

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, August 22, 2023.

CALL MEETING TO ORDER

Manager Perkins, in the absence of President Kosmerl, called the meeting to order at 4:46pm.

ROLL CALL AND QUORUM

BOARD OF MANAGERS PRESENT/ABSENT

★ *participated remotely*

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Salman Abbasey, MD | <input checked="" type="checkbox"/> Steve Perkins | <input checked="" type="checkbox"/> Janice Shirley |
| <input checked="" type="checkbox"/> Bryan Kehl (BOS member) | <input type="checkbox"/> J. Thomas Reagan, MD | <input checked="" type="checkbox"/> James Wawrzyniak, DC |
| <input type="checkbox"/> Rich Kosmerl | <input checked="" type="checkbox"/> Larry Rogers | |

STAFF PRESENT/ABSENT

★ *participated remotely*

- | | |
|--|--|
| <input checked="" type="checkbox"/> Dawn Bayliss (Chief Operating Officer) | <input checked="" type="checkbox"/> Dave Kobis (Chief Executive Officer) |
| <input checked="" type="checkbox"/> Justin Bayliss (NF Administrator) | <input checked="" type="checkbox"/> Mandip Panesar, MD (Hospital Medical Director) |
| <input type="checkbox"/> Ahmed Bayoumi, MD (Medical Staff President) | <input checked="" type="checkbox"/> Pam Pettnot (Executive Assistant) |
| <input checked="" type="checkbox"/> Dan Farberman (WC Human Resource Director) | <input checked="" type="checkbox"/> Mark Wright (Chief Financial Officer) |

OTHERS PRESENT: Lynn Kilner (President, CSEA Hospital Supervisor Unit)

Manager Perkins declared that a quorum was present.

EXCUSE MEMBERS NOT PRESENT

Motion by Manager Wawrzyniak and seconded by Manager Rogers, the following member(s) are hereby excused:

- President Kosmerl
- Manager Reagan

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl		Yes		No		Abstain	X	Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

ADOPT THE AGENDA

Motion by Manager Wawrzyniak and seconded by Manager Shirley, the BOM hereby adopts the agenda as presented.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl		Yes		No		Abstain	X	Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-23-064 CONSENT AGENDA

Motion by Manager Rogers and seconded by Manager Wawrzyniak, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM meeting minutes July 25, 2023

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl		Yes		No		Abstain	X	Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

CEO REPORT

Dave reported on the following items:

- Distributed an article, "Increased Cyberattacks Lead to Steep Consequences for Organizations," by Caroline Hudson (<https://www.modernhealthcare.com/technology/healthcare-data-breaches-cyberattacks-cybersecurity>).
- Senator Charles Schumer recently announced the Medicare Wage Index rule was finalized by CMS, meaning \$1 billion more for upstate hospitals, including an estimated \$2M per year for WCCHS. However, Dave explained that this does not apply to Critical Access Hospitals, so if WCCHS converts to CAH, WCCHS will not be eligible. Dave further explained that the CAH designation will be a bigger revenue opportunity for WCCHS.

Dave submitted the following report:

FINANCIALS

- Health system operating loss for July 2023 was \$1,222,048, which is higher than the June 2023 operating loss of \$992,749. Operating revenue and operating expenses were both lower in the month of July 2023.
- Staffing agency cost in July 2023 increased to \$359,046, mainly due to increased agency hours used to support the nursing facility services. Hiring and recruiting plans in place, but area and regional hospitals are all facing same staffing pressures. Progress remains slow.

- Hospital volume had mixed results in July 2023. The inpatient, mental health, SNF and ED volumes were up. Surgery, GI, clinic and ancillary testing volumes were down. Year-to-date, acute inpatient and mental health volumes are down, while SNF, ED, surgery, GI, clinic, lab, and rehab services have all shown growth over the prior year.
- The preliminary hospital subsidy projection for 2024 is \$6.4 million, which includes an assumption that WCCHS will receive \$4 million in nursing home intergovernmental transfer (IGT) funding in 2024.

VITAL ACCESS PROVIDER ASSURANCE PROGRAM (HOSPITAL VAPAP)

- A major component of the financial improvement plan for WCCHS is to try and obtain supportive funding from New York State Department of Health (NYSDOH) while the plan is implemented. As noted in prior BOM meetings, typical hospital turnaround plans take several years to complete – WCCHS is only starting year two of the plan at this point. Leadership will be updating the VAPAP information through July 2023 and requesting a meeting with NYSDOH to discuss the status of our VAPAP application.
- WCCHS submitted an emergent request for \$20M with the NYSDOH for VAPAP funding in December 2022. NYSDOH responded with follow-up requests for more detailed information and the hospital has completed the analysis and responded to the NYSDOH. The final funding request was for \$19.5M over 4 years.
- VAPAP funding is made available to hospitals and health systems in severe financial distress to enable continuous operations and provision of vital services while longer-term solutions are implemented to achieve sustainable health care service delivery. The DOH determines need for VAPAP funds based on provider submission of financial documentation, plans for improving financial sustainability, and the assessment of the risk of loss of vital services in the absence of this assistance.

VITAL ACCESS PROVIDER – ESSENTIAL COMMUNITY PROVIDER (VAP-ECP)

- NYSDOH awarded WCCHS \$382,000 from the VAP-ECP funding for SFY 24-25 (April 1, 2023 – March 31, 2025).
- The VAP-ECP funding provides operational support to address the surrounding community's healthcare needs and improve care for the vulnerable population. Capital expenditures are not eligible for VAP-ECP funding.
- WCCHS intends to use the VAP-ECP funding to support the start-up activities related to the development of our new Cardiology service line.

CRITICAL ACCESS HOSPITAL (CAH) DESIGNATION

- The Arcade clinic received Rural Health Clinic status approval from Centers for Medicare & Medicaid Services (CMS) clearing the way for the hospital to begin the formal transition process to a CAH. The CMS enrollment application will be completed in the next 30 days. Once approved, WCCHS will be scheduled for another Joint Commission (JC) survey in approximately 90 days.
- A certificate of need (CON) application was already filed with the NYSDOH to commence the conversion process.
- The target for CAH conversion is still late 2023 to early 2024.

JOINT COMMISSION SURVEY

- As you recall, the hospital was surveyed by the JC on June 6-8, 2023. This was the triannual accreditation survey required for participation in the Medicare and Medicaid programs by CMS. The last survey at WCCHS was in 2020. Conditional findings during this survey fell into three main areas – infection control, ligature risk, and life safety.
- The final resurvey required for conditional findings was completed on August 3, 2023. All clinical and life safety findings were resolved and cleared. The hospital received the formal approval letter from the JC the week of August 14, 2023 (Letter attached).
- The next JC survey for WCCHS will likely be in late 2023 for approval for critical access designation. CMS requires another full survey when a hospital converts to CAH status.

CMS HOSPITAL AND NURSING HOME STAR RATINGS

- CMS releases an annual ratings list for hospitals and skilled nursing facilities that accept Medicare patients. CMS developed the program to help consumers make more informed decisions by giving them a way to compare hospitals and SNFs based on quality ratings.
- The overall star rating for hospitals summarizes quality information on important topics, like readmissions and deaths after heart attacks or pneumonia. The rating is between 1 and 5 stars and summarizes a variety of measures across 5 areas of quality into a single star rating for each hospital. The 5 measure groups include: mortality, safety of care, readmission, patient experience, and timely and effective care.
- SNF star ratings are based on different measure groups including, health inspections, staffing levels, and quality measures.

- The latest star ratings for hospitals and SNFs were recently released and both facilities scored well compared with regional competitors. In particular, the SNF scored exceptionally high in the overall quality star rating – one of the highest in all of WNY for the sixth straight year. The hospital star ratings are very comparable to other hospitals in both Buffalo and Rochester markets.
- An improvement plan to increase WCCHS quality outcomes has been developed and is in progress in both the hospital and SNF.

OUTPATIENT CLINICS

- Rural Health Clinic (RHC) survey has been completed for the Arcade clinic. This is a requirement for the hospital to obtain CAH status. The designation was received very quickly – from the time the RHC application for survey was submitted in July 2023 to the time the final approval notice was received was approximately 30 days. WCCHS appreciates the excellent work of Brittany Coffta (Director of Clinic Operations) and Charlene Sands (Operations Supervisor), as well as Dr. Dean Brewer and the team at the Arcade Clinic.
- Cardiology and Podiatry service lines will be offered in Arcade starting in August 2023. This is part of a larger strategy across Wyoming County to move programs and services (providers, rehab and lab services, testing, etc.) closer to residents. The end goal is to boost overall market share for WCCHS to greater than 50%. Currently, WCCHS has a market share of approximately 35% for all Wyoming County residents.
- Urology Services will commence at WCCHS in early September 2023 with John Valvo, MD. Dr. Valvo will be onsite one day per week performing procedures, while Jack DeLisio, PA will be onsite twice a week.
- Recruitment is ongoing for Primary Care, Orthopedics, General Surgery, and GI.

PHYSICIAN RECRUITING

- The hospital continues to negotiate with two experienced orthopedic surgeons in the region. Both are general orthopedists and focus on total joints. Final negotiations are underway and should conclude in the next 30 days. The hospital continues to be optimistic about hiring at least one of the providers.
- WCCHS is looking to add an additional general surgeon on staff sometime in 2024, as well as a gastroenterologist to replace Dr. Abdul Chaudhry after he retires in 2024.

MARKETING

- The hospital's marketing campaign throughout the Wyoming County service area continues. Example ads are included at the end of this board report. Radio advertising is ongoing with focus on the Emergency Department, pain management, dialysis, and cardiology.
- A campaign for 3 dimensional mammography services at WCCHS will begin shortly. The recently acquired technology is expected to go-live in September 2023.

INFORMATION SYSTEMS

- Fuji Picture Archiving and Communication System (PACS) upgrade is scheduled to go live September 5, 2023 allowing us to utilize 3D mammography.
 - Migration from on premise email systems to Microsoft's cloud hosted Office 365 is complete.
 - CPSI's new senior leadership visited WCCHS earlier in August 2023. The purpose of the visit was to meet with hospital leadership to discuss current usage of CPSI and explore potential improvements.
1. CPSI will provide extra support while the hospital transitions to Critical Access Hospital. It is important to note that CPSI has the largest market share nationally for CAHs. Further, the CPSI system provides specific advantages to CAHs for documentation and billing purposes.
 2. WCCHS will also be listed as a best in class user and assist other hospitals when troubleshooting issues within their new updates. In return, WCCHS leaders and super users will get two days of intense training in CPSI for nursing leadership and nurse super users twice a year. WCCHS will also be prototype hospital for CPSI to trial changes to their EMR first or make suggestions on current EMR to make the program more user friendly for end users.

BEHAVIORAL HEALTH

- Inpatient census for the month of July 2023 was at 86% occupancy and right at budget.
- A total of 93 psychiatric evaluations were completed by the psychiatric assessment officers within the month of July 2023.
- Outpatient Forensic services -164 inmates served and 25 of those had medication changes.
- The Collaborative Care program in the primary care offices remains strong and doing well. Continues to remain right around budget with 63 visits for the month of July 2023. Services are currently offered in Perry, Warsaw and Arcade.

- Continue to wait for the NYS Office of Mental Health approval for the application submitted to utilize telehealth as an inpatient option.
- The inpatient unit has only had two security assistant calls for the month of July 2023. Only one of these included police and no physical restraints for the month of July.

CHIEF OPERATING OFFICER

- The Joint Commission has completed their follow-up visits with five additional citations received:
 - Two are related to ceiling tiles, wet, holes, and missing in various areas
 - Three are related to infection control (2 in sterile processing and 1 clinic related to sterile instruments)
 - The five additional citations have been completed and submitted for follow up. The initial plan of correction was fully accepted. On August 16, 2023, we received a letter stating that all plans of correction were accepted and we are in full compliance with Joint Commission and CMS.
- A new Director of Emergency Services, Tracey Blanchard, has been hired and will join WCCHS on August 21, 2023.
- Legionella testing is complete and the NYSDOH has sent a letter stating all of the requirements have been satisfied.

Director of Nursing

- Continue to reduce agency staff 45% by September 2023.
 - Trialing new schedule in ED 2 RNs after 10pm - this information based on review of last 60 days of ED visits. This will allow us to remove 2 agency staff.
 - Remove 2 agency staff on Med/Surg - we have had several per diem staff move to FT positions.
- Opening second OR room to accommodate new providers. Reconfiguring Surgical Services staff schedule to be able staff an additional OR without adding new staff.

Director of Plant Operations

- The Air Handler Unit #1 (AHU#1) and Rooftop Unit #1 (RTU#1) replacement capital project for \$619,682 was placed on hold while we investigate the possibility of getting both of these air-handling units refurbished at a reduced cost instead of replacement.
- The Dual Temp loop in the older section of the SNF developed two leaks within a few hours of each other. Danforth was called in to make the repairs and to evaluate the dual temp loop piping for replacement. The repairs were completed and the dual temp piping is good shape and does not require replacement. The leaks were at connections to the main 3" pipe.
- The 10-day annual fire alarm system testing is complete and we are awaiting the final report.

MEDICAL DIRECTOR

- Addressed upcoming student rotation
- Continue to address Medical Staff quality issues
- Reviewing new credentialing software programs
- Inaugurated monthly meetings with the Department Chairs
- Reviewed potential for Telemed Infectious Disease coverage
- Discussed Quality Metrics with the Medical Executive Committee
- Assisted in developing a Pharmacy and Therapeutics (P&T) committee meeting cadence
- Renewed Up-to-Date contract

SKILLED NURSING FACILITY

- **Census:** Census in the skilled nursing facility remains at or near capacity on a daily basis. Census at the time of this report (August 14, 2023) is 137.
- **Staffing:** In-House Certified Nursing Assistant (CNA) program application has been submitted to the NYSDOH. Currently awaiting approval from the DOH. Multiple individuals are interested in the class.
 - **LPN:** Continues to be the predominant challenge for the facility.
 - **Agency:** Focus has been on reduction of contracts with agencies; moving to a per diem pool that can be utilized to fill holes as per minimum staffing rule requirement.
- **Minimum Staffing Rule Implementation:** NYS has implemented the minimum staffing rule back to Q2 of 2022. WCNF was found to be in compliance for Q2 2022.
 - **Nursing:** 1.1 hours per day, **CNA:** 2.2 hours per day, **Total Staffing:** 3.5 hours per day

- **Financial:** Case Mix Index (CMI) Calculation method that determines the skilled nursing facility Medicaid rate will be changing effective October 1, 2023. The operational portion of the rate will be froze until details for determination are finalized.
- **Medicaid Rate Increase (7.5%):** Remains at the federal level for approval. Will result in increased annualized revenue of \$550k.
- **Nursing Home Care Compare:** Updated July 26, 2023. Facility remained 5-stars for the overall quality rating. Next publication will occur on October 25, 2023.
- **Complaint Survey:** The NYSDOH was onsite for a complaint survey June 13 and 14, 2023.
- Resident to Resident incident (facility self-reported). Resulted in a level D deficiency, plan of correction has been approved by the DOH. Plan was fully implemented and all education completed as of August 11, 2023.
- **Rehab Services:** Perry clinic is underway with growth plan in place to increase volume and overall revenue.
- Attica has been assessed to provide Speech services. First scheduled day planned for September 6, 2023.
- Scheduled visit to Arcade to assess service potential. PT/OT services would require extensive renovations or potential addition to the building.
- Per Diem Physical Therapist who has led the Perry clinic opening has resigned and taking a full time position at BOCES. Director of Therapy Services Acute and Outpatient to cover until a replacement is found.
- **COVID-19:** Increase in community cases, facility had a positive staff member on July 31, 2023. Due to regulation, the facility had to return to mask wearing until August 15, 2023.

Cardiology and Podiatry Services
Coming to Our Arcade Clinic!

Wyoming County Family Medicine
401 Main Street • Arcade, NY

585-492-5008

WELCOME

John Valvo, MD
Urologist

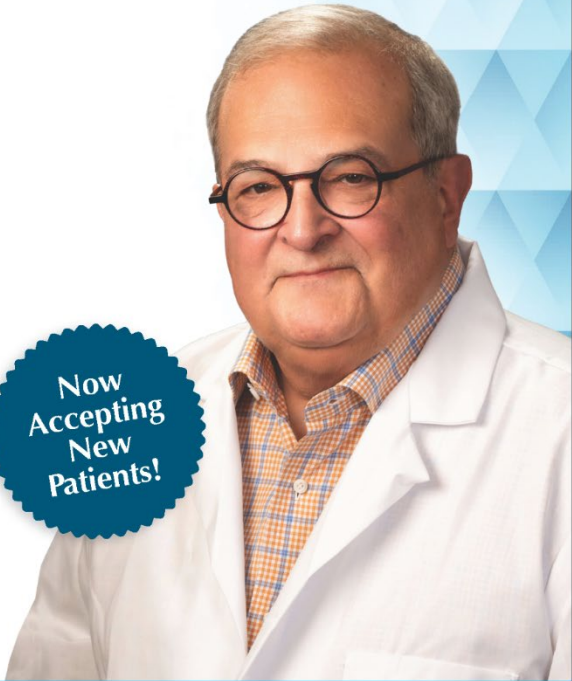
WCCHS • 400 N. Main Street • Warsaw, NY

585-786-1555

WCCHS is excited to announce the start of John Valvo, MD, Urologist. Dr. Valvo is a board-certified, fellowship-trained physician specializing in Urology services including but not limited to stone disease, urologic cancers, female and male incontinence, male infertility and male sexual dysfunction.

Dr. Valvo is a native of Western New York and has more than 30 years of experience in the Buffalo and Rochester areas. He will be seeing patients weekly in Warsaw beginning September 1st.

**Now
Accepting
New
Patients!**



www.wcchs.net • 585-786-2233 • 400 N. Main Street • Warsaw, NY 14569
This institution is an equal opportunity provider and employer. TDD: 1-800-662-1220





A Full-Service Hospital for All Your Healthcare Needs

Wyoming County Community Health System provides you and your family the level of advanced care you'd expect from big city hospitals, but with the personal touch that only friends and neighbors can provide. You'll find a broad range of services and diagnostics for comprehensive healthcare right here at home. For more information, visit us online at www.wcchs.net.

Services:

- Behavioral Health Center
- Cardiology & Pulmonary
- Dialysis Center
- Emergency Department
- Endocrinology
- Gastroenterology
- Hospitalist Services
- Intensive Care Unit (ICU)

- Laboratory
- Nephrology
- Neurology
- Orthopedics
- Pain Management
- Podiatry
- Primary Care
- Radiology

- Skilled Nursing Facility
- Surgical Services
- Therapy and Rehabilitation
- Urology
- Women's Health and Maternity
- Workplace Health



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Wyoming County Community Hospital Is Excited to Introduce New Providers and Services!

WCCHS now offers
Pain Management and Urology
services at our hospital campus!

Wyoming County Community Hospital
400 North Main Street • Warsaw, NY 14569

For an appointment, please call

585-786-7978

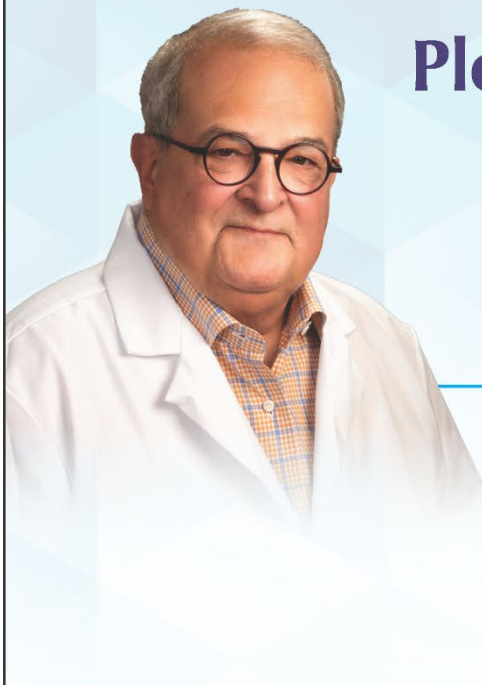
WCCHS is also proud to announce the
addition of Cardiology and Podiatry
services at our Arcade clinic location!

Wyoming County Family Medicine - Arcade
401 Main Street • Arcade, NY 14009

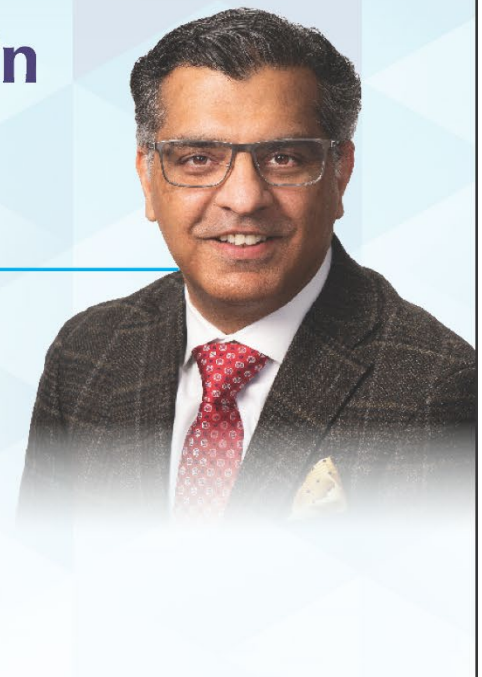
For an appointment, please call

585-492-5088

Please Join Us in Welcoming



Hemant Kalia, MD
Pain Medicine Specialist



John Valvo, MD
Urologist



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This institution is an equal opportunity provider and employer. TDD: 1-800-662-1220



MEDICAL DIRECTOR REPORT

Report included in CEO report. No further report.

MEDICAL STAFF PRESIDENT REPORT

No report.

WCCHS-23-065 PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE

Motion by Manager Wawrzyniak and seconded by Manager Rogers, the preauthorized accounts and accounts payable processed totaling \$2,991,036.39 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl		Yes		No		Abstain	X	Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	6	Yes	0	No	0	Abstain	2	Absent
RESULTS	X	PASS				FAIL		

WCCHS-23-066 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT

Motion by Manager Wawrzyniak and seconded by Manager Shirley, the write-offs/denied claims/bad debt totaling \$235,756.45 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl		Yes		No		Abstain	X	Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	6	Yes	0	No	0	Abstain	2	Absent
RESULTS	X	PASS				FAIL		

PERSONNEL REQUISITIONS IN PROCESS

The personnel requisitions in process were presented for information only.

PERSONNEL REQUISITIONS IN PROCESS - (RECOMMENDED)											
August 22, 2023											
	Proposed Positions for Approval										
Senior Manager	Title/Department	FTE	Schedule	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits	
D. Bayliss:	Respiratory Therapist Per Diem/06.832	0.00	WCCH	Robert Bucci 02/18/2023	\$43.05	\$8,395	\$642	\$35.77	\$6,975	\$534	
	Student Aide/09.100	0.40	WCCH	Madison Campbell 07/22/2023	\$13.20	\$10,296	\$788	\$13.25	\$10,335	\$791	
	Respiratory Therapist/06.552	1.00	WCCH	Robert Bucci TBD	\$43.99	\$85,781	\$33,978	\$31.75	\$61,913	\$24,524	
Wright:	Senior Telephone Operator/12.553	1.00	WCCH	Donna Nauert 08/15/2023	\$21.91	\$42,725	\$16,923	\$19.14	\$37,323	\$14,784	
Gibson:	Director of Emergency Services/01.320	1.00	C	Staci Bartz 04/23/2023	\$110,316.00	\$110,316	\$43,696	\$120,000.00	\$120,000	\$47,532	
	ER Patient Care Technician Per Diem/05.506	0.00	WCCH	Meredith Janes 08/04/2023	\$18.66	\$3,639	\$278	\$17.81	\$3,473	\$266	
	Hospital Aide/05.383	1.00	WCCH	Rachelle Baker 07/08/2023	\$18.08	\$35,256	\$13,965	\$16.19	\$31,571	\$12,505	
	Hospital Aide Per Diem/05.973	0.00	WCCH	Kaitlynn Otis 02/18/2023	\$18.21	\$3,551	\$272	\$17.81	\$3,473	\$266	
	RPN/03.159	1.00	WCCH	Brenda Hodnett 06/03/2023	\$49.34	\$96,213	\$38,110	\$48.01	\$93,620	\$37,083	
	RPN/03.717	1.00	WCCH	Sonia Gazzetta 04/01/2023	\$49.34	\$96,213	\$38,110	\$48.01	\$93,620	\$37,083	
	RPN Per Diem/03.826	0.00	WCCH	Susan Lawton 07/26/2023	\$48.65	\$9,487	\$726	\$36.70	\$7,157	\$547	
	RPN Per Diem/03.863	0.00	WCCH	Sarah Crandall 06/11/2023	\$49.86	\$9,723	\$744	\$36.70	\$7,157	\$547	
	RPN Per Diem/03.872	0.00	WCCH	Rebecca Seeley 05/30/2022	\$48.65	\$9,487	\$726	\$36.70	\$7,157	\$547	
	LPN/04.836	1.00	WCCH	Kristen Lonnen 06/10/2023	\$25.46	\$49,647	\$19,665	\$22.58	\$44,031	\$17,441	
	Surgical Services Aide Per Diem/05.511	0.00	WCCH	Audra Heslor 09/17/2022	\$19.40	\$3,783	\$289	\$15.80	\$3,081	\$236	
	J. Bayliss:	LPN/04.576	1.00	WCCH	Mark Lanni 07/24/2023	\$26.08	\$50,856	\$20,144	\$22.58	\$44,031	\$17,441
		Nursing Assistant/05.673	1.00	WCCH	Maria True 07/14/2023	\$20.54	\$40,053	\$15,865	\$19.14	\$37,323	\$14,784
Coffa:	Unit Helper/08.822	0.00	WCCH	Scott McGrath 08/05/2023	\$14.44	\$2,816	\$215	\$14.44	\$2,816	\$215	
	LPN/04.171	1.00	WCCH	Leann Perkins 09/07/2023	\$23.13	\$48,110	\$19,057	\$22.58	\$46,966	\$18,603	
	Medical Office Assistant/12.878	1.00	WCCH	Bethany Johnson 07/14/2023	\$18.08	\$37,606	\$14,896	\$18.08	\$37,606	\$14,896	

WCCHS-23-067 APPROVE PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT

Motion by Manager Rogers and seconded by Manager Kehl, the proposed personnel changes/financial impact be hereby approved as presented and as follows:

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT
August 22, 2023

POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - D. Bayliss				
Create 1 - 0.00 FTE Stores Clerk Per Diem (Cost Center 730) Schedule WCCH, Grade 7 \$18.51 - 20.69/Hr. Available date: August 23, 2023	\$3,609	\$276	\$0	\$0
Sr. Manager - M. Wright				
Create 1 - 0.00 FTE Senior Telephone Operator Per Diem (Cost Center 775) Schedule WCCH, Grade 8A \$21.05 - 24.10/Hr. Available date: August 20, 2023	\$4,105	\$314	\$0	\$0
Sr. Manager - B. Coffta				
Create 1 and Set Salary - 1.00 FTE Gynecologist (Cost Center 664) Schedule P \$325,000/Yr. Available date: August 21, 2023	\$325,000	\$128,733	\$0	\$0
Create 1 and Set Salary - 1.00 FTE Orthopedic Surgeon (Cost Center 679) Schedule P \$550,000/Yr. Available date: September 15, 2023	\$550,000	\$217,855	\$0	\$0
Delete 1 - 1.00 FTE RPN (Cost Center 664)04.167 Schedule WCCH, Grade 14B \$26.08/Hr. Effective date: August 23, 2023	\$0	\$0	\$50,856	\$20,144
Delete 1 - 0.00 FTE LPN Per Diem (Cost Center 650)04.841 Schedule WCCH, Grade 14B \$31.30/Hr. Effective date: August 23, 2023	\$0	\$0	\$6,104	\$467
Sr. Manager - D. Gibson				
Create 1 - 0.00 FTE LPN Per Diem (Cost Center 302) Schedule WCCH, Grade 14A \$24.84 - 31.30/Hr. Available date: August 20, 2023	\$4,844	\$371	\$0	\$0
Delete 1 - 1.00 FTE LPN (Cost Center 302)04.850 Schedule WCCH, Grade 14B - 14E \$25.46/Hr. Effective date: August 23, 2023	\$0	\$0	\$49,647	\$19,665
Delete 1 - 1.00 FTE RPN (Cost Center 325)03.114 Schedule WCCH, Grade 20 - 20F \$48.01/Hr. Effective date: August 23, 2023	\$0	\$0	\$89,720	\$35,538
Delete 1 - 1.00 FTE RPN (Cost Center 325)03.115 Schedule WCCH, Grade 20 - 20F \$47.15/Hr. Effective date: August 23, 2023	\$0	\$0	\$91,943	\$36,416
Delete 1 - 1.00 FTE RPN (Cost Center 325)03.212 Schedule WCCH, Grade 20 - 20F \$46.01/Hr. Effective date: August 23, 2023	\$0	\$0	\$88,720	\$35,538
Delete 1 - 1.00 FTE RPN (Cost Center 325)03.125 Schedule WCCH, Grade 20 - 20F \$45.55/Hr. Effective date: September 17, 2023	\$0	\$0	\$88,823	\$35,183
TOTALS	\$887,558	\$347,548	\$466,811	\$182,953
TOTAL ANNUAL INCREASE:				\$585,343

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl		Yes		No		Abstain	X	Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	6	Yes	0	No	0	Abstain	2	Absent
RESULTS	X	PASS				FAIL		

WCCHS-23-068 APPROVE CONTRACTS AND/OR GRANTS

Motion by Manager Shirley and seconded by Manager Rogers, the CEO (or designee) with the approval of the County Attorney or Costello, Cooney and Fearon, PLLC, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

All of the following contracts require approval by the Wyoming County Board of Supervisors

1. **FARKAD BALAYA, MD**, 38 Park Street, Warsaw, NY 14569, an employment agreement – Schedule P for gynecology services, not to exceed \$325,000.00 per year plus a one-time signing bonus in the amount of \$75,000.00, plus a stipend in an amount of \$60.00 per wRVU in excess of 5,800 wRVU in any calendar year, effective 08/21/2023 – 08/20/2026.

Amend Salary Schedule P as follows:

- Create one (1) 1.00 FTE **Gynecologist** position (Position Code #TBD) under GYNECOLOGY CLINIC and set the salary at \$325,000.00 per year, position available date 08/21/2023.
 - Include a one-time **Stipend for the Gynecologist** position (Position Code #TBD) under GYNECOLOGY CLINIC in the amount of \$75,000.00, effective 08/21/2023.
 - Include a **Stipend for the Gynecologist** position (Position Code #TBD) under GYNECOLOGY CLINIC in an amount of \$60.00 per wRVU in excess of 5,800 wRVUs in any calendar year, effective 08/21/2023.
2. **ROBERT CAPECCI, MD**, 4203 E Lake Road, Livonia, NY 14487, an employment agreement – Schedule P for orthopedic surgery services, not to exceed \$550,000.00 per year, plus a one-time signing bonus in the amount of \$25,000.00, plus a stipend in an amount of \$63.00 per wRVU in excess of 6,900 wRVUs in any calendar year, plus \$250.00 per day for on-call services beyond existing contract requirements, effective 10/01/2023 – 09/30/2026.

Amend Salary Schedule P as follows:

- Create one (1) 1.00 FTE **Orthopedic Surgeon** position (Position Code #TBD) under ORTHOPAEDIC CLINIC and set the salary at \$550,000.00 per year, position available date 09/15/2023.
 - Include a one-time **Stipend for the Orthopedic Surgeon** position (Position Code #TBD) under ORTHOPAEDIC CLINIC in the amount of \$25,000.00, effective 10/01/2023.
 - Include a **Stipend for the Orthopedic Surgeon** position (Position Code #TBD) under ORTHOPAEDIC CLINIC in an amount of \$63.00 per wRVU in excess of 6,900 wRVUs in any calendar year, effective 10/01/2023.
 - Include a **Stipend for the Orthopedic Surgeon** position (Position Code #TBD) under ORTHOPAEDIC CLINIC in the amount of \$250.00 per day for on-call services beyond existing contract requirements, effective 10/01/2023.
3. Permission to negotiate an employment agreement – Schedule P for orthopedic surgery services in an amount not to exceed \$850,000.00 per year.
 4. Amend Resolution #WCCHS-21-091 approved on 12/28/2021 and Resolution #WCCHS-18-067 approved on 07/24/2018 [BOS Resolution #22-036 approved on 01/11/2022 and Resolution #18-346 approved on 08/14/2018] with **SUNBELT STAFFING**, 3687 Tampa Road, Suite 200, Oldsmar, FL 34677, related to a client services agreement for agency staff to provide coverage where needed, not to exceed \$750,000.00 per year, effective 07/02/2020 – 06/30/2023 as follows:
 - Increase the not to exceed amount from \$750,000.00 per year **to an amount not to exceed \$900,000.00 per year** for the period 07/02/2020 – 06/30/2023.

5. Amend Resolution #WCCHS-23-041 approved on 05/30/2023 and Resolution #WCCHS-22-085 approved on 09/27/2022 [BOS Resolution #23-342 approved on 06/13/2023 and Resolution #22-566 approved on 10/11/2022] with **MAXIM HEALTHCARE STAFFING SERVICES, INC.** 500 Seneca Street, Suite 610, Buffalo, NY 14204, a staffing services agreement in the hospital and skilled nursing facility, not to exceed \$800,000.00 per year, effective 09/09/2022 – 09/09/2023, as follows:
 - Extend the term of this agreement from 09/09/2022 – 09/09/2023 through **09/10/2023 - 09/10/2024.**
6. **QUINLAN’S PHARMACY AND MEDICAL EQUIPMENT**, 107 North Main Street, Wayland, NY 14572, a pharmacy services agreement to provide medications to the residents in the SNF, not to exceed \$240,000.00 per year, effective 10/01/2023 – 09/30/2024.
7. **INFECTIOUS DISEASE CONNECT**, 2009 Mackenzie Way, Suite 100, Cranberry Township, PA 16066, an agreement for infectious disease consultation (telemedicine), not to exceed cumulative amount of \$185,000.00, effective 10/01/2023 – 09/30/2025.
8. Amend Resolution #WCCHS-21-083 approved on 11/23/2021, Resolution #WCCHS-21-030 approved on 04/27/2021 and Resolution #WCCHS-19-072 approved on 06/25/2019 [BOS Resolution #21-585 approved on 12/14/2021] with **MAGAVERN GRIMM, LLP (Thomas J. Lang, Associate)**, 1100 Rand Building, 14 Lafayette Square, Buffalo, NY 14203, related to advice and representation in connection with litigation matters, and collection matters involving long term care Medicaid applications/proceedings, guardianship proceedings, difficult discharges, and similar matters, not to exceed \$75,000.00 per year, effective 07/01/2021 – 06/30/2023, as follows:
 - Increase the amount of the contract from not to exceed \$75,000.00 per year to an amount **not to exceed \$78,896.49 to cover the final payment.**
9. Amend Resolution #WCCHS-22-085 approved on 09/27/2022, Resolution #WCCHS-22-079 approved on 08/23/2022 [BOS Resolution #22-563 approved on 10/11/2022 and Resolution #22-484 approved on 09/13/2022] with **CRANWARE, INC.**, 3340 Peachtree Road, N.E., Suite 850, Atlanta, GA 30326, related to a charge master management agreement to provide hospital Charge Master updates and price transparency, one-time implementation and training fee of \$36,565.00 plus \$50,242.00 per year for a cumulative total of \$187,291.00, effective 09/30/2022 – 09/30/2025, as follows:
 - Add additional module and increase the cumulative total from 187,291.00 to **a cumulative total of \$344,463.00.**
 - Extend the term from 09/30/2022 – 09/30/2025 through **09/30/2022 – 08/30/2026.**
10. **PHILIPS HEALTHCARE**, 414 Union Street, 2nd Floor, Nashville, TN 37219, a multi-vendor service agreement on imaging equipment, cumulative total \$971,185.04, effective 10/01/2023 – 09/30/2028.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No	**	Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl		Yes		No		Abstain	X	Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	6	Yes	0	No	0	Abstain	2	Absent
RESULTS	X	PASS				FAIL		

**** Manager Abbasey abstained from provider related Contracts #1, #2, and #3.**

CONTRACTS FOR INFORMATION ONLY

Cumulative amount between \$25,000 - \$49,000 – no BOM action needed

1. **UPTODATE, INC.**, 230 Third Avenue, Waltham, MA 02451, a content license agreement to provide hospital-wide drug information software program, \$31,250 over 3-year period, effective 08/15/2023 – 08/14/2026.

WCCHS-23-069 DISCUSS DATE OF SEPTEMBER 2023 BOM FINANCE/PERSONNEL COMMITTEE MEETING AND REGULAR MEETING OF THE BOM

Motion by Manager Wawrzyniak and seconded by Manager Shirley, the BOM concurred to set the date/time for the September 2023 meetings as follows:

09/25/2023 – 4:00pm – Finance/Personnel Committee

09/25/2023 – 4:30pm (or immediately following Finance/Personnel Committee) – Regular Board of Managers

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl		Yes		No		Abstain	X	Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

BOARD PRESIDENT REPORT

Manager Perkins, in the absence of President Kosmerl, reminded attendees about the upcoming Wyoming Community Hospital Foundation Sunset Evening Garden Party scheduled for September 12, 2023 at 4:30pm at the R-AHEC Thiel Hospitality House. Invitations were mailed to board members. RSVP before September 2, 2023. The event is a fundraiser for the Foundation and proceeds will be designed for the Hospital.

BOARD COMMITTEE CHAIR REPORTS

Acute Quality/Performance Improvement Committee

Manager Wawrzyniak reported that the Acute Quality/Performance Improvement Committee met on August 16, 2023, referred to the draft minutes, and reported on the following items:

- Acute performance improvement (PI) participation/compliance is 98% and includes 7 new projects.
- Implemented a process for genetic testing of thyroid nodules to prevent unnecessary surgeries and removal of thyroids.
- Hospitalist Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS) scores are improving.
- There were 47 readmissions in the second quarter of 2023.
- Sepsis fallouts, difficult measure to meet. Will remain a priority.
- WCCHS remains at a 3-star rating.
- Diversity, Equity and Inclusion (DEI) – Bridget Givens named as the DEI officer.
- New York Patient Occurrence Reporting and Tracking System (NYPORTS) – Cat scanner was down for less than 24 hours.
- No HIPAA issues.
- Next meeting is scheduled for November 15, 2023.
- Referred to the Rural Health Care Outcomes Accelerator included in the agenda packet.

SNF Quality/Performance Improvement Committee

Manager Rogers reported that the SNF Quality/Performance Improvement Committee met on August 16, 2023, referred to the draft minutes, and reported on the following items:

- Wound care services being provided to the residents in the SNF.
- Pharmacy scripts for 2023 second quarter represented 41% generic medications and 59% brand medications.
- Staffing continues to be a challenge.
- Commended Dietary staff for the quality of food that helps keep resident weight loss at a minimal.
- Staff education remains a high priority.
- SNF remains a 5-star rating for quality. Short stay rating dropped due to residents' use of antipsychotic medications.
- Next meeting is scheduled for November 15, 2023.

Finance/Personnel Committee

No report.

Plant and Equipment Committee

Manager Kehl reported that there was no Plant and Equipment Committee meeting in August 2023. The next meeting is scheduled for September 12, 2023.

Communications Committee

No report.

Governance Committee

No report.

Compensation Committee

No report.

EXECUTIVE SESSION

Motion by Manager Wawrzyniak and seconded by Manager Abbasey, for the Board to enter into executive session to discuss the following topic(s) at 5:57pm. Dave Kobis, Dan Farberman, Mandip Panesar MD, and Pam Pettnot remained. All other attendees left the meeting room or ended their remote session.

- Legally privileged information regarding protected health information
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
 - regarding a particular contracting party

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl		Yes		No		Abstain	X	Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	6	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

Mandip Panesar, MD exited Executive Session at 6:13pm.

Motion by Manager Rogers and seconded by Manager Shirley, the Board exit Executive Session at 6:31pm.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl		Yes		No		Abstain	X	Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	6	Yes	0	No	0	Abstain	2	Absent	
RESULTS									
	X	PASS					FAIL		

EXECUTIVE SESSION DISCUSSIONS

Manager Perkins reminded attendees that all information discussed in executive session shall remain confidential and declared that no motions or votes were enacted on during the executive session.

WCCHS-23-070 AMEND SALARY SCHEDULE P

Motion by Manager Kehl and seconded by Manager Wawrzyniak, Salary Schedule P previously approved via Resolution #WCCHS-23-068 related to Farkad Balaya, MD be hereby amended as follows:

- Include a one-time **Stipend for the Gynecologist** position (Position Code #TBD) under GYNECOLOGY CLINIC in the amount of \$75,000.00, to be paid in three monthly payments of \$25,000.00 each, effective 08/21/2023.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD		Yes		No	**	Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl		Yes		No		Abstain	X	Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley	X	Yes		No		Abstain		Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	1	Abstain	2	Absent	
RESULTS									
	X	PASS					FAIL		

NEXT REGULAR MEETING

The next regular meeting is scheduled for Monday, September 25, 2023 immediately following the BOM Finance/Personnel Committee meeting, approximately 4:30pm.

ADJOURN

There being no further business to come before the Board, the meeting duly adjourned at 6:32pm upon motion by Manager Wawrzyniak.

James Wawrzyniak, DC, BOM Secretary Date

Pam Pettnot, Recording Secretary Date