	\$32.41	\$37,920	\$10,879	\$23.52	\$27,518	\$7,895
	RPN/03.525	1.00	Lee Mitchell-Harris 09/30/2020	\$35.15	\$68,543	\$32,777	\$33.88	\$66,066	\$31,593
	Hospital Aide Per Diem/05.807	0.00	Daniel Elliott 07/23/2020	\$15.54	\$3,030	\$232	\$15.54	\$3,030	\$232
Corcimiglia:	Senior Medical Technologist/06.306	1.00	Susan Bell 09/30/2020	\$39.93	\$77,864	\$37,234	\$30.95	\$60,353	\$28,861
	Cleaner/08.816	0.60	Michelle Sia 09/05/2020	\$12.24	\$14,321	\$4,109	\$12.24	\$14,321	\$4,109
	Food Service Helper/08.364	0.50	Seneca Hotchkiss 08/08/2020	\$13.13	\$12,802	\$979	\$13.46	\$13,124	\$1,004

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
August 25, 2020				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - C. Almeter				
Create 1 - 0.00 FTE ED Patient Care Technician Per Diem Schedule WCCH, Grade 3 \$15.54 - \$17.66/Hr. Available Date: August 23, 2020	\$3,030	\$232	\$0	\$0
Create 1 - 0.00 FTE RPN Per Diem Schedule WCCH, Grade 15A \$25.87 - \$34.19/Hr. Available Date: August 23, 2020	\$6,607	\$505	\$0	\$0
Sr. Manager - T. MacConnell				
Delete 1 - 1.00 FTE Network Administrator I/12.311 Schedule C \$50,000 - \$60,000/Yr. Effective Date: August 22, 2020	\$0	\$0	\$50,000	\$23,910
Create 1 - 0.50 FTE Network Administrator I Schedule C \$25,000 - \$30,000/Yr. Available date: August 23, 2020	\$25,000	\$1,913	\$0	\$0

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
August 25, 2020				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - M. Corcimiglia				
Set Salary 1 - 0.50 FTE Medical Office Assistant/12.186 Schedule X (Amend - Move from Cost Center from 630 to 681) \$15.00/Hr. Effective Date: July 21, 2020	\$0	\$0	\$0	\$0
Create 1 - 0.00 FTE Physical Therapist Per Diem Schedule WCCH, Grade 18C \$34.05 - \$46.06/Hr. Available Date: August 23, 2020	\$6,640	\$508	\$0	\$0
Delete 1 - 0.00 FTE RPN Per Diem/03.884 Schedule X \$22.36/Hr. Effective Date: August 22, 2020	\$0	\$0	\$4,360	\$334
Delete 1 - 1.00 FTE Radiologic Technologist I/06.473 Schedule WCCH, Grade 12A \$21.74/Hr. Effective Date: August 22, 2020	\$0	\$0	\$42,393	\$20,272
Create 1 - 1.00 FTE Radiologic Technologist II Schedule WCCH, Grade 14 \$20.87 - \$24.22/Hr. Available Date: August 23, 2020	\$44,012	\$21,046	\$0	\$0
Sr. Manager - D. James				
Create 1 - 1.00 FTE Activities Leader Temporary Schedule WCCH, Grade 3 \$14.13 - \$16.05/Hr. Available Date: August 23, 2020	\$27,554	\$2,108	\$0	\$0
TOTALS	\$112,842	\$26,312	\$96,753	\$44,516
TOTAL ANNUAL INCREASE:				-\$2,116

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD		Yes		No		Abstain	X	Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-073 APPROVE CONTRACTS AND/OR GRANTS

Motion by Manager Wawrzyniak and seconded by Manager Reagan, the CEO, with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC or Garfunkel Wild, PC, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

- HEALTH RESEARCH, INC.**, Riverview Center, 150 Broadway, Suite 560, Menands, NY 12204, a 1-year extension for the hospital preparedness program agreement, minimum award amount of \$40,000 reimbursable grant, effective 07/01/2020 – 06/30/2021 [Contract #1998-16]. [Grant application and acceptance award.]

2. **BATH FITTER**, 2851 Broadway Street, Unit 800, Buffalo, NY 14227, an agreement to install shower walls in seven bathrooms in the Behavioral Health Unit, \$12,686.10, effective 08/06/2020 – 08/06/2021.
3. **COUNTY OF LIVINGSTON through its Center for Nursing and Rehabilitation**, Livingston County Government Center, 6 Court Street, Geneseo, NY 14454, a service contract to provide laboratory services for COVID testing, WCCHS will bill individuals insurance, if insurance does not pay, Livingston County will reimburse WCCHS \$100 per test, \$0.00 cost to WCCHS, revenue contract, effective 08/14/2020 – 08/13/2021.
4. **GENERAL PHYSICIAN, PC, (GPPC)**, 726 Exchange Street, Suite 516, Buffalo, NY 14210, a license agreement to lease space for cardiology services consisting of 1,167 square feet, revenue contract for 3-year term \$78,574, effective 11/01/2020 – 10/31/2023.
5. **KIDENEY ARCHITECTS**, 143 Genesee Street, Buffalo, NY 14203, professional design services and development of conceptual study for proposed outpatient clinic office at 190 Main Street, Attica, NY, not to exceed \$5,000, effective 07/15/2020 – 07/14/2021.
6. Amend Resolution #WCCHS-29-085 approved on 07/23/2019 and Resolution #WCCHS-17-064 approved on 07/25/2017 with **UPTODATE, INC.**, 230 Third Avenue, Waltham, MA 02451, related to subscription and license agreement that provides clinicians access to point of care and medical recommendation as follows:
 - Extend term from 08/01/2017 – 07/31/2020 through **08/01/2020 – 07/31/2021**
 - Increase the annual subscription fee to **\$19,222** [previous agreement, \$18,203]
 - The medical staff agreed to pay up to 50% of the cost toward the software.
 - All else remains the same.
7. **NUANCE COMMUNICATIONS, INC.**, 1 Wayside Road, Burlington, MA 01803, an agreement / site license of Dragon Medical One and PowerMic Mobile, \$270,828, effective 09/01/2020 – 09/30/2025, pending approval by the Wyoming County Board of Supervisors.
8. Amend Resolution #WCCHS-20-029, approved on 03/24/2020 with **BLOCK IMAGING**, 1845 Cedar Street, Holt, MI 48842, related to a 6-month lease agreement of GE portable x-ray unit for use during COVID-19 at the Wyoming County Family Medicine – O'Dell clinic as follows:
 - Buy out the lease of the GE digital portable x-ray unit for \$19,400.
 - Effective 09/25/2020 – 09/30/2020.
9. Amend Resolution #WCCHS-18-016 approved on 02/27/2018 with **SMITH AND NEPHEW CAPITAL**, 6500 City West Parkway, Suite 401, Eden Prairie, MN 55344 related to orthopaedic equipment as follows:
 - Terminate the volume consumable discount agreement that was effective 02/01/2018 – 02/01/2021 and enter into a new volume consumable discount agreement and rebate program, effective 09/01/2020 – 08/31/2023.
 - \$30,400 per year lease agreement for 3 years with rebate program up to \$30,400 per year eligible based on disposable purchased products agreement.
 - Pending approval by the Wyoming County Board of Supervisors.
10. **WALMART PHARMACY**, 702 SW 8th Street, Bentonville, AR 72716, 340B pharmacy services agreement to allow Walmart Pharmacies in Warsaw NY, Springville NY, Orlando FL (mail order) and Spring TX (specialty medications) to provide discounted medications to participants of WCCHS through the federal 340B program, \$0.00 cost to WCCHS, effective 08/18/2020 – 07/31/2023.
11. **RITE AID HEADQUARTERS CORPORATION**, 30 Hunter Lane, Camp Hill, PA 17011, 340B pharmacy services agreement to allow Attica and Yorkshire NY locations to provide discounted medications to patients of WCCHS through the federal 340B program, \$0.00 cost to WCCHS, effective 08/18/2020 – 07/31/2023.
12. **HEALTHCARE SOLUTIONS**, 3719 Union Road, Suite 218, Cheektowaga, NY 14225, an auditing services agreement for chart audit for family medicine, internal medicine, and specialty clinic providers, not to exceed \$29,000, effective 08/06/2020 – 08/06/2021.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD		Yes		No		Abstain	X	Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-074 APPROVE MEMORANDUM OF UNDERSTANDING TO AMEND THE CSEA COLLECTIVE BARGAINING AGREEMENT REGARDING DIALYSIS CARE

Motion by Manager Vitagliano and seconded by Manager Paolucci, the memorandum of understanding between the County of Wyoming and the Civil Service Employees Association, Local 1000, AFSCME, AFL-CIO related to the creation of job titles, creation and establishment of job classifications, and newly established wage progression schedule related to dialysis care be hereby approved as presented and attached, pending approval by the Wyoming County Board of Supervisors.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD		Yes		No		Abstain	X	Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-075 PERMISSION TO DECLARE ITEM AS SURPLUS

Motion by President Kosmerl and seconded by Manager Kehl, the Phillips Dual Diagnost Analog listed below be hereby approved as excess and declared as surplus. This item has been deemed by the manufacturer as end of useful life. In addition, the CEO is authorized to trade in the current equipment to Alpha Medical Equipment of N.Y., Inc. for the new radiographic/fluoroscopic imaging equipment as approved by Resolution #WCCHS-19-145.

RUN DATE 08/19/20 TIME 15:27	WYOMING COUNTY COMMUNITY HLTH FIXED ASSETS FROM 08/01/20 THRU 08/31/20	PAGE 1 FALIST
	CUR REMOVALS	ASSET GL# SEQUENCE
TAG ASSET NUMBER NUMBER LOCA. DESCRIPTION	ACQUIRED PURCHASE SALVAGE MET DATE VALUE VALUE LIFE	FISCAL ACCUM DEPREC. DEPR.
079066 11125100 032 EASY DIAGNOSTIC 500113	S10/28/05 300436.50 .00 Y 5 .00	300436.50
ABOVE ITEM REMOVED 08/31/20		
	#ITEMS= 1 300436.50 .00 .00 .00	300436.50
BEGINNING BALANCE	#ITEMS= 1 300436.50 .00 .00 .00	300436.50
ASSETS ACQUIRED	#ITEMS= .00 .00 .00 .00	.00
ASSETS REMOVED	#ITEMS= 1 300436.50 .00 .00 .00	300436.50
ENDING BALANCE	#ITEMS= .00 .00 .00 .00	.00

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD		Yes		No		Abstain	X	Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

BOARD PRESIDENT REPORT

- Future in person board meetings
The format of future BOM meetings was discussed. It was decided that future meetings, starting with the regular BOM meeting scheduled for September 22, 2020, would be held in person at either the Wyoming County Agriculture and Business Center (36 Center Street) or Wyoming County Social Services (466 N Main Street), following NYS guidelines for in person gatherings. Meetings will continue to be offered via Zoom as well.
- Email received in the boardofmgr@wcchs.net inbox related to concerns over the management of Wyoming County Family Medicine - O'Dell office
The President, on behalf of the Wyoming County Community Health System Board of Managers, shall respond to the individual sender acknowledging receipt of their email.

BOARD ASSIGNED PROJECTS REPORT

Don Eichenauer's written report was included in the agenda packet Page 41.

BOARD COMMITTEE CHAIR REPORTS

Acute Quality Committee

The Acute Quality Committee meeting scheduled for August 19, 2020 was cancelled due to the unannounced arrival of the Joint Commission survey team and has been rescheduled for September 9, 2020.

SNF Quality Committee

The SNF Quality Committee meeting scheduled for August 19, 2020 was cancelled due to the unannounced arrival of the Joint Commission survey team and has been rescheduled for September 9, 2020.

Finance/Personnel Committee

No report.

Plant and Equipment Committee

No report.

Communications Committee

No report.

Information Technology

No report.

Governance Committee

No report.

Compensation Committee

No report.

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN THE
COUNTY OF WYOMING
AND THE
CIVIL SERVICE EMPLOYEES ASSOCIATION
LOCAL 1000, AFSCME, AFL-CIO**

Dialysis RN and Dialysis RN Team Leader

WHEREAS, The Wyoming County Community Health System will begin operation of a Dialysis care unit to serve the community at locations in Warsaw New York and in Mt. Morris New York at the Livingston County facility, and

WHEREAS, In order to operate these Dialysis case locations it will become necessary to create new job titles of Dialysis Registered Nurse and Dialysis Registered Nurse Team Leader, and

WHEREAS, The employees hired to fill these positions will become Wyoming County Community Health System employees, and

WHEREAS, The Civil Service Employees Association made a request of Wyoming County to voluntarily recognize these new employees for representation under the current Collective Bargaining Agreement between the parties, and

WHEREAS, The County is agreeable to the Union’s request for voluntary recognition, and to the addition of a new job classification of Dialysis RN into the Collective Bargaining Agreement between Wyoming County and The CSEA for the Wyoming County Unit, and the addition of a new job classification and title of Dialysis RN Team Leader into the Collective Bargaining Agreement for the Wyoming County Community Health System Supervisory Unit, and

NOW, THEREFORE, The parties agree to create and voluntarily recognize the job title of Dialysis RN to be included into and under the provisions of the Collective Bargaining Agreement between Wyoming County and The CSEA for the Wyoming County Unit, and to create and establish this new classification of Dialysis RN into the WCCHS wage progression schedule , and

This new classification of Dialysis RN will be placed on a newly established grade of 20C, and added to the 2020 Schedule for WCCHS as follows:

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
\$36.00	\$36.50	\$37.00	\$37.50	\$38.00	\$38.50

{H3141731.1}

The parties agree to create and voluntarily recognize the job title of Dialysis RN Team Leader to be included into and under the provisions of the Collective Bargaining Agreement between Wyoming County and The CSEA for the Wyoming County Health System Supervisory Unit, and to incorporate this new classification of Dialysis RN Team Leader into the Schedule E Grade 10 wage progression schedule.

The parties agree that all other terms of the respective Collective Bargaining Agreements remain unchanged and will apply to these new classifications unless expressly addressed in this Memorandum of Understanding.

The parties agree that this Memorandum shall become effective upon signing and required approvals by the Wyoming County Community Board of Managers, The Wyoming County Board of Supervisors and The Wyoming County Civil Service Commission.

FOR CSEA:

Celeste Bzduch 8/12/20
Celeste Bzduch

Lynne Kilner 8/12/2020
Lynne Kilner

Lynn Miller 8/12/2020
Lynn Miller

FOR THE COUNTY:

Daniel J. Farberman
Daniel J. Farberman, Director
Human Resources

{H3141731.1}