

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, May 28, 2024.

CALL MEETING TO ORDER

President Kosmerl called the meeting to order at 5:31pm.

ROLL CALL AND QUORUM

BOARD OF MANAGERS PRESENT/ABSENT

★ participated remotely

☒ Salman Abbasey, MD

☒ Bryan Kehl (BOS member)

☒ Rich Kosmerl

☒ Steve Perkins

☒ J. Thomas Reagan, MD

☒ Larry Rogers

☒ Janice Shirley

☒ James Wawrzyniak, DC

STAFF PRESENT/ABSENT

★ participated remotely

☒ Dawn Bayliss (Chief Operating Officer)

☒ Justin Bayliss (NF Administrator)

☒ Dan Farberman (WC Human Resource Director)

☒ Dave Kobis (Chief Executive Officer)

☒ Mandip Panesar, MD (Hospital Medical Director)

☒ Pam Pettnot (Executive Assistant)

☒ Mark Wright (Chief Financial Officer)

OTHERS PRESENT: Becky Ryan (Chairwoman, Wyoming County Board of Supervisors and Supervisor, Town of Warsaw) and Scott Schrader (County Administrator)

President Kosmerl declared that a quorum was physically present.

ADOPT THE AGENDA

Motion by Manager Wawrzyniak and seconded by Manager Rogers, the BOM hereby adopts the agenda as presented and verbally modified to include the BOM's intent to enter into an executive session by means of a vote to be taken during the meeting.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-026 CONSENT AGENDA

Motion by Manager Perkins and seconded by Manager Abbasey, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM meeting minutesApril 23, 2024

Credentials Committee (May 8, 2024)

- Approve medical staff appointments and reappointments

APPOINTMENTS

DEPARTMENT OF MEDICINE

Karen Woolsey, NP – Is applying for Allied Health status in the Department of Medicine, Hospitalist.

Charlene Welsted, NP – Is applying for Allied Health status in the Department of Medicine, Arcade Clinic.

Jessica Benson, NP – Is applying for Allied Health status in the Department of Medicine, Perry Clinic.

SKILLED NURSING FACILITY

Megan Kroll, NP – Is applying for Allied Health status in the skilled nursing home to provider wound care services.

DEPARTMENT OF SURGERY

Melissa Franckowiak, MD – Is applying for Active status in the Department of Surgery, Anesthesia.

SEVARO HEALTH TELE-NEUROLOGY

Tori LaFleur, MD – Is applying for Tele-Medicine status in the Department of Medicine, Tele-Neurology.

Ali Adela Payan, NP – Is applying for Allied Health status in the Department of Medicine, Tele-Neurology.

PROXY CREDENTIALING

ID-Connect- Tele-infectious disease. There are 4 additional providers from the University of Pittsburgh; Department of Medicine that will be providing tele consults for Infectious disease.

The Providers are:

Julia Cornett, MD-Tele-Infectious Disease

Darcie Farrell, NP-Tele-Psych

Anna Witt, MD- Tele-Infectious Disease

Diana Zhong, MD-Tele-Infectious Disease

REAPPOINTMENTS**DEPARTMENT OF MEDICINE**

Edwin Anand, MD

Nana Asante, PA

Brittany Ball, PA

Ahmed Bayoumi, MD

R.K. Bayoumi, MD

Peggy Cunningham, NP

Renee Groh, NP

Jacquelyn Janes, NP

Ripple Marfatia, MD

Tarun Ohri, MD

Vipin Ohri, MD

Kirsten Perry, NP

Dorothy Scime, NP

Mark Varallo, MD

Daniel Zerbe, MD

EMERGENCY DEPARTMENT

Mushtaq Khan, MD

Taylor Klun, MD

Christian Krawczyk, DO

Megan Mase, NP

Brianna Nuttle, PA

Jacob Nuttle, PA

DEPARTMENT OF SURGERY

Jeffrey Brewer, MD

Lindsey Clark, MD

Mark Doerr, MD

Weidun Guo, MD

Jeffrey Jordan, MD

David Privitera, MD

Carolyn Wagner, PA

William White, MD

Christopher Zielinski, PA

DEPARTMENT OF RADIOLOGY

Alberto Benedicto, MD

Timothy Dyster, MD

Peter Ferin, MD

Charles Lesh, MD

Frederick Poynton, MD

Kim Schindler, MD

Gregory Shields, MD

Ian Tseng, MD

Rajesh Vaid, MD

PATHOLOGY DEPARTMENT

Keith Krabill, MD

Hassan Nakhala, MD

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-027 APPROVE DRAFT 2023 AUDITED FINANCIAL REPORT

Jill Johnson from Lumsden & McCormick, LLP reviewed the contents of the draft 2023 audited financial report with attendees at the BOM Finance and Personnel Committee meeting prior to this meeting.

It was noted that WCCHS changed its method of accounting for leases of longer than one year and adopted Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*, effective January 1, 2023.

Similar to prior year observations, certain consent forms selected for testing could not be located. It was recommended management review the medical record process to ensure all necessary documentation is obtained and properly maintained.

Adjustments recognized during the audit related to workers' compensation liability and employee benefits expense; net pension liability, deferred outflows/inflows of resources, employee benefits expense; cash and cash equivalents and other revenue; and right-to-use assets, net of accumulated amortization and lease liabilities.

During the five year period ended December 31, 2023, WCCHS incurred a loss from operations of \$25,128,000. At December 31, 2023, current liabilities exceeded current assets by \$4,222,000. These conditions raise substantial doubt about WCCHS's ability to continue as a going concern. During 2023 and 2022, WCCHS received \$4,163,000 and \$961,000 in assistance from NYSDOH to help stabilize and significantly improve its sustainability. Management expects to review similar funding to subsidize operations in the future; however, it is uncertain whether this will occur. The financial statements do not include any adjustments that might result from the outcome of this uncertainty.

Motion by President Kosmerl and seconded by Manager Perkins, the draft 2023 audited financial report be hereby accepted as recommended by the BOM Finance and Personnel Committee with the contingencies noted below. A copy of the report is on file in Administration.

Contingencies:

1. Add wording indicating that acute care hospital received Critical Access Hospital (CAH) designation from CMS, effective 05/16/2024. Such designation is projected to increase revenue by more than \$3 million annually.
2. Construction in progress at 12/31/2023 includes expenditures related to various renovation projects expected to be completed during 2024 and beyond for a total cost of \$563,000.
3. The financial statements are pending receipt of the attorney letter from Constangy Brooks, Smith & Prophete, LLP related to the data security incident.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

CEO REPORT

Dave Kobis reported on the following items:

- Awarded Critical Access Hospital (CAH) designation from the Centers for Medicare and Medicaid Services (CMS), effective May 16, 2024.
- Received notification from Robin LaWall, Wyoming County Treasurer, that Disproportionate Share Hospital (DSH) reconciliation payments have been approved and WCCHS is expected to receive \$7,359,069 in hospital Intergovernmental Transfers (IGT) payments from calendar year 2020 and 2021.

Dave Kobis submitted the following report:

FINANCIALS

- Health system operating loss for April 2024 was \$1,376,570, which is significantly worse than the March 2024 operating loss of \$643,879. The operating revenue were lower and operating expenses were higher in the month of April 2024.
- The NYSDOH Directive Payment Template funding positively impacted March 2024 by \$719,000 and positively impacted April 2024 by \$192,000.
- Staffing agency cost in April 2024 decreased to \$165,977, mainly due to decreased agency hours used to support hospital services. Hiring and recruiting plans in place, but area and regional hospitals are all facing same staffing pressures. Progress remains slow.
- Hospital volume had mixed results in April 2024. Acute inpatient, surgery, GI, and clinic volumes were higher. Observation, mental health, SNF, pain procedures, imaging testing, rehab services and laboratory testing volumes were lower. Year-over-year, mental health, GI, lab and clinic are down, while acute inpatient, observation, ED, surgery, imaging and rehab services have all shown growth over the prior year.

CRITICAL ACCESS HOSPITAL (CAH) DESIGNATION

- As you are aware, NYSDOH has delayed WCCHS' conversion to CAH status since the start of the year. The hospital did receive positive news this month that the Emergency Medical Treatment & Labor Act (EMTALA) allegation was resolved. We are optimistic that NYSDOH will notify CMS and we will be able to resume CAH conversion efforts soon.
- We remain confident that final CAH approval from CMS will be achieved by the 3rd or 4th quarter of 2024.

NEW YORK STATE DEPARTMENT OF HEALTH (NYSDOH) SURVEY

- As you are aware, the NYSDOH on behalf of CMS conducted an unannounced hospital survey on March 11 - 13, 2024. The survey was conducted to investigate an alleged EMTALA violation.
- The allegation and findings have been resolved.

PROVIDERS AND OUTPATIENT CLINICS

- Discussions continue with New York State Department of Corrections and Community Supervision (DOCCS) in regards to providing services to inmates. General Surgeon, Andrea Zucchiatti, MD, will start to service Wende Correctional in the next couple of months. We are exploring the expansion of cardiology, tele-neurology, and podiatry services to the DOCCS as well.
- Primary Care coding and billing chart audits are in process by Stroudwater Associates. Routine audits of physician practices are a best practice and should be performed routinely each year. Results should be available soon and will be shared with providers as a means of improvement and feedback.
- Discussions are underway with multiple podiatry groups to ensure continuity of services for Wyoming County. A new agreement for support of the hospital, SNF, and clinics is expected in June 2024.
- Recruitment for a general surgeon, and general surgery mid-level, and a gastroenterologist continue.
- The Internal Medicine office in Warsaw was relocated back to 34 Duncan Street in May 2024 due to unplanned renovation needs at 408 North Main Medical Building. Patient letters have been mailed, personal reminder phone calls will be made, and a sign will be posted at the 408 building. A reassessment of the clinic location will be made at a later date.

MARKETING

- The hospitals marketing campaign throughout the Wyoming County service area continues. Example ads are included at the end of this board report.
- Second quarter 2024 advertising will focus on the hospital's orthopedic service line.
- The RTS regional transit bus was wrapped to promote orthopedic surgery and ED wait times. This is a 4-week campaign. Additional bus wraps will be started in the summer promoting hospital services and programs.
- A radio ad has been recorded by CJ Country and focuses on WCCHSs longstanding and future commitment to the community. The ad notes the 113-year history of the hospital and health system and highlights the County's commitment to remain in Warsaw for the long term.
- The Wyoming County Chamber of Commerce & Tourism Promotion Agency will distribute a brochure about the ED to local campgrounds as part of their annual spring brochure distribution program.
- Ads placed in the 2024-2025 Wyoming County Chamber of Commerce & Tourism membership directory and community guide and the Letchworth Country 2024 summer vacation guide.

INFORMATION SYSTEMS

- The HealthStream project is underway with a go live date of mid-June 2024 and is on track to meet that date. We have transitioned from “setup” status to “support” with HealthStream.
- MEDENT and CPSI billing interfaces are moving forward, no go live date yet. Several departments are actively working on this project.
- Internal Medicine move was completed without any issues from ITs perspective.
- The Kronos system (time keeping and employee scheduling) upgrade has started and will be completed before the end of the year.

BEHAVIORAL HEALTH

- Inpatient census for the month of April 2024 was at 79% occupancy.
- A total of 75 psychiatric evaluations were completed by the psychiatric assessment officers within the month of April 2024.
- Researching a new duress system for the employees in behavioral health to add safety measure to provide the staff with a security badge with a panic button. Most facilities have these for safety reasons.
- Staffing in Mental Health has been very consistent with little to no turnover.
- May is Mental Health Awareness Month. Thank you to all the mental health employees at WCCHS and employees within our community. Multiple staff will be attending the Mental Health Recognition Breakfast at the Valley Chapel Ministry Center. Celebrations and recognitions will be consistent throughout the month.

CHIEF OPERATING OFFICER

- Aramark continues to look for a new Director of Plant Operations, interviews are ongoing.
- OR candidate undergoing vetting from all parties.
- Potential collaboration of tele-neuro and scheduled services with DOCCS.

CHIEF NURSING OFFICER

- WNY Rural AHEC Providers and Teens Communicating for Health (PATCH) students made a presentation to help health professionals understand the health care concerns, preferences, and realities of today's youth, offering better ways to connect with adolescent patients and ensure high quality, youth-friendly services.
- Nurses' week was a huge success. Nurses had activities and food each day and 25 staff members were recognized at a Pinning Ceremony for making a difference at WCCHS.
- Mandatory nursing skills day was held on May 15 and 17, 2024 to help nurses stay up to date on their skills.
- Currently, there are four travel nurses in the ED. Nursing hired three new graduates for the ED, this will help eliminate travel nurses.
- Nursing is looking to create a residency program for graduate nurses.
- Jim Turner is working with the OR staff on an interim basis until an OR Director can be hired. DeNae Gibson and Dawn Bayliss interviewed a potential candidate for the Director position.

MEDICAL DIRECTOR

- Onboarding of new Chair of Surgery Department, Dr. Jeffrey Brewer.
- Reviewed Department of Health Plan of Correction.
- Continue to develop quality improvement projects with all departments.


SKILLED NURSING FACILITY

- **Census:**
 - Census for the month of April 2024 averaged 136. Census at the time of this report (May 14, 2024) is 133.
- **NYSDOH Survey:**
 - Plan of correction for the Health and Life Safety Code (LSC) has been officially approved by the NYSDOH and CMS.
- **Ralph Wilson Foundation / Institute for Healthcare Improvement (IHI):**
 - Improvement activities continue on the Blue Unit within the SNF. Meetings involving Administration, HR, and Direct Care Workers take place every Tuesday.
 - Employee newsletter has been created and distributed to the staff.
 - Personalized letter template has been created to recognize staff for job performance that exceeds standard expectations.
 - The Nursing Home Administration, Justin Bayliss, has been asked to speak as a presenter at the IHI Forum in Orlando, FL, in early December 2024. All expenses paid by IHI.
- **Nursing Home Week:**
 - May 13-17, 2024. Multiple activities scheduled daily for staff and resident enjoyment.

- **Staffing:**
 - CNA: Third class is underway and should conclude mid-June 2024.
 - LPN: Discussions have begun with the Finger Lakes Community College. They are interested in providing a program for the Wyoming and Livingston County areas.
- **Rehab Services:**
 - Volume year over year remains up. Steady increase observed in acute (swing bed), outpatient, and SNF settings.
- **Donation:**
 - The facility received a \$10,000 donation from a family of a loved one that resided in the SNF. The funds will be used for a designated end of life room in the SNF and to purchase an outside shade structure and patio furniture.

EMPLOYEE ENHANCEMENT

- The spring raffle Charcoal Corral gift card winners will be picked 05/16/2024.
- June 2024 Employee of the Month (EOM) will be Matt Mead, a SNF C.N.A. on the Peach Unit.
- The shout out board ideas were finalized and we will be getting that set up the first part of June 2024 – when an employee reaches 25 shout outs they will receive a gift, possibly a \$25 gift card.
- Committee member is working on the EOM frames, she will bring samples to next employee enhancement meeting for a vote.
- The WCCHS newsletter is being started, we will include the monthly department spotlight in this and hope to get first one distributed for July 1.
- June 2024 events
 - Flag day is June 14, 2024 – because employees enjoyed the Easter egg hunt, we decided that we would hide small flags throughout the main areas of the building for employees to find and turn in for a prize, will investigate prizes; they will be red, white, blue themed.
 - First day of summer – June 21, 2024 – we will do Hello Summer Sundaes in the cafeteria. May also do a raffle with the prizes left over from the prior year summer employee picnic.
- Talked more about the summer employee picnic and voted on a tumbler for the staff appreciation gift.



For All You Do, Thank You!

National Nurses Week
May 6th - 12th

For making a difference every day, we are proud to celebrate our amazing nurses!

WCCHS
Wyoming County Community Health System

www.wcchs.net • 585-786-2233 • 400 N. Main Street • Warsaw, NY 14569
This institution is an equal opportunity provider and employer. TDD: 1-800-662-1220



Pain Management Services Have Expanded!

For more information visit wcchs.net/pain-management or contact us at:

WCCHS Pain Clinic
400 N. Main Street • Warsaw, NY
585-786-1555

Accepting New Patients!

Hemant Kalia, MD
Pain Medicine Specialist

Hemant Kalia, MD, interventional pain medicine specialist, is now accepting appointments three days a month at his non-narcotic pain clinic located on the WCCHS campus. In addition to epidural injections and nerve blocks, radiofrequency and spinal procedures, cancer pain management, and other treatment options, Dr. Kalia is now also offering spinal cord stimulators and kyphoplasty procedures – all right here, close to home!

WCCHS
Wyoming County Community Health System

www.wcchs.net • 585-786-2233 • 400 N. Main Street • Warsaw, NY 14569
This institution is an equal opportunity provider and employer. TDD: 1-800-662-1220

Expanding Orthopedic Care in Our Region!



**Sendhan
Rajamanickam, MD**
Orthopedic Surgeon

Now accepting new patients! Dr. Sendhan Rajamanickam, Orthopedic Surgeon, offers a variety of specialized orthopedic services from total knee and hip replacements and other surgical procedures to customized treatment plans for fracture or trauma care, osteoporosis management, sports medicine, joint injections and much more. For expert care and convenience, make WCCHS Orthopedic Clinic your first choice!

For more information visit
wcchs.net/orthopedic-services
or contact us at:

WCCHS Orthopedic Clinic
400 N. Main Street • Warsaw, NY
585-786-7907



www.wcchs.net • 585-786-2233
400 N. Main Street • Warsaw, NY 14569

This institution is an equal opportunity
provider and employer. TDD: 1-800-662-1220



WCCHS Emergency Department



24/7 Emergency Services
Right Here, Close to Home

WCCHS
Wyoming County Community Health System



www.wcchs.net • 585-786-2233
400 N. Main Street • Warsaw, NY 14569



This institution is an equal opportunity provider and employer. TDD: 1-800-662-1220

Emergency Department



We know visiting the ER can be stressful!

That's why our Emergency Department is available 24 hours a day to handle any urgent care situation quickly and efficiently.

We are staffed by board certified Emergency Medicine physicians and highly-trained medical staff. And, with the lowest wait times in Western New York, we stand ready to provide immediate care to every patient who walks through our doors.

For more information, please contact us at:

wcchs.net/emergency-department

585-786-2233



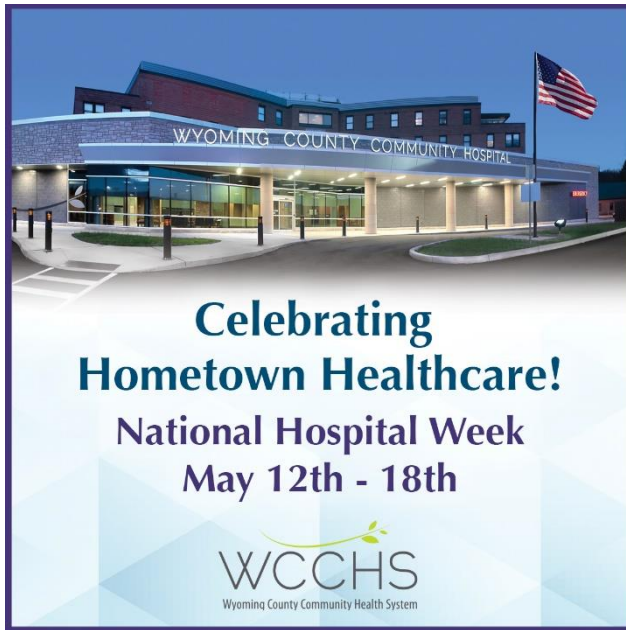
WCCHS
Wyoming County Community Health System



www.wcchs.net • 585-786-2233
400 N. Main Street • Warsaw, NY 14569



This institution is an equal opportunity provider and employer. TDD: 1-800-662-1220



Celebrating Hometown Healthcare!
*National Hospital Week
May 12th - 18th*

**We are proud to be the hometown hospital
for such an amazing community!**

**We Are Proud to Recognize
National Skilled Nursing Care Week
May 12th - 18th**

**For Your Compassion and Care,
We Thank You!**





May 20, 2024

Mike Winiecki, Director of Dining Services
Morrison Living
400 North Main Street
Warsaw, NY 14569

RE: Press Ganey Scores

Dear Mike and Dietary Team,

On behalf of myself, members of the Hospital Board of Managers and CEO David Kobis, we would like to recognize the exemplary performance you and your team have demonstrated. Increasing the Press Ganey scores by twenty-six (26) points and ranking in the 97th percentile when compared to other hospitals is a vast accomplishment.

Achieving this improvement in the challenging environment of staffing turnover and shortages only amplifies your team's dedication to this success. Please share our appreciation with your team for the outstanding services they provide to our patients and staff.

Thank you, Mike, for your leadership to the team and for always meeting the needs of the organization in a professional and positive manner.

Sincerely,



Dawn Bayliss
Chief Operating Officer

400 North Main Street | Warsaw, NY 14569 | 585 786 2233 | wcchs.net

Our mission is to provide outstanding healthcare services and to have a positive impact on the health of our rural community.
This institution is an equal opportunity provider and employer | TDD 800 662 1220

MEDICAL DIRECTOR REPORT

Report included in CEO report. No further report.

MEDICAL EXECUTIVE COMMITTEE/ MED STAFF

No report.

WCCHS-24-028 APPROVE PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE

Motion by President Kosmerl and seconded by Manager Wawrzyniak, the preauthorized accounts and accounts payable processed totaling \$4,478,805 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-029 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT

Motion by Manager Perkins and seconded by Manager Rogers, the write-offs/denied claims/bad debt totaling \$411,311.91 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

PERSONNEL REQUISITIONS IN PROCESS

The personnel requisitions in process were presented for information only.

PERSONNEL REQUISITIONS IN PROCESS - (RECOMMENDED)										
May 28, 2024										
Senior Manager	Title/Department	FTE	Schedule	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
J. Bayliss:	Nursing Assistant Per Diem/05.985	0.00	WCCH	Kristine Healy 04/13/2024	\$22.74	\$4,434	\$339	\$21.69	\$4,230	\$324
	Nursing Assistant/05.612	0.60	WCCH	Nichole Murtha 04/23/2024	\$20.67	\$24,184	\$6,140	\$19.72	\$23,072	\$5,858
	Nursing Assistant/05.476	1.00	WCCH	Alexander Bang 04/22/2024	\$19.72	\$38,454	\$16,274	\$19.72	\$38,454	\$16,274
	Nursing Assistant/05.651	1.00	WCCH	Kaitlyn Shultz 05/06/2024	\$20.67	\$40,307	\$17,058	\$19.72	\$38,454	\$16,274
	LPN Per Diem/04.948	0.00	WCCH	Megan Peterson 05/01/2024	\$26.90	\$5,246	\$401	\$25.59	\$4,990	\$382
Gibson:	Unit Helper Per Diem/08.810	0.00	WCCH	Lora Biniaszewski 04/13/2024	\$16.50	\$3,218	\$246	\$16.50	\$3,218	\$246
	RPN/03.915	1.00	WCCH	Courtney Kohlhagen 10/28/2023	\$46.01	\$89,720	\$37,969	\$33.36	\$65,052	\$27,530
	RPN Per Diem/03.865	0.00	WCCH	Cayla Jones 05/01/2024	\$47.08	\$9,181	\$702	\$37.80	\$7,371	\$564
	ER Patient Care Technician/05.978	1.00	WCCH	Krista Fisk 04/19/2024	\$18.23	\$35,549	\$15,044	\$16.68	\$32,526	\$13,765
	Hospital Aide Per Diem/05.924	0.00	WCCH	Genna Eldridge 04/19/2024	\$19.22	\$3,748	\$287	\$18.35	\$3,578	\$274
	Nursing Supervisor Per Diem/02.149	0.00	C	Deborah Snow 09/03/2022	\$240 / 4 hour shift					
	Nursing Supervisor Per Diem/02.171	0.00	C	Jonathan Drzewiecki 06/09/2023	\$240 / 4 hour shift					
	LPN Per Diem/04.846	0.00	WCCH	Brittany Piechocki 01/21/2024	\$26.90	\$5,246	\$401	\$25.59	\$4,990	\$382
	RPN/03.560	1.00	WCCH	Rylie McEvoy 11/11/2023	\$38.78	\$75,621	\$32,003	\$34.36	\$67,002	\$28,355
	LPN/04.836	1.00	WCCH	Elaine Malinowski 09/01/2023	\$25.46	\$49,647	\$21,011	\$23.26	\$45,357	\$19,195
	RPN/03.157	1.00	WCCH	Hannah Royce (Fusani) 10/26/2023	\$46.01	\$89,720	\$37,969	\$34.36	\$67,002	\$28,355
	Director of Surgical Services/01.324.431	1.00	C	Lorraina Zuba 04/16/2024	\$130,000.00	\$130,000	\$55,016	\$130,000.00	\$130,000	\$55,016
	RPN/03.213	1.00	WCCH	Patricia Harvey 11/25/2023	\$49.03	\$95,609	\$40,462	\$34.36	\$67,002	\$28,355
	RPN/03.652	1.00	WCCH	Erica Kilian 09/30/2023	\$46.48	\$90,636	\$38,357	\$34.36	\$67,002	\$28,355
	RPN/03.928	1.00	WCCH	Erica Kilian 05/25/2024	\$49.03	\$95,609	\$40,462	\$34.36	\$67,002	\$28,355
	RPN/03.208	1.00	WCCH	Brenda Hodnett 10/03/2023	\$49.34	\$96,213	\$40,717	\$34.36	\$67,002	\$28,355
B. Givens:	Psychiatric Assessment Officer Per Diem/06.753	0.00	WCCH	Marcie Dodds 02/28/2024	\$41.65	\$8,122	\$621	\$35.97	\$7,014	\$537
D. Bayliss:	Building Maintenance Worker Per Diem/08.769	0.00	WCCH	Matthew Bruenn 03/11/2024	\$26.90	\$5,246	\$401	\$25.59	\$4,990	\$382
	Phlebotomist/05.734	0.80	WCCH	Katelynn Ashton 03/14/2024	\$18.62	\$29,047	\$9,835	\$16.68	\$26,021	\$8,811
	Cleaner/08.251	0.60	WCCH	Michael Moultrup TBD	\$16.68	\$19,516	\$4,955	\$16.68	\$19,516	\$4,955
	Student Aide/09.142	0.40	WCCH	Ava Healey 05/12/2024	\$13.25	\$10,335	\$791	\$13.25	\$10,335	\$791
	Courier/08.743	0.25	WCCH	Rebecca Hilsch 05/11/2024	\$18.39	\$8,965	\$686	\$16.50	\$8,044	\$615
	Phlebotomist Per Diem/05.733	0.00	WCCH	Meagan Miller 04/29/2024	\$20.48	\$3,994	\$306	\$18.35	\$3,578	\$274
M. Wright:	Telephone Operator Per Diem/12.697	0.00	WCCH	Jessica Henry 04/27/2024	\$18.35	\$3,578	\$274	\$18.35	\$3,578	\$274
B. Coffa:	Medical Assistant/05.975	1.00	WCCH	Amanda Smith 03/06/2024	\$21.16	\$41,262	\$17,462	\$19.72	\$38,454	\$16,274

WCCHS-24-030 APPROVE PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT

Motion by Manager Wawrzyniak and seconded by Manager Shirley, the proposed personnel changes/financial impact be hereby approved as presented and as follows:

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
May 28, 2024				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - D. James				
Create 2 - 0.60 FTE Pharmacist (Cost Center 415) Schedule E, Grade 12 \$62,399.33 - 75,740.28/Yr. Available date: May 29, 2024	\$151,481	\$38,461	\$0	\$0
Delete 1 - 1.00 FTE Biomedical Equipment Technician II (Cost Center 735)/06.952 Schedule WCCH, Grade 18C \$40.31/Hr. Effective date: May 18, 2024	\$0	\$0	\$78,605	\$33,265
Delete 1 - 0.00 FTE Biomedical Equipment Technician II Per Diem (Cost Center 735)/06.938 Schedule WCCH, Grade 18C \$49.84/Hr. Effective date: May 1, 2024	\$0	\$0	\$9,719	\$743
Sr. Manager - J. Bayliss				
Create 1 - 0.00 FTE Certified Occupational Therapy Assistant (COTA) Per Diem (Cost Center 053) Schedule WCCH, Grade 11 \$23.52 - 26.52/Hr. Available date: May 29, 2024	\$4,586	\$351	\$0	\$0
Create 1 - 0.00 FTE Physical Therapist Assistant Per Diem (Cost Center 051) Schedule WCCH, Grade 11 \$23.52 - 26.52/Hr. Available date: May 29, 2024	\$4,586	\$351	\$0	\$0
Create 1 - 1.00 FTE Speech Pathologist (Cost Center 058) Schedule WCCH, Grade 18C \$33.49 - 45.31/Hr. Available date: May 29, 2024	\$68,406	\$28,949	\$0	\$0
Delete 1 - 1.00 FTE Speech Pathologist Clinical Fellow (Cost Center 058)/06.992 Schedule WCCH, Grade 18B \$32.70/Hr. Effective date: TBD	\$0	\$0	\$63,765	\$26,985

POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - D. Gibson				
Create 1 - 0.00 FTE Dialysis RN Per Diem (Cost Center 691) Schedule WCCH, Grade 20C \$53.42 - 55.80/Hr. Available date: May 29, 2024	\$10,417	\$797	\$0	\$0
Sr. Manager - B. Coffa				
Create 1 - 0.60 FTE Mid Level Provider (Cost Center 668) Schedule P \$66,000 - \$78,000/Yr. Available date: June 1, 2024	\$66,000	\$16,757	\$0	\$0
Create 1 - 1.00 FTE Mid Level Provider (Cost Center 668) Schedule P \$110,000 - \$130,000/Yr. Available date: June 1, 2024	\$110,000	\$46,552	\$0	\$0
Create 2 - 1.00 FTE Outpatient Clinic Surgery Scheduler (Cost Center 668) Schedule WCCH, Grade 8A \$19.72 - \$22.56/Hr. Available date: May 29, 2024	\$78,780	\$33,340	\$0	\$0
Amend Salary Schedule - 1.00 FTE Outpatient Clinic Supervisor (Cost Center 677) Schedule C FTE - From: 1.00 FTE To: 0.80 FTE Salary - From: \$77,250/Yr. To: \$61,800/Yr. Effective date: April 15, 2024	\$61,800	\$20,925	\$77,250	\$32,692
Delete 1 - 1.00 FTE Podiatrist (Cost Center 683)/10.116.654 Schedule P \$150,000/Yr. Effective date: June 15, 2024	\$0	\$0	\$150,000	\$63,480
Sr. Manager - B. Givens				
Create 1 - 0.00 FTE Crisis Outreach Counselor Per Diem (Cost Center 373) Schedule WCCH, Grade 18B \$35.97 - 41.65/Hr. Available date: May 26, 2024	\$8,122	\$621	\$0	\$0
Delete 1 - 0.00 FTE Psychiatric Assessment Officer Per Diem (Cost Center 371)/06.751 Schedule WCCH, Grade 18B \$41.65/Hr. Effective date: March 25, 2024	\$0	\$0	\$8,122	\$621
TOTALS	\$564,178	\$187,105	\$387,460	\$157,788
TOTAL ANNUAL INCREASE:				\$206,035

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-031 APPROVE MEDICAL STAFF BY-LAWS

Motion by President Kosmerl and seconded by Manager Shirley, the Medical Staff By-Laws be hereby amended as recommended by the Medical Executive Committee, presented, and attached. An updated copy of the Medical Staff By-Laws are on file in Administration.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-032 APPROVE ORGANIZATION CHART

Motion by Manager Rogers and seconded by Manager Perkins, the organization chart be hereby approved as presented, attached, and on file in Administration.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-033 APPROVE CONTRACTS AND/OR GRANTS

Motion by Manager Wawrzyniak and seconded by Manager Rogers, the CEO (or designee) with the approval of the County Attorney or Costello, Cooney and Fearon, PLLC, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

All of the following contracts require approval by the Wyoming County Board of Supervisors

- Amend Resolution #WCCHS-22-053 approved on 05/24/2022 [BOS Resolution #22-338 approved on 06/14/2022] with **MERIDIAN NURSE RECRUITERS**, 471 North Broadway #139, Jericho, NY 11753, related to nurse staffing agreement to provide nurse agency staffing, not to exceed \$500,000.00 per year, 06/01/2022 – 05/31/2024, as follows:
 - Extend the term of the agreement from 06/01/2022 – 05/31/2024 through **06/01/2024 – 05/31/2025**.
- SUMMIT RENTAL PROPERTY, LLC**, 34 Duncan Street, Warsaw, NY 14569, a lease agreement to rent approximately 2,000 square feet of space located at 34 Duncan Street, Warsaw, NY 14569, not to exceed \$30,300.00 per year, effective 05/01/2024 – 04/30/2027.
- Amend Resolution #WCCHS-23-059 approved on 07/25/2023, Resolution #WCCHS-20-035 approved on 04/28/2020, and the original resolution approved on 04/28/2015 [BOS Resolution #23-427 approved on 08/15/2023] with **MEDLINE INDUSTRIES, LP**, 1 Medline Place, Mundelein, IL 60060, extension of corporate program / group purchasing agreement, not to exceed \$975,000.00 per year, as follows:
 - Extend the term of the agreement from 05/01/2023 – 04/30/2024 through **05/01/2024 – 04/30/2027**.
- Amend Resolution #WCCHS-24-025 approved on 04/23/2024, Resolution #WCCHS-23-018 approved on 02/28/2023 and Resolution #WCCHS-21-065 approved on 09/28/2021 [BOS Resolution # 23-182 approved on 03/14/2023 and Resolution #21-465 approved on 10/12/2021] with **UNIVERSITY AT BUFFALO SURGEONS, INC.**, 100 High Street, Buffalo, NY 14203, related to a professional services agreement for general surgeon services, as follows:
 - To add incentive payment and annual quality bonus for meeting quality metrics for first surgeon and add a second general surgeon to provide professional surgery services and act as Chair of the Surgery Department, effective 05/15/2024.
 - Increase the amount from not to exceed \$459,754 per year to an amount not to exceed **\$569,754 per year**.
 - Extend the term of the agreement from 01/15/2023 – 09/30/2024 through **09/30/2025**.

5. **AHMED BAYOUMI, MD**, 2265 Route 19, Warsaw, NY 14569, an employment agreement – Schedule P to provide internal medicine services, practice medical director services, and department chair and medical director of internal medicine department, not to exceed \$326,000.00 per year base compensation plus an annual cost of living adjustment of two percent (2%), plus a quality stipend of \$5,000.00 per year, plus a stipend for practice medical directorship in the amount of \$24,000.00 per year, plus a stipend for department chair and medical directorship of internal medicine department in the amount of \$25,000.00 per year, plus CME allowance of \$3,500.00 per year, effective 05/31/2024 – 05/31/2029. [This agreement supersedes the employment agreement – Schedule P made by Resolution #WCCHS-20-013 approved on 01/28/2020 and previously amended by Resolution WCCHS-20-018 approved on 02/25/2020, and Resolution #WCCHS-23-018 approved on 02/28/2023 [BOS Resolution #20-103 approved on 02/11/2020, Resolution #20-142 approved on 03/10/2020, and Resolution #23-183 approved on 03/14/2023].

Amend Salary Schedule P as follows:

- Set the salary of the 1.00 FTE **Internal Medicine Physician** position (Position Code #10.110.614) under WYOMING COUNTY INTERNAL MEDICINE at \$326,000.00 per year, effective 05/31/2024.
 - Set the salary of the 1.00 FTE **Internal Medicine Physician** position (Position Code #10.110.614) under WYOMING COUNTY INTERNAL MEDICINE at \$332,520.00 per year, effective 05/31/2025.
 - Set the salary of the 1.00 FTE **Internal Medicine Physician** position (Position Code #10.110.614) under WYOMING COUNTY INTERNAL MEDICINE at \$339,170.00 per year, effective 05/31/2026.
 - Set the salary of the 1.00 FTE **Internal Medicine Physician** position (Position Code #10.110.614) under WYOMING COUNTY INTERNAL MEDICINE at \$345,954.00 per year, effective 05/31/2027.
 - Set the salary of the 1.00 FTE **Internal Medicine Physician** position (Position Code #10.110.614) under WYOMING COUNTY INTERNAL MEDICINE at \$352,873.00 per year, effective 05/31/2028.
 - Set the salary of the 1.00 FTE **Internal Medicine Physician** position (Position Code #10.110.614) under WYOMING COUNTY INTERNAL MEDICINE at \$359,931.00 per year, effective 05/31/2029.
 - Include a **Stipend for the Internal Medicine Physician** position (Position Code #10.110.614) under WYOMING COUNTY INTERNAL MEDICINE in the amount of \$24,000.00 per year for practice medical directorship, effective 05/31/2024.
 - Include a **Stipend for the Internal Medicine Physician** position (Position Code #10.110.614) under WYOMING COUNTY INTERNAL MEDICINE in the amount of \$25,000 per year for department chair and medical directorship of internal medicine department, effective 05/31/2024.
 - Include a **Stipend for the Internal Medicine Physician** position (Position Code #10.110.614) under WYOMING COUNTY INTERNAL MEDICINE in the amount of \$5,000.00 per year for meeting quality metrics, effective 05/31/2024.
6. **ANTHONY DIBENEDETTO, MD**, 1101 Telephone Road, Rush, NY 14543, an independent contractor agreement to provide part-time surgery and endoscopy services, not to exceed \$100,000.00 per year, effective 06/15/2024 - 06/14/2026. [This agreement supersedes the employment agreement – Schedule P made by Resolution #WCCHS-23-008 approved on 01/24/2023 and Resolution #WCCHS-23-059 approved on 07/25/2023 [BOS Resolution #23-123 approved on 02/14/2023 and Resolution #23-431 approved on 08/15/2023].
7. **JEFF L. TEIBEL DPM PLLC**, 85 South Union Street, #203, Spencerport, NY 14559, an independent contractor agreement to provide podiatry services, not to exceed \$50,000.00 per year, effective 06/15/2024 – 06/14/2026.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No	**	Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

**** Manager Abbasey abstained from provider related Contracts #4, #5, #6, and #7.**

CONTRACTS FOR INFORMATION ONLY

Cumulative amount between \$25,000 - \$49,000 – no BOM action needed

1. **MCKESSON CORPORATION**, 6555 North State Highway 161, Irving, TX 75039, 340B agreement to setup a wholesaler account with the wholesaler that Walmart purchases drugs from – these are drugs purchased in accordance with Walmart's contract pharmacy 340B agreement, \$45,000 per year, effective 04/01/2024 – 05/01/2025.
2. Amend Resolution #WCCHS-21-030 approved on 04/27/2021 with **REV SPRING**, 1800 East State Street, Suite 210, Hamilton, NJ 08609-2020, related to patient communication system / reminder service for all outpatient clinics, not to exceed \$50,000 per 3-year term, effective 06/01/2021 – 05/31/2024, as follows:
 - Extend the term of the agreement from 06/01/2021 – 05/31/2024 through **06/01/2024 – 05/31/2026**.
3. Amend **HEALTH RESEARCH, INC.**, Riverview Center, 150 Broadway, Suite 280, Menands, NY 12204, hospital preparedness program agreement, total contract amount of \$40,000 reimbursable grant, effective 07/01/2023 – 06/30/2024 [Contract #1998-19]
 - Increase maximum reimbursable amount from \$40,000 to **\$43,000**.
4. **CARDINAL HEALTH**, Pharmaceutical Distribution, 7000 Cardinal Place, Dublin, OH 43017, additional ordering account to purchase 340B drugs for contract pharmacy (Sinclair Pharmacy), not to exceed \$45,000 per year, effective 07/01/2024 – 06/30/2025.

WCCHS-24-034 CEO EVALUATION FOR THE PERIOD 05/31/2023 – 06/01/2024

Motion by Manager Reagan and seconded by Manager Shirley, the BOM reviewed CEO David Kobis's performance evaluation for the period 05/31/2023 – 06/01/2024 (Contract Year 2) and assessed that he met or significantly made progress on all of the established goals thus justifying that the \$12,500.00 year two-holdback amount should be initiated and paid through the payroll process and that the CEO's salary be set at \$378,984.00 per year effective immediately in the first payroll on or about 06/01/2024 (reflecting the 2.5% cost of living increase with a \$15,000.00 holdback in the third year of the contract).

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

BOARD PRESIDENT REPORT

No report.

BOARD COMMITTEE CHAIR REPORTS**Acute Quality/Performance Improvement Committee**

Manager Wawrzyniak reported that an Acute Quality/Performance Improvement Committee meeting was held on May 15, 2024, referred to the draft minutes and reported on the following items. The next meeting is scheduled for August 21, 2024.

- Acute performance improvement (PI) project - 100% departmental participation.
- Salman Abbasey, MD is initiating a PI project in primary care, nephrology, and cardiology.
- Sepsis case results for 1st quarter 2024.
- ED and Hospitalist providers joint monthly meeting to discuss quality events, transition of care, etc.
- Social Determinants of Health (SDOH) screening tool for patients who are identified as needing assistance with food, housing, or transportation.
- Quality goals: health equity and teleneurology.
- Hospital Consumer Assessment of Healthcare Providers & Systems (HCAHPS) scores. WCCHS ranked in the 88th percentile for the NYS Rate Hospital. WCCHS is in the 99th percentile for NYS for cleanliness. Ranked in the 90th percentile for the Emergency Department.
- Overall provider satisfaction scores for the clinics. The average score for the 1st quarter is 95.95 and has been consistently increasing.
- 22 re-admissions with 13 same diagnosis admissions for 1st quarter 2024. This is a PI project for one of the employees in case management.

SNF Quality/Performance Improvement Committee

Manager Rogers reported that a SNF Quality/Performance Improvement Committee meeting was held on May 15, 2024, referred to the draft minutes and reported on the following items. The next meeting is scheduled for August 21, 2024.

- Managing additions and assessments in Point Click Care.
- There is little changes to the nursing home profile. Overall rating 4 is stars, preventive care is 5 stars, quality of care is 4 stars, quality of life is 3 stars, resident safety is 2 stars, and resident status is 3 stars.
- WCCHS staffing turnover rate is better than our competitors and lower than the state and national averages.
- Medicare.gov/Nursing Home Compare – five measures are frozen at this time.
- Long stay quality rating remains at a five star rating.
- Dietary showed improvements on weight monitoring, meal accuracies, and meal satisfaction. Some residents have expressed an interest to tour the kitchen and meet the staff.

Finance/Personnel Committee

No report.

Plant and Equipment Committee

Manager Kehl reported that there was no Plant and Equipment Committee meeting in May 2024. The next meeting is scheduled for June 11, 2024.

Communications Committee

No report.

Governance Committee

Manager Wawrzyniak reported that there was no Governance Committee meeting in May 2024. A board education session was held prior to this meeting. Healthcare Association of New York State (HANYs) representatives Sandi Toll, General Counsel, Anne Brockenauer, Senior Director, Compliance, Kristen Phillips, Director of Trustee Education presented information about board governance. Agenda items included: today's environment, fiduciary responsibilities, conflict of interest, compliance programs, maximizing board effectiveness, who does what, board members' roles outside of board meetings, and Healthcare Trustees of New York State (HTNYS) support and resources. Manager Wawrzyniak plans to schedule a Governance Committee meeting in September 2024.

Compensation Committee

No report.

EXECUTIVE SESSION

Motion by Manager Wawrzyniak and seconded by Manager Kehl, for the Board to enter into executive session to discuss the following topic(s) at 6:58pm. Dave Kobis, Becky Ryan, Mandip Panesar MD, Scott Schrader, Dan Farberman, and Pam Pettnot remained. All other attendees left the meeting room.

- Update on current legal matter, Index No. 9001460
- Compliance related investigation into physician and advanced practice provider compensation
- Compliance related Investigation into audit of clinic provider claims – protected under NYS Social Services Law, Article 5, Title 11, Section 363-d
- Update on current legal matter, Index No. 9002050
- Compliance related investigation into improper practice by primary care clinic/employees
- Labor relations matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of one particular union employee
- Labor relations matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of two particular union employees

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

Motion by Manager Rogers and seconded by Manager Abbasey, the Board exit Executive Session at 7:30pm.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

EXECUTIVE SESSION DISCUSSIONS

President Kosmerl reminded attendees that all information discussed in executive session shall remain confidential and declared that no motions or votes were enacted on during the executive session.

OTHER BUSINESS BROUGHT BEFORE THE BOARD

None.

NEXT REGULAR MEETING

The next regular meeting is scheduled for Tuesday, June 25, 2024 immediately following the BOM Finance/Personnel Committee meeting, approximately 4:30pm.

ADJOURN

There being no further business to come before the Board, the meeting duly adjourned at 7:30pm upon motion by Manager Wawrzyniak.

James Wawrzyniak, DC, BOM Secretary	Date	Pam Pettnot, Recording Secretary	Date
-------------------------------------	------	----------------------------------	------

DRAFT

Dear members of the Board of Managers.

The following changes were made to the Medical Staff Bylaws and Rules and Regulations in 2023.

1) July 19, 2023-Medical Executive Committee Meeting

- UIR/MR- Utilization Review/Medical Records. Have not had a meeting in over a year. Dr. Fahey technically is the chair of this committee that reports to the medical staff. Erica Killian played a big role in this committee. She would go over some metrics like length of stay and things of that nature. Dr. Fahey does not see much value in this committee. Joint commission has stated that the medical staff had to participate in utilization review and this was a part of the Bylaws and is now in the rules and regulations.
- Motion to remove this from the Rules and Regulations. Luanne will have to submit any Utilization review issues to the department heads that will address them in their respective Department Meetings.
Motion Dr. Collins
Second- Dr. Fahey
Motion Carried

Removed Article III Section 3 of the Rules and Regulations

Section 3. UTILIZATION REVIEW/HEALTH INFORMATION MANAGEMENT COMMITTEE

A. Composition:

The Utilization Review/Health Information Management (HIM) Committee shall consist of at least two (2) members of the Medical Staff representing Department of Medicine, and Surgery. Others members can include the Medical Director of the Health System and Nursing Facility Medical Director, Non-Practitioner Governing Body member(s), Quality/Risk Coordinator, Chief Operating Officer, Director of Surgical Service, Director of OB Services, Director of MHU, Director of Med/Surg Unit, Director of Pharmacy, representative of Acute Nursing Service, Health Information Management (HIM) Director, and Utilization Review Coordinator.

B. Duties:

1. Electronic Medical records (EMR):

The committee shall be responsible for assuring that all electronic medical records (EMRs) meet the highest standards of patient care, usefulness and historical validity. The Medical Staff representatives will be specifically responsible for assuring that the electronic medical records (EMRs) reflect realistic documentation of medical events, properly describe the condition and progress of the patient, the therapy provided, the results thereof, and the identification of responsibility for all actions taken. Records of discharged patients will be reviewed to determine the promptness, pertinence, adequacy and completeness.

2. *Utilization Review Studies:*

The committee shall conduct utilization review studies designed to evaluate the appropriateness of admissions to the Health System, length of stay, discharge practices, use of Health System services and all related factors which may contribute to the effective utilization of Health System and Practitioner services.

Specifically, it shall analyze how under-utilization, and over-utilization of each of the Health System's services affects the quality of patient care provided in the Health System, shall study patterns of care and obtain criteria relating to average or normal lengths of stay by specific disease categories, and shall evaluate systems of utilization review employing such criteria. It shall also work toward the assurance of proper continuity of care upon discharge through, among other things, the accumulation of appropriate data on the availability of other suitable health care facilities and services outside the Health System.

The committee shall communicate the results of its studies and other pertinent data to the entire Medical Staff, and shall make recommendations for the optimum utilization of Health System resources, and facilities commensurate with quality of patient care, and safety. It shall also formulate a written utilization review plan for the Health System, to be approved by the Medical Staff and the Governing Body.

3. *Extended Duration Evaluations:*

The committee shall evaluate the medical necessity for continued Health System services for particular patients, where appropriate.

In making such evaluations, the committee shall be guided by the following criteria:

- a. *No Practitioner shall have review responsibility for any extended stay cases in which they were professionally involved.*
- b. *All decisions that further inpatient stay not medically necessary, shall be made by Practitioner members of the committee, and only after opportunity for consultation have been given the attending Practitioner by the committee, and full consideration has been given to the availability of out of Health System facilities and services.*
- c. *Where there is a significant divergence in opinion following such consultation regarding the medical necessity for continued in-hospital services for the patient, the judgment of the attending Practitioner shall be given great weight.*
- d. *All decisions that further inpatient stay not medically necessary shall be given by written notice of the Medical Executive Committee, to the chairperson of the appropriate department, to the Medical Director of the Health System, and to the attending Practitioner for such action, if any, as may be warranted.*

4. *Medical Care evaluation:*

The committee shall identify those elements of patient care sufficiently important to require that criteria be established, and to choose standards for the elements and exceptions to those standards.

The committee shall also create a monitoring system that operates on a continuing, concurrent basis for the purpose of ensuring that the performance with respect to particularly critical elements of care is maintained at the criteria level, and to assign responsibility for such monitoring. In addition, the committee shall analyze variations in order to determine how each deficiency can best be corrected, and to recommend whose responsibility it is to initiate the corrective action.

The committee shall also ensure that the findings of audit studies are communicated through appropriate staff and Health System channels, that recommended actions are implemented, and that the results of such actions are reassessed after a stated period.

C. *Meetings:*

The committee will meet quarterly and report to the Medical Executive Committee.

2) Added to Rules and regulations page 91:

Section 9 UTILIZATION REVIEW

1. In lieu of a Medical Executive Committee (MEC) appointed Utilization Review (UR) Committee, the MEC will work in collaboration with the Director of Utilization Review to approve the annual hospital UR plan. Upon approval of the annual UR plan by the MEC, the President of the Medical Staff or the Medical Director of the healthcare system or their appropriate designee will present the plan to the governing board for final approval.

3) September 20, 2023-Full Medical Staff Meeting

Bylaw change. We do not have a category for an Optometrist. There is an Optometrist coming aboard to provider services in the SNF. A vote held for the addition of a category for Optometrist into the Bylaws. Privilege list and updated bylaws will be sent out to the medical staff.

Motion carried.

Added: Article VI Section 6

SECTION 6. OPTOMETRISTS

A. Supervision and scope of duties:

The optometrist shall perform optometry services and write medical orders within the limits established by their New York State license, and the clinical privileges granted by these Medical Staff Bylaws. An optometrist is subject to the same credentials process as other Medical Staff members.

1. An optometrist does not have admitting privileges. All optometry patients shall be admitted under the care of the physician members of the Active Hospital-Based Medical Staff, who will be responsible for the patient's basic medical appraisal, and for the problem that may be present at the time of admission or that may arise during hospitalization
2. Optometry will be under the Department of Medicine.
3. Every initial application for privileges, and any request for change in privileges will be subjected to FPPE.

Wyoming County Community Health System

ORGANIZATION CHART

Approved by Board of Managers on 05/28/2024



David Kobis, CEO

