

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, April 25, 2023.

**CALL MEETING TO ORDER**

President Kosmerl called the meeting to order at 4:31pm.

**ROLL CALL AND QUORUM**

**BOARD OF MANAGERS PRESENT/ABSENT**

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Salman Abbasey, MD      | <input checked="" type="checkbox"/> Steve Perkins | <input checked="" type="checkbox"/> Janice Shirley       |
| <input checked="" type="checkbox"/> Bryan Kehl (BOS member) | <input type="checkbox"/> J. Thomas Reagan, MD     | <input checked="" type="checkbox"/> James Wawrzyniak, DC |
| <input checked="" type="checkbox"/> Rich Kosmerl            | <input checked="" type="checkbox"/> Larry Rogers  |  |

**STAFF PRESENT/ABSENT**

★ *participated remotely*

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Justin Bayliss (NF Administrator)             | <input checked="" type="checkbox"/> Dave Kobis (Chief Executive Officer)  |
| <input checked="" type="checkbox"/> Ahmed Bayoumi, MD (Medical Staff President) ★ | <input type="checkbox"/> Mandip Panesar, MD (Hospital Medical Director)   |
| <input checked="" type="checkbox"/> Dan Farberman (WC Human Resource Director)    | <input checked="" type="checkbox"/> Pam Pettnot (Executive Assistant)     |
| <input checked="" type="checkbox"/> Dawn James (Chief Operating Officer)          | <input checked="" type="checkbox"/> Mark Wright (Chief Financial Officer) |

OTHERS PRESENT: Becky Ryan (Chairwoman, Wyoming County Board of Supervisors and Supervisor, Town of Warsaw), Lynn Kilner (President, CSEA Hospital Supervisor Unit), and LuAnne Roberts (Director of Special Projects)

President Kosmerl declared that a quorum was present.

**EXCUSE MEMBERS NOT PRESENT**

Motion by Manager Wawrzyniak and seconded by Manager Kehl, the following member(s) are hereby excused:

- Manager Reagan

The motion was passed upon the following vote:

<b>VOTE</b>									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**ADOPT THE AGENDA**

Motion by Manager Rogers and seconded by Manager Perkins, the BOM hereby adopts the agenda as presented and verbally modified to include the BOM's intent to enter into an executive session by means of a vote to be taken during the meeting.

The motion was passed upon the following vote:

<b>VOTE</b>									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	7	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**WCCHS-23-029 CONSENT AGENDA**

Motion by Manager Wawrzyniak and seconded by Manager Abbasey, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM meeting minutes ..... March 28, 2023

**Executive Committee (April 11, 2023)**

- Approve contract with **CROWDSTRIKE, INC.**, 150 Mathilda Place, Suite 300, Sunnyvale, CA 94086, a Statement of Work #1 for incident response services to respond to a suspected computer security incident, not to exceed \$100,000.00, effective 04/07/2023 – 04/06/2024.

**Credentials Committee (April 12, 2023)**

- Approve medical staff appointments and reappointments .....As follows

**APPOINTMENTS**

**DEPARTMENT OF SURGERY**

Nicholas Peterson, MD – Anesthesia- is applying for Active staff status  
 Michael Ayers, CRNA – Anesthesia – is applying for Allied Health status  
 Kara Hedman, CRNA – Anesthesia- is applying for Allied Health status  
 Anthony DiBenedetto, MD – General Surgeon is applying for Active Staff status

**DEPARTMENT OF MEDICINE**

Christina Newton, NP – Cardiology- is applying for Allied Health status

**COMPLETED REAPPOINTMENTS**

Salman Abbasey, MD	Lisa Kemp, NP
Zerah Ali, DPM	Ik-Sung Kwon, MD
Ashley Bartz, PA	Stefan Lucas, MD
Matthew Belan, MD	Michael Mezzadri, MD
Scott Belote, MD	Eden Nohra, MD
Dean Brewer, MD	Mandip Panesar, MD
Gregory Collins, DO	Angela Potter, PA
Gregory Difrancesco, MD	John Reagan, MD
Daniel Fahey, MD	Christopher Shanahan, PA
Michael Filice, MD	Erik Waltz, PA
Vijay Iyer, MD	Andrea Zucchiatti, MD

**Information Technology Committee (April 14, 2023)**

- Approve agreement with **DOX ELECTRONICS, INC.**, 105 College Avenue, Rochester, NY 14607, to migrate to Microsoft Office 365 Business Premium, Exchange Online Plan 2, Azure AD Premium Licenses, Annual Subscription, not to exceed \$132,770.00 (\$83,400 annual recurring cost, \$10,000 one-time migration tool cost, \$39,370 DOX remote migration, configuration, and training) effective 05/01/2023 – 04/30/2024.

The motion was passed upon the following vote:

<b>VOTE</b>									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	7	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**EXECUTIVE SESSION #1**

Motion by President Kosmerl and seconded by Manager Kehl, for the Board to enter into executive session to discuss the following topic(s) at 4:35pm. Dave Kobis, Dawn James, Mark Wright, Justin Bayliss, Dan Farberman, Becky Ryan, LuAnne Roberts, and Pam Pettnot remained. Lynn Kilner left the meeting room.

- Current litigation update – claims and lawsuits  
S-152740 and 152751, S-157412, S-158879, 165332, 165496, 1088355, 1091746, 1107900, 1109803, and 1136401

The motion was passed upon the following vote:

<b>VOTE</b>									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	7	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

Motion by President Kosmerl and seconded by Manager Wawrzyniak, the Board exit Executive Session #1 at 4:46pm.

The motion was passed upon the following vote:

<b>VOTE</b>									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	7	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**LuAnne Roberts exited the meeting and Lynn Kilner returned to the meeting at 4:46pm.**

**EXECUTIVE SESSION DISCUSSIONS**

President Kosmerl reminded attendees that all information discussed in executive session shall remain confidential and declared that no motions or votes were enacted on during the executive session.

**CEO REPORT**

Dave read an excerpt from an article, included on Page 20 of the Agenda packet, stating that given the present and future fiscal realities, not-for-profit hospitals may have to come to terms with being unable to cover the full gamut of a community's care needs. It is no longer financially sustainable. Organizations should be really looking hard at: What can we maintain with our portfolio? What do we truly differentiate ourselves at? And where can either my competitors or partners in the community do it better and for a lower cost than I can and I can deploy my own resources elsewhere?

Dave submitted the following report:

**FINANCIALS**

- Health system operating loss for March 2023 was \$1.1 million, which is lower than the February 2023 operating loss of \$1.3 million and January 2023 operating loss of \$1.5 million. Operating revenue and operating expenses were both higher in the month of March 2023.
- Staffing agency cost in March 2023 increased slightly to \$359,841, mainly due to increased agency hours used to support the acute and nursing facility services. Hiring and recruiting plans in place, but area and regional hospitals are all facing same staffing pressures. Progress remains slow.
- Hospital volume results were up in March 2023. In particular, the surgery and GI volumes were at the highest levels in the past 15 months. Year-to-date, acute inpatient volumes are down, while mental health, SNF, ED, surgery, clinic, lab, and rehab services have all shown growth over the prior year.

**VITAL ACCESS PROVIDER ASSURANCE PROGRAM (HOSPITAL VAPAP and VAP)**

- WCCHS submitted an emergent request for \$20M with the NYSDOH for VAPAP funding in December 2022. NYSDOH has responded with multiple follow-up requests for more detailed information and the hospital has completed these analyses and responded back to the NYSDOH. The final funding request is still for \$19.5M over 4 years. The BOM and BOS will be updated as new information is received.
- VAPAP funding is made available to hospitals and health systems in severe financial distress to enable continuous operations and provision of vital services while longer-term solutions are implemented to achieve sustainable health care service delivery. The NYSDOH determines need for VAPAP funds based on provider submission of financial documentation, plans for improving financial sustainability, and the assessment of the risk of loss of vital services in the absence of this assistance.
- Vital Access Provider (VAP) – Essential Provider Funding: WCCHS has completed the financial survey for the SFY2024-2025. This program provides funding to hospitals that are considered as "Essential Providers", which includes all Sole Community and Critical Access Hospitals. In the prior round, WCCHS received \$416,000 in funding for the start-up costs of the Perry clinic. The WCCHS award for this next round should be a similar amount. The awards will be announced in May 2023.

**CRITICAL ACCESS HOSPITAL (CAH) DESIGNATION**

- As we noted in the March 2023 BOM meeting, WCCHS is planning to convert to CAH status later in 2023. A formal application for CAH was submitted to Centers for Medicare & Medicaid Services (CMS) this month. The typical application process and approval takes 6 to 9 months. The BOM and BOS will be updated as we proceed.
- As we noted in the March 2023 BOM meeting, the hospital is working with Stroudwater Associates on the conversion, the financial impact, and other related issues. Some background on CAH rules and guidelines are listed below:
  - CAH is a designation given to eligible rural hospitals by CMS. Congress created the CAH designation through the Balanced Budget Act of 1997 in response to over 400 rural hospital closures during the 1980s and early 1990s. Since its creation, Congress has amended the CAH designation and related program requirements several times through additional legislation.
  - The CAH designation is designed to reduce the financial vulnerability of rural hospitals and improve access to healthcare by keeping essential services in rural communities. To accomplish this goal, CAHs receive certain benefits, such as cost-based reimbursement for Medicare services.
  - Eligible hospitals must meet the following conditions to obtain CAH designation:
    - Have 25 or fewer acute care inpatient beds.
    - Be located more than 35 miles from another hospital (with exceptions).
    - Maintain an annual average length of stay of 96 hours or less for acute care patients.
    - Provide 24/7 emergency care services.

**NEW HOSPITALIST GROUP START**

- The Apogee Physicians Group started providing hospitalist services at WCCHS in March 2023. The full transition to a new hospitalist group typically takes up to 6 to 9 months to recruit providers, implement order sets and new protocols, and complete training and orientation for all hospitalist providers. However, rapid progress is already underway with a number of improvement initiatives, including:
  - Retention of patients to WCCHS. Monthly transfer rate of patients has dropped from an average of 50 per month to less than 30 per month.
  - Recruitment of providers.
  - Training and orientation of providers and hospital staff.
  - Reporting of results and identification of improvement opportunities.
- To reiterate the goal of the transition to Apogee is threefold:
  - Reduce average length of stay to 3.0 days or less.
  - Improve case mix index (CMI) outcomes to 1.2 or higher through improved documentation.
  - Reduce the number of patients transferred out of WCCHS by 10% annually.
- Monthly updates will be provided as we proceed.

**OUTPATIENT CLINICS**

Updates on key outpatient clinic initiatives include:

- Dr. Jeril Kannampuzha, MD, Pediatrician, has resigned effective June 1 2023. The position has been posted to fill this vacancy. Letters have been sent to patients advising that Dr. Kannampuzha is leaving the pediatric practice and recommending our family medicine providers as optional care.
- Due to duplicated services, low utilization and added cost/inefficiencies, the Castile and O'Dell clinics will close May 1, 2023. Staff and providers will be centralized to maximize efficiency and reduce unnecessary expenses.
- Finalizing certificate of need (CON) submission for current Attica space. Due to budgetary concerns with the proposed expansion of the current location, other potential clinic sites in the Attica area are being explored.
- Part-time Physical Therapy and Occupational Therapy services will start at the Perry clinic in May 2023.
- Joint Commission Mock Survey being conducted the week of April 24, 2023 to identify areas of concern for Joint Commission survey.
- Hemant Kalia, MD, Interventional Pain Management Specialist, starting April 28, 2023.
- Ear, Nose, and Throat (ENT) services concluded in April 2023.

**INFORMATION SYSTEMS**

- Remediation from the cyber security assessment phishing simulation has been completed and all of the employees that were enrolled have completed the 30-minute course.
- New endpoint security service, Falcon Complete, is fully installed and running smoothly.
- The transition from in-house email to Microsoft's cloud/hosted service, Office 365, is underway and should be complete by the end of 2023.
- CPSI's electronic inventory module is in a testing phase on 3rd floor. Plan to deploy unit by unit. Goal is to have all hospital departments converted to electronic inventory systems by year-end 2023.

**PHYSICIAN RECRUITING**

- There are two general surgeon candidates under review. Both currently reside in Western New York and are experienced providers.
- An orthopedic surgeon candidate will be visiting in May 2023. Surgeon currently resides in Boston, MA and has completed several orthopedic fellowships. He will need immigration sponsorship. Another orthopod is completing his fellowship training in Pennsylvania and will be available to start in late 2024.
- The hospital is exploring immigration waivers as a strategy to enhance physician recruitment. An immigration legal expert has been retained from Berger, Berger, and Sobieski.
- A Family Medicine provider completing his residency in Texas will be visiting WCCHS in June 2023. Candidate has family in the Toronto area.

**MARKETING**

The hospital's marketing campaign throughout the Wyoming County service area continues. Examples of print ads are listed at the end of the CEO report for your review. Radio advertising is ongoing with focus areas on the hospital Emergency Department and the newly expanded dialysis center.

### **BEHAVIORAL HEALTH**

- Inpatient remains strong for the month of March 2023 with 88% occupancy and slightly above budget. The acuity on the unit has been extremely high.
- A total of 92 psychiatric evaluations were completed by the psychiatric assessment officers within the month of March 2023.
- Outpatient Forensic services -164 inmates served and 49 of those had medication changes.
- The unit continues to prepare for the joint commission visit. Updating policies and conducting mock drills.
- Staffing has remained stable; however, currently struggling to recruit for a full-time evening RN.

### **CHIEF OPERATING OFFICER**

- Ongoing Joint Commission preparation continues; visit expected late summer, early fall. Each department has an assignment for their area to complete that follows the outlined standards.
- Consultant will be here on April 25, 2023 to assess the clinics for Joint Commission preparation.
- Cafeteria open 24 hours is well received by staff and visitors. Sales have increased greatly.
- Aramark has conducted a Life Safety survey in preparation for the Joint Commission; the facility has never undergone this scale of assessment, report is pending.
- CT scanner has been down multiple times requiring the facility to divert from the ER for possible stroke cases. This is reported to NYSDOH each time we are down.
- Tim Lowmaster, Pharmacy Director, has tendered his resignation so a search will begin for a new Director.

#### **Director of Nursing**

- Staci Bartz has resigned from her position as, Director of Emergency Services and has accepted the new position as Director of Informatics and Nursing Education. Wendy Curry, Infection Prevention/Assistant Nurse Educator, will assist with nursing education classes that includes ACLS, PALS and PEARS.
- New Interim Director of ED starts April 24, 2023. He will focus on ED boards, mental health patient safety, best practice in the ED and reducing agency staff.
- Nursing orientation changed from 1 day to 3 days and made it multidisciplinary so new nurses meet with pharmacy, PT, RT and Lab. This will give each staff nurse more time to learn policies and procedures.
- Five internal nurses applied for the Nurses Across New York (NANY) loan repayment program and signed a commitment to WCCHS for 3 years.
- Bryant and Stratton nursing program coming to WCCHS for clinical this fall.
- Expect to reduce agency staff by 25% by June 2023 with new grads and new experienced FT nurses.
- Nurses Week will be celebrated May 8 – 12, 2023 with nursing awards/recognition ceremony on May 10, 2023. Twenty (20) staff will be recognized.
- Hospital Week will be celebrated on May 8, 2023 with ice cream sundaes and breakfast on May 10, 2023.

#### **Director of Plant Operations**

##### **Maintenance Projects**

- The plan of correction for the December 2022 Legionella case is underway which includes three months of water sampling. The test results will be shared with NYSDOH as we progress through the plan of correction. The third and final sample set was delivered to the lab on April 5, 2023. If the test results return favorable, the NYSDOH requirements will be complete.
- Upgrades to the ambulance bay double doors will require individuals to utilize the keypad/card access for egress unless there is an active fire alarm at which time the door will automatically open. The door alterations will secure the ED for patients attempting to elope. A keypad/card access will remain in place for all incoming ambulance crews to access the facility. Material is on order and no start date is established at this time
- Obtaining a quote from Stark Agency to upgrade the new Lab rooftop unit (RTU) that continues to cause problems with the third party controls. The RTU routinely locks out or is unable to support the Lab humidity and temperature requirements necessary for a Lab. The problem was never resolved from the date of commissioning.

### **MEDICAL DIRECTOR**

- Initiated next round of Ongoing Professional Practice Evaluation (OPPE) evaluations.
- Medical Staff By-Law revisions needed to address ACLS requirements for ED.
- Continue to address delinquent mortality and morbidity reviews and charts.
- Participated in orthopedic candidate interview.

### SKILLED NURSING FACILITY

- **Census:** March 2023 average daily census increased to 136. As the COVID-19 outbreak subsided, the facility was able to complete room changes and begin admitting residents under normal operations. Census at the time of this report is 137.
  - Due to the COVID-19 Pandemic, the facility continues to see an increase in long-term residents admitted for behavioral issues. Shift has gone from inpatient post-acute rehab to long-term type stays.
  - This has resulted in a substantial increase in the use of antipsychotic medications to manage resident behaviors.
  - Potential impact to quality rating related to the increased use. All processes have been being followed prior to ordering; use of these medications is the final approach the SNF utilizes to manage the behaviors.
- **Staffing:** New model has gone into effect. Each floor has supervising RN's that oversee Supervising LPN's that have been allocated to each unit within the skilled nursing facility. Bobbie Ackerman has transitioned into the position of Infection Preventionist/Assistant Director of Nursing and Melissa Colby has transitioned into the Director of Education/Assistant Director of Nursing position.
  - Open house events held at the end of March/beginning of April 2023 resulted in a few new hires in the nursing department.
    - Included multiple individuals' interested in the Unit Helper position while attending class to become a certified nursing assistant (CNA).
  - Currently working in conjunction with Community Action for Wyoming County and BOCES to provide a CNA class; the CNA class through BOCES is expected to begin May 15, 2023.
  - Following the completion of the CNA class through BOCES; all further classes are expected to be in-house under the direction of the Director of Education/Assistant Director of Nursing.
- **Financial:** Currently all public and non-profit homes with the assistance of Leading Age New York are campaigning to urge Governor Hochul to include a 20% increase in the nursing home Medicaid rate for the state fiscal year 2023-2024 executive budget proposal. At the time of this report, the state has not approved a budget for the current fiscal year. No update to Intergovernmental Transfers (IGTs) funds at this time. Remains delayed due to federal and state communication in regards to the data that is used to calculate the amount to be disbursed.
- **COVID-19 Update:**
  - **Visitation:** Those visiting residents in the skilled nursing facility are no longer required to present a negative COVID test to visit. Visitors are also no longer required to actively screen in order to visit their loved ones in the skilled nursing facility. They will be required to sign in at the nurses' station at the time of the visit.
  - **Quality Care and Nursing Home Care Compare:** Currently remain 5-stars for resident quality of care. The next update is scheduled for April 26, 2023.

**Anthony DiBenedetto, MD**  
General Surgeon

**585-786-1555**  
WARSAW, NY

WCCHS  
Wyoming County Community Health System

Now Accepting New Patients!



# Dialysis Center Extended Hours Begin May 1st!

For more information visit  
[wcchs.net/dialysis-center](http://wcchs.net/dialysis-center)  
or contact us at:

**WCCHS Dialysis Center**  
11 Murray Hill Drive • Mt. Morris, NY  
**585-883-0608**



**Edwin Anand, MD**  
Nephrologist

**We're excited to offer extended hours beginning May 1st!** WCCHS Dialysis Center has added a sixth day for appointments, now seeing patients **Monday - Saturday from 5am - 5pm**. Our intimate, personalized service allows patients to receive treatment in a comfortable and convenient environment, and now with even more scheduling flexibility! Best of all, it's all right here - close to home!



**www.wcchs.net** • 585-786-2233 • 400 N. Main Street • Warsaw, NY 14569  
This institution is an equal opportunity provider and employer. TDD: 1-800-662-1220




# WELCOME

## Hemant Kalia, MD

### Pain Medicine Specialist

WCCHS is excited to announce the start of Hemant Kalia, MD, pain management specialist. Dr. Kalia is a board-certified, fellowship-trained physician specializing in interventional pain medicine, providing epidural injections and nerve blocks for neck and back pain, radiofrequency ablation and spinal procedures for chronic pain, cancer pain management, and much more.

Dr. Kalia has more than 25 years of pain management experience in the Rochester and Buffalo areas and is now seeing patients in Warsaw twice a month at his new non-narcotic pain clinic located on the WCCHS campus.

**Now Accepting New Patients!**

**WCCHS • 400 N. Main Street • Warsaw, NY**  
**585-786-1555**





**www.wcchs.net** • 585-786-2233 • 400 N. Main Street • Warsaw, NY 14569  
This institution is an equal opportunity provider and employer. TDD: 1-800-662-1220







**Thank You!**




WCCHS would like to thank all of our wonderful volunteers for their help and support during National Volunteer Month this April!




Wyoming County Community Health System

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**Dialysis Center Extended Hours Begin May 1st!**



Wyoming County Community Health System

**When it Comes to Colonoscopies,  
45 is the New 50!**

**Abdul Chaudhry, MD**  
*Gastroenterologist*  
**585-786-3188**




Wyoming County Community Health System



# For Proven, Quality Healthcare, Make WCCHS Your First Choice!

Wyoming County Community Health System provides you and your family the level of advanced care you'd expect from big city hospitals, but with the personal touch that only friends and neighbors can provide.

From our 24/7 Emergency Department to our expansive diagnostic capabilities, primary care and specialty services, and a wide variety of other healthcare options, you'll find all the care you need right here, close to home.

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**MEDICAL DIRECTOR REPORT**

Report included in CEO report. No further report.

**MEDICAL STAFF PRESIDENT REPORT**

No report.

**WCCHS-23-030 APPROVE MEDICAL STAFF NEW PRIVILEGE/PROCEDURE REQUEST**

Motion by Manager Kehl and seconded by Manager Shirley, the medical staff privilege/procedure request be hereby approved, as recommended by the Medical Executive Committee, and presented as follows:

Edwin Anand, MD – To perform Paracentesis and Thoracentesis procedures with the following conditions:

The FPPE type and duration will be determined by the Chair of the Medical Department, Dr. Ahmed Bayoumi.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**WCCHS-23-031 PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE**

Motion by President Kosmerl and seconded by Manager Perkins, the preauthorized accounts and accounts payable processed totaling \$4,002,169.95 be hereby approved as presented.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**WCCHS-23-032 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT**

Motion by Manager Rogers and seconded by Manager Wawrzyniak, the write-offs/denied claims/bad debt totaling \$286,565.02 be hereby approved as presented.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**PERSONNEL REQUISITIONS IN PROCESS**

The personnel requisitions in process were presented for information only.

PERSONNEL REQUISITIONS IN PROCESS - (RECOMMENDED)										
April 25, 2023										
Proposed Positions for Approval										
Senior Manager	Title/Department	FTE	Schedule	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
James:	Food Service Helper/08.354	0.40	WCCH	Kristin Kowalski 04/22/2023	\$17.58	\$13,712	\$1,049	\$17.18	\$13,400	\$1,025
	Food Service Helper/08.307	1.00	WCCH	Sabrina Donohue 05/01/2023	\$17.80	\$34,710	\$13,749	\$15.62	\$30,459	\$12,065
	Cleaner/08.251	0.60	WCCH	Tammy Ikeler 04/15/2023	\$18.08	\$21,154	\$5,028	\$16.19	\$18,942	\$4,503
Gibson:	RPN/03.654	1.00	WCCH	Melissa Fuglewicz 04/06/2023	\$36.42	\$71,019	\$28,131	\$33.36	\$65,052	\$25,767
	RPN Per Diem/03.908	0.00	WCCH	Jennie Rocco 03/28/2023	\$44.21	\$8,621	\$660	\$36.70	\$7,157	\$547
	RPN Per Diem/03.857	0.00	WCCH	Trisha Smith 04/11/2023	\$45.71	\$8,913	\$682	\$36.70	\$7,157	\$547
Bayliss:	Nursing Assistant/05.476	1.00	WCCH	Samantha Forrester 03/18/2023	\$20.98	\$40,911	\$16,205	\$19.14	\$37,323	\$14,784
	LPN/04.514	1.00	WCCH	Ashley Rease 04/01/2023	\$24.65	\$48,068	\$19,040	\$22.58	\$44,031	\$17,441
	COTA/06.915	1.00	WCCH	Lynn Donnelly 05/02/2023	\$23.41	\$45,650	\$18,082	\$20.76	\$40,482	\$16,035
Coffta:	Medical Assistant/05.950	1.00	WCCH	Amanda Smith 03/18/2023	\$20.07	\$39,137	\$15,502	\$19.14	\$37,323	\$14,784

**WCCHS-23-033 APPROVE PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT**

Motion by Manager Wawrzyniak and seconded by Manager Kehl, the proposed personnel changes/financial impact be hereby approved as presented and as follows:

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
April 25, 2023				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
<b>Sr. Manager - D. James</b>				
<b>Create 1</b> - 1.00 FTE Inventory Clerk (Cost Center 745) Schedule WCCH, Grade 8A \$19.14 - 21.91/Hr. Available date: May 9, 2023	\$40,911	\$16,205	\$0	\$0
<b>Amend Salary Schedule</b> - 1.00 FTE Maintenance Supervisor (Cost Center 730)/02.109.444 Schedule C <b>One Time Stipend:</b> \$5,000.00 Effective date: May 14, 2023	\$5,000	\$1,981	\$0	\$0
<b>Set Salary</b> - 1.00 FTE Safety Emergency Preparedness Coordinator (Cost Center 740)/02.126.611 Schedule C \$67,500/Yr. Available date: May 14, 2023	\$67,500	\$26,737		
<b>Delete 1</b> - 1.00 FTE Laundry Worker (Cost Center 745)/08.400 Schedule WCCH, Grade 5 \$17.42/Hr. Effective date: April 26, 2023	\$0	\$0	\$33,969	\$13,455
<b>Sr. Manager - D. Gibson</b>				
<b>Create 1</b> - 1.00 FTE Sterile Processing Technician (Cost Center 404) Schedule WCCH, Grade 7 \$16.83 - 18.81/Hr. Available date: April 26, 2023	\$32,819	\$12,999	\$0	\$0
<b>Sr. Manager - B. Givens</b>				
<b>Create 1</b> - 0.00 FTE Psychiatric Assessment Officer (PAO) Per Diem (Cost Center 371) Schedule WCCH, Grade 18 \$29.26 - 33.87/Hr. Available date: April 26, 2023	\$5,187	\$397	\$0	\$0
<b>Sr. Manager - B. Coffta</b>				
<b>Create 1</b> - 1.00 FTE Medical Office Assistant (Cost Center 668) Schedule WCCH, Grade 6 \$16.19 - 18.08/Hr. Available date: April 26, 2023	\$33,774	\$13,378	\$0	\$0
<b>Create 1</b> - 1.00 FTE Medical Office Assistant (Cost Center 679) Schedule WCCH, Grade 6 \$16.19 - 18.08/Hr. Available date: April 26, 2023	\$33,774	\$13,378	\$0	\$0
<b>Create 1</b> - 1.00 FTE Medical Assistant (Cost Center 668) Schedule WCCH, Grade 8A \$19.14 - 21.91/Hr. Available date: April 11, 2023	\$37,323	\$14,784	\$0	\$0
<b>Sr. Manager - J. Bayliss</b>				
<b>Create 1</b> - 0.00 FTE Activity Leader Per Diem (Cost Center 057) Schedule WCCH, Grade 3 \$16.34 - 18.55/Hr. Available date: April 26, 2023	\$3,186	\$244	\$0	\$0
<b>Create 1</b> - 0.00 FTE Nursing Assistant Per Diem (Cost Center 361) Schedule WCCH, Grade 8A \$21.05 - 24.10/Hr. Available date: April 26, 2023	\$4,208	\$322	\$0	\$0
<b>TOTALS</b>	<b>\$263,682</b>	<b>\$100,423</b>	<b>\$33,969</b>	<b>\$13,455</b>
<b>TOTAL ANNUAL INCREASE:</b>				<b>\$316,681</b>



The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	7	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**WCCHS-23-034 APPROVE CONTRACTS AND/OR GRANTS**

Motion by Manager Rogers and seconded by Manager Shirley, the CEO (or designee) with the approval of the County Attorney or Costello, Cooney and Fearon, PLLC, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

*All of the following contracts require approval by the Wyoming County Board of Supervisors*

- IFEOMA IGBOELI, MD**, 2708 Cove Cir E, Ashville, NY 14710, an independent contractor agreement to provide general surgery locum coverage, not to exceed \$50,000.00, effective 05/15/2023 – 05/14/2024.
- COUNTY OF WYOMING**, 143 North Main Street, Warsaw, NY 14569, a 1-year interdepartmental cooperation agreement renewal for shared services provided by Human Resources, not to exceed \$550,997.65 [previous amounts \$425,375 in 2022, \$415,000 in 2021, \$406,000 in 2020, \$390,000 in 2019, \$325,000 in 2018, \$250,000 in 2017, 2016, 2015, 2014, 2013, 2012], effective 01/01/2023 – 12/31/2023.
- Amend Resolution #WCCHS-21-015 approved on 02/23/2021 and Resolution #WCCHS-20-035 approved on 04/28/2020 [BOS Resolution #21-132 approved on 03/09/2021 and Resolution #20-243 approved on 05/12/2020] with **SHC SERVICES, INC. d/b/a Supplemental Health Care**, 95 John Muir Drive, Suite 100, Amherst, NY 14228 related to agency staffing in an amount not to exceed \$100,000.00 per year as follows:
  - Increase the not to exceed amount from \$100,000.00 per year to an amount **not to exceed \$1.6 million per year** for the period 03/12/2021 – 03/12/2023.
  - Further extend the term of the agreement from 03/12/2021 - 03/12/2023 through **03/13/2023 – 03/12/2025**.
  - Reduce the not to exceed amount from \$1.6 million per year to an amount **not to exceed \$100,000.00 per year** for the period 03/13/2023 – 03/12/2025.
- Amend Resolution #WCCHS-20-054 approved on 06/23/2020 [BOS Resolution #20-304 approved on 07/14/2020] with **TRUSTED NURSE STAFFING, LLC**, 500 Seneca Street, Suite 501, Buffalo, NY 14204 related to agency staff coverage, not to exceed \$125,000.00 per year, effective 06/15/2020 – 06/14/2022 as follows:
  - Increase the not to exceed amount from \$125,000.00 per year to an amount **not to exceed \$955,000.00 per year** for the period 06/15/2020 – 06/14/2022.
  - Further extend the term of the agreement from 06/15/2020 – 06/14/2022 through **06/15/2022 – 06/14/2023**.
  - Increase the not to exceed amount from \$955,000.00 per year to an amount **not to exceed \$960,000.00 per year** for the period 06/15/2022 – 06/14/2023.
- ~~**STRYKER SALES CORPORATION**, 5900 Optical Ct, San Jose, CA 95138, a capital expenditure to purchase video tower for general and orthopedic surgery laparoscope procedures, in an amount not to exceed \$1,000,000.00, effective 05/15/2023. [This item was withdrawn from the agenda prior to the meeting.]~~

**6-5.** Amend Resolution #WCCHS-22-024 approved on 03/22/2022, Resolution #WCCHS-21-030 approved on 04/27/2021, and Resolution #WCCHS-20-024 approved on 03/24/2020 [BOS Resolution #22-251 approved on 04/12/2022, Resolution #21-245 approved on 05/11/2021, and Resolution #20-208 approved on 04/14/2020] with **BATAVIA NEUROLOGICAL SERVICES, P.C.**, 176 Washington Avenue, Batavia, NY 14020 2113 related to neurology services in an amount not to exceed \$304,000 per year as follows:

- Extend the term of the agreement from 04/01/2022 – 03/31/2023 through **04/01/2023 – 03/31/2024.**

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No	**	Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**\*\* Manager Abbasey abstained from provider related Contracts #1 and #5.**

**CONTRACTS FOR INFORMATION ONLY**

None.

**BOARD PRESIDENT REPORT**

President Kosmerl reported on the following items:

- As discussed at the March 28, 2023 regular BOM meeting, awaiting a legal opinion from Jen Wilkinson, County Attorney, regarding the revised NYS Open Meetings Law on videoconferencing by public bodies. More to come at the May 30, 2023 regular BOM meeting.

**BOARD COMMITTEE CHAIR REPORTS**

**Acute Quality Committee**

Manager Wawrzyniak reported that there was no Acute Quality Committee meeting in April 2023. The next meeting is scheduled for May 17, 2023.

**SNF Quality Committee**

Manager Rogers reported that there was no SNF Quality Committee meeting April 2023. The next meeting is scheduled for May 17, 2023.

**Finance/Personnel Committee**

No report.

**Plant and Equipment Committee**

Manager Kehl reported that there was no Plant and Equipment Committee meeting in April 2023. The next meeting is scheduled for May 9, 2023.

**Communications Committee**

No report.

**Compensation Committee**

No report.

**Governance Committee**

No report.

**OTHER BUSINESS BROUGHT BEFORE THE BOARD**

- Manager Kehl commented that members of the Board of Supervisors whose families recently used services at WCCHS were very complementary of the Emergency Room.
- Manager Rogers suggested that Dave Kobis notify the Supervisors of the towns of Castile, Gainesville, Genesee Falls, and Pike of WCCHS's decision to close the Castile Family Medicine clinic as all four entities own the property located at 5596 Route 19A in Castile, NY. Dave commented that he attended the Town of Castile board meeting held on April 13, 2023. That meeting was also attended by Supervisor LuAnne Roberts from the Town of Genesee Falls. Dave will contact/notify Supervisors Dave Granger (Town of Gainesville) and Sandy King (Town of Pike).

**EXECUTIVE SESSION #2**

Motion by President Kosmerl and seconded by Manager Kehl, for the Board to enter into executive session to discuss the following topic(s) at 5:35pm. Dave Kobis, Dawn James, Mark Wright, Dan Farberman, Becky Ryan, and Pam Pettnot remained. All other attendees left the meeting room.

- Update on current legal matter Index No. 802145/2023
- The medical, financial, credit or employment history or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal:
  - regarding the performance of a particular contracted employee
  - regarding the performance of a particular contracted provider on the medical staff
- Investigation into data security incident

The motion was passed upon the following vote:

<b>VOTE</b>									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

***Becky Ryan exited Executive Session #2 at 6:45pm.***

Motion by President Kosmerl and seconded by Manager Rogers, the Board exit Executive Session #2 at 7:06pm.

The motion was passed upon the following vote:

<b>VOTE</b>									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		



**EXECUTIVE SESSION DISCUSSIONS**

President Kosmerl reminded attendees that all information discussed in executive session shall remain confidential and declared that no motions or votes were enacted on during the executive session.

**NEXT REGULAR MEETING**

The next regular meeting is scheduled for Tuesday, May 30, 2023 immediately following the BOM Finance/Personnel Committee meeting, approximately 4:30pm.

**ADJOURN**

There being no further business to come before the Board, the meeting duly adjourned at 7:06pm upon motion by Manager Wawrzyniak.

\_\_\_\_\_  
James Wawrzyniak, DC, BOM Secretary      Date

\_\_\_\_\_  
Pam Pettnot, Recording Secretary      Date