

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, February 27, 2024.

CALL MEETING TO ORDER

President Kosmerl called the meeting to order at 4:26pm.

ROLL CALL AND QUORUM

BOARD OF MANAGERS PRESENT/ABSENT

★ participated remotely

- Salman Abbasey, MD
- Bryan Kehl (BOS member)
- Rich Kosmerl
- Steve Perkins
- J. Thomas Reagan, MD
- Larry Rogers ★
- Janice Shirley ★
- James Wawrzyniak, DC

STAFF PRESENT/ABSENT

★ participated remotely

- Dawn Bayliss (Chief Operating Officer)
- Justin Bayliss (NF Administrator)
- Dan Farberman (WC Human Resource Director)
- Dave Kobis (Chief Executive Officer)
- Mandip Panesar, MD (Hospital Medical Director) ★
- Pam Pettnot (Executive Assistant)
- Mark Wright (Chief Financial Officer)

OTHERS PRESENT: Gaby Kolo (Deputy Human Resource Director)

President Kosmerl declared that a quorum was physically present. Manager Shirley participated remotely from 14527 Lynch Lane, Hudson, FL and Manager Rogers participated remotely from and 60 S. Beachview Drive, Jekyll Island, GA according to the meeting notice. Managers Shirley and Rogers were permitted to participate but did not count toward the quorum or any votes.

EXCUSE MEMBERS NOT PRESENT

Motion by Manager Abbasey and seconded by Manager Reagan, the following member(s) are hereby excused:

- Manager Kehl
- Manager Rogers
- Manager Shirley

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

ADOPT THE AGENDA

Motion by President Kosmerl and seconded by Manager Perkins, the BOM hereby adopts the agenda as presented and verbally modified to include the BOM’s intent to enter into an executive session by means of a vote to be taken during the meeting.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

INTRODUCTIONS

Dave Kobis introduced Dr. Gregory Shields with Radiologist with Niagara Frontier Radiologic Associates, PC (NFRA). Dr. Shields reported on the following:

- NFRA has been with WCCHS for almost 13 months,
- They have made a number of changes since they started including voice recognition software that provides much quicker turnaround,
- They are on-site 2 days per week,
- They offer some light interventional radiology (IR) services,
- Instituted a peer review program, called RADPEER through the American College of Radiology,
- Upgraded picture archiving and communications system (PACS) to the latest version of Fuji – a big improvement, and
- Introduced 3D mammography, a standard of care, at WCCHS. There is a 30% higher cancer detection rate than conventional mammography and less radiation.

Dr. Shield complimented the WCCHS staff and Tammy Day, Director of Diagnostic Imaging Services.

In response to Manager Reagan’s inquiry, NFRAs quality review program does not apply to NightHawk. NFRA re-reads all of NightHawk cases. NFRA covers every night until 10:00pm (except the weekends – until 8:00pm) and starts around at 7:00am.

Dave Kobis reported that WCCHS MRI and CT are nearing end of life and NFRA will be instrumental in helping WCCHS choose its next iteration of those two modalities.

Dave Kobis introduced Dr. Sendhan Rajamanickam, Orthopedic Surgeon. Dr. Rajamanickam specializes in total hip and knee replacements and started at WCCHS at the beginning of February 2024. Dr. Rajamanickam provided a brief biography and expressed his desire to partner with WCCHS.

Dawn Bayliss introduced Lorraina Zuba, Director of Surgical Services. Lorraina provided a brief biography.

WCCHS-24-008 CONSENT AGENDA

Motion Manager Perkins and seconded by Manager Abbasey, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM meeting minutes January 23, 2024

[The following item was withdrawn from the consent agenda before any action was taken because Dr. Abbasey would need to abstain causing the vote to fail. This item will be presented at the March 26, 2024 regular BOM meeting for approval.]

Executive Committee (January 23, 2024)

~~1. Pending approval by the Wyoming County Board of Supervisors, amend Resolution #WCCHS-22-103 approved on 11/29/2022 and #WCCHS-19-097 approved on 08/27/2019 [BOS Resolution #22-704 approved on 12/13/2022 and Resolution #19-395 approved on 09/10/2019] with DEAN M. BREWER JR, DO, 2 Winterhall Road, Orchard Park, NY 14127, related to an employment agreement to provide Family Practice services, not to exceed \$260,000.00 per year, effective 01/01/2023, as follows:~~

- ~~• Include a term end date of 12/31/2025 to match the actual agreement.~~
- ~~• Include a one percent (1%) annual compensation increase on each anniversary of the agreement to match the actual agreement, effective 01/01/2023.~~

~~Amend Salary Schedule P as follows:~~

- ~~• Set the salary of the 1.00 FTE Family Practice Physician Provider position (Position Code #10.106.587) under WYOMING COUNTY FAMILY MEDICINE - ARCADE at \$262,600.00 per year, effective 01/01/2024.~~
- ~~• Set the salary of the 1.00 FTE Family Practice Physician Provider position (Position Code #10.106.587) under WYOMING COUNTY FAMILY MEDICINE - ARCADE at \$265,226.00 per year, effective 01/01/2025.~~

~~2. Pending approval by the Wyoming County Board of Supervisors, amend Resolution #WCCHS-23-059 approved on 07/25/2023, Resolution #WCCHS-22-064 approved on 06/28/2022, and Resolution #WCCHS-19-026 approved on 02/26/2019 [BOS Resolution #23-428 approved on 08/15/2023, Resolution #22-382 approved on 07/12/2022, and Resolution #19-157 approved on 03/12/2019] with MARK VARALLO, MD, PLLC, PO Box 1207, Wilson, NY 14172 related to behavioral health services to provide behavioral health services required by patients at the health system, not to exceed \$310,000.00 per year, effective 07/01/2019 - 06/30/2023, as follows:~~

- ~~• Extend the term of the agreement from 07/01/2023 - 12/31/2023 through 01/01/2024 - 12/31/2024.~~

Credentials Committee (February 14, 2024)

- Approve Medical Staff Appointments

DEPARTMENT OF SURGERY

Megan McElfresh, MD – Is applying for Active status in the Department of Surgery.
 Angela Hargis-Villanueva, MD – Is applying for Active status in the Department of Surgery.
 Julie Worthington, PA – Is applying for Allied Health status in the Department of Surgery.
 Sendhan Rajamanickam, MD – Is applying for Active Health status in the Department of Surgery, Orthopedics.
 Brandon Taylor, CRNA – Is applying for Allied Health status in the Department of Surgery, Anesthesia.
 Michael Tennysen, CRNA – Is applying for Allied Health status in the Department of Surgery, Anesthesia.
 David Lebec, MD – Is applying for Active Health status in the Department of Surgery, Anesthesia.

SKILLED NURSING FACILITY

Erica Preisch, NP – Is applying for Allied Health status in the skilled nursing home to provide wound care services.

EMERGENCY DEPARTMENT

Cheryl Pietromicca, PA – Is applying for Allied Health status in the Emergency Department.

DEPARTMENT OF MEDICINE

Maryam Saleemi, MD – Is applying for Active status in the department of Medicine as the new Director of the Hospitalist Program through Apogee.

Sevaro-Teleneurology

Rami-James Assadi, MD – Is applying for Telemedicine status to provide Teleneurology services.
 Ann Marie Collier, MD – Is applying for Telemedicine status to provide Teleneurology services.
 Michael Chen, MD – Is applying for Telemedicine status to provide Teleneurology services.
 Gowri Gokul, PA – Is applying for Allied Health (Telemedicine) status to provide Teleneurology services.
 Joel Nunez Gonzalez, MD – Is applying for Telemedicine Status to provide Teleneurology services.
 Mustafa Khan, MD – Is applying for Telemedicine status to provide Teleneurology services.
 Rajiv Narula, MD – Is applying for Telemedicine status to provide Teleneurology services.
 Aravind Reddy, MD – Is applying for Telemedicine status to provide Teleneurology services.
 Sam Saha, MD – Is applying for Telemedicine status to provide Teleneurology services.
 Ruchir Shah, MD – Is applying for Telemedicine status to provide Teleneurology services.
 LaTangela Smith, DO – Is applying for Telemedicine status to provider Teleneurology services.
 Steven Tversky, DO – Is applying for Telemedicine status to provide Teleneurology services.

Proxy Credentialing

ID-Connect- Tele-infectious disease. There are 2 additional providers from the University of Pittsburgh; Department of Medicine that will be providing tele consults for Infectious Disease.

The providers are:
 Sarah Burgdorf, MD
 Tiffany Yuh, MD

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	3	Absent
RESULTS								
	X	PASS				FAIL		

CEO REPORT

Dave Kobis submitted the following report:

FINANCIALS

- Health system operating loss for January 2024 was \$591,865, which is significantly worse than the December 2023 operating gain of \$744,501. Operating revenue and operating expenses were both lower in the month of January 2024.
- The NYSDOH Directive Payment Template funding positively impacted December 2023 by \$1.1 million and January 2024 by \$285,000.
- The January 2024 results were also favorably impacted by the twelve-month proration of the Hospital Intergovernmental Transfer (IGT) funding (\$474,087) while the December 2023 results had been favorably impacted by the SNF IGT funding (\$833,333).
- Staffing agency cost in January 2024 decreased to \$190,895, mainly due to decreased agency hours used to support both hospital services and nursing home services. Hiring and recruiting plans in place, but area and regional hospitals are all facing same staffing pressures. Significant progress has been made over the last 18 months reducing agency expense from nearly \$800k per month to below \$200k.
- Hospital volume had mixed results in January 2024. Mental health, rehab services, GI, lab and clinic volumes were higher. Acute inpatient, observation, ED, surgery, pain procedures and imaging volumes were lower. Year-over-year, acute inpatient, mental health, SNF, GI and clinic are down, while observation, ED, surgery, lab, imaging and rehab services have all shown growth over the prior year.

CRITICAL ACCESS HOSPITAL (CAH) DESIGNATION

- As you are aware, the Joint Commission (JC) gave their approval to the hospital for Critical Access Hospital designation in January 2024. WCCHS is now waiting on the Centers for Medicare and Medicaid Services (CMS) to provide formal notice and recognition of CAH designation. Additionally, the hospital Financial Intermediary (FI) will need to establish CAH reimbursement rates within the next 30 to 45 days. The target for official CAH conversion remains March 2024.
- Medicare patient co-pay amounts will change once the hospital converts to CAH. Under a CAH Medicare co-pay amounts are 20% of hospital charges versus capped at rates set by Medicare under Prospective Payment System (PPS). This change can sometimes have an adverse impact on the amount of the patient co-pays under CAH. We've researched and spoken with other CAHs to inquire how they've handled co-pay matters and will discuss at the BOM meeting.
- The hospital continues to work with Stroudwater Associates to prepare for CAH conversion. The NYSDOH Office of Rural Health is covering the cost of the Stroudwater engagement.

NEW YORK STATE CAPITAL GRANT OPPORTUNITY

- On January 11, 2024, NYSDOH announced the availability of \$250M in funding under the Statewide Health Care Facility Transformation Program IV (SHCFTP4) to provide grants in support of capital projects and restructuring initiatives to ensure financial sustainability of hospitals and health care providers.
- WCCHS is pursuing one of these grants of approximately \$15M to update and modernize the hospital operating rooms, update and relocate the hospital pharmacy, and expand and modify the hospital Emergency Room.
- Clark Patterson and Health Management Associates will assist WCCHS in completing the grant and designing the capital projects.
- If awarded, these projects are estimated to take 2 to 3 years to complete.
- Submissions are due to the NYSDOH in late March 2024.

PROVIDERS AND OUTPATIENT CLINICS

- The hospital performed its first cataract eye surgery in more than ten years. Dr. William White from University Eye Specialists in Warsaw operated on five patients in February 2024 and has committed to perform eye surgeries twice a month at the hospital going forward. Having Dr. White perform surgery in Warsaw will be a significant benefit for patients needing eye surgery, negating the need to drive several hours to a surgery center outside Wyoming County.
- WCCHS is working with the New York State Department of Corrections and Community Supervision (DOCCS) to explore expanding clinical programming. The health system has provided services to correctional facilities for many years and is one of the few health care entities in upstate NY to do so.
 - Currently WCCHS provides cardiology and general surgery services to prison inmates at five correctional facilities in the region: Attica, Wyoming Correctional, Wende, Groveland, and Albion.
 - Areas of possible expansion include general surgery, dermatology, orthopedics, pain management, and podiatry coverage.
- Dr. Sendhan Rajamanickam, Orthopedic Surgeon started work at WCCHS earlier this month. Dr. Rajamanickam specializes in hip and knee replacement surgeries, and has already performed a total joint surgery and has several more scheduled. He is excited about joining WCCHS and eager to build his practice. A full promotional campaign for him and the orthopedic service line is well underway and expected to run through the spring.
- Teleneurology services began at the hospital on February 20, 2024 for all ED and inpatients. This new patient service is available 24/7/365.
- The Warsaw Internal Medicine office (Dr. Ahmed Bayoumi and Deb Brown) underwent a recertification survey for Rural Health Clinic (RHC) status on February 22, 2024. The RHC status allows for higher reimbursement rates for rural primary care clinics. Enhanced rates are approximately 50% higher than non-RHCs. After survey completion, the office will be relocated to the 408 North Main Medical Building.

CHRONIC PAIN NARCOTIC PRESCRIBING INITIATIVE

- As you may recall, WCCHS began an initiative in 2023 to reduce the amount of narcotics prescribed for long-term chronic pain. The health system remains committed to providing evidenced-based, comprehensive and interdisciplinary pain management services to patients in our community. At the start of this initiative, WCCHS had nearly 400 patients on long-term narcotic prescriptions, mainly opioids.
- Like most rural communities across the country, Wyoming County has struggled with opioid addiction for many years. To help reduce opioid use in our service area, the health system decided to cease prescribing opioids to manage chronic, non-cancer pain after December 31, 2023. All patients were notified in May 2023, seven months prior to the program change.

- WCCHS instead focused on providing non-opioid based medications and interdisciplinary support for chronic, long-term pain management. Hemant Kalia, MD, joined WCCHS in April 2023 and offered comprehensive pain management services utilizing non-opioid based medications, functional rehabilitation, non-pharmacological therapies, and targeted therapeutic interventions to alleviate chronic pain.
- To date, the number of WCCHS patients on long term narcotic prescriptions has dropped from 400 to less than ten. Of these patients, all have short term prescriptions for post-surgical recovery, palliative care, or end of life hospice care.

MARKETING

- The hospitals marketing campaign throughout the Wyoming County service area continues. Example ads are included at the end of this board report.
- First quarter 2024 advertising will be focused on the hospital's orthopedic service line, including an ad for the Wyoming County Fair Book. Additional services of focus include Cardiology/Heart Month, Lab, and Urology.
- The health system will be implementing a campaign shortly utilizing WCCHS courier vehicles, as well as regional transport buses. Vinyl wraps will be deployed on the vehicles promoting WCCHS programs, providers, and services. The campaign is expected to run through the end of 2024.
- Additional billboards in the region will be utilized to promote WCCHS program and services through the remainder of 2024.

INFORMATION SYSTEMS

- Annual penetration testing, vulnerability assessment, and risk assessment is currently underway with a target completion date of March 1, 2024.
- Teleneurology went live at 7:00am on February 20, 2024 and providers have been able to round without technology issues.
- Varonis file security software paperwork was submitted to the vendor and a statement of work is currently being written. Estimated go live in 3 weeks.
- Connectivity between CPSI and MEDENT is being established. This will allow for patient information and billing information to go from MEDENT to CPSI, enables billing for certain MEDENT charges out of CPSI.
- Connectivity between the new EKG software and CPSI is now in the testing phase. Go live will be scheduled shortly. This will require GE to come on site to retrain staff at no additional costs.
- Fuji radiology system storage upgrade project is still being worked on. No go live date set yet. Waiting on additional parts from Fuji.

BEHAVIORAL HEALTH

- Inpatient census for the month of January 2024 was at 85% occupancy.
- A total of 81 psychiatric evaluations were completed by the psychiatric assessment officers within the month of January 2024.
- There was only one security assistant call from the inpatient unit for the month of December 2023. This is attributed to the excellent work the staff do de-escalating the patients along with the preventing and managing a crisis situation training that is done through the behavioral health unit.
- The hospital will not be exploring the Comprehensive Psychiatric Emergency Program (CPEP) grant opportunity through the office of mental health. Working on the transitional grant opportunity through Department of Health which will include a separate area designated for psychiatric patients.
- All social determinants of health screening questions have been added to the ER assessments. All patients entering the facility will be screened for housing, food and transportation issues. If identified as needed assistance, resources sheets will be given. This will be tracked and monitored for quality reporting.
- The new Social Worker and RN group added to the unit has been going well. Patient feedback has been positive.

CHIEF OPERATING OFFICER

- The Lab Plan of Correction (POC) for the New York State and the Joint Commission are complete.
- Final payment for the lab grant received.
- Teleneurology service go-live on February 20, 2024. This will include 24/7 inpatient and ER coverage. It also includes rounding on any inpatients admitted for routine care of neurological issues such as transient ischemic attacks (TIAs), seizures, migraines, etc.
- Aramark continues to recruit for a new Director of Plant Operations – interviews are scheduled.
- Transition the Intensive Care Unit (ICU) to the Med Surge floor and rename to Progressive Care Unit (PCU) – no change in services.
- Swing bed area on Med Surge floor established – The program needs ramping up with standardized processes and oversight to develop a model that works well for the hospital. Meetings held weekly to continue development.

DIRECTOR OF NURSING (DON)

- Nursing is creating a swing bed program on the Med Surge floor. The Assistant Director of Nursing has separated the rooms out for these patients and has created a space for activities and meals.
- Nursing is creating a Progressive Care Unit on third floor, this will help with not being held to the NYS ICU staffing mandate and allow us to care for the same type of critical care patient, and this unit will be staffed by the current ICU staff.
- Nursing presented the 3rd floor nurses with the first safety trophy award for having the best overall medication scanning rates.
- Nursing will be working with American Heart Association program, Get with the Guidelines for Rural Acute Stroke and Heart Failure. This is a free program for rural hospitals. Get with the Guidelines is a series of quality improvement programs that collect data on patients admitted to participating hospitals with heart failure or stroke. The programs are designed to assist hospital care teams in consistently providing the latest evidence-based treatment for their patients. Numerous published studies demonstrate the success of the program in achieving significant patient outcome improvements. The programs are designed to assist hospital care teams in consistently providing the latest evidence-based treatment for their patients.
- Surgical Services is working on formalizing an infusion program with Dr. Edwin Anand as the Medical Director. By creating this program, WCCHS will be able to provide infusion services Monday through Friday to any patient needing long-term infusion treatments.

MEDICAL DIRECTOR

- All in house Focused Professional Practice Evaluation/Ongoing Professional Practice Evaluation (FPPE/OPPE) are complete only a few no/low volume are outstanding from outside Practitioners.
- Established Radiology Quality Improvement Project.
- Established process to address patient dispositions.
- Worked to finalize St. Bonaventure University mid-level student rotations.
- Updated the 2023 Medical Staff Bylaws and Rules and Regulations with minor changes. *[Will present at the March 26, 2024 regular BOM meeting for approval.]*

SKILLED NURSING FACILITY

- **Census:**
 - Census for the month of December 2023 averaged 133.
- **Ralph Wilson Foundation / Institute for Healthcare Improvement (IHI):**
 - Scheduled training took place in Boston, MA on January 29 through the January 31, 2024.
 - Program is rolling out to the Blue Unit during the month of February 2024.
 - Goals established by WCCHS:
 - Workforce retention
 - Employee job satisfaction
- **Staffing:**
 - CNA: Second scheduled CNA class is underway. WCNF has applied for a \$25,000 dollar grant to offset some of the associated costs; through the Mother Cabrini Foundation.
 - LPN: Remains the primary driver of agency costs in the skilled nursing facility at this time; minimal applications received over the past year for these positions.
- **Survey:**
 - Expecting NYSDOH anytime for annual survey. WCNF is currently first on the list for facility timeline since last completed survey.
- **Quality:**
 - WCNF facility remains 5-stars for long-term care measures (95% of our population); remain 2-stars for short-term measures; and 4-stars for overall quality.
- **Rehab Services:**
 - Physical Therapy (PT) services remain down a per diem PT for the Perry clinic; the Director of Therapy Services Acute and Outpatient is covering services at the Perry clinic at this time.
 - Continued growth is expected over the next quarter with the increase in orthopedic services.
- **GLOW Healthcare Event:**
 - Event will take place at Genesee Community College (GCC) in Batavia, NY on March 22, 2024.
 - Includes students from all of the schools located in the GLOW region.
 - Press event took place January 29, 2024 at WCCHS.



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Sendhan Rajamanickam, MD
Orthopedic Surgeon

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Wyoming County Community Health System






Sendhan Rajamanickam, MD David Privitera, MD Robert Capecci, MD Lindsey Clark, MD





Carolyn Wagner, PA Julie Worthington, PA Christopher Zielinski, PA

At WCCHS Orthopedic Clinic, our goal is simple. We help people return to their everyday lives faster, more efficiently, and more comfortably, and we do it right here, close to home. Expert orthopedic specialists, advanced technology and techniques, and the convenience of hometown care all help to accomplish this goal, and are what make WCCHS the smart choice for your orthopedic needs!

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This institution is an equal opportunity provider and employer. TDD: 1-800-662-1220



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Sendhan Rajamanickam, MD
Orthopedic Surgeon

Get back on your feet and back to enjoying everyday life! Dr. Sendhan Rajamanickam, Orthopedic Surgeon, and WCCHS Orthopedic Clinic are here to help provide the care you need for all your bones, joints and muscles. From total knee and hip replacements to joint reconstruction and revision surgeries, fracture care and much more, we're here to make sure your orthopedic needs are covered!

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WCCHS Has Expanded Our Lab Services!

For more information visit wcchs.net/laboratory or visit ANY of the locations below during testing hours. No appointment necessary!

WCCHS Hospital Campus • 400 North Main Street, Warsaw, NY 14569
 Monday – Friday | 6:30 AM to 6:00 PM
 Saturday | 8:00 AM to 12:00 PM

Wyoming County Primary Care Clinics:
Arcade • 401 Main Street, Arcade, NY 14009 • Mon & Thurs, 8am - 1:45pm
Attica • 35 Main St. Attica, NY 14011 • Wed, 8am - 1:45pm
Perry • 1 Parker Lane, Perry, NY 14530 • Tues & Fri, 8am - 1:45pm



Wyoming County Community Health System



Lab testing services are now available in four locations! Convenient, accurate, and affordable laboratory testing is now available in Arcade, Attica, and Perry, in addition to our main hospital location. Don't travel long distances for blood work, screenings, or other lab services! For hours of operation and a full list of available testing visit us online at wcchs.net/laboratory.

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MEDICAL DIRECTOR REPORT

Report included in CEO report. No further report.

MEDICAL EXECUTIVE COMMITTEE/ MED STAFF

No report.

WCCHS-24-009 PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE

Motion by President Kosmerl and seconded by Manager Wawrzyniak, the preauthorized accounts and accounts payable processed totaling \$5,138,421.37 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-010 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT

Motion by Manager Perkins and seconded by Manager Abbasey, the write-offs/denied claims/bad debt totaling \$361,129.16 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-011 APPROVE 2024 OPERATING AND CAPITAL BUDGETS

Motion by Manager Wawrzyniak and seconded by Manager Abbasey, the 2024 operating budget and capital budget (\$2.5 million) be hereby approved as presented and on file in Administration.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

PERSONNEL REQUISITIONS IN PROCESS

The personnel requisitions in process were presented for information only.

PERSONNEL REQUISITIONS IN PROCESS - (RECOMMENDED)										
February 27, 2023										
Proposed Positions for Approval										
Senior Manager	Title/Department	FTE	Schedule	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
M. Wright:	Medical Biller/12.886	1.00	WCCH	Brooke Borden 02/16/2024	\$20.05	\$39,098	\$15,487	\$19.08	\$37,206	\$14,737
D. Bayliss:	Food Service Helper/08.367	0.50	WCCH	Kayla Goewey 01/06/2024	\$18.98	\$18,506	\$1,416	\$17.70	\$17,258	\$1,320
	Food Service Helper/08.372	0.40	WCCH	Trevor Hodnett 01/06/2024	\$18.11	\$14,126	\$1,081	\$17.70	\$13,806	\$1,056
	Student Aide Per Diem/09.703	0.00	Student	Thomas Racine 01/20/2024	\$13.40	\$2,613	\$200	\$13.25	\$2,584	\$198
	Cleaner/08.201	1.00	WCCH	Aimee Allard 02/06/2024	\$17.04	\$33,228	\$13,162	\$16.68	\$32,526	\$12,884
	Cleaner Per Diem/08.801	0.00	WCCH	Tracy Bodine 02/14/2024	\$18.74	\$3,654	\$280	\$18.35	\$3,578	\$274
Gibson:	Charge Nurse/03.107	1.00	WCCH	Linda Schery 01/20/2024	\$49.93	\$97,364	\$38,566	\$34.36	\$67,002	\$26,539
	Dialysis RN/03.891	1.00	WCCH	April Dahlke 02/28/2024	\$48.56	\$94,692	\$37,508	\$48.56	\$94,692	\$37,508
	Dialysis RN/03.932	1.00	WCCH	Mandy Torres 02/15/2024	\$48.56	\$94,692	\$37,508	\$48.56	\$94,692	\$37,508
	Dialysis RN Nurse Team Leader/02.893	1.00	E	Kristen Hanley 02/07/2024	\$108,546.30	\$108,546	\$42,995	\$101,014.16	\$101,014	\$40,012
	ED Coordinator Per Diem/12.008	0.00	WCCH	Paige Tittel 03/04/2024	\$23.64	\$4,610	\$353	\$20.99	\$4,093	\$313
	Hospital Aide/05.382	1.00	WCCH	Victoria Porier 02/01/2024	\$18.62	\$36,309	\$14,382	\$16.68	\$32,526	\$12,884
	Patient Care Technician/05.502	1.00	WCCH	Marissa Hare 01/20/2024	\$17.04	\$33,228	\$13,162	\$16.68	\$32,526	\$12,884
	RPN/03.888	1.00	WCCH	Lindsay Fisher 01/12/2024	\$45.76	\$89,232	\$35,345	\$34.36	\$67,002	\$26,539
	RPN/03.135	1.00	WCCH	Jacqueline McGinnis 02/08/2024	\$49.03	\$95,609	\$37,871	\$34.36	\$67,002	\$26,539
	RPN/03.146	1.00	WCCH	Amy Cullinan 11/25/2023	\$47.15	\$91,943	\$36,418	\$34.36	\$67,002	\$26,539
	RPN Per Diem/03.835	0.00	WCCH	Rebecca George 01/10/2024	\$51.36	\$10,015	\$766	\$37.80	\$7,371	\$564
	RPN Per Diem/03.826	0.00	WCCH	Patricia Deibel 02/06/2024	\$42.90	\$8,366	\$640	\$37.80	\$7,371	\$564
	RPN Per Diem/03.901	0.00	WCCH	Rylie McEvoy 01/26/2024	\$49.67	\$9,686	\$741	\$37.80	\$7,371	\$564
	RPN Per Diem/03.862	0.00	WCCH	Julia Mills 01/25/2024	\$51.36	\$10,015	\$766	\$37.80	\$7,371	\$564
	RPN Per Diem/03.855	0.00	WCCH	Jonathan Drzewiecki 01/25/2024	\$47.08	\$9,181	\$702	\$37.80	\$7,371	\$564
	RPN Per Diem/03.820	0.00	WCCH	Hannah Royce 01/19/2024	\$49.67	\$9,686	\$741	\$37.80	\$7,371	\$564
	RPN Per Diem/03.872	0.00	WCCH	Kathryn George 10/29/2023	\$48.23	\$9,405	\$719	\$37.80	\$7,371	\$564
	Scheduler/12.125	1.00	WCCH	Georgine Fisher 02/05/2024	\$18.62	\$36,309	\$14,382	\$18.62	\$36,309	\$14,382
	LPN/04.853	1.00	WCCH	Kaleigh Waldo 02/03/2024	\$26.10	\$50,895	\$20,160	\$23.26	\$45,357	\$17,966
J. Bayliss:	Nursing Assistant/05.179	1.00	WCCH	Levi Lopez-Carrion 02/12/2024	\$22.83	\$44,519	\$17,634	\$19.72	\$38,454	\$15,232
	Nursing Assistant/05.401	1.00	WCCH	Rosemarie Stout 02/03/2024	\$22.33	\$43,544	\$17,248	\$19.72	\$38,454	\$15,232
	Nursing Assistant/05.476	1.00	WCCH	Billi-Jo Shotwell 02/13/2024	\$22.56	\$43,992	\$17,425	\$19.72	\$38,454	\$15,232
	Nursing Assistant/05.483	1.00	WCCH	Carol Poorman 02/14/2024	\$22.56	\$43,992	\$17,425	\$19.72	\$38,454	\$15,232
	Unit Helper Per Diem/08.773	0.00	WCCH	Tammy Watson 02/07/2024	\$14.88	\$2,902	\$222	\$15.00	\$2,925	\$224

WCCHS-24-012 APPROVE PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT

Motion by Manager Perkins and seconded by Manager Reagan, the proposed personnel changes/financial impact be hereby approved as presented and as follows:

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
February 27, 2024				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
CEO - D. Kobis Set Salary - 1.00 FTE Network Administrator II (Cost Center 840)/12.955.507 Schedule C \$70,000/Yr. Available date: March 4, 2024	\$70,000	\$27,727	\$60,000	\$23,766
Sr. Manager - J. Bayliss Create 1 - 1.00 FTE Supervising LPN (Cost Center 363) Schedule WCCH, Grade 18B \$32.70 - 37.86/Hr. Available date: February 28, 2024	\$63,765	\$25,257	\$0	\$0
Delete 1 - 1.00 FTE RPN (Cost Center 363)/03.898 Schedule WCCH, Grade 20 - 20F \$44.50/Hr. Available date: February 28, 2024	\$0	\$0	\$86,775	\$34,372
Sr. Manager - D. Bayliss Delete 1 - 1.00 FTE RPN (Cost Center 394)/03.531 Schedule WCCH, Grade 20 - 20F \$44.45/Hr. Effective date: February 28, 2024	\$0	\$0	\$86,678	\$34,333
Sr. Manager - B. Coffta Create 1 - 1.00 FTE Mid-Level Provider (Cost Center 687) Schedule P \$80,000 - 100,000/Yr. Available date: February 28, 2024	\$80,000	\$31,688	\$0	\$0
Create 1 - 0.50 FTE Mid-Level Provider (Cost Center 687) Schedule P \$51,000 - 61,000/Yr. Available date: February 28, 2024	\$51,000	\$3,902	\$0	\$0
Delete 1 - 1.00 FTE Gynecologist (Cost Center 664)/10.122.701 Schedule P \$325,000/Yr. Effective date: February 28, 2024	\$0	\$0	\$325,000	\$128,733
Delete 1 - 1.00 FTE Medical Office Assistant (Cost Center 664)/12.173 Schedule WCCH, Grade 6 \$18.62/Hr. Effective date: February 28, 2024	\$0	\$0	\$36,309	\$14,382
TOTALS	\$264,765	\$88,574	\$594,762	\$235,585
TOTAL ANNUAL INCREASE:				-\$477,008

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins		Yes		No		Abstain	X	Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-013 APPROVE CONTRACTS AND/OR GRANTS

Motion by Manager Wawrzyniak and seconded by Manager Abbasey, the CEO (or designee) with the approval of the County Attorney or Costello, Cooney and Fearon, PLLC, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

All of the following contracts require approval by the Wyoming County Board of Supervisors

- Amend Resolution #WCCHS 23-034 approved on 04/25/2023, Resolution #WCCHS-21-015 approved on 02/23/2021 and Resolution #WCCHS-20-035 approved on 04/28/2020 [BOS Resolution #23-290 approved on 05/09/2023, Resolution #21-132 approved on 03/09/2021 and Resolution #20-243 approved on 05/12/2020] with **SHC SERVICES, INC. d/b/a Supplemental Health Care**, 95 John Muir Drive, Suite 100, Amherst, NY 14228 related to agency staffing in an amount not to exceed \$100,000.00 per year as follows:

- Increase the not to exceed amount from \$100,000.00 per year to an amount **not to exceed \$500,000.00 per year** for term of the agreement, 03/13/2023 – 03/12/2025.

- Amend Resolution #WCCHS-23-051 approved on 06/27/2023 [BOS Resolution #23-392 approved on 07/11/2023] to **RESCIND** the following agreement in its entirety as this agreement will not be used, effective immediately:

MASSACHUSETTS GENERAL PHYSICIAN ORGANIZATION, INC., 55 Fruit Street, Boston, MA 02114, an agreement to provide telemedicine services, not to exceed \$150,000.00 per year, effective 07/01/2023 – 06/30/2025.

- VERITY SOLUTIONS GROUP, INC.**, 12131 113TH Avenue NE, Kirkland, WA 98034, a 36-month Verity 340B pharmacy services agreement to use the 340B contract pharmacy services and the documentation, not to exceed \$70,000.00 per year, effective 01/15/2024 – 01/15/2027.
- ISS SOLUTIONS, INC.**, 2080 Cabot Boulevard West, Suite 203, Langhorne, PA 19047, healthcare technology management services agreement to provide management and repair of healthcare equipment and guidance on needs for equipment updates, not to exceed \$225,000 per year, effective 05/01/2024 – 04/30/2027.
- VITAL CONTINGENT PLANNING (VCP)**, 317 George Street, Suite 320, New Brunswick, NH 08901, utilization management service agreement to provide case management services for initial 6 week term (trial period) and for a full year, if services are satisfactory, \$175,500.04 per year, effective 03/01/2024 – 02/28/2025.

[The following agreement was withdrawn from the agenda before any action was taken because Dr. Abbasey would need to abstain causing the vote to fail. This item will be presented at the March 26, 2024 regular BOM meeting for approval.]

- ~~**CHARLENE WELSTED, NP**, 1359 Cross Road, Freedom, NY 14065, an employment agreement (Schedule P) to provide services to primary care clinics, \$51,000.00 per year plus \$49.00 per hour for any additional shift above the required 20 patient facing hours per week, effective 03/18/2024 – 03/17/2025.~~

Amend Salary Schedule P:

- ~~Include a **Stipend for the Nurse Practitioner** position (Position Code #TBD) under **WYOMING COUNTY FAMILY MEDICINE – ARCADE** at \$49.00 per hour for any additional shift above the required 20 patient facing hours per week, position available date 01/24/2024.~~

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

CONTRACTS FOR INFORMATION ONLY

Cumulative amount between \$25,000 - \$49,000 – no BOM action needed

- INSTITUTE FOR HEALTHCARE IMPROVEMENT (IHI)**, 53 State Street, 18th Floor, Boston, MA 02109, a grant application/acceptance/award for CareFront Project from the Ralph C. Wilson Jr Foundation, an initiative aimed at improving caregiver roles and retention in the health system setting, in a minimum amount of \$115,000, effective 12/11/2023 – 12/31/2025 (Revenue).

BOARD PRESIDENT REPORT

No report.

BOARD COMMITTEE CHAIR REPORTS**Acute Quality/Performance Improvement Committee**

Manager Reagan reported that the Acute Quality/Performance Improvement Committee met on February 21, 2024, referred to the draft minutes and reported on the following items:

- Dr. Salman Abbasey was introduced as the chair of Performance Improvement as his new role of Secretary to the Medical Staff
- 2023 sepsis data was reviewed. Met 55% out of 60% cases for sepsis.
- Quality of imaging readings by the off-hours group, NighHawk Radiology, is being reviewed.
- Will participate in a new CAH program: Medicare Beneficiary Quality Improvement Project (MBQIP).
- Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS) scores: communicating with doctors improved, the number of patients who would recommend the hospital improved, cleanliness was stable, quietness improved, and communication on discharge decreased slightly – Pharmacy will resume patient education on discharge.
- Safety award presented to Med/Surg for improvement of medication scanning rate.
- Clinic patient satisfaction surveys will now be completed electronically.
- The clinic overall satisfaction was 96.82 which is above the national benchmark of 96.37.
- The next meeting is scheduled for May 22, 2024.

SNF Quality/Performance Improvement Committee

Manager Reagan reported that the SNF Quality/Performance Improvement Committee met on February 21, 2024, referred to the draft minutes and reported on the following items:

- Ramping up swing bed program with CAH designation due to higher reimbursement.
- Nursing home compare – WCNF dropped an overall star in care due to a change in the scoring system.
- LPN staffing needs – teaming up with Livingston County to have an LPN class at Mt. Morris BOCES.
- Documentation committee meets bi-monthly and trains new hires at orientation.
- Dietary serves meals and beverages on non-disposable dinnerware.
- Ralph Wilson Foundation grant to improve retention and job satisfaction.
- The second CNA class began in January 2024 and is scheduled to test in March 2024. This program is an asset to the facility.
- DOH arrived on February 26, 2024 for survey. Surveyors are expected to be on site for 5 days.
- The next meeting is scheduled for May 22, 2024.

Finance/Personnel Committee

No report.

Plant and Equipment Committee

President Kosmerl reported that the Plant and Equipment Committee met on February 13, 2024 and referred to the draft minutes. The next meeting is scheduled for March 12, 2024 at 9:00am.

Communications Committee

No report.

Governance Committee

Manager Wawrzyniak reported that responses for the self-evaluation, Board President evaluation, and CEO evaluation should be submitted to Pam Pettnot as soon as possible. Results will be reviewed at the April 23, 2024 regular BOM meeting. The annual review of the BOM By-Laws will take place during the second quarter of 2024.

Compensation Committee

No report.

EXECUTIVE SESSION

Motion by President Kosmerl and seconded by Manager Wawrzyniak, for the Board to enter into executive session to discuss the following topic(s) at 6:11pm. Dave Kobis, Mandip Panesar, MD, and Pam Pettnot remained. All other attendees left the meeting room.

- Review specific practitioner quality incident – protected under NYS Education Law 6527 and NYS Public Law 2805(m)
- Update on current legal matter Index No. 9001460
- Proposed litigation against a former Salary Schedule P employee
- Update on the data security incident and current legal matter Index No. 9001863

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

Motion by President Kosmerl and seconded by Manager Wawrzyniak, the Board exit Executive Session at 6:33pm.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl		Yes		No		Abstain	X	Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers		Yes		No		Abstain	X	Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	3	Absent
RESULTS	X	PASS				FAIL		

EXECUTIVE SESSION DISCUSSIONS

President Kosmerl reminded attendees that all information discussed in executive session shall remain confidential and declared that no motions or votes were enacted on during the executive session.

NEXT REGULAR MEETING

The next regular meeting is scheduled for Tuesday, March 26, 2024 immediately following the BOM Finance/Personnel Committee meeting, approximately 4:30pm.

ADJOURN

There being no further business to come before the Board, the meeting duly adjourned at 6:34pm upon motion by Manager Wawrzyniak.

James Wawrzyniak, DC, BOM Secretary _____ Date

Pam Pettnot, Recording Secretary _____ Date

2024 Operating Budget

	<u>2023</u> <u>Actual</u>	<u>2024</u> <u>Budget</u>	<u>Variance</u>	<u>%</u>
Net Patient Service Revenue	55,536,285	57,329,236	1,792,951	3.2%
Clinic Revenue	9,204,941	8,959,807	(245,134)	-2.7%
Other Operating Revenue	<u>8,498,344</u>	<u>10,784,642</u>	<u>2,286,298</u>	<u>26.9%</u>
Total Operating Revenue	73,239,570	77,073,685	3,834,115	5.2%
Salaries and Wages	36,621,423	37,936,439	1,315,016	3.6%
Employee Benefits	13,184,356	14,320,244	1,135,888	8.6%
Professional Fees	12,162,435	8,891,855	(3,270,580)	-26.9%
Purchased Services	7,536,487	7,216,726	(319,761)	-4.2%
Supplies and Other Expenses	9,562,456	10,278,386	715,930	7.5%
Interest	260,007	213,990	(46,017)	-17.7%
Depreciation	<u>3,753,598</u>	<u>4,030,505</u>	<u>276,907</u>	<u>7.4%</u>
Operating Expenses	83,080,762	82,888,145	(192,617)	-0.2%
Operating Income (Loss)	(9,841,192)	(5,814,460)	4,026,732	-40.9%
Non-Operating Revenue	<u>14,489,882</u>	<u>6,518,731</u>	<u>(7,971,151)</u>	<u>-55.0%</u>
Net Income (Loss)	4,648,690	704,271	(3,944,419)	-84.9%

2024 Capital Budget

	<u>2024</u>	<u>2025</u>	<u>2026</u>
Capital Equipment	1,045,037	990,937	1,130,638
IT Equipment	445,700	353,380	581,500
Infrastructure	<u>955,000</u>	<u>1,412,000</u>	<u>675,000</u>
Total Priority A Items	2,445,737	2,756,317	2,387,138

DRAFT