

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, November 24, 2020.

BOARD OF MANAGERS PRESENT/ABSENT

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Salman Abbasey, MD | <input checked="" type="checkbox"/> Rich Kosmerl | <input checked="" type="checkbox"/> Frank Vitagliano |
| <input checked="" type="checkbox"/> Doug Berwanger | <input checked="" type="checkbox"/> Mark Merrill | <input checked="" type="checkbox"/> James Wawrzyniak, DC |
| <input checked="" type="checkbox"/> Cynthia Elbow | <input checked="" type="checkbox"/> Laura Paolucci | |
| <input checked="" type="checkbox"/> Bryan Kehl (BOS member) | <input checked="" type="checkbox"/> J. Thomas Reagan, MD | |

STAFF PRESENT/ABSENT

- | | |
|---|--|
| <input checked="" type="checkbox"/> Connie Almeter (Chief Nursing Officer) | <input checked="" type="checkbox"/> Dawn James (NF Administrator) |
| <input type="checkbox"/> Ahmed Bayoumi, MD (Medical Staff President) | <input type="checkbox"/> Todd MacConnell (WC IT Director) |
| <input checked="" type="checkbox"/> Amy Chase (Chief Financial Officer) | <input type="checkbox"/> Paul Mason, MD (Chief Medical Officer) |
| <input type="checkbox"/> Greg Collins, DO (Credentials Committee Chair) | <input checked="" type="checkbox"/> Joe McTernan (Chief Executive Officer) |
| <input checked="" type="checkbox"/> Mike Corcimiglia (Chief Operating Officer) | <input checked="" type="checkbox"/> Mandip Panesar, MD (Hospital Medical Director) |
| <input checked="" type="checkbox"/> Peggy Cunningham (Director of WPHS, Clinic Quality, & Corporate Compliance) | <input checked="" type="checkbox"/> Pam Pettnot (Executive Assistant) |
| <input checked="" type="checkbox"/> Dan Farberman (WC Human Resource Director) | <input type="checkbox"/> Denise Prusak (NF Director of Nursing) |
| <input checked="" type="checkbox"/> Bridget Givens (Director of Mental Health) | <input checked="" type="checkbox"/> Craig Woodworth (Director of Plant Operations) |

OTHERS PRESENT: Becky Ryan (Chairwoman, Wyoming County Board of Supervisors and Supervisor, Town of Warsaw), Don Eichenauer (Consultant), and Jerry Davis (Supervisor, Town of Covington)

CALL MEETING TO ORDER

President Kosmerl called the meeting to order at 4:54pm.

This meeting was held via ZOOM, in accordance with the NYS Governor's Executive Order #202.1, suspension of law allowing the attendance of meetings telephonically or other similar service. Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.

EXCUSE MEMBERS NOT PRESENT / QUORUM?

President Kosmerl declared that a quorum was present.

WCCHS-20-093 ELECTION OF BOARD OFFICERS FOR CALENDAR YEAR 2021

In accordance with the BOM By-Laws, Rules and Regulations, the Nominating Committee presented a proposed slate of officers at the October 27, 2020 regular BOM meeting for consideration (Rich Kosmerl as President, Mark Merrill as Vice President, and Frank Vitagliano as Secretary). Manager Wawrzyniak asked if there were any additional nominations from the floor – there were none.

Also, in accordance with the BOM By-Laws, Rules and Regulations, the election shall be by written ballot, unless waived by unanimous consent of the Board of Managers.

Motion by President Kosmerl and seconded by Manager Abbasey, the BOM unanimously consented to waiving the written ballot requirement, since there were no nominations from the floor, nominations were closed, and Manager Wawrzyniak directed the Recording Secretary to cast one vote to acknowledge the election of Rich Kosmerl as President, Mark Merrill as Vice President, and Frank Vitagliano as Secretary.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	10	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-20-094 CONSENT AGENDA

Motion by Manager Elbow and seconded by Manager Paolucci, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM minutes October 27, 2020
- Approve Special BOM minutes November 19, 2020

Acute Quality Committee (November 18, 2020)

- 2021 Plan of Care / Scope of Services
- 2021 Acute Performance Improvement Plan

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	10	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

NF ADMINISTRATOR REPORT

Dawn James reported on the following items:

- The NF has remained clear of any new COVID cases to date. Continue to test all staff weekly. If Warsaw becomes one of the cluster zones (yellow/orange/red), staff testing will increase to twice weekly. Family visits continue at this time between the glass and if the family member has a negative COVID test within the past 7 days face-to-face visits are allowed providing parties are six feet apart. Hairdresser services for the residents have resumed, residents are grateful.
- Resident mood is of great concern to us with the holidays approaching and no ability to spend time with their families. We continue to increase different activities and events to engage the residents and keep their moods positive. One activity they are participating in is answering “Dear Santa” letters from children in the schools. We will continue our tradition of Santa handing out presents on 12/22/2020 and will have the residents masked and in the doorways of their rooms so we can keep them safe.

- Our class for CNA's just completed training and are testing for their certification. Six students completed the class, this will help fill some of our open positions for aides and reduce agency use of CNA's. Nurses are our greater challenge. We do not have enough LPN's to meet our staffing minimums and are working diligently to recruit. Schools that did not have classes for many months this year reduced the pool of new nurses and it is affecting us significantly.
- Overall, the nursing facility has remained steady throughout this year in the quality of our service to the community. We remain five stars for quality and Nursing Home Compare will now freeze those metrics for quality; however, we will continue maintain those quality levels internally.
- Census remains strong in the nursing facility at 95-98% occupancy even with the increasing turnover we have recently experienced. Nationally occupancy is in the 70% range and in New York State the average is in the low 80's. We continue to work hard to maintain our census and have maintained a good reputation with referring facilities, new residents, and their families.
- It has been 21 months since our last NYSDOH survey. The state could come at any time; however, we are unsure of when they will arrive with the increasing COVID cases. The state focus is on nursing homes with COVID cases, as they are required to do an infection control survey on facilities with positive cases.

CHIEF NURSING OFFICER REPORT

Connie Almeter reported on the following items:

1. High Reliability – In an effort to continue to aim for zero harm, more root cause analyses have been conducted. These may not be required but more to improve processes. In addition, monthly in-services are being sent out on different patient safety related topics.
2. LEAN Training – As COVID-19 continues to increase, the instructor has offered to set up Zoom meetings. At this time, we will continue with in-person sessions for an enhanced learning experience. The participants continue to work on projects and will be carried over into 2021.
3. Stroke Certification – Staci Bartz, Director of Emergency Services, continues to work with individuals on the electronic transmission of CT scans. These individuals will sharing policies and protocols and have a great deal of experience with stroke programs.
4. Age Friendly Health System – No update. We presently are recognized as an Age-Friendly Health System Participant. We will continue to work towards recognition as Age-Friendly Health System-Committed to Care Excellence.
5. Organizational Daily Huddle – No update. Huddle continues. These quick 10 minute or less gathering of several managers occur daily to communicate any departmental issues or other concerns such as a means of increasing communication.
6. Transfer Management – No update. Transfers continue to be monitored and reviewed frequently. Discussion occurs at the senior management level on a weekly basis and questionable transfers are often discussed directly with the transferring ED or on call hospitalist.
7. EMS Partnerships – No update. Outreach to the Partnership group, we continue with no issues identified at this time. Meetings to occur every other month or sooner, as needed.
8. Joint Commission – The plan of corrections have been approved. Notification was received granting WCCHS renewal of accreditation. We continue with the waiver for the door handles in mental health and monthly updates are submitted on the progress of completion of the project.

Coronavirus Update:

- Limited visitation continues and monitoring closely
- Daily bed and weekly supply surveys continue
- Daily employee and visitor/outpatient screenings continue
- Frequent assessments of personal protective equipment (PPE) being done
- COVID-19 wing has been established on the Med/Surg unit
- Inpatient positives:
 - a. 03/14/2020 to 04/22/2020 – 7 patients
 - b. 08/19/2020 – 1 patient
 - c. 10/05/2020 to present – 27 patients
 - d. Ventilated/respirator – 2 patients
 - e. Transfers – 1 patient and 1 pending
- Positive nursing staff – 5 (2 acquired from the community, 1 from other employment, 2 undetermined)

Nursing Update:

- Staff struggle from time to time with overall staffing and particularly with the ongoing use of donning and doffing PPE with potential and/or actual COVID-19 positive patients.

CORPORATE COMPLIANCE REPORT

No report.

DIRECTOR OF MENTAL HEALTH REPORT

Bridget Givens reported on the following items:

- In October 2020, the unit admitted 34 patients with 302 patient days. Top three counties for admission in this month were Wyoming, Livingston and Genesee County.
- Total of 83 psychiatric evaluations through the Emergency Department and an additional 21 through ICU.
- The Crisis Outreach Program served 154 individuals with 191 contacts.
- Behavioral Health Care Manager has started in the Pediatric clinic and will follow the collaborative care model. This was the grant through University of Buffalo.
- The Greater Rochester Health Foundation grant has been approved and sent to Joe McTernan and President Kosmerl for review/signatures. This was for behavioral health services in two primary care offices.

CHIEF FINANCIAL OFFICER (CFO) REPORT

No report.

COUNTY HUMAN RESOURCE DIRECTOR REPORT

No report.

DIRECTOR OF PLANT OPERATIONS

Craig Woodworth reported on the following items:

- O'Dell – Kideney Architect is working on NYS DOH requirements and the punchlist items. The maintenance staff has completed all tasks associated with the project.
- Radiology Clinic – Phase 2 renovation is complete. Maintenance staff renovated each room which included new LVT flooring, paint, and cove base.
- Transfer Switch – The excavation for the underground piping is complete to the emergency generator. The overhead electrical piping will start the week of November 30, 2020.
- Oxygen (O₂) Tank Replacement. – The new O₂ tanks are with the vendor and ready for installation early January 2021. Our new vendor is coordinating the removal of the old tanks so the transition is smooth minimizing any impact to the facility.
- Laboratory/Medical Records Renovation Project – Bid opening occurred, de-scoping with each contractor is completed, contract coversheets and process sheets have been submitted for each prime contractor.
- Coordinated the install date for new ER sliding glass doors for each patient room. Work is scheduled for the last week in December 2020.
- Two leaks in the SNF dual temp lines were repaired. Dr. Ahmet Guler's (Cardiology) vacated clinic is undergoing a complete renovation by the maintenance staff. The existing carpet was removed in preparation for new LVT flooring. Every wall will be patched and painted to prepare for the spaces new occupants.
- Repairs to three separate dual temperature lines within SNF were repaired. Each location was a result of faulty copper lines and fittings causing extensive leaks.

- Renovation work to Dr. James Lanigan's (Cardiology) space has started and is scheduled for a completion by the end of November 2020. The work includes removing unnecessary items out of the clinics, patching and painting the walls as permitted by staff.
- Completed all plan of corrections as required by the Joint Commission.
- Backflow's throughout the facility were inspected with no problems to report.
- New ligature free door hinges were completed in the Behavioral Health Unit as required by Joint Commission.
- Located a vendor in Cleveland, Ohio that had 14 available negative pressure machines sized for patient rooms. To expedite the order, I drove to the site and picked up the machines so the hospital was prepared for any influx of COVID-19 cases.
- Relocated the family practice furniture, equipment, and associated supplies from Warsaw to the new Perry clinic location.
- Maintenance staff completed 798 work orders over the last 30 days at a completion rate of 25 work orders per day. Total of 940 man-hours were logged for the specified time.

INFORMATION TECHNOLOGY DIRECTOR REPORT

No report.

MEDICAL DIRECTOR REPORT

Mandip Panesar, MD reported on the following items:

- Actively working on a provider contingency plan.
- 8 COVID-19 patients admitted to hospital.
- Updated treatment protocol and order sets developed.
- Length of stay for COVID-19 patients varies and depends on whether the patient will be discharged to a nursing facility (requires a negative test) or to the community/home (once medically stable).

MEDICAL STAFF PRESIDENT REPORT

No report.

CHIEF MEDICAL OFFICER REPORT

No report.

CHIEF OPERATING OFFICER (COO) REPORT

Mike Corcimiglia reported on the following items:

Outpatient Clinical Services Division

General

Each clinic is equipped with necessary personal protective equipment (PPE) and have the capabilities to do COVID-19 testing, three sites have the ability to do antigen testing which is a nasal swab test with results in 15 minutes.

Rural Health Center Designation

Application has been submitted, request for additional information is moving forward.

CMS has assigned consultants to work with us on this process which requires many policies and procedure information, and general information regarding the clinic offices and staffing.

Working with contractor on minimal construction that needs to occur.

WCFM - O'Dell Clinic Office

Administrative Certificate of Need (CON) has been approved by the NYSDOH pending final inspection and required supporting documents. Inspection is expected to take place in December 2020.

WCFM - Perry Clinic Office

Warsaw office was moved and clinic opened November 2, 2020. There was a ribbon cutting at the site on November 10, 2020. A press release regarding the clinic was distributed on November 10th. All marketing materials state that Dr.'s Tracy Fabian and Sydney Domanowski family medicine along with Dr. Elizabeth Kermis OBGYN are on site. Dr. Fabian is at the location 3 days per week, Dr. Domanowski is at the location 1 day per week and Dr. Kermis is at the location 2 days per week.

Patients that have been to the site are extremely pleased with the ease of entering and the clinic office space.

WCHF - Castile and Attica Offices

November 2, 2020 was the official day of Dr.'s Ripple Marfatia and Calvin Schierer becoming part of WCCHS. The transition from General Physician, PC (GPPC) to WCCHS went very well. Kevin Kreutzer, Clinic Officer Manager, and Brittany Coffta, Clinical Informatics Specialist, were instrumental in the success of the transition.

Dialysis Center

Administrative Certificate of Need (CON) submitted to the NYSDOH. The NYSDOH Bureau of Architecture and Engineering have requested additional documents and drawings. All requested information has been submitted and the CON is under review.

All RN staff have been hired and have completed dialysis electronic medical record training. On November 30, 2020, the RN's will be going to ECMC for training on the like machines that we have purchased to get their competencies.

DSRIP-Finger Lakes Performing Provider System-\$655,110

Received payment for \$8,703 for measure year 4 outcome performance metrics. This was an additional payment associated with FLPPS excellent outcomes.

Laboratory Renovation-Transformation Grant \$3.1Million

Limited Certificate of Need (CON) submitted to the NYSDOH for approval has been submitted.

Project plans are complete, Laboratory staff reviewed and approved.

Required Minority, Woman and Business Enterprise documents have been submitted to NYSDOH.

Bids for a general contractor, HVAC contractor, electrical contractor and plumbing fire protection were opened on November 12, 2020. Notification to the lowest bidder has taken place and meeting will be setup with all winning contractors within the next week. It is expected that construction will start in January 2021.

Workplace Health

Department has been extremely busy with COVID-19 testing and tracing of health system employees. Workplace Health is also testing County employees that require testing. The department has the ability to do antigen testing. In addition, department is staying on top of mask fit testing with all health system departments. All on-site Fireman's physicals for Wyoming County fire departments have been completed.

Pharmacy

340B drug savings plan, majority of the clinics are registered and will begin program January 1, 2021.

Pxysis drug dispensing machines, training, installation and conversion is completed.

Respiratory Therapy

Respiratory Therapy department has been able to extend their hours until 11pm, prior was until 7pm. This provides the assistance to nursing for patients on ventilators, bi-pap machines, additional patient treatments and oxygen related setups. With COVID-19 patients in the Hospital, this change has been extremely helpful for the care of both inpatients and patients that present to the ER.

Laboratory

Chemistry and Hematology equipment is being evaluated with contracts ending January 2021 and February 2021.

Primary care and internal medicine offices in all of Wyoming County are providing COVID-19 testing in their offices.

WCCHS Blood Draw is providing COVID-19 testing for asymptomatic patients that present with a script.

Wyoming County Hospital Foundation

Ralph C. Wilson Grant, \$10,000 to benefit health system staff. A gift card for \$20 will be provided to each staff member. That gift card will be redeemable at local establishments within the County that have supported the Foundation. The cards are being distributed to the staff and are redeemable until January 15, 2021.

Sportsman Raffle will be held virtually on January 30, 2021, ticket cost will be \$20 each.

WCCHS-20-095 PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE

Motion by Manager Wawrzyniak and seconded by Manager Elbow, the preauthorized accounts and accounts payable processed totaling \$4,578,571.18 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	10	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-096 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT

Motion by President Kosmerl and seconded by Manager Kehl, the write-offs/denied claims/bad debt totaling \$143,550.87 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	10	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-097 APPROVED MODIFIED ROOM RATES

Motion by Manager Paolucci and seconded by Manager Vitagliano, the room rates for the Hospital be approved as presented and follows, effective January 1, 2021. In addition, the room rates for the Skilled Nursing Facility be approved as presented and follows, effective January 1, 2021 allowing enough time to notify residents and families of the changed rates.

PROPOSED WCCHS MODIFIED ROOM RATES				
Effective January 1, 2021				
	Old Rate	New Rate		
Med/Surg/OB Semi & Private	\$1,260	\$1,285		2% increase
ICU	\$2,240	\$2,285		2% increase
Nursery	\$810	\$825		2% increase
BHU	\$1,175	\$1,200		2% increase
All other charges are based upon 1.75 times the 2020 Medicare fee schedule. No across the board increase is proposed.				
Effective January 1, 2021				
	Old Rate	New Rate		
Nursing Facility - Semi-Private	\$320	\$330		3% increase
Nursing Facility - Private	\$330	\$340		3% increase

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	10	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

WCCHS-20-098 APPROVE PERSONNEL REQUISITIONS IN PROCESS AND PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT

Motion by Manager Paolucci and seconded by Manager Elbow, the personnel requisitions in process and the proposed personnel changes/financial impact be hereby approved as presented and as follows:

PERSONNEL REQUISITIONS IN PROCESS - (RECOMMENDED)									
November 24, 2020									
Proposed Positions for Approval									
Senior Manager	Title/Department	FTE	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
James:	Activity Leader Temporary/05.727	1.00	Halisha Hinz 10/20/2020	\$14.74	\$28,743	\$2,199	\$14.13	\$27,554	\$2,108
	Nursing Assistant Per Diem/05.811	0.00	Julianna Goodenow 11/14/2020	\$16.95	\$3,305	\$253	\$16.95	\$3,305	\$253
	LPN/04.550	0.80	Michelle Ramsdell 10/17/2020	\$18.22	\$28,423	\$10,875	\$18.22	\$28,423	\$10,875
Chase:	Senior Purchasing Clerk/12.458	1.00	Sindy Howard 08/08/2020	\$21.25	\$41,438	\$19,815	\$20.78	\$40,521	\$19,377
	Senior Stores Clerk/12.614	1.00	Erin Stroud	\$18.22	\$35,529	\$16,990	\$18.22	\$35,529	\$16,990
	Patient Information Specialist Per Diem/12.807	0.00	Suzanne Rogacki 11/14/2020	\$16.73	\$3,262	\$250	\$16.36	\$3,190	\$244
Corcimiglia:	Food Service Helper/08.354	0.40	Lindsay Hummel 11/05/2020	\$13.94	\$10,873	\$832	\$13.46	\$10,499	\$803
	Food Service Helper/08.360	0.40	Brianna Elliott 10/31/2020	\$13.46	\$10,499	\$803	\$13.46	\$10,499	\$803
	Food Service Helper/08.357	0.50	Madison Gardner 11/24/2020	\$13.46	\$13,124	\$1,004	\$13.46	\$13,124	\$1,004
	Student Aide/09.106	0.40	Jenna Murtha 08/03/2020	\$12.40	\$9,672	\$740	\$11.80	\$9,204	\$704
	Student Aide/09.113	0.40	Emma Harclerod 07/03/2020	\$11.80	\$9,204	\$704	\$11.80	\$9,204	\$704
	Student Aide Per Diem/09.702	0.00	Jenna Draper 10/25/2020	\$11.80	\$2,301	\$176	\$11.80	\$2,301	\$176
	Medical Receptionist/12.187	1.00	Donna Kibler 11/27/2020	\$17.91	\$37,253	\$17,814	\$15.00	\$31,200	\$14,920

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
November 24, 2020				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - C. Almeter				
Delete 1 - 0.00 FTE Hospital Aide Per Diem/05.806 Schedule WCCH, Grade 3 \$15.54/Hr. Effective Date: November 1, 2020	\$0	\$0	\$3,030	\$232
Delete 1 - 0.00 FTE Hospital Aide Per Diem/05.815 Schedule WCCH, Grade 3 \$15.91/Hr. Effective Date: November 1, 2020	\$0	\$0	\$3,102	\$237
Delete 1 - 0.00 FTE Hospital Aide Per Diem/05.830 Schedule WCCH, Grade 3 \$16.21/Hr. Effective Date: November 1, 2020	\$0	\$0	\$3,161	\$242
Delete 1 - 1.00 FTE Sterile Processing Technician/06.903 Schedule WCCH, Grade 7 \$17.12/Hr. Effective Date: November 1, 2020	\$0	\$0	\$33,384	\$15,964
Delete 1 - 0.00 FTE Surgical Services Scheduler Per Diem/12.142 Schedule WCCH, Grade 6 \$18.93/Hr. Effective Date: November 1, 2020	\$0	\$0	\$3,691	\$282
Delete 1 - 0.00 FTE RPN/03.860 Schedule WCCH, Grade 15A-E \$25.66/Hr. Effective Date: November 1, 2020	\$0	\$0	\$5,004	\$383
Delete 1 - 1.00 FTE RPN/03.900 Schedule WCCH, Grade 15A-E \$23.52 - \$33.05/Hr. Effective Date: November 1, 2020	\$0	\$0	\$45,864	\$21,932
Delete 1 - 1.00 FTE Emergency Patient Care Technician/05.500 Schedule WCCH, Grade 3 \$15.73/Hr. Effective Date: November 1, 2020	\$0	\$0	\$30,674	\$14,668

POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - A. Chase				
Delete 1 - 1.00 FTE Network Administrator II/12.307 Schedule C \$69,870/Yr. Effective Date: November 1, 2020	\$0	\$0	\$69,870	\$33,412
Delete 1 - 0.50 FTE Network Administrator I/12.313 Schedule C \$25,000 - \$30,000/Yr. Effective Date: November 1, 2020	\$0	\$0	\$25,000	\$7,173
Delete 1 - 0.00 FTE Medical Records Clerk Per Diem/12.721 Schedule WCCH, Grade 8 \$19.88/Hr. Effective Date: November 1, 2020	\$0	\$0	\$3,877	\$297
Delete 1 - 0.00 FTE Physical Therapist Assistant (Temporary)/06.210 Schedule WCCH, Grade 11 \$21.74/Hr. Effective Date: November 1, 2020	\$0	\$0	\$4,239	\$324
Delete 1 - 0.00 FTE Certified Occupational Therapist Assistant (Temporary)/06.843 Schedule WCCH, Grade 11 \$21.74 - \$24.51/Hr. Effective Date: November 1, 2020	\$0	\$0	\$4,239	\$324
Delete 1 - 1.00 Stores Clerk/12.684 Schedule WCCH, Grade 7 \$16.78/Hr. Effective Date: December 13, 2020	\$0	\$0	\$32,721	\$15,647
Sr. Manager - M. Corcimiglia				
Delete 1 - 0.00 FTE RPN Per Diem/03.877 Schedule WCCH, Grade 15A \$32.70/Hr. Effective Date: November 1, 2020	\$0	\$0	\$6,377	\$488
Delete 1 - 1.00 FTE LPN (Clinic)/04.166 Schedule X \$17.78 - \$20.34/Hr. Effective Date: November 1, 2020	\$0	\$0	\$37,440	\$17,904
Delete 1 - 0.00 FTE Respiratory Therapist (Temporary)/06.560 Schedule WCCH, Grade 14C \$25.87/Hr. Effective Date: November 1, 2020	\$0	\$0	\$5,045	\$386
Delete 1 - 0.00 FTE Respiratory Therapist (Temporary)/06.561 Schedule WCCH, Grade 14C, 15A \$24.06 - \$29.23/Hr. Effective Date: November 1, 2020	\$0	\$0	\$4,692	\$359
Delete 1 - 0.00 FTE Respiratory Therapist (Temporary)/06.562 Schedule WCCH, Grade 14C, 15A \$24.06 - \$29.23/Hr. Effective Date: November 1, 2020	\$0	\$0	\$4,692	\$359
Delete 1 - 0.40 FTE Student Aide/09.132 Student, 01 \$11.80/Hr. Effective Date: November 1, 2020	\$0	\$0	\$9,204	\$704
Delete 1 - 1.00 FTE Family Practice & Sports Medicine Physician Provider/10.109 Schedule P \$230,000/Yr. Effective Date: November 4, 2020	\$0	\$0	\$230,000	\$109,986
Delete 1 - 0.80 FTE Medical Receptionist/12.188 Schedule X \$17.39/Hr. Effective Date: November 1, 2020	\$0	\$0	\$28,937	\$11,071
Delete 1 - 1.00 FTE Medical Receptionist/12.198 Schedule X \$13.33 - \$17.50/Hr. Effective Date: November 1, 2020	\$0	\$0	\$27,726	\$13,259
Delete 1 - 0.00 FTE Medical Receptionist Per Diem/12.809 Schedule WCCH, Grade 5 \$16.36 - \$18.24/Hr. Effective Date: November 1, 2020	\$0	\$0	\$31,902	\$2,441

POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - B. Givens				
Delete 1 - 0.00 FTE RPN Per Diem/03.802 Schedule WCCH, Grade 15A \$28.11/Hr. Effective Date: November 1, 2020	\$0	\$0	\$5,481	\$419
Delete 1 - 0.00 FTE Social Work Assistant Per Diem/06.668 Schedule WCCH, Grade 12A \$22.86/Hr. Effective Date: November 1, 2020	\$0	\$0	\$4,458	\$341
Sr. Manager - D. James				
Delete 1 - 0.00 FTE Clinical Coordinator (SNF) Per Diem/02.800 Schedule E \$32.52 - \$35.90/Hr. Effective Date: November 1, 2020	\$0	\$0	\$67,642	\$5,175
Delete 1 - 0.00 FTE RPN (SNF) Per Diem/03.871 Schedule WCCH, Grade 15A \$34.19/Hr. Effective Date: November 1, 2020	\$0	\$0	\$6,667	\$510
Delete 1 - 0.00 FTE LPN Per Diem/04.704 Schedule WCCH, Grade 8A \$20.04/Hr. Effective Date: November 1, 2020	\$0	\$0	\$3,908	\$299
Delete 1 - 1.00 FTE LPN/04.205 Schedule WCCH, Grade 8A-C \$22.32/Hr. Effective Date: November 1, 2020	\$0	\$0	\$43,524	\$20,813
Delete 1 - 0.50 FTE Nursing Assistant/05.256 Schedule WCCH, Grade 6 \$16.95 - \$18.93/Hr. Effective Date: November 1, 2020	\$0	\$0	\$16,526	\$1,264
Delete 1 - 0.00 FTE Nursing Assistant Per Diem/05.809 Schedule WCCH, Grade 6 \$17.75/Hr. Effective Date: November 1, 2020	\$0	\$0	\$3,461	\$265
Delete 1 - 0.00 FTE Nursing Assistant Per Diem/05.820 Schedule WCCH, Grade 6 \$16.91/Hr. Effective Date: November 1, 2020	\$0	\$0	\$3,297	\$252
Delete 1 - 0.00 FTE Unit Helper Per Diem/08.811 Schedule WCCH, Grade 1A \$14.25/Hr. Effective Date: November 1, 2020	\$0	\$0	\$2,779	\$213
Delete 1 - 0.00 FTE Unit Helper Per Diem/08.815 Schedule WCCH, Grade 1A \$12.97/Hr. Effective Date: November 1, 2020	\$0	\$0	\$2,529	\$193
Delete 1 - 1.00 FTE Unit Helper/08.513 Schedule WCCH, Grade 1A \$12.95/Hr. Effective Date: November 15, 2020	\$0	\$0	\$25,253	\$12,076
Delete 1 - 1.00 FTE Director of SNF Education/Infection Preventionist/01.323 Schedule C \$79,950/Yr. Effective Date: December 5, 2020	\$0	\$0	\$79,950	\$38,232
TOTALS	\$0	\$0	\$919,345	\$348,126
TOTAL ANNUAL INCREASE:				-\$1,267,471

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	10	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

WCCHS-20-099 APPROVE CONTRACTS AND/OR GRANTS

Motion by Manager Vitagliano and seconded by Manager Elbow, the CEO and President of the Board of Managers, with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC or Garfunkel Wild, PC, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

1. **KRONOS INCORPORATED**, 900 Chelmsford Street, Lowell, MA 01851, a services agreement for annual support and knowledge pass (K-Pass) educational subscription, \$15,667.06 [previous agreement \$13,679.91], effective 12/03/2020 – 12/02/2021.
2. Amend Resolution #WCCHS-17-042 approved on 04/13/2017, Resolution #WCCHS-16-042 approved on 06/28/2016, and Resolution approved on 04/28/2015 with **G. MICHAEL MARESCA, MD**, c/o Professional Practice Management, Suite 504, 1116 Arsenal Street, Watertown, NY 13601-6120 related to CT and MRI radiologist reading services as follows:
 - Extend the term from 05/01/2017 – 04/30/2020 to **05/01/2020 – 12/31/2021**.
 - All else remains the same.
3. Amend Resolution #WCCHS-17-042 approved on 04/13/2017, Resolution approved on 04/28/2015 with **ONE CALL CARE DIAGNOSTICS**, 20 Waterview Boulevard, Parsippany, NJ 07054 related to Participating Provider Agreement for MRI and CT:
 - Extend the term from 05/01/2017 – 04/30/2020 to **05/01/2020 – 12/31/2021**.
 - All else remains the same.
4. **OPTIMUM NY INDEPENDENT PRACTICE ASSOCIATION, LLC**, 726 Exchange Street, Suite 522, Buffalo, NY 14210, a participating hospital agreement to participate in value-based agreements including shared savings agreement with governmental payors, health maintenance organizations and other managed care organizations, \$0.00 cost to WCCHS, effective 01/01/2021 – 12/31/2021.
5. **GREATER ROCHESTER HEALTH FOUNDATION**, 255 East Avenue, Suite 402, Rochester, NY 14604, a grant application and grant acceptance and award to implement behavioral health into primary care via collaborative care model, \$103,973, effective 08/01/2020 – 01/01/2022. *[Requires the President of the Board of Managers signature]*
6. **NUANCE HEALTHCARE / HANYS**, One Wayside Road, Burlington, MA 01803, Clintegrity coding and compliance products and services - electronic reference manuals for inpatient and outpatient coding, \$27,455.53 (Year 1), \$28,279.20 (Year 2), and \$29,127.57 (Year 3) [previous contract \$77,661.03], effective 01/01/2021 – 12/31/2023, pending approval by the Wyoming County Board of Supervisors].
7. **NUANCE COMMUNICATIONS, INC.**, One Wayside Road, Burlington, MA 01803, an agreement for Clintegrity outpatient coding and compliance products and services software for 5 grouper licenses, \$9,125.50 per year [previous agreement \$4,370.03 per year], effective 01/01/2021 – 12/31/2021.

8. **WASTE MANAGEMENT OF NEW YORK, LLC**, 26 Patriot Place, Suite 300, Foxborough, MA 02035, a service agreement non-hazardous waste service for weekly garbage pickup at the WCFM – Castile clinic location, not to exceed \$1,500 per year, effective 11/03/2020 – 10/31/2023.
9. **MEDENT**, 15 Hulbert Street, PO Box 980, Auburn, NY 13021, an agreement for the video visit feature allowing Dr. Calvin Schierer and Dr. Ripple Marfatia to perform video visits through the clinics electronic medical record software, \$696 per year, effective 11/03/2020 – 11/03/2023.
10. Amend Resolution #WCCHS-19-085 approved on 07/23/2019 with **WYOMING COUNTY OFFICE OF EMERGENCY SERVICES (WYEMS)** related to a memorandum of understanding to support the pre-hospital care medical director services to WYEMS, \$10,800 as follows:
 - Extend the term of the agreement from 08/01/2019 – 12/31/2020 to **01/01/2021 – 12/31/2021**.
 - All else remains the same.
11. **WYOMING COUNTY MENTAL HEALTH DEPARTMENT**, 460 North Main Street, Warsaw, NY 14569, an agreement for the cost of providing jail-based co-occurring recovery groups and inmate transition services for inmates who are identified as needing substance use disorder treatment services, one-time funding \$15,000 (revenue), effective 10/01/2020 – 12/31/2020.
12. Amend Resolution #WCCHS-20-066 approved on 07/28/2020 and Resolution #WCCHS-20-024 approved on 03/24/2020 with **CAREFUSION SOLUTIONS, LLC**, 3750, Torrey View Court, San Diego, CA 92130 related to Pyxis drug dispensing equipment as follows:
 - Decrease the not to exceed amount from \$341,299 to **\$341,298**.
 - Increase the not to exceed amount of the 5 year service agreement from \$107,040 to **\$107,520**.
 - Change the term of the contract from 11/01/2020 – 10/31/2025 to **12/01/2020 – 11/30/2025**.
 - All other terms and conditions remain the same.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #20-239 approved on 08/11/2020 and Resolution #20-208 approved on 04/14/2020].
13. ~~**JOHN W DANFORTH COMPANY**, 300 Colvin Woods Parkway, Tonawanda, NY 14150, agreement related to USP Compliant Pharmacy Biological Safety Cabinet and Isolator Certification to perform semi-annual IV hood certification in compliance with USP regulations, \$2,962 [previous agreement \$2,860], effective 03/01/2021 – 02/28/2022. [This item was withdrawn from the contract list before any action was taken.]~~
14. **KIDENEY ARCHITECTS, PC**, 143 Genesee Street, Buffalo, NY 14203, professional design services for drawings and measurements with additional construction needed for Rural Health Designation at Wyoming County Internal Medicine, 34 Duncan Street, Warsaw, NY, not to exceed \$2,000, effective 10/23/2020 – 09/30/2021.
15. **GETINGE USA**, 45 Barbour Pond, Wayne, IN 07470, Standard agreement deliverables for preventive maintenance for 3 sterilizers and 1 washer, \$21,340 [previous agreement \$25,378], effective 11/01/2020 – 10/31/2021.
16. **SPACELABS HEALTHCARE**, 35301 SE Center Street, Snoqualmie, WA 98065, a 1-year Enhanced ICS Software Service Agreement renewal of Contract #519571 for Spacelabs in ER, Med Surg, ICU, ASU and OR, \$11,535.93 per year [previous agreement \$10,986.57 per year], effective 01/01/2021 – 12/31/2021. Contract #33641
17. Amend Resolution #WCCHS-20-007 approved on 01/28/2020 with **NCB MEDICAL CODING SPECIALISTS, INC.**, 8975 Main Street, Clarence, NY 14031, related to coding services, consulting, and cancer registry, not to exceed \$220,000 per year as follows:
 - Extend the term from 01/01/2020 – 12/31/2020 to **01/01/2021 – 12/31/2021**.
 - All other terms and conditions remain the same.
 - Pending approval by the Wyoming County Board of Supervisors [Resolution #20-096 approved on 02/11/2020].

18. **WAHL'S LAWN SERVICE**, 39 Haskell Avenue, Arcade, NY 14009, a snowplow contract for snowplowing and salting of parking lots at the WCFM – Arcade and WCFM – O'Dell clinics, not to exceed \$8,000, effective 10/26/2020 – 04/30/2021.
19. **NOMAD ENTERPRISES, INC.**, 7963 Old State Road, Pavilion, NY 14525, a contract for snowplowing and salting of parking lot and walkways at the WCFM – Perry clinic location, not to exceed \$2,500 per term, effective 12/01/2020 – 04/30/2021.
20. **WARREN'S COMMERCIAL CLEANING, INC.**, 454 North Main Street, Warsaw, NY 14569, a janitorial services contract for cleaning of clinic space 3 days per week at WCFM – Castile location, not to exceed \$20,000 per year, effective 11/02/2020 – 11/01/2021.
21. **WARREN'S COMMERCIAL CLEANING, INC.**, 454 North Main Street, Warsaw, NY 14569, a janitorial services contract for cleaning of clinic space 3 days per week at WCFM – Attica location, not to exceed \$10,000 per year, effective 11/02/2020 – 11/01/2021.
22. **MCG – PART OF THE HEARST HEALTH NETWORK**, 901 Fifth Avenue, Suite 2000, Seattle, WA 98164, an agreement to provide guidelines in determining appropriate bed status on patients admitted to Med Surg and ICU, \$9,602.52 per year plus a 4% increase in years 2 and 3, effective 01/01/2021 – 12/31/2024.
23. **SYSMEX AMERICA, INC.**, 577 Aptakisic Road, Lincolnshire, IL 60069, equipment lease agreement for hematology equipment, support, and reagents, \$67,347.25 per year, effective 01/01/2021 – 12/31/2025, pending approval by the Wyoming County Board of Supervisors.
24. **PATRICIA GILLILAND**, 5647 State Route 20A East, Warsaw, NY 14569, an agreement to provide remote transcript of radiology reports and provide a 24-hour turnaround time for a provisional report, \$1.50 per typewritten report, based on volume of reports not to exceed \$36,000, effective 01/01/2021 – 12/31/2023.
25. Award bids and approve contracts related to the laboratory renovation project with the following bidders as recommended by Campus Construction Management Group and pending approval by the Wyoming County Board of Supervisors:

Asbestos Monitoring Services

PARADIGM ENVIRONMENTAL SERVICES, INC., 1815 Love Road, Grand Island, NY 14072, not to exceed \$20,000 (time and material billing), effective 01/01/2021 – 08/01/2021.

Plumbing and Fire Protection Trades

WILLETT BUILDERS, INC., 180 Genesee Street, Corfu, NY 14036, \$123,000, effective 01/01/2021 – 01/01/2022.

Electrical Trades

BILLITIER ELECTRIC, INC., 760 Brooks Avenue, Rochester, NY 14619, \$257,900, effective 01/01/2021 – 01/01/2022.

Mechanical Trades

MICHAEL A. FERRAUILO PLUMBING AND HEATING, INC., 1600 Jay Street, Rochester, NY 14611, \$468,925, effective 01/01/2021 – 01/01/2022.

General Trades

WHITNEY EAST, I NC., 1504 Scottsville Road, Rochester, NY 14623, \$794,100, effective 01/01/2021 – 01/01/2022.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	10	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS					FAIL	

BOARD ASSIGNED PROJECTS REPORT

Don Eichenauer briefly reviewed his project report as included in the agenda packet Page 43.

BOARD PRESIDENT REPORT

No report.

BOARD COMMITTEE CHAIR REPORTS

Acute Quality Committee

Manager Paolucci reported that the Committee met on November 18, 2020, referred to the draft minutes and reported on the following items:

- Thanked President Kosmerl, Manager Reagan, and Manager Wawrzyniak for each reviewing a section of the 2021 Plan of Care / Scope of Services.
- Health System achieved Joint Commission certification, congratulations!
- Discussed clinic quality measures - Merit-based Incentive Payment System (MIPS) ties the community clinic performance with the needs of the community with regards to chronic disease.
- Discussed unsigned verbal orders and timely return of charts – an independent audit being performed through a 3rd party.
- Anticipates WCCHS will be surveyed for the total hip and total knee replacement advanced certification between November 2020 and January 2021 in order to maintain that designation.
- Deep discussion about the Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS) measure and results of patient satisfaction surveys.
- Detailed discussion around falls in the Health System – 16 falls were reported in August 2020, in particular 2 patients that had altered mental status diagnosis – will be monitored moving forward.

SNF Quality Committee

Manager Elbow reported that the Committee met on November 18, 2020, referred to the draft minutes, and reported on the following items:

- Point Click Care software – noted a vast improvement over AHT software, better electronic medical record and the Nurse Practitioners like it as well, therapies and billing is going well, claims are getting mailed out quicker, provides better access and more efficient utilization for pharmacy, scanner module to scan resident medications is in progress, working on laboratory and narcotic reports.
- Still waiting on NYSDOH survey, most likely delayed until 2021.
- Adult Day Health Care remains closed, window and modified face to face visits with families continue.
- Depression has become an area of concern – activities department and social work are working diligently to provide activities and more one-on-one time with the residents - difficult with current staffing levels.
- Pharmacy has seen a significant reduction in pharmacy costs mainly due to the number of long-term residents versus short-term, rehab residents.
- Nursing home compare data remains frozen – WCCHS remains 5 stars for quality of resident care.

- Performance Improvement Projects – brainstorming additional surveillance ideas related to pressure ulcers (residents may be lying in bed longer without activities due to COVID-19) and have noticed some weight loss issues – dietary menu options have been updated.

Finance/Personnel Committee

No report.

Plant and Equipment Committee

No report.

Communications Committee

No report.

Information Technology

No report.

Governance Committee

No report.

Compensation Committee

No report.

Credentials Committee

No report.

CHIEF EXECUTIVE OFFICER (CEO) REPORT

Joe McTernan reported on the following items:

- COVID-19
 - 8 COVID-19 positive patients in house, that's about 1/3 of the inpatient census, significant amount of care being provided.
 - Continue to see an increase in cases of COVID-19 in the community.
 - WCCHS continues to see an increase in both volume and severity of COVID-19 admissions.
 - Regionally, there is significant spread and the region is seeing dramatic increases in hospitalizations, both in Buffalo and Rochester, this may impact our ability to transfer patients, may see surge between November 30, 2020 and December 31, 2020.
 - Complimented Workplace Health Staff who have been extremely busy testing and contract tracing of employees.
- Financials
 - No news on New York State budget shortfall \$16 billion next year or relief from federal government.
 - WCCHS continues to work with State, Federal, and industry groups on advocacy.
 - Preliminary 2020 hospital budget is completed. Will be a difficult financial year with many variables that may have an impact on future volume and revenue streams.
- Non-COVID related information
 - Perry site – opened with positive feedback. Thanked Mike Corcimiglia, Kevin Kreutzer, and Brittany Coffta on opening the Perry location.
 - GPPC acquisition completed and providers are seeing patients in Attica and Castile.
 - Inpatient GPPC Cardiology began November 10, 2020, outpatient (Clinic) cardiology will begin December 2020. There is positive feedback from the providers on inpatient cardiology coverage.
 - Dialysis – awaiting NYS approval. The organization continues to prepare.
 - Continued work with the senior team on succession planning
 - Creating organizational training program for high potential employees.
 - Continue to review electronic medical record systems
 - Reviewing financial proposals
 - CPSI and WCCHS is working with a CPSI team to improve and optimize the current system.
 - Thanked Dr. James Lanigan and Dr. Reginald Ishman for their service to WCCHS and the community and wished them best on their retirements.

RESPONDED TO LETTER RECEIVED FROM MEMBERS OF THE MEDICAL STAFF

President Kosmerl commented that a response was sent individually via email to each of the 15 members of the medical staff who submitted a letter in October 2020. The response was sent on November 23, 2020 and each member of the BOM received a copy as well.

EXECUTIVE SESSION

Motion by President Kosmerl and seconded by Manager Kehl, for the Board to enter into executive session to discuss the following topic(s) at 5:39pm. Joe McTernan, Pam Pettnot, Amy Chase, Mike Corcimiglia, Connie Almeter, Dan Farberman, Mandip Panesar MD, Becky Ryan, and Jerry Davis remained.

- Contract negotiations:
 - Abbasey Medical, PLLC
- Employment status of particular positions/employees/contracts related to the budget reduction plan update
- Employment contract for Hospital Administrator/CEO

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	10	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

Manager Abbasey was asked to disconnect from the Zoom video and call at 5:40pm.

Motion by Manager Elbow and seconded by Manager Kehl, the Board exit executive session at 7:17pm.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD		Yes		No		Abstain	X	Absent	
Doug Berwanger	X	Yes		No		Abstain		Absent	
Cynthia Elbow	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Mark Merrill	X	Yes		No		Abstain		Absent	
Laura Paolucci	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Frank Vitagliano	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	9	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

Manager Abbasey was asked to rejoin the Zoom video and call at 6:02pm.

Amy Chase, Mike Corcimiglia, Connie Almeter, and Mandip Panesar MD were dismissed from the Zoom video and call at 6:49pm.

WCCHS-20-100 APPROVE 2021 CAPITAL BUDGET

Motion by President Kosmerl and seconded by Manager Kehl, the 2021 capital budget be hereby approved as presented in an amount totaling \$1,917,229 (\$1,417,229 priority capital purchases plus \$500,000 emergency capital). The total amount will be rolled into the 15 year Bond in April 2021.

NOTE: A BOM Plant and Equipment Committee meeting was scheduled for December 8, 2020 to review the details of the capital budget.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Doug Berwanger	X	Yes		No		Abstain		Absent
Cynthia Elbow	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Mark Merrill	X	Yes		No		Abstain		Absent
Laura Paolucci	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Frank Vitagliano	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	10	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

AUTHORIZATION TO IMPLEMENT COST REDUCTION PLAN

Motion by Manager Wawrzyniak and seconded by Manager Abbasey, the CEO be hereby authorized to implement the cost reduction plan, as discussed. Discussion ensued and Manager Wawrzyniak withdrew the motion. President Kosmerl acknowledged the situation and agreed to accept the request for withdrawal.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD		Yes		No		Abstain		Absent
Doug Berwanger		Yes	X	No		Abstain		Absent
Cynthia Elbow		Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain		Absent
Rich Kosmerl		Yes		No		Abstain		Absent
Mark Merrill		Yes		No		Abstain		Absent
Laura Paolucci		Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain		Absent
Frank Vitagliano		Yes	X	No		Abstain		Absent
James Wawrzyniak, DC		Yes		No		Abstain		Absent
VOTE TOTAL:								
		Yes		No		Abstain		Absent
RESULTS								
		PASS				FAIL		

