

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, June 25, 2024.

CALL MEETING TO ORDER

President Kosmerl called the meeting to order at 4:57pm.

ROLL CALL AND QUORUM

BOARD OF MANAGERS PRESENT/ABSENT

★ participated remotely

☒ Salman Abbasey, MD

☒ Bryan Kehl (BOS member)

☒ Rich Kosmerl

☒ Steve Perkins

☒ J. Thomas Reagan, MD

☒ Larry Rogers

☒ Janice Shirley

☒ James Wawrzyniak, DC ★

STAFF PRESENT/ABSENT

★ participated remotely

☒ Dawn Bayliss (Chief Operating Officer)

☒ Justin Bayliss (NF Administrator)

☒ Dan Farberman (WC Human Resource Director)

☒ Dave Kobis (Chief Executive Officer)

☒ Mandip Panesar, MD (Hospital Medical Director) ★

☒ Pam Pettnot (Executive Assistant)

☒ Mark Wright (Chief Financial Officer)

OTHERS PRESENT: Becky Ryan (Chairwoman, Wyoming County Board of Supervisors and Supervisor, Town of Warsaw), Jim Brick (Vice Chairman, Wyoming County Board of Supervisors and Supervisor, Town of Perry), Dan Flint (Director of Healthcare Information Systems), and Eden Wagner (Town of Attica Resident and Human Resources Intern)

President Kosmerl declared that a quorum was physically present. Manager Wawrzyniak participated remotely from 680 Getman Drive, Alden, NY according to the meeting notice. Manager Wawrzyniak was permitted to participate but did not count toward the quorum or any votes.

EXCUSE MEMBERS NOT PRESENT

Motion by Manager Rogers and seconded by Manager Shirley, the following member(s) are hereby excused:

- Manager Wawrzyniak

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	7	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

ADOPT THE AGENDA

Motion by Manager Perkins and seconded by Manager Kehl, the BOM hereby adopts the agenda as presented and verbally modified to include the BOM's intent to enter into an executive session by means of a vote to be taken during the meeting.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:	7	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-035 CONSENT AGENDA

Motion by Manager Rogers and seconded by Manager Kehl, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM meeting minutes May 28, 2024

Credentials Committee (May 8, 2024)

- Approve medical staff reappointments

REAPPOINTMENTS

DEPARTMENT OF MEDICINE

Joseph Gomez, MD

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:	7	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

CYBERSECURITY UPDATE

Dan Flint made a presentation (copy on file in Administration) to review the results of a recent cybersecurity risk assessment and provide an overall update on information systems.

Manager Wawrzyniak ended his Zoom session at 5:05pm.

CEO REPORT

Dave Kobis submitted the following report:

FINANCIALS

- Health system operating loss for May 2024 was \$220,506, which is significantly better than the April 2024 operating loss of \$1,376,570. The operating revenue and operating expenses were both higher in the month of May 2024.
- The NYSDOH Directive Payment Template funding positively impacted April 2024 by \$192,000 and positively impacted May 2024 by \$245,000.
- The 2020 and 2021 Hospital Intergovernmental Transfer (IGT) reconciliation positively impacted May 2024 by \$919,884.

- Staffing agency cost in May 2024 decreased to \$163,211, mainly due to decreased agency hours used to support hospital services. Hiring and recruiting plans in place, but area and regional hospitals are all facing same staffing pressures. Progress remains slow.
- Hospital volume had mixed results in May 2024. Acute inpatient, mental health, SNF, surgery, GI, imaging testing, lab testing, rehab services, and clinic volumes were higher. Observation, swing beds and pain procedures volumes were lower. Year-over-year, acute inpatient, mental health, GI, lab and clinic are down, while observation, swing beds, ED, surgery, imaging and rehab services have all shown growth over the prior year.

CRITICAL ACCESS HOSPITAL (CAH) UPDATE

- WCCHS was notified by CMS of achieving CAH status last month. This change is effective May 16, 2024. At this time, the hospital Financial Intermediary (FI) has updated new CAH billing rates and we expect to see enhanced revenue in the next 30-45 days.
- The 340B pharmacy program implementation is expected to conclude in July 2024. Financial benefit will be retroactive to earlier in 2024.
- A letter will be mailed by the end of June 2024 to traditional Medicare patients at WCCHS. The purpose of the letter is to inform recipients of the changes to co-pay amounts from the hospital's conversion to CAH. The hospital is prepared to educate patients and families of these changes, as well as work on financial counseling and support as necessary.
- The hospital's swing bed program, also referred to as "post-acute rehab", is ramping up. The goal is to maintain a census of 6-8 patients in swing status going forward. Current average census is approximately five patients each day. Post-acute rehab is a critically important service for the community to allow those patients needing longer stays to receive rehab services in the hospital.
- Due to the operating and financial differences with the new CAH model, there will be ongoing education and training for staff and providers.

STRATEGIC PRIORITIES

Now that the health system has achieved CAH status, the organization will need to begin considering other strategic priorities. Some of these will occur in the next 1-2 years, while others may be longer term. However, the BOM and WCCHS senior leadership should allocate time for discussion and evaluation of these items in 2024. Key priorities include the following:

- MRI/CT – both imaging modalities will reach end of life in the next 12-24 months and replacements will be needed.
- Regional alignment. This ongoing conversation will need to be revisited.
- Provider recruitment/programming. Provider recruiting and clinical programming discussions and evaluations should be ongoing at every hospital.
- Dialysis program. An evaluation of the existing program will be discussed at the June 25, 2024 BOM meeting.
- Wound care/Hyperbaric Oxygen (HBO). WCCHS has received a proposal from a national wound care vendor that will be discussed at a future BOM meeting.
- Physician clinics. The health system financial and operational strategy for primary care and specialty practice management should be another ongoing discussion and evaluation.
- Electronic health record system.

There will be other priority items for discussion going forward, but this initial list will cover the next 12-24 months.

CYBERSECURITY UPDATE

- CMS (Centers for Medicare/Medicaid Services) and the NYS DOH require all participating hospitals to perform security risk testing on an annual basis. The WCCHS risk assessment was performed in February 2024. A 75% reduction in vulnerabilities from the 2023 assessment was reported. A "phishing" test was also part of this engagement. Two users failed the test. The previous test had 29 out of 456 users fail.
- Since 2022, WCCHS experienced one cybersecurity event that was mitigated through the implementation of the CrowdStrike security program. This software is paid through New York State and is the national leader in cybersecurity defense for hospitals.
- WCCHS secured improved Cybersecurity and Ransom insurance protection in 2023 through a different insurance carrier. Coverage for ransomware security events has been increased from \$100k to \$3M annually.
- The cost to WCCHS from increased IT security and the cyber event in 2023 was approximately \$500k.

PROVIDERS AND OUTPATIENT CLINICS

- A new podiatry group has joined WCCHS. Jeff Teibel, DPM and two other podiatrists began work at WCCHS in June 2024. They will cover the SNF and provide clinics at the hospital twice per month. The phone number and location for podiatry services remain the same.
- The new Chief of Surgery, Jeff Brewer, MD, began work at WCCHS in May 2024 and will commence a general surgery clinic in June 2024. Dr. Brewer is exploring the potential to add a breast surgeon, more urology support, colorectal programming, and enhanced orthopedic coverage and programming.
- Primary Care coding and billing audits will be completed by the end of June 2024 and shared with providers. Enhanced education of providers will take place in future months. Routine audits of physician practices are a best practice and should be performed routinely each year.
- Recruitment for a general surgeon and a gastroenterologist continue.
- Zachary Lewis, PA has been hired for General Surgery clinic to support Andrea Zucchiatti, MD.
- Dr. Zucchiatti will start providing services at Wende Correctional in July 2024.

MARKETING

- The hospital's marketing campaign throughout the Wyoming County service area continues. Example ads are included at the end of this board report.
- Second quarter 2024 advertising will focus on the hospital's orthopedic service line.
- The RTS regional transit bus promoting orthopedic surgery and ED wait times has been extended for an additional 4 weeks.
- The current CJ Country radio ad promotes the emergency department and low wait times.

INFORMATION SYSTEMS

- 340B project with Verity and CPSI has made some progress. CPSI will be submitting the required historical data soon.
- MEDENT and CPSI billing interfaces are moving forward, no go live date yet. Several departments are actively working on this project.
- The Wolters Kluwer project, which contains the Pharmacy software and the antimicrobial use and resistance required reporting is moving along quickly.
- The Kronos system (timekeeping and employee scheduling) upgrade project is on track to be finished by the end of 2024.
- New servers for the main data center upgrade have arrived and are expected to be in place by early September 2024.

BEHAVIORAL HEALTH

- Inpatient census for the month of May 2024 was at 93% occupancy.
- A total of 88 psychiatric evaluations were completed by the psychiatric assessment officers within the month of May 2024.
- There were no security assistant calls with police from the inpatient unit for the month of May 2024. No injuries reported.
- Capital purchase for the employee duress system was approved. Looking forward to adding additional security measures for staff and patient safety. Security tags with duress buttons will be required for all MHU employees.
- Staffing in Mental Health has been very consistent with little to no turnover.
- Started a health equity committee with multiple disciplines throughout the facility including representation from HR and the Health Department. This committee is a NYS Joint Commission requirement. One meeting has been held, went well and with good participation. Currently working on a Health Equity Strategic Plan with this committee.
- Preparing education for all the nursing staff and providers on the Swing Bed program. The Swing bed program is such a benefit to our rural community. The program offers more options for patients needing a form of short-term rehab service and the ability to stay on the acute side of the hospital to receive physical, occupational, and/or speech rehab. This allows the patient to become stronger prior to going home and can prevent re-admissions.

CHIEF OPERATING OFFICER/CHIEF NURSING OFFICER

- As of June 11, 2024, the Intensive Care Unit (ICU) patients have relocated to the third floor and the space is now called Progressive Care Unit (PCU). The types and level of care for patients remains the same. The current ICU space is not closed and can be reopened as necessary. In the future, the ICU space may be utilized for other purposes.

- The Swing bed program, also called post-acute rehab, is going well and currently averaging 5-7 patients per day. The goal of the program is to maintain an average of 6-8 patients long term. Post-acute rehab education to staff and providers will occur later in June 2024 and be ongoing as we hardwire this important program into the health system. Inpatient nursing units have moved to all computers on wheels to increase patient and family engagement, quality care and patient safety. This is a best practice at hospitals across the country and is intended to encourage caregivers to actively engage with their patients.
- The new learning management system, HealthStream, is up and running. This system offers 4,000 different educational topics to staff. We are currently working to input all acute hospital policies into the Policy Manager module of HealthStream. This will allow staff to search policies by name.
- We are seeing a significant increase in ED visits (10% in May and June), but still maintaining excellent throughput numbers.
- NYS Hospital staffing plans are due to NYSDOH by July 1, 2024. WCCHS acute hospital staffing plan was approved on June 10, 2024 with all committee members for the staffing plan and none opposed.

MEDICAL DIRECTOR

- Medical staff reappointments are complete for 2024.
- A revised time out policy was completed and implemented across the hospital.
- Achieved Quality Improvement Project for the Pathology Department.
- Revised and completed Student Observership policy.
- Medical staff has agreed to change the cycle for renewing clinical privileges from every two (2) years to every three (3) years. This will require a By-Laws change and approval.

SKILLED NURSING FACILITY

- **Census:**
 - Census for the month of May 2024 averaged 136. Census at the time of this report (June 17, 2024) is 131.
- **Ralph Wilson Foundation / Institute for Healthcare Improvement (IHI):**
 - Improvement activities continue on the Blue Unit within the SNF. Meetings involving Administration, HR, and Direct Care Workers, take place every Tuesday.
 - Employee newsletters continue to be published on a monthly basis within the skilled nursing facility.
 - Training on continuous improvement activities has been scheduled for September 2024. This will take place in Boston, MA. Frontline workers (CNA / LPN) staff have been requested to attend.
- **CNA Appreciation Week:**
 - Certified Nursing Assistant Week proclaimed by Wyoming County Board of Supervisors.
 - Several employees were recognized at the Board of Supervisors meeting held on June 11, 2024.
- **Staffing:**
 - CNA: Third class concluded with testing scheduled for June 10, 2024. The next class will be scheduled for September 2024.
 - LPN: Genesee Community College (GCC) has signed off on the Finger Lakes Community College providing an LPN program in the Wyoming and Livingston County region. A meeting is being scheduled to address the next steps to get this underway. A shortage of LPN's remains in the region at this time.
- **Rehab Services:**
 - Volume year over year remains up. Increased volume in Swing Bed services over the past month. This trend is expected to continue with the transition to critical access status for the hospital.
- **Podiatry Services:**
 - Dr. Jeff Teibel will be initiating Podiatry services in the skilled nursing facility on June 20, 2024.

EMPLOYEE ENGAGEMENT ACTIVITIES

- Find the Flag event held on June 14, 2024, Flag Day, was another successful event. A Halloween Hunt is planned for October 2024.
- "Welcome Summer" Sundaes being held on June 21, 2024. Spin the prize wheel for some WCCHS swag.
- The Shout Out Board idea is being finalized. When an employee reaches 25 shout outs they will receive a gift.
- The committee chose frames for Employee of the Month. Frames are being ordered and will be hung on the wall along the cafeteria hall.
- A WCCHS newsletter is started and the first edition will go out to staff in July 2024.
- The Employee Picnic is scheduled for July 18, 2024. We will have mocktails, tumblers, music, rodeo food, and photo opportunities.
- The Committee is struggling to get employee of the month nominations - will take blank nomination forms to all events in an attempt to get more.
- July 2024 Employee of the Month will be Kyle Ward, Emergency Patient Care Technician.

Dedicated to Serving Our Community Since 1911!



Wyoming County Community Health System has served the healthcare needs of ours and surrounding communities for more than 100 years! We would like to express our sincerest gratitude for the support our hospital has always received from this community. As we look to the future, it is our honor to reaffirm our commitment to a continued tradition of exceptional care for many years to come!




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**“Thank you, Dr. Raj,
for being such a
wonderful orthopedic
surgeon!”**


– Jeannette Richburg


Jeannette Richburg (left) desperately needed a left hip replacement. “The pain was interfering with every part of my life,” Jeannette explains, “I had to walk with a cane and could hardly climb up stairs. My husband, Robert, had a very good experience with his knee replacement surgery at Wyoming County Community Health System in 2020, so I decided to go there.”

For her surgery, Jeannette chose Dr. Sendham Rajamanickam (Dr. Raj, right), a board-certified, fellowship-trained orthopedic surgeon. “I adore Dr. Raj!” Jeannette says. “Even though I was terrified about having surgery, he immediately put me at ease when I first met him. Dr. Raj is incredibly thorough and explained everything to me.”


During her surgery this past March, Jeannette was so impressed with her nurses that she later returned to the second floor to give them roses and candy. “I’ve been a patient in almost every hospital in this region, from Rochester and Batavia to Buffalo, and the best care I’ve ever had by far has been at Wyoming County!” Jeannette says. “The nurses were incredible and took care of all my needs.”

Just six weeks after her surgery, Jeannette and Robert, who love to dance, were doing the tango. “I feel amazing,” Jeannette says. “I can do almost everything I could do before. Thank you, Dr. Raj, for being such a wonderful surgeon—and person!”





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MEDICAL DIRECTOR REPORT

Report included in CEO report. No further report.

MEDICAL EXECUTIVE COMMITTEE/ MED STAFF

No report.

WCCHS-24-036 APPROVE PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE

Motion by Manager Perkins and seconded by Manager Abbasey, the preauthorized accounts and accounts payable processed totaling \$4,366,035.06 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	7	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-037 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT

Motion by President Kosmerl and seconded by Manager Perkins, the write-offs/denied claims/bad debt totaling \$408,423.33 be hereby approved as presented.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
RESULTS	7	Yes	0	No	0	Abstain	1	Absent
FAIL								

PERSONNEL REQUISITIONS IN PROCESS

The personnel requisitions in process were presented for information only.

PERSONNEL REQUISITIONS IN PROCESS - (RECOMMENDED)										
June 25, 2024										
Senior Manager	Title/Department	FTE	Schedule	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
D. Bayliss:	Cleaner Per Diem/08.256	0.00	WCCH	Eugene Hartman Jr. 06/08/2024	\$18.35	\$3,578	\$274	\$18.35	\$3,578	\$274
	Cleaner Per Diem/08.801	0.00	WCCH	Kimberly Moore 06/10/2024	\$18.35	\$3,578	\$274	\$18.35	\$3,578	\$274
	Student Aide Per Diem/09.704	0.00	WCCH	Alyssia Axtell 06/11/2024	\$13.25	\$2,584	\$198	\$13.25	\$2,584	\$198
J. Bayliss:	LPN/04.522	1.00	WCCH	Tara Lehman 06/08/2024	\$29.96	\$58,422	\$24,724	\$23.26	\$45,357	\$19,195
	Nursing Assistant/05.459	1.00	WCCH	Natalie Cummings 05/24/2024	\$22.56	\$43,992	\$18,617	\$19.72	\$38,454	\$16,274
	Nursing Assistant/05.465	1.00	WCCH	Shirley Mead 06/01/2024	\$22.56	\$43,992	\$18,617	\$19.72	\$38,454	\$16,274
	Nursing Assistant/05.611	0.80	WCCH	Kristine Healy 05/11/2024	\$21.16	\$33,010	\$11,177	\$19.72	\$30,763	\$10,416
	Nursing Assistant/05.686	0.60	WCCH	Nicole Foley 05/10/2024	\$20.67	\$24,184	\$6,140	\$19.72	\$23,072	\$5,858
	Nursing Assistant Per Diem/05.824	0.00	WCCH	Cynthia Hopkins 05/28/2024	\$23.77	\$4,635	\$355	\$21.69	\$4,230	\$324
	Nursing Assistant Per Diem/05.986	0.00	WCCH	Brieanna Lanni 05/25/2024	\$22.22	\$4,333	\$331	\$21.69	\$4,230	\$324
	Nursing Assistant Per Diem/05.998	0.00	WCCH	Emica Riley 05/11/2024	\$21.69	\$4,230	\$324	\$21.69	\$4,230	\$324
	Occupational Therapist Per Diem/06.837	0.00	WCCH	Bayli Fugle 12/18/2023	\$37.47	\$7,307	\$559	\$36.84	\$7,184	\$550
	RPN Per Diem/03.805	0.00	WCCH	Tara Ongley 06/02/2024	\$47.08	\$9,181	\$702	\$37.80	\$7,371	\$564
B. Givens:	MHTA Per Diem/05.728	0.00	WCCH	Kelli Livingstone 05/25/2024	\$26.52	\$5,171	\$396	\$23.52	\$4,586	\$351
D. Gibson:	Hospital Aide/05.388	1.00	WCCH	Kristy Holmes 05/19/2024	\$18.62	\$36,309	\$15,366	\$16.68	\$32,526	\$13,765
	OR Technician I Per Diem/06.736	0.00	WCCH	Lisa Kozak 05/22/2024	\$22.01	\$4,292	\$328	\$19.60	\$3,822	\$1,617
	RPN Per Diem/03.863	0.00	WCCH	Jean Letourneau 05/22/2024	\$39.33	\$7,669	\$587	\$37.80	\$7,371	\$564
M. Wright:	Hospital Cashier/12.680	1.00	WCCH	Elizabeth Brooks 06/19/2024	\$21.49	\$41,906	\$17,734	\$19.08	\$37,206	\$15,746

WCCHS-24-038 APPROVE PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT

Motion by Manager Rogers and seconded by Manager Shirley, the proposed personnel changes/financial impact be hereby approved as presented and as follows:

PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT				
June 25, 2024				
POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - D. Bayliss				
Create 1 - 0.60 FTE Building Maintenance Worker (Cost Center 730/Assigned to Clinics) Schedule WCCH, Grade 14B \$23.26 - 26.86/Hr. Available date: June 26, 2024	\$27,214	\$6,910	\$0	\$0
Create 1 - 1.00 FTE Discharge Care Manager (Cost Center 720) Schedule WCCH, Grade 12A \$22.49 - 25.71/Hr. Available date: June 9, 2024	\$43,856	\$18,560	\$0	\$0
Create 1 - 0.00 FTE Radiologic Technologist III Per Diem (Cost Center 032) Schedule WCCH, Grade 18 \$30.14 - 34.89/Hr. Available date: June 26, 2024	\$5,877	\$450	\$0	\$0
Create 1 - 1.00 FTE Radiologic Technologist IV (Cost Center 032) Schedule WCCH, Grade 18C \$33.49 - 45.31/Hr. Available date: June 26, 2024	\$65,306	\$27,637	\$0	\$0
Delete 1 - 0.50 FTE Radiologic Technologist IV (Cost Center 032)/06.458 Schedule WCCH, Grade 18C \$38.59/Hr. Effective date: June 1, 2024	\$0	\$0	\$37,625	\$2,878
Delete 1 - 0.80 FTE Radiologic Technologist III (Cost Center 032)/06.478 Schedule WCCH, Grade 18 \$30.79/Hr. Effective date: June 26, 2024	\$0	\$0	\$48,032	\$16,264

POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
Sr. Manager - M. Wright				
Delete 1 - 1.00 FTE Patient Information Specialist (Cost Center 770)/12.713 Schedule WCCH, Grade 6 \$18.62/Hr. Effective date: May 12, 2024	\$0	\$0	\$36,309	\$15,366
Delete 1 - 0.00 FTE Senior Account Clerk Per Diem (Cost Center 760)/12.950 Schedule WCCH, Grade 8A \$24.82/Hr. Effective date: June 26, 2024	\$0	\$0	\$4,841	\$370
Create 1 - 0.60 FTE Telephone Operator (Cost Center 775) Schedule WCCH, Grade 6 \$16.68 - 18.62/Hr. Available date: June 26, 2024	\$19,937	\$5,062	\$0	\$0
Sr. Manager - D. Gibson				
Create 1 - 0.60 FTE RPN (Cost Center 404) Schedule WCCH, Grade 20 - 20F \$34.36 - 49.03/Hr. Available date: June 9, 2024	\$52,978	\$13,451	\$0	\$0
Create 1 - 1.00 FTE Charge Nurse (Cost Center 371) Schedule WCCH, Grade 20B *eligible for Clinical Ladder \$39.42 - 46.20/Hr. Available date: June 23, 2024	\$95,609	\$40,462	\$0	\$0
Delete 1 - 0.00 FTE OR Products/Materials Specialist Per Diem (Cost Center 404)/06.908 Schedule WCCH, Grade 8A \$24.82/Hr. Effective date: May 25, 2024	\$0	\$0	\$4,840	\$370
Sr. Manager - B. Coffa				
Set Salary - 1.00 FTE Mid Level Provider (Cost Center 668)/17.140.443 Schedule P \$115,580/Yr. Available date: July 17, 2024	\$115,580	\$48,913	\$110,000	\$46,552
Delete 1 - 1.00 FTE Medical Assistant (Cost Center 629)/05.731 Schedule WCCH, Grade 8A \$21.61/Hr. Effective date: June 26, 2024	\$0	\$0	\$42,140	\$17,833
Sr. Manager - B. Givens				
Create 1 - 0.00 FTE RPN Per Diem (Cost Center 373) Schedule WCCH, Grade 20 \$37.80 - 59.92/Hr. Available date: June 9, 2024	\$9,181	\$702	\$0	\$0
Delete 1 - 1.00 FTE Utilization Review RN (Cost Center 720)/03.912 Schedule WCCH, Grade 20 - 20F \$49.03/Hr. Effective date: June 9, 2024	\$0	\$0	\$95,609	\$40,462
Delete 1 - 1.00 FTE Utilization Review RN (Cost Center 720)/03.913 Schedule WCCH, Grade 20 - 20F \$49.03/Hr. Effective date: June 9, 2024	\$0	\$0	\$95,609	\$40,462
TOTALS	\$435,536	\$162,146	\$475,004	\$180,557
TOTAL ANNUAL INCREASE:				-\$57,879

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:	7	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-24-039 APPROVE CONTRACTS AND/OR GRANTS

Motion by Manager Shirley and seconded by Manager Kehl, the CEO (or designee) with the approval of the County Attorney or Costello, Cooney and Fearon, PLLC, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

All of the following contracts require approval by the Wyoming County Board of Supervisors

1. Amend Resolution #WCCHS-23-029 approved on 04/25/2023 [BOS Resolution #23-289 approved on 05/09/2023] with **DOX ELECTRONICS, INC.**, 105 College Avenue, Rochester, NY 14607, to migrate to Microsoft Office 365 Business Premium, Exchange Online Plan 2, Azure AD Premium Licenses, Annual Subscription, not to exceed \$132,770.00 (\$83,400 annual recurring cost, \$10,000 one-time migration tool cost, \$39,370 DOX remote migration, configuration, and training) effective 05/01/2023 – 04/30/2024, as follows:
 - Adjust the term of the original migration and subscription agreement to coincide with the actual work performed from 05/01/2024 – 04/30/2024 to **07/10/2023 – 07/09/2024**.
 - Extend the term of the subscription from 07/10/2023 – 07/09/2024 through **07/10/2024 - 07/09/2025**.
 - Increase the subscription amount from \$83,400.00 per year to **\$95,640.00 per year**.
2. **ZACHARY LEWIS, PA**, 334 Willet Road, Blasdell, NY 14219, an employment agreement to provide physician assistant services for general surgery clinic, \$115,580.00 per year, effective 07/01/2024 – 06/30/2026.

Amend Salary Schedule P as follows:

Set the salary of one (1) 1.00 FTE **Mid-Level Provider** position (Position Code #17.140.443) under GENERAL SURGERY CLINIC at \$115,580.00 per year, effective date 07/17/2024.
3. **U&S SERVICES, LLC**, 95 Stark Street, Tonawanda, NY 14150, preventative maintenance agreement for the energy management system and workstation, all-inclusive contract, \$60,260.00 cumulative amount, effective 07/01/2024 – 06/30/2027 [NYS contract pricing].
4. **GE MEDICAL SYSTEMS INFORMATION TECHNOLOGIES, INC.**, 8200 West Tower Avenue, Milwaukee, WI 53223, a GE Healthcare hardware and software support agreement for the MUSE NX EKG system, \$20,425.00 per year [\$102,125.00 cumulative amount], effective 07/01/2024 – 06/30/2029.
5. Amend Resolution # WCCHS-24-033 approved on 05/28/2024, Resolution #WCCHS-24-025 approved on 04/23/2024 (permission to negotiate), Resolution #WCCHS-23-018 approved on 02/28/2023 and Resolution #WCCHS-21-065 approved on 09/28/2021 [BOS Resolution #24-375 approved on 06/11/2024, Resolution # 23-182 approved on 03/14/2023 and Resolution #21-465 approved on 10/12/2021] with **UNIVERSITY AT BUFFALO SURGEONS, INC.**, 100 High Street, Buffalo, NY 14203, related to a professional services agreement for general surgeon services, \$569,754.00 per year, effective 01/15/2023 – 09/30/2025, as follows:
 - Add endoscopy services in an amount not to exceed \$100,000.00 per year, effective 08/01/2024 – 09/30/2025.
6. Amend Resolution #WCCHS23-041 approved on 05/30/2023 [BOS Resolution # 23-339 approved on 06/13/2023] with **COMPLETE RX, LTD**, 3200 Wilcrest Drive, Suite 250, Houston, TX 77042, a pharmacy management agreement to provide pharmacy management services, not to exceed \$300,000.00 per year, effective 08/01/2023 – 07/31/2028, as follows:
 - Add drug purchases, not to exceed \$2,300,000.00 per year, effective 08/01/2024 – 07/31/2028.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:	7	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

**** Manager Abbasey abstained from provider related Contract #5.**

CONTRACTS FOR INFORMATION ONLY

Cumulative amount between \$25,000 - \$49,000 – no BOM action needed

1. **SPECIAL CARE SYSTEMS**, 1450 E. Ridge Road, Rochester, NY 14621, an agreement for a wireless wearable duress system for the inpatient behavioral health unit, \$25,928 per year, effective 06/01/2024 – 01/01/2027.
2. **CENTOLELLA LAW, PC**, 5793 Widewaters Parkway, Suite 210, DeWitt, NY 13214, an engagement letter for legal services with respect to medical billing issue, not to exceed \$30,000 per year, effective 06/03/2024 – 06/02/2025.
3. Amend Resolution #WCCHS-22-043 approved on 04/26/2022, Resolution #WCCHS-20-035 approved on 04/28/2020 and Resolution #WCHS-18-026 approved on 03/27/2018 with **STRONG MEMORIAL HOSPITAL**, a division of the University of Rochester, 601 Elmwood Avenue, Rochester, NY 14642 related to interpretation of routine electroencephalograms (EEGs) studies as follows:
 - Extend the term of this agreement from 04/01/2022 - 03/31/2024 through **04/01/2024 – 03/31/2026**.

BOARD PRESIDENT REPORT

No report.

BOARD COMMITTEE CHAIR REPORTS**Acute Quality/Performance Improvement Committee**

President Kosmerl reported that there was no Acute Quality/Performance Improvement Committee meeting in June 2024. The next meeting is scheduled for August 21, 2024.

SNF Quality/Performance Improvement Committee

Manager Rogers reported that there was no SNF Quality/Performance Improvement Committee meeting in June 2024. The next meeting is scheduled for August 21, 2024.

Finance/Personnel Committee

No report.

Plant and Equipment Committee

Manager Kehl reported that there was no Plant and Equipment Committee meeting in June 2024. The next meeting is scheduled for July 9, 2024; however, it will be canceled.

Communications Committee

No report.

Governance Committee

President Kosmerl reported that there was no Governance Committee meeting in June 2024.

Compensation Committee

President Kosmerl reported that a Compensation Committee meeting has been scheduled for July 19, 2024 at 11:00am.

EXECUTIVE SESSION

Motion by President Kosmerl and seconded by Manager Kehl, for the Board to enter into executive session to discuss the following topic(s) at 5:54pm. Dave Kobis, Becky Ryan, Jim Brick, Dan Farberman, and Pam Pettnot remained. All other attendees left the meeting room.

- Update on current legal matter, Index No. 9001460
- Compliance related investigation into physician and advanced practice provider compensation
- Compliance related Investigation into audit of clinic provider claims – protected under NYS Social Services Law, Article 5, Title 11, Section 363-d
- Labor relations matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of three particular Salary Schedule C employees
- Labor relations matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of one particular union employee

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:	7	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

Pam Pettnot was excused and left the meeting room at 6:15pm.

Motion by Manager Rogers and seconded by Manager Shirley, the Board exit Executive Session at 6:31pm.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC		Yes		No		Abstain	X	Absent
VOTE TOTAL:	7	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

EXECUTIVE SESSION DISCUSSIONS

President Kosmerl reminded attendees that all information discussed in executive session shall remain confidential and declared that no motions or votes were enacted on during the executive session.

OTHER BUSINESS BROUGHT BEFORE THE BOARD

None.

NEXT REGULAR MEETING

The next regular meeting is scheduled for Tuesday, July 23, 2024 immediately following the BOM Finance/Personnel Committee meeting, approximately 4:30pm.

ADJOURN

There being no further business to come before the Board, the meeting duly adjourned at 6:31pm upon motion by Manager Abbasey.

James Wawrzyniak, DC, BOM Secretary Date

Pam Pettnot, Recording Secretary Date