

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, January 23, 2024.

CALL MEETING TO ORDER

President Kosmerl called the meeting to order at 4:47pm.

ROLL CALL AND QUORUM

BOARD OF MANAGERS PRESENT/ABSENT

★ *participated remotely*

- Salman Abbasey, MD
- Bryan Kehl (BOS member)
- Rich Kosmerl
- Steve Perkins
- J. Thomas Reagan, MD
- Larry Rogers
- Janice Shirley ★
- James Wawrzyniak, DC ★

STAFF PRESENT/ABSENT

★ *participated remotely*

- Dawn Bayliss (Chief Operating Officer)
- Justin Bayliss (NF Administrator)
- Dan Farberman (WC Human Resource Director)
- Dave Kobis (Chief Executive Officer)
- Mandip Panesar, MD (Hospital Medical Director) ★
- Pam Pettnot (Executive Assistant)
- Mark Wright (Chief Financial Officer)

OTHERS PRESENT: Becky Ryan (Chairwoman, Wyoming County Board of Supervisors and Supervisor, Town of Warsaw), Jim Brick (Vice Chairman, Wyoming County Board of Supervisors and Supervisor, Town of Perry), Gaby Kolo (Deputy Human Resource Director), and Scott Schrader (County Administrator)

President Kosmerl declared that a quorum was physically present. Manager Shirley participated remotely from 14527 Lynch Lane, Hudson, FL and Manager Wawrzyniak participated remotely from and 1681 4th Ct., Vero Beach, FL according to the meeting notice. Managers Shirley and Wawrzyniak were permitted to participate but did not count toward the quorum or any votes.

EXCUSE MEMBERS NOT PRESENT

Motion by President Kosmerl and seconded by Manager Kehl, the following member(s) are hereby excused:

- Manager Perkins
- Manager Shirley
- Manager Wawrzyniak

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins		Yes		No		Abstain	X	Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent	
RESULTS	X	PASS					FAIL		

ADOPT THE AGENDA

Motion by Manager Kehl and seconded by Manager Rogers, the BOM hereby adopts the agenda as presented and verbally modified to include the BOM’s intent to enter into an executive session by means of a vote to be taken during the meeting..

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins		Yes		No		Abstain	X	Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-001 CONSENT AGENDA

Motion by Manager Kehl and seconded by Manager Abbasey, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM meeting minutes January 23, 2024

Medical Staff Executive Committee (December 20, 2023)

- Approve 2024 Utilization Review Plan

Information Technology Committee (January 12, 2024)

- Approve the purchase of Varonis Solution subscription from **DOX ELECTRONICS, INC.**, 105 College Avenue, Rochester, NY 14607 in the amount of \$89,560 initially and \$82,000 annually thereafter, effective 01/12/2024, pending approval by the Wyoming County Board of Supervisors.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

CEO REPORT

Dave Kobis submitted the following report:

FINANCIALS

- Health system operating gain for December 2023 was \$744,501, which is significantly better than the November 2023 operating loss of \$211,231. Operating revenue and operating expenses were both higher in the month of December 2023.
- Staffing agency cost in December 2023 increased to \$215,937, mainly due to increased agency hours used to support hospital services. Hiring and recruiting plans in place, but area and regional hospitals are all facing same staffing pressures. Progress remains slow.

- Hospital volume had mixed results in December 2023. Acute inpatient, observation, ED, pain procedures and lab were higher. Mental health, surgery, imaging, rehab services, clinic, and GI volumes were lower. Year-to-date, acute inpatient and mental health are down, while SNF, observation, ED, surgery, GI, lab, imaging, rehab services and clinic have all shown growth over the prior year.
- In December 2023, the Hospital received \$2.3 million in FEMA funding to reimburse prior year COVID expenses.

CRITICAL ACCESS HOSPITAL (CAH) DESIGNATION

- On January 18, 2024 the Joint Commission (JC) gave their approval to the hospital for Critical Access Hospital designation based on the accreditation survey conducted in December 2023. Now that the JC has given approval, the Centers for Medicare and Medicaid Services (CMS) will provide formal notice and recognition, typically within several weeks. Additionally, the hospital Financial Intermediary (FI) will need to establish CAH reimbursement rates within the next 30 to 45 days. The target for official CAH conversion will be March 2024.
- The hospital continues to work with Stroudwater Associates to prepare for CAH conversion. The NYSDOH Office of Rural Health is covering the cost of the Stroudwater engagement.

HOSPITAL SUPPLEMENTAL FUNDING

- In December 2023, the Hospital received \$1.1 million in Directed Payment Template (DPT) funds under the Vital Access Provider Assurance Program (VAPAP). Directed Payment rates are typically set at 220% of Medicaid rates and designed to support distressed hospitals.
- Since the fall of 2023, WCCHS has worked with the NYSDOH Office of Primary Care & Health Systems Management regarding emergent hospital funding. The revised request for \$14M was made in October 2023 - \$9M in immediate support and \$5M in support over the next 12 to 18 months. WCCHS was asked to submit weekly cash forecasts to NYSDOH as a first step to receiving supportive funding. The hospital anticipates needing additional VAPAP funding over the next 12 to 18 months while transitioning to CAH status.
- The hospital also received a \$2.3M FEMA payment for agency nurse related expenses during the COVID pandemic. To date, the hospital has received \$4.3M in FEMA funding.

NEW YORK STATE CAPITAL GRANT OPPORTUNITY

- On January 11, 2024, NYSDOH announced the availability of \$250M in funding under the Statewide Health Care Facility Transformation Program IV (SHCF TP4) to provide grants in support of capital projects and restructuring initiatives to ensure financial sustainability of hospitals and health care providers.
- WCCHS is pursuing one of these grants of approximately \$15M to update and modernize the hospital operating rooms, update and relocate the hospital pharmacy, and expand and modify the hospital Emergency Room.
- Clark Patterson and Health Management Associates will assist WCCHS in completing the grant and designing the capital projects.
- If awarded, these projects are estimated to take 2 to 3 years to complete.
- Submissions are due to the NYSDOH in late March 2024.

OUTPATIENT CLINICS

- Dr. Sendhan Rajamanickam, Orthopedic Surgeon will start work at WCCHS in February 2024. Dr. Rajamanickam specializes in hip and knee replacement surgeries. A full promotional campaign for him and the orthopedic service line will commence in January 2024 and run through the spring.
- WCCHS hired a Physician Assistant (PA) for the orthopedic service line. Julie Worthington started work on January 16, 2024, and will support Orthopedic Surgeons, Robert Capecci, MD and Sendhan Rajamanickam, MD.
- A part-time Family Medicine Nurse Practitioner will join WCCHS in the spring. This provider will support the Arcade clinic, as well as cover the other three WCCHS primary care clinics.
- The hospital continues to work through a transition plan with the departure of Dr. Abdul Chaudhry, MD. The plan is to utilize general surgery to perform diagnostic GI procedures and refer complex and chronic GI patients to Rochester and Buffalo. A mailing will be sent to all patients having GI procedures at WCCHS for the last 7 years reminding them of WCCHS' GI capabilities and avoiding a drive to Buffalo or Rochester for testing.
- WCCHS is now performing kyphoplasty procedures by Hemant Kalia, MD, the pain management specialist. Kyphoplasty is a minimally invasive procedure to treat spinal compression fractures by inflating a balloon to restore bone height then injecting bone cement into the spine. Spinal cord stimulator implant procedures will begin in several months. These implants are performed utilizing minimally invasive surgery to treat chronic pain.
- The Women's Health office will close February 19, 2024. Letters have been sent to all patients providing direction to other regional providers of OB/GYN services.
- The Neurology outpatient clinic will close February 28, 2024. Letters are being mailed to all patients. Teleneurology services will begin at the hospital for all ED and inpatients later in February 2024. This new service will be available 24/7/365.

- The Warsaw Internal Medicine office will undergo a recertification survey for Rural Health Clinic (RHC) status between January and March 2024. The RHC status allows for higher reimbursement rates for rural primary care clinics. Enhanced rates are approximately 50% higher than non-RHCs. After survey completion, the office will be relocated to the 408 North Main Medical Building.

MARKETING

- The hospitals marketing campaign throughout the Wyoming County service area continues. Example ads are included at the end of this board report.
- First quarter 2024 advertising will be focused on the hospital's orthopedic service line, including the start of Dr. Rajamanickam. Additional services of focus include GI and urology programming.
- An aggressive campaign to promote the hospital's low ER wait times started several months ago. As you may be aware, WCCHS has the lowest ER wait time in WNY. Additional billboards have been erected in Wyoming and Genesee Counties.

INFORMATION SYSTEMS

- Annual cybersecurity testing, vulnerability and risk assessments are being scheduled with the vendor Grey Castle. These are required by CMS for all hospitals on an annual basis.
- HealthStream, an electronic Learning Management System, will be implemented at the hospital in 2024. This software will track staff competencies, licensure, and education across all departments. It will also allow for customized training content and includes a policy management module. Systems like this are best practice in the hospital industry.
- Connectivity between CPSI and Medent is underway. This will allow for patient information and billing information to go from Medent to CPSI enabling the facility to bill for certain Medent charges out of CPSI.
- Connectivity between the new EKG software and CPSI is also underway. This will allow information to go back and forth from one system to the other.

BEHAVIORAL HEALTH

- Inpatient census for the month of December 2023 was at 84% occupancy.
- A total of 69 psychiatric evaluations were completed by the psychiatric assessment officers within the month of December 2023.
- There were no security assistant calls from the inpatient unit for the month of December 2023.
- Toured the Comprehensive Psychiatric Emergency Program (CPEP) at Clifton Springs Hospital and Clinic in Clifton Springs, NY. Feedback was positive, they have four clinical assessment rooms with 2 extended observation beds designated for psychiatric services which are reimbursable in that space. Very nice set up, they are the only CPEP in a rural setting.
- Implementing new screening questions for all patients entering the health care facility to address social determinants of health barriers. Questions will address transportation, housing, and food. When the screenings indicate a barrier, resource sheets will be given to patients that will include Wyoming County food, housing, and transportation options.
- Patient satisfaction surveys revealed the need to add more groups to the inpatient unit's program structure. Started a new therapeutic RN and Social Worker group this month to address patient request. It is going well.

CHIEF OPERATING OFFICER

- Lab received citations from the NYSDOH – the POC was submitted and approved. The Joint Commission POC was submitted on 01/16/2024.
- Final reports for the lab renovation submitted and approved – they are requesting further information regarding the lab grant before final payment and closure of the grant.
- Aramark continues looking for a new Director of Plant Operations. Aramark is providing interim Directors at times but Tim Cook, WCCHS Maintenance Supervisor, is picking up the majority of this role.
- Radiology Information System (RIS) project moving slowly to complete upgrades.

DIRECTOR OF NURSING (DON)

- The Emergency Room is struggling to hire full-time experienced ER staff. The University of Rochester is offering \$15-20 per hour more for per diem and travelers, two travelers are leaving for higher pay along with three full-time RNs that left in December 2023. Several regional hospitals are offering large sign on bonuses for new nurses.

- Nursing Falls Committee has been working with all units. The team rounds on the units twice a month to do falls rounds and provide falls education. The hospital has implemented the Look at Me Please (LAMP) program. A light on outside a patient room identifies the patient as being high risk to falls. Whenever a staff member walks by a room they should make sure the patient is not up ambulating without assistance. All hospital staff will be educated on the LAMP programs so regardless of where the staff works they will know what the light means and the organization will work together to prevent falls. There has been a 20% decrease in the number of falls over the last 2 months.
- The DON is piloting a new team-building program to focus on patient safety. Each quarter a safety topic will be chosen. Medication administration is the first topic selected. Medication scanning rates were unacceptably low for some nurses. This is a Joint Commission National Patient Safety Goal and a response to the JC asking us to hold travel nurses to quality metrics. The scan rate goal was set at 95% for all units. Although the clinical units did not reach their goal of 95%, some units were able to increase scanning rates by 10%. The unit that reaches highest overall scan rate will get a pizza party on their unit and a safety award. Med Surge had the highest overall scanning rate at 88%.
- Working with Sevaro Tele Neuro Services. Clinical staff will be changing our Stroke acronym from FAST to BEFAST, to include the new symptoms of Balance and Eyes. The clinical staff are also creating an Interdisciplinary "Code Stroke" protocol to initiate faster response to stroke patients. The goal for WCCHS is to work towards obtaining Primary Stroke Certification in 2025.

MEDICAL DIRECTOR

- Continue to work on completing Focused Professional Practice Evaluation and Ongoing Professional Practice Evaluation (FPPE/OPPE)
- Welcomed the new Medical Staff President, Dr. Greg Collins, and reviewed goals for 2024.
- Addressed several quality issues and events in various hospital departments.
- Reappointment packets have been sent out to the practitioners.
- Continue to move forward with the credentialing for the Teleneurology group.
- Initiated student rotations with St. Bonaventure University.

SKILLED NURSING FACILITY

- **Census:**
 - Census for the month of December 2023 averaged 132.
- **Ralph Wilson Foundation / Institute for Healthcare Improvement (IHI):**
 - The first invoice was submitted to IHI. WCCHS will receive \$44,500 initially for costs associated with the program.
 - Scheduled training will take place in Boston, MA on January 29 - 31, 2024.
 - Five employees from WCCHS will be attending; representing the SNF, Acute, and HR Departments.
- **Staffing:**
 - CNA: First scheduled CNA class concluded December 15, 2023. The next class has been scheduled to start on January 22, 2024.
 - LPN: Remains the primary driver of agency costs in the skilled nursing facility at this time; minimal applications received over the past year for these positions.
- **Survey:**
 - Expecting NYSDOH anytime for annual survey. WCNF is currently 3rd on the list for facility timeline since last completed survey.
- **Rehab Services:**
 - Physical Therapy staffing levels remain down a per diem PT for the Perry clinic. The Director of Therapy Services Acute and Outpatient is covering services at the Perry clinic at this time.
 - Continued growth expected over the next quarter with the increase in orthopedic services.
- **GLOW (Genesee, Livingston, Orleans, Wyoming) Healthcare Event:**
 - The event will take place at Genesee Community College (GCC) in Batavia, NY on March 22, 2024.
 - Includes students from all of the schools located in the GLOW region.
 - The event with kickoff on January 29, 2024 at WCCHS in the Adult Day Care.
 - The press is expected to be at the event.

WELCOME

Sendhan Rajamanickam, MD Orthopedic Surgeon

WCCHS is excited to announce the hiring of Sendhan Rajamanickam, MD, Orthopedic Surgeon. Dr. Rajamanickam is a board-certified, fellowship-trained orthopedic surgeon and has been in practice more than 20 years. Dr. Rajamanickam specializes in total hip and knee repair and replacements, as well as all types of general orthopedics.

Dr. Rajamanickam completed his orthopedic residency and fellowship at the University of Toronto, Canada, and is an active member of the American Academy of Orthopedic Surgeons. He has practiced in the Western New York region for many years and will be seeing patients daily at WCCHS starting in February 2024.

WCCHS • 400 N. Main Street • Warsaw, NY

585-786-7907



www.wcchs.net • 585-786-2233 • 400 N. Main Street • Warsaw, NY 14569

This institution is an equal opportunity provider and employer. TDD: 1-800-662-1220



Providing Orthopedic Excellence.

For more information visit wcchs.net/orthopedic-services or contact us at:

WCCHS Orthopedic Clinic
400 N. Main Street • Warsaw, NY
585-786-7907



Sendhan Rajamanickam, MD Orthopedic Surgeon



WCCHS Orthopedic Clinic continues to expand our expertise! Board-Certified, Fellowship-Trained Orthopedic Surgeon, Dr. Sendhan Rajamanickam, offers specialized services for a wide range of orthopedic needs. From total joint replacement of the knee and hip, surgery of fracture or trauma repair of the leg, knee, ankle and wrist, and much more, our expert team has your orthopedic needs covered - right here, close to home!

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MEDICAL DIRECTOR REPORT

Report included in CEO report. No further report.

MEDICAL EXECUTIVE COMMITTEE/ MED STAFF

No report.

WCCHS-24-002 PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE

Motion by President Kosmerl and seconded by Manager Rogers, the preauthorized accounts and accounts payable processed totaling \$5,169,182.46 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins		Yes		No		Abstain	X	Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-003 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT

Motion by Manager Abbasey and seconded by Manager Reagan, the write-offs/denied claims/bad debt totaling \$310,933.58 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins		Yes		No		Abstain	X	Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

PERSONNEL REQUISITIONS IN PROCESS

The personnel requisitions in process were presented for information only.

PERSONNEL REQUISITIONS IN PROCESS - (RECOMMENDED)										
January 23, 2024										
Proposed Positions for Approval										
Senior Manager	Title/Department	FTE	Schedule	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
D. Bayliss:	Phlebotomist Per Diem/05.733	0.00	WCCH	Mallory Parton 08/19/2023	\$19.89	\$3,879	\$297	\$18.35	\$3,578	\$274
	Senior EEG Technician Per Diem/06.841	0.00	WCCH	Ellen True 12/06/2023	\$31.68	\$6,178	\$473	\$28.37	\$5,532	\$423
	Student Aide Per Diem/09.704	0.00	Student	Taylor Hendrickson 12/27/2023	\$13.40	\$2,613	\$200	\$13.25	\$2,584	\$198
	Supervising Food Service Helper/08.375	1.00	WCCH	Margaret Galletti 12/30/2023	\$20.87	\$40,697	\$16,120	\$19.55	\$38,123	\$15,100
Gibson:	Building Maintenance Worker/08.768	1.00	WCCH	Brian Blackmore 11/21/2023	\$25.46	\$49,647	\$19,665	\$22.58	\$44,031	\$17,441
	RPN Per Diem/03.840	0.00	WCCH	Alexandria Mann-Greil 01/05/2024	\$47.08	\$9,181	\$702	\$37.80	\$7,371	\$564
	ER Patient Care Technician Per Diem/05.505	0.00	WCCH	Paige Tittel 12/23/2023	\$18.35	\$3,578	\$274	\$18.35	\$3,578	\$274
	RPN Per Diem/03.620	0.00	WCCH	Jessica Nuhn 12/23/2023	\$49.86	\$9,723	\$744	\$37.80	\$7,371	\$564
J. Bayliss:	Nursing Assistant/05.488	1.00	WCCH	Juliana Sliker 12/23/2023	\$20.54	\$40,053	\$15,865	\$19.72	\$38,454	\$15,232
	Unit Helper Per Diem/08.823	0.00	WCCH	Ethan Daugherty 12/23/2023	\$14.44	\$2,816	\$215	\$14.88	\$2,902	\$222
	Unit Helper Per Diem/08.819	0.00	WCCH	Emica Riley 12/23/2023	\$14.44	\$2,816	\$215	\$14.88	\$2,902	\$222
	Unit Helper Per Diem/08.818	0.00	WCCH	Marissa Cook 12/24/2023	\$14.44	\$2,816	\$215	\$14.88	\$2,902	\$222
	Unit Helper Per Diem/08.820	0.00	WCCH	Amelia Gutierrez 12/23/2023	\$14.44	\$2,816	\$215	\$14.88	\$2,902	\$222
	Unit Helper Per Diem/08.822	0.00	WCCH	Tyler Boynton 12/23/2023	\$14.44	\$2,816	\$215	\$14.88	\$2,902	\$222
	Nursing Assistant/05.646	1.00	WCCH	Destiny Wallace 12/04/2023	\$19.14	\$37,323	\$14,784	\$19.72	\$38,454	\$15,232
	Medical Receptionist/12.707	1.00	WCCH	Wendi Wright 02/02/2024	\$17.94	\$34,983	\$13,857	\$16.09	\$31,376	\$12,428
	Social Work Assistant/06.923	1.00	WCCH	Holly Evans 12/07/2023	\$22.84	\$44,538	\$17,642	\$22.49	\$43,856	\$17,371
	SNF Nurse Practitioner/17.133.686	1.00	P	Megan Prusak 02/29/2024	\$124,800.00	\$124,800	\$49,433	\$124,800.00	\$124,800	\$49,433
Wright:	Medical Biller/12.866	1.00	WCCH	Rebecca Wright 12/09/2023	\$20.87	\$40,697	\$16,120	\$19.08	\$37,206	\$14,737
	Telephone Operator Per Diem/12.720	0.00	WCCH	Michelle Mann 12/22/2023	\$18.66	\$3,639	\$278	\$18.35	\$3,578	\$274
Cofta:	Medical Office Assistant/12.965	1.00	WCFP	Renee Mills 01/18/2024	\$18.62	\$38,730	\$15,341	\$18.62	\$38,730	\$15,341

WCCHS-24-004 APPROVE PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT

Motion by Manager Kehl and seconded by Manager Rogers, the proposed personnel changes/financial impact be hereby approved as presented and as follows:

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
January 23, 2024				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - M. Wright				
Delete 1 - 0.00 FTE Screener Per Diem (Cost Center 775)/12.952 Schedule WCCH, Grade 2A \$14.58 - 17.26/Hr. Effective date: January 24, 2024	\$0	\$0	\$2,843	\$217
Delete 1 - 0.00 FTE Senior Telephone Operator Per Diem (Cost Center 775)/12.558 Schedule WCCH, Grade 8A \$24.10/Hr. Effective date: January 24, 2024	\$0	\$0	\$4,700	\$360
Sr. Manager - D. Gibson				
Create 3 - 0.00 FTE Hospital Aide Per Diem (Cost Center 302) Schedule WCCH, Grade 6 \$18.35 - 20.48/Hr. Available date: January 24, 2024	\$10,735	\$821	\$0	\$0
Sr. Manager - J. Bayliss				
Create 1 - 0.00 FTE SNF Nurse Practitioner Per Diem (Cost Center 795) Schedule P \$60.00/Hr. Available date: March 1, 2024	\$11,700	\$895	\$0	\$0
Create 1 - 1.00 FTE Nursing Assistant (Cost Center 363) Schedule WCCH, Grade 8A - 8D \$19.72 - 24.54/Hr. Available date: January 24, 2024	\$38,454	\$15,232	\$0	\$0
Create 1 - 1.00 FTE Nursing Assistant (Cost Center 364) Schedule WCCH, Grade 8A - 8D \$19.72 - 24.54/Hr. Available date: January 24, 2024	\$38,454	\$15,232	\$0	\$0
Create 1 - 0.00 FTE Social Work Assistant Per Diem (Cost Center 805) Schedule WCCH, Grade 12A \$24.74 - 28.28/Hr. Available date: December 28, 2023	\$4,824	\$369	\$0	\$0
Sr. Manager - D. Bayliss				
Create 2 - 0.40 FTE Student Aide (Cost Center 090) Student \$13.25/Hr. Available date: January 24, 2024	\$20,670	\$1,581	\$0	\$0
Delete 1 - 1.00 FTE Cleaner (Temporary) (Cost Center 745)/08.264 Schedule WCCH, Grade 6 \$16.68 - 18.62/Hr. Effective date: January 24, 2024	\$0	\$0	\$32,526	\$2,488
Create 1 - 0.40 FTE Food Service Helper (Cost Center 090) Schedule WCCH, Grade 5 \$17.70 - 19.73/Hr. Available date: January 24, 2024	\$13,806	\$1,056	\$0	\$0
Sr. Manager - B. Coffta				
Create 1 - 0.50 FTE Nurse Practitioner (Cost Center 630) Schedule P \$51,000/Yr. Available date: January 24, 2024	\$51,000	\$3,902	\$0	\$0
TOTALS	\$189,643	\$39,087	\$40,069	\$3,065
TOTAL ANNUAL INCREASE:				\$185,597

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins		Yes		No		Abstain	X	Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-005 AMEND SALARY SCHEDULE C

Motion by President Kosmerl and seconded by Manager Kehl, Salary Schedule C be hereby amended as follows:

- Include a one-time Stipend for the 1.00 FTE **Maintenance Supervisor** position (Position Code #02.109.444) under PLANT MAINTENANCE in the amount of \$15,000.00, effective 02/18/2024. Coverage provided during the vacancy of a Director of Plant Operations, pending approval by the Wyoming County Board of Supervisors.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins		Yes		No		Abstain	X	Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	3	Absent
RESULTS								
	X	PASS					FAIL	

WCCHS-24-006 APPROVE CONTRACTS AND/OR GRANTS

Motion by Manager Rogers and seconded by Manager Abbasey, the CEO (or designee) with the approval of the County Attorney or Costello, Cooney and Fearon, PLLC, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

All of the following contracts require approval by the Wyoming County Board of Supervisors

1. **NUANCE HEALTHCARE / HANYS**, One Wayside Road, Burlington, MA 01803, Clintegrity coding and compliance products and services - electronic reference manuals for inpatient and outpatient coding, \$27,084.43 (Year 1), \$27,896.96 (Year 2), and \$28,733.87 (Year 3), \$83,715.26 cumulative, effective 01/01/2024 – 12/31/2026.
2. **HEALTHSTREAM, INC.**, 500 11th Avenue North, Suite 1000, Nashville, TN 37203, a 36-month master services agreement for learning and policy management system, \$343,403.05 cumulative, effective 03/01/2024 – 02/28/2027.
3. Amend Resolution #WCCHS-23-051 approved on 06/27/2023 and Resolution #WCCHS-21-076 approved on 10/26/2021 [BOS Resolution #23-396 approved on 07/11/2023 and Resolution #21-509 approved on 11/09/2021] with **NCB MEDICAL CODING SPECIALISTS, INC.**, 8975 Main Street, Clarence, NY 14031, a contract for coding services to assist in outpatient coding and to perform all inpatient coding, not to exceed \$220,000.00 per year, effective 01/01/2022 – 12/31/2023, as follows:
 - Increase the amount from not to exceed \$220,000.00 per year to an amount not to exceed \$220,160.00 for the period 01/01/2023 – 12/31/2023.
 - Extend the term of the agreement from 01/01/2023 – 12/31/2023 through **01/01/2024 – 12/31/2024**. (Not to exceed \$220,000.00.)

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins		Yes		No		Abstain	X	Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	3	Absent	
RESULTS									
	X	PASS					FAIL		

RECESS DECLARED

President Kosmerl declared a recess at 5:45pm to hold an Emergency BOM Executive Committee meeting. The meeting resumed at 5:47pm.

CONTRACTS FOR INFORMATION ONLY

Cumulative amount between \$25,000 - \$49,000 – no BOM action needed

- COSTELLO, COONEY, FEARON, PLLC**, 211 W. Jefferson Street, Syracuse, NY 13202, an engagement agreement for legal representation, not to exceed \$50,000 per year, effective 01/01/2024 – 12/31/2024.
- HEALTH MANAGEMENT ASSOCIATES**, 120 North Washington Square, Suite 705, Lansing, MI 48933, agreement to develop WCCHS response to the NYS Department of Health’s Request for Application for the Statewide Health Care Facilities Transformation Program IV (SHCFTP4), not to exceed \$45,000, effective 01/17/2024 – 12/31/2024.
- ABBOTT LABORATORIES, INC.**, 8701 Bee Cave Road, Building 2 West, Austin TX 78746, a neuromodulation products purchase agreement for supplies for spinal cord stimulation procedures, not to exceed \$50,000 per year, effective 02/01/2024 – 01/31/2025.
- COUNTY OF LIVINGSTON**, 6 Court Street, Geneseo, NY 14454, a memorandum of understanding to provide WCCHS with an annual subsidy of \$150,000 in exchange for continued operation of the hemodialysis clinic, effective 01/01/2024 – 12/31/2025 (Revenue).

WCCHS-24-007 APPROVE ORGANIZATION CHART

Motion by Manager Rogers and seconded by Manager Abbasey, the organization chart be hereby approved as amended, presented, attached, and on file in Administration.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins		Yes		No		Abstain	X	Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	3	Absent	
RESULTS									
	X	PASS					FAIL		

BOARD PRESIDENT REPORT

President Kosmerl reported on the following items:

- The annual review of the Medical Staff By-Laws was conducted and no changes were recommended. The Medical Staff will present the By-Laws at their next meeting for approval.
- The annual review of the Hospital By-Laws will be conducted in May 2024.
- The annual evaluation of the CEO will be conducted in the first quarter of 2024.
- A reception honoring former CEO, Joseph McTernan, is being held on January 24, 2024 at 3:00pm.
- The annual evaluation of the Board President and board member self-evaluations will be conducted in the first quarter of 2024.

BOARD COMMITTEE CHAIR REPORTS**Acute Quality/Performance Improvement Committee**

Manager Wawrzyniak reported that there was no Acute Quality/Performance Improvement Committee meeting in December 2023. The next meeting is scheduled for February 21, 2024.

SNF Quality/Performance Improvement Committee

Manager Rogers reported that there was no SNF Quality/Performance Improvement Committee meeting in December 2023. The next meeting is scheduled for February 21, 2024 and will be chaired by Manager Reagan.

Finance/Personnel Committee

No report.

Plant and Equipment Committee

Manager Kehl reported that there was no Plant and Equipment Committee meeting in January 2024. The next meeting is scheduled for February 13, 2024 at 9:00am.

Communications Committee

No report.

Governance Committee

Manager Wawrzyniak reported he'd like to conduct the annual review of the Hospital By-Laws in May 2024. Dave Kobis was asked to contact legal counsel in the event any NYS mandates impact the By-Laws.

Compensation Committee

No report.

OTHER BUSINESS BROUGHT BEFORE THE BOARD

Dawn Bayliss provided an update on the new County-owned EMS service. A more formal EMS dispatch function is being established with one point of contact. The Everbridge Emergency Notification System will be used to notify the County EMS providers of transfers through a text message instead of making a phone call. The message will contain details of the transfer needed. Through the Everbridge system, WCCHS can track when the message is received and await a call back to avoid interrupting EMS providers who are with another patient. There were no safety events.

EXECUTIVE SESSION

Motion by President Kosmerl and seconded by Manager Abbasey, for the Board to enter into executive session to discuss the following topic(s) at 6:03pm. Dave Kobis, Mark Wright, Becky Ryan, Dan Farberman, Scott Schrader, Mandip Panesar, MD, and Pam Pettnot remained. All other attendees left the meeting room.

- Update on current legal matter Index No. 9001460
- Update on current legal matter Index No. 9001863
- Review specific practitioner quality incident – protected under NYS Education Law 6527 and NYS Public Law 2805(m)
- The medical, financial, credit or employment history or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal:
 - regarding performance of two particular union employees

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins		Yes		No		Abstain	X	Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	3	Absent	
RESULTS									
	X	PASS					FAIL		

Motion by Manager Rogers and seconded by President Kosmerl, the Board exit Executive Session at 6:30pm.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins		Yes		No		Abstain	X	Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	3	Absent	
RESULTS									
	X	PASS					FAIL		

EXECUTIVE SESSION DISCUSSIONS

President Kosmerl reminded attendees that all information discussed in executive session shall remain confidential and declared that no motions or votes were enacted on during the executive session.

NEXT REGULAR MEETING

The next regular meeting is scheduled for Tuesday, February 27, 2024 immediately following the BOM Finance/Personnel Committee meeting, approximately 4:30pm.

ADJOURN

There being no further business to come before the Board, the meeting duly adjourned at 6:31pm upon motion by President Kosmerl.

James Wawrzyniak, DC, BOM Secretary _____ Date

Pam Pettnot, Recording Secretary _____ Date