

**Organizational Competencies:**  
**Talent Experience, Customer Experience, Operational & Financial Acumen, Strategic Growth, Community Impact**

**Meeting Agenda**

Meeting: Regular Meeting of the Board of Managers  
Date/Time: June 24, 2025 at 4:30pm  
Location: 1st Floor Conference Room

Time	Topic/Discussion		Person Responsible
4:30pm	<b>Call Meeting to Order</b>		Rich Kosmerl
	<b>Roll Call</b>		Rich Kosmerl
	<b>Excuse Members Not Present / Quorum?</b>		Rich Kosmerl
	<b>Adopt the Agenda</b>		Rich Kosmerl
	<b>Introduction – Nate Bzduch, Safety/Emergency Preparedness Coordinator</b>		Dawn Bayliss
4:35pm	<b>Consent Agenda (*A)</b>	<ul style="list-style-type: none"> <li>BOM meeting minutes – May 27, 2025</li> <li>BOM executive session minutes – May 27, 2025</li> <li>Medical staff appointment and reappointments (Credentials Committee – June 9, 2025)</li> </ul>	Rich Kosmerl
		<ul style="list-style-type: none"> <li>Leadership: Organization updates</li> <li>Accounts Payable exception list</li> <li>Accounts Payable report</li> <li>Write-off, denied and bad debt amounts report</li> <li>Personnel requisitions in process report</li> <li>Personnel changes/financial impact report</li> <li>Contracts and/or grants</li> <li>Medical Exec, Peer Review Report</li> <li>Credentials Committee</li> <li>Financial Statements with Operational Stats</li> <li>Family and Medical Leave Act (FMLA) monthly report</li> </ul>	As previously provided by Responsible Person or Designee
4:40pm	<b>Discussion Items</b>	• Comments (if applicable): CEO, Med Director, President of Med Staff	Person or Designee
		• Board Meeting Governance Oversight Calendar	Jeff Perry
		• Board-CEO Authority Matrix	Jeff Perry
		• Financial Statement and AR/AP/Cash on Hand Review	Mark Wright
		• Discuss Board members ability to participate in meetings via videoconferencing	Rich Kosmerl
		• Individual Board of Manager's comments (if applicable)	BOM
5:10pm	<b>Executive Session (if majority vote by members)</b>	<ul style="list-style-type: none"> <li>Quality Assurance/Performance Improvement matters (Patient Safety and Quality Improvement Act)</li> <li>Strategy</li> <li>Contract Negotiation Terms with Providers and Vendors</li> </ul>	Rich Kosmerl
	<b>Adjourn</b>		Rich Kosmerl
	<b>Next Board Meeting – July 22, 2025 at 4:30pm</b>		

\*A= Action Required

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The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, May 27, 2025.

### **CALL MEETING TO ORDER**

President Kosmerl called the meeting to order at 4:58pm.

### **ROLL CALL AND QUORUM**

#### **BOARD OF MANAGERS PRESENT/ABSENT**

★ participated remotely

☒ Salman Abbasey, MD

☒ Bryan Kehl (BOS member)

☒ Rich Kosmerl

☒ Steve Perkins

☒ J. Thomas Reagan, MD

☒ Larry Rogers

☐ Janice Shirley

☒ James Wawrzyniak, DC

#### **STAFF PRESENT/ABSENT**

★ participated remotely

☒ Dawn Bayliss (Chief Operating Officer)

☒ Justin Bayliss (NF Administrator)

☒ Dan Farberman (WC Human Resource Director)

☒ Mandip Panesar, MD (Hospital Medical Director)

☒ Jeff Perry (Chief Executive Officer)

☒ Pam Pettnot (Executive Assistant)

☒ Mark Wright (Chief Financial Officer)

OTHERS PRESENT: Becky Ryan (Chairwoman, Wyoming County Board of Supervisors and Supervisor, Town of Warsaw) and Scott Schrader (County Administrator)

President Kosmerl declared that a quorum was physically present. Manager Shirley was permitted to participate remotely via videoconference at 14527 Lynch Lane, Hudson, Florida according to the meeting notice; however, did not join.

### **EXCUSE MEMBERS NOT PRESENT**

Motion by Manager Wawrzyniak and seconded by Manager Perkins, the following member(s) are hereby excused:

- Manager Shirley

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

### **ADOPT THE AGENDA**

Motion by President Kosmerl and seconded by Manager Wawrzyniak, the BOM hereby adopts the agenda as presented and verbally modified to include the BOM's intent to enter into an executive session by means of a vote to be taken during the meeting.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

### **WCCHS-25-030 CONSENT AGENDA**

Motion by Manager Rogers and seconded by Manager Abbasey, the following items were listed for consideration on the consent agenda and are hereby approved as presented and on file in Administration:

- Approve BOM meeting minutes .....April 22, 2025

### **Compensation Committee (May 20, 2025)**

- Approve amendment to Salary Schedule C:  
Set the salary of one (1) 1.00 FTE **Safety/Emergency Preparedness Coordinator** position (Position Code #02.126.611) under SAFETY at \$83,611.00 per year, effective May 11, 2025 (the start of the first payroll period in May 2025).

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

### **WCCHS-25-031 APPROVE DRAFT 2024 AUDITED FINANCIAL REPORT**

Liz Kraus from Lumsden & McCormick, LLP reviewed the contents of the draft 2024 audited financial report with attendees at the BOM Finance and Personnel Committee meeting prior to this meeting.

It was noted that WCCHS adopted Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*.

Similar to prior year observations, certain consent forms selected for testing could not be located. It was recommended management review the medical record process to ensure all necessary documentation is obtained and properly maintained.

Adjustments recognized during the audit related to workers' compensation liability and employee benefits expense; net pension liability, deferred outflows/inflows of resources, compensated absences and salaries and wages and employee benefits, and accounts receivables and estimated third-party payor settlements.

During the six-year period ended December 31, 2024, WCCHS incurred a loss from operations of \$24,549,000. At December 31, 2024, current liabilities exceeded current assets by \$1,330,000. These conditions raise substantial doubt about its ability to continue as a going concern. The financial statements do not include any adjustments that might result from the outcome of this uncertainty.

Motion by Manager Perkins and seconded by Manager Wawrzyniak, the BOM hereby accepts the draft 2024 audited financial report as recommended by the BOM Finance and Personnel Committee. A copy of the report is on file in Administration.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

### **CEO REPORT**

Jeff Perry submitted the following report:

### **CEO UPDATE**

- Staff Engagement Forums completed with staff to communicate the basics of the strategic plan, organizational goals, and employee responsibilities.
- Culture Training has been completed for: Service Lines, Culture Competencies, Unique Experiences, and Internal Customer model. All departments are in the process of finalizing action plans and employee conversations.
- New Employee Performance Evaluation completed and to be rolled out in June/July 2025 timeframe.
- Service Line meetings have begun in the last 2 weeks of May 2025.

### **FINANCIALS**

- Health system operating loss for April 2025 was \$1,524,411, which is higher than the March 2025 operating loss of \$670,932. Please note that the Hospital and SNF Intergovernmental Transfer (IGT) funding impact is now reported in the Non-Operating section of the report.
- Operating revenue was lower and operating expenses were higher in the month of April 2025.
- Staffing agency cost in April 2025 increased to \$125,157, mainly due to increased agency hours used to support the nursing home. In April 2025, WCCHS had no nursing agency costs to support the hospital, but continued the use of agency hours to support cardiac testing.
- Hospital volumes decreased in April 2025. The only area to show an increase from March 2025 is Observation cases. Year-over-year, acute inpatient, swing beds, ED, GI, surgery, pain procedures, imaging, lab and rehab services have all shown growth over the prior year, while observation, mental health, and clinic volumes are down.

### **PROVIDERS AND OUTPATIENT CLINICS**

- Lisa Kemp, NP and Angela Potter, PA are providing coverage at the Perry clinic following departure of NP.
- Continue to evaluate Attica space for Article 28 and Rural Health Clinic (RHC) compliance.
- Perry clinic is currently within the timeframe for RHC survey.
- Endocrinology Services discontinued effective July 21, 2025. Patients have been notified.
- Orthopedic PA resigned effective June 31, 2025. Recruitment efforts underway.
- Considering additional support to facilitate the expansion of Cardiology services.
- Evaluating options to provide additional access in Primary Care offices such as provider stipends.
- The May 2, 2025 free walk-in Skincare Cancer Screening Clinic was a success. We served 30 community members who were very appreciative and gave positive feedback. The next clinic is scheduled for May 30, 2025 from 10am-12pm at 34 Duncan Street location.

### **MARKETING**

- Marketing materials this month:
  - Free walk-in skincare screening clinic scheduled for May 30, 2025.
  - Stroke screenings scheduled for June 9 and 18, 2025 from 9am to 3pm in Radiology.
  - Infusion therapy campaign.

- Nursing home week, nurses' week, hospital week, and EMS week.
- Chamber flyer distributed to area campgrounds.

### INFORMATION SYSTEMS

- Annual cyber security testing with DeepSeas has begun. This will include testing our external and internal systems as well as a phishing campaign. This is the same organization we have engaged with for the virtual chief information security officer (CISO) project, which has also started.
- The electronic health record (EHR) replacement project: CereCore is consolidating the information gathered from the Evaluation Committee and is preparing the request for proposal (RFP), which is expected to be ready by the first week of June 2025.
- The advanced scheduling module, the final phase of the UKG upgrade project, was originally scheduled to go live on 05/19/2025. However, UKG has encountered technical issues with our testing environment and has been working over the past several weeks to resolve them. A new go-live date has not yet been determined.
- We have begun rolling out the UKG Pro Mobile app allowing staff to punch in and out, view schedules and timecards, from their cell phones while physically at a WCCHS property.
- The new helpdesk software is currently in the procurement phase. The demo environment, which was developed over the course of two weeks, will be transitioned into the production environment.
- One of the unfunded state cybersecurity mandates requires implementation of an Identity Access Management and Governance solution. After evaluating multiple options, we have selected SailPoint's software. This solution will enable centralized provisioning and deprovisioning of user access, as well as monitoring account lifecycles—tracking when, where, and how accounts are used and streamline workflows across departments.

### BEHAVIORAL HEALTH

- The inpatient census for April 2025 reached 79% occupancy.
- Psychiatric assessment officers conducted a total of 70 psychiatric evaluations throughout the month.
- There were 41 psychiatric admissions from the Emergency Department in April 2025.
- There was no security assistance calls with police, no injuries were reported.
- May is Mental Health Awareness month. The Director attended the Mental Health Awareness Breakfast hosted by Wyoming County Mental Health Department.
- Behavioral Health Collaborative Care Manager is now full-time and offering services in all primary care clinic locations.
- Working with HR to create a Forensic Community Social Worker position.
- Social Work Assistant recently earned her Master's in Social Work. She has been with WCCHS for several years, and we celebrated her achievement this month.

### CHIEF OPERATING OFFICER/CHIEF NURSING OFFICER

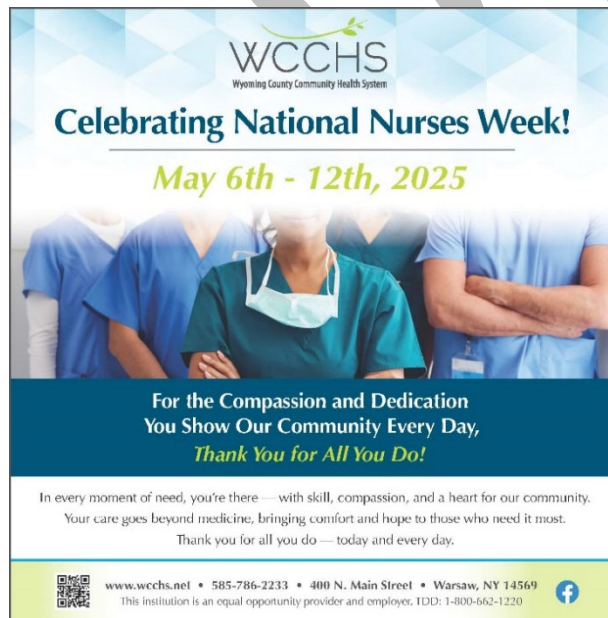
- The window replacement project is under way, the new windows look great. Last year's rural access grant paid approximately \$125,000 of the \$325,000 cost and we have submitted to state for the next five years of funding. Submitted a request for additional money to cover the cost of the windows currently being installed, this will be an additional \$134,000, if approved.
- Security Program – There was a large response to our Security Guard positions. Interviews with leadership are underway. Staff complete interviews on candidates that have done well through the first round. Our hope is to begin orientation of the Security Guards sometime in June 2025.
- On April 29, 2025, Undersheriff Colin Reagan (Wyoming County Sheriff's Departments drug specialist) provided training to identify staff that may be working impaired. The training was well received by leadership. Everyone felt more educated on signs of abuse and were instructed on the policy and procedure of the facility if staff appear to be under the influence.
- WCCHS celebrated Nurses Week May 5 – 9, 2025.
  - 20 Acute staff members were recognized at the 3rd annual recognition ceremony for making a difference every day at WCCHS
- WCCHS is celebrating EMS week May 19 – 23, 2025.

### MEDICAL DIRECTOR

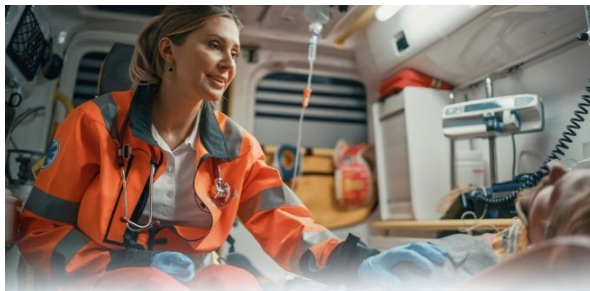
- Continue working through the current Ongoing Professional Practice Evaluation (OPPE) cycle.
- Physician(s) annual reviews.
- Participated in Leadership Retreat.

**SKILLED NURSING FACILITY**

- **Census:**
  - Census for the month of April 2025, averaged 137.5. Census at the time of this report (May 13, 2025) is 135. Currently, we are experiencing difficulty admitting county residents to the skilled nursing facility due to it being at or near 100% occupancy. Efforts have been focused on admitting referrals to the hospital swing bed program, with a goal of transitioning to the SNF once a bed becomes available.
- **Ralph Wilson Foundation / Institute for Healthcare Improvement (IHI):**
  - Program is transitioning to frontline involvement (CNA's & LPN's).
    1. Includes a weekly workgroup that identifies barriers, the team is working to reduce barriers and improve overall job satisfaction.
    2. The fall IHI conference will take place in Boston, MA at the end of September, 2025. They have requested frontline staff attend. WCNF currently has 3 CNA's and 2 LPN's planning to attend.
- **Staffing:**
  - CNA: The next class has not been scheduled at this time. Based on average turnover rates, we are anticipating near the end of 2025, for the next scheduled class.
  - LPN: Genesee, Livingston, Orleans, and Wyoming (GLOW) Workforce and Genesee Valley BOCES continue to focus on developing a program for Wyoming and Livingston counties. Timeline for initiation remains slated for September / October 2025 start.
  - Minimum Staffing Regulation: WCNF was compliant with New York state minimum staffing requirements for the 4th quarter of 2025. The proposed federal rule for minimum staffing has been thrown out.
  - Currently, 62% of nursing homes in New York State do not meet compliance for minimum staffing requirement.
- **Quality:**
  - Latest release occurred on April 30, 2025. The facility achieved a 5-star rating for overall, short-term, and long-term quality.
- **Annual Survey:**
  - The skilled nursing facility is currently within the timeframe for our annual survey. New York State is currently running approximately 3-4 months behind.








**Celebrating National EMS Week!**  
**May 18th - 24th, 2025**

Thank You for Your Courage,  
 Compassion, and Dedication!

**WCCHS**  
 Wyoming County Community Health System



**Now Accepting New Patients!**

**With Four Convenient Clinic Locations, the Primary Care You Need is Always Close to Home!**

**WCCHS CLINIC LOCATIONS:**

401 Main Street Arcade, NY 14009 585-492-5088	35 Main Street Attica, NY 14011 585-591-2186	1 Parker Lane Perry, NY 14530 585-969-5335	34 Duncan Street Warsaw, NY 14569 585-786-2290
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For more information visit  
[wcchs.net/primary-care](http://wcchs.net/primary-care) or contact  
 one of our clinics to schedule  
 an appointment!

**WCCHS**  
 Wyoming County Community Health System

www.wcchs.net • 585-786-2233 • 400 N. Main Street • Warsaw, NY 14569  
 This institution is an equal opportunity provider and employer. TDD: 1-800-662-1220

# Infusion Services Are Available at WCCHS!

For more information visit  
[wcchs.net/infusion-services](http://wcchs.net/infusion-services)  
 or contact us at:

**Infusion Services**  
**400 N. Main Street • Warsaw, NY**  
**585-786-7941**

**WCCHS**  
 Wyoming County Community Health System



**Infusion therapy is a safe, effective method of treatment** for a wide variety of acute and chronic health conditions. At WCCHS, all treatments are based on specific patient needs and are administered in a safe, convenient and comfortable outpatient clinic setting by highly-trained staff who work closely with patients and providers to ensure the safest and highest quality care possible - all right here, close to home!

www.wcchs.net • 585-786-2233 • 400 N. Main Street • Warsaw, NY 14569  
 This institution is an equal opportunity provider and employer. TDD: 1-800-662-1220

# STROKE SCREENING for Early Detection is Now Offered at WCCHS!

## WHEN:

June 9, 2025 • 9:00am-3:00pm  
June 18, 2025 • 9:00am-3:00pm

## WHERE:

WCCHS Radiology  
400 North Main Street • Warsaw, NY 14569

## Get all 4 screening tests for the price of \$149!

Obtain a quick and easy stroke screening using ultrasound. A screening can be obtained on the carotid arteries, abdominal aorta, and peripheral arteries looking for disease. Also included in the screening is an EKG for Atrial Fibrillation.

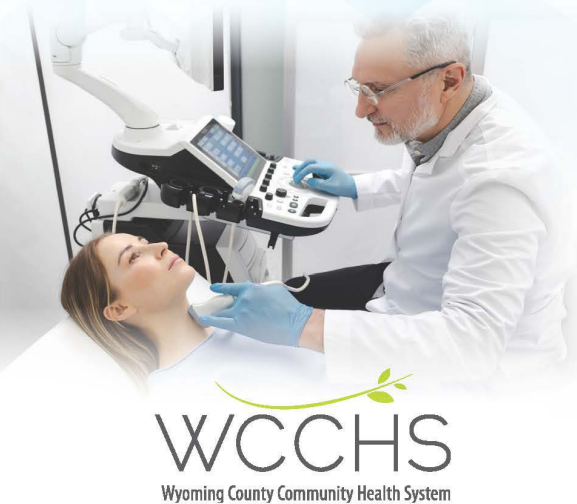
**If you prefer to have your insurance billed you will need to provide a prescription for "Stroke Screening" from your primary care provider.**

Screenings are recommended for everyone that has one or more of the following risk factors:

- Over 40 years of age
- Overweight
- Heart Disease
- High Cholesterol
- Irregular Heart Beat
- High Blood Pressure
- Smoking
- Diabetes
- Inactive Lifestyle
- Family History

Call **585-786-1256** today to set up an appointment.

For more information on stroke screening:  
[screening-america.com/stroke-screening](https://screening-america.com/stroke-screening)



[www.wcchs.net](http://www.wcchs.net) • 585-786-2233 • 400 N. Main Street • Warsaw, NY 14569

This institution is an equal opportunity provider and employer. TDD: 1-800-662-1220





## With Four Convenient Clinic Locations

*the Primary Care You Need is Always Close to Home!*

### WCCHS CLINIC LOCATIONS:

401 Main Street  
Arcade, NY 14009  
**585-492-5088**

1 Parker Lane  
Perry, NY 14530  
**585-969-5335**

35 Main Street  
Attica, NY 14011  
**585-591-2186**

34 Duncan Street  
Warsaw, NY 14569  
**585-786-2290**

For more information visit  
[wcchs.net/primary-care](http://wcchs.net/primary-care)  
or contact one of our clinics to  
schedule an appointment!



## Injuries Don't Take Time Off. Neither Do We.

*Minutes From Campgrounds and Trails — 24/7 Emergency Care.*



Whether you're hiking, biking, paddling, or climbing in Wyoming County, the great outdoors can come with unexpected risks. From sprains and fractures to heat exhaustion, insect bites, and allergic reactions, accidents can happen.

The WCCHS Emergency Department is fully equipped and ready to respond, 24/7. Located in Warsaw, we're just a short drive from Letchworth State Park, Silver Lake, and other nearby campgrounds and trails.

Our ER team is trained to treat outdoor-related injuries with speed, skill, and compassion — so you can get back to your adventures!

For more information visit  
[wcchs.net/emergency-department](http://wcchs.net/emergency-department) or contact us at:  
WCCHS Emergency Department • 400 N. Main Street • Warsaw, NY  
**585-786-2233**



[www.wcchs.net](http://www.wcchs.net) • 585-786-2233 • 400 N. Main Street • Warsaw, NY 14569

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**MEDICAL DIRECTOR REPORT**

Report included in CEO report. No further report.

**MEDICAL EXECUTIVE COMMITTEE/ MED STAFF**

No report.

**WCCHS-25-032 APPROVE PREAUTHORIZED ACCOUNTS AND ACCOUNTS PAYABLE**

Motion by President Kosmerl and seconded by Manager Perkins, the preauthorized accounts and accounts payable processed totaling \$4,427,724.07 be hereby approved as presented.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**WCCHS-25-033 APPROVE WRITE-OFFS, DENIED CLAIMS, AND BAD DEBT**

Motion by Manager Rogers and seconded by Manager Wawrzyniak, the write-offs/denied claims/bad debt totaling \$430,501.19 be hereby approved as presented.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**WCCHS-25-034 AUTHORIZE BOND ANTICIPATION NOTE (BAN)**

Motion by President Kosmerl and seconded by Manager Wawrzyniak, the BOM hereby authorizes securing funding in the amount of \$2.2 million—either through a loan from Wyoming County or by issuing a 5-year Bond Anticipation Note (BAN) at the current market interest rate (approximately 4.7%)—for the purpose of paying Siemens Medical Solutions USA, Inc. for imaging equipment (a bundled purchase including MRI, CT, C-Arm, and X-ray), as previously approved on December 19, 2024, as part of the 2025 capital budget, pending approval by the Wyoming County Board of Supervisors.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	PASS				FAIL		

### PERSONNEL REQUISITIONS IN PROCESS

The personnel requisitions in process were presented for information only.

#### Personnel Requisitions in Process - (Recommended) May 27, 2025

Senior Manager	Title/Department	FTE	Schedule	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
<b>D. Bayliss</b>	Building Maintenance Worker Per Diem/08.769	0.00	WCCH	Patrick Brown 04/26/2025	\$28.20	\$5,499.00	\$420.67	\$25.59	\$4,990.05	\$381.74
	Laboratory Services Director/01.171.562	1.00	C	Jennifer Burke 05/26/2025	***	\$113,389.00	\$47,986.22	***	\$113,389.00	\$47,986.22
	Student Aide/09.141	0.40	WCCH	Jackson Cole 05/14/2025	\$13.70	\$2,671.50	\$1,130.58	\$13.25	\$2,583.75	\$1,093.44
<b>J. Bayliss</b>	Nursing Assistant/05.651	1.00	WCCH	Harley Fellerski 05/02/2025	\$19.72	\$38,454.00	\$16,273.73	\$19.72	\$38,454.00	\$16,273.73
	Nursing Assistant/05.673	1.00	WCCH	Lora Biniaszewski 04/28/2025	\$21.16	\$41,262.00	\$17,462.08	\$19.72	\$38,454.00	\$16,273.73
	Nursing Assistant Per Diem/05.953	0.00	WCCH	Emiley Alexander 04/23/2025	\$24.82	\$4,839.90	\$370.25	\$21.69	\$4,229.55	\$323.56
	Nursing Assistant Per Diem/05.986	0.00	WCCH	Hannah Grisewood 04/25/2025	\$22.22	\$4,332.90	\$331.47	\$21.69	\$4,229.55	\$323.56
	Speech Pathologist/06.409	1.00	WCCH	Sarah Wilk 05/05/2025	\$42.03	\$81,958.50	\$34,684.84	\$33.49	\$65,305.50	\$27,637.29
<b>M. Wright</b>	Medical Biller/12.866	1.00	WCCH	Renee Mills 05/14/2025	\$20.54	\$40,053.00	\$16,950.43	\$19.08	\$37,206.00	\$15,745.58
	Medical Records Clerk/12.465	1.00	WCCH	Heather Disanto-Webber 03/25/2025	\$20.54	\$40,053.00	\$16,950.43	\$19.08	\$37,206.00	\$15,745.58
<b>B. Givens</b>	RPN Per Diem/03.935	0.00	WCCH	Laura Borycki 04/30/2025	\$47.08	\$9,180.60	\$702.32	\$37.80	\$7,371.00	\$563.88
	Mental Health Senior Social Worker/06.758	1.00	Supervisory	Rhonda Gross 06/11/2025	***	\$87,929.74	\$37,211.87	***	\$85,505.03	\$36,185.73
<b>B. Coffa</b>	Physician Assistant/17.127.067	0.70	P	Carolyn Wagner 07/31/2025	***	\$127,000.00	\$37,617.40	***	\$115,000.00	\$34,063.00

### WCCHS-25-035 APPROVE PROPOSED PERSONNEL CHANGES/FINANCIAL IMPACT

Motion by Manager Kehl and seconded by Manager Abbasey, the proposed personnel changes/financial impact be hereby approved as presented and as follows:

#### Proposed Personnel Changes/Financial Impact May 27, 2025

POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
<b>Sr. Manager - D. Bayliss</b>				
CREATE 1 - 0.00 FTE Director of WPHS, Clinical Quality and Corporate Compliance (Cost Center 397) Schedule C \$75.00/HR <b>Available date: June 1, 2025</b>	\$14,625	\$1,119	\$0	\$0
CREATE 1 - 1.00 FTE Director of WPHS, Clinical Quality and Corporate Compliance (Cost Center 397) Schedule C \$117,034.00 - \$125,000.00/YR <b>Available date: June 1, 2025</b>	\$117,034	\$49,529	\$0	\$0
<b>Sr. Manager - B. Givens</b>				
DELETE 1 - 0.00 FTE Mental Health Therapy Aide Per Diem (Cost Center 373)/05.771 WCCHS, Grade 11 \$26.52/HR <b>Effective date: May 28, 2025</b>	\$0	\$0	\$5,171	\$396
DELETE 1 - 0.00 FTE Mental Health Therapy Aide Per Diem (Cost Center 373)/05.775 WCCHS, Grade 11 \$25.75/HR <b>Effective date: May 28, 2025</b>	\$0	\$0	\$5,021	\$384
DELETE 1 - 0.00 FTE RPN Per Diem (Cost Center 373)/03.843 WCCHS, Grade 20 \$51.36/HR <b>Effective date: May 28, 2025</b>	\$0	\$0	\$10,015	\$766
DELETE 1 - 1.00 FTE RPN (Cost Center 373)/03.600 WCCHS, Grade 20 - 20F \$49.03/HR <b>Effective date: May 28, 2025</b>	\$0	\$0	\$95,609	\$40,462

POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
<b>Sr. Manager - M. Wright</b>				
<b>DELETE 1</b> - 1.00 FTE Clinic Billing Manager (Cost Center 674)/02.207.581 Schedule C \$24.96/HR <b>Effective date:</b> March 22, 2025	\$0	\$0	\$51,917	\$21,971
<b>Sr. Manager - D. Gibson</b>				
<b>DELETE 1</b> - 1.00 FTE RPN (Cost Center 404)/03.708 WCCHS, Grade 20 - 20F \$49.03/HR <b>Effective date:</b> May 28, 2025	\$0	\$0	\$95,609	\$40,462
<b>DELETE 1</b> - 1.00 FTE LPN (Cost Center 404)/04.858 WCCHS, Grade 14B - 14E \$23.26 - \$29.96/HR <b>Effective date:</b> May 28, 2025	\$0	\$0	\$45,357	\$19,195
<b>DELETE 1</b> - 1.00 FTE LPN (Cost Center 404)/04.848 WCCHS, Grade 14B - 14E \$23.26 - \$29.96/HR <b>Effective date:</b> May 28, 2025	\$0	\$0	\$45,357	\$19,195
<b>CREATE 1</b> - 0.60 FTE RPN (Cost Center 404) WCCHS, Grade 20 - 20F \$34.36 - \$49.03/HR <b>Available date:</b> April 13, 2025	\$57,365	\$14,565	\$0	\$0
<b>Sr. Manager - B. Coffta</b>				
<b>CREATE 1</b> - 0.00 FTE Advanced Practice Provider Per Diem (Cost Center 655) Schedule P \$65.00/HR <b>Available date:</b> June 1, 2025	\$12,675	\$970	\$0	\$0
<b>Amend Salary Range</b> - 0.70 FTE Physician Assistant (Cost Center 679)/17.127.067 Schedule P <b>FROM:</b> \$127,000/YR <b>TO:</b> \$90,000.00 - 115,000.00/YR <b>Effective date:</b> June 1, 2025	\$127,000	\$53,746	\$115,000	\$48,668
<b>CREATE 1</b> - 1.00 FTE Nurse Practitioner (Cost Center 689) Schedule P \$100,000.00 - \$140,000.00/YR <b>Available date:</b> June 1, 2025	\$100,000	\$42,320	\$0	\$0
<b>Amend Effective Date</b> - 1.00 FTE Outpatient Clinic Supervisor (Cost Center 677)/02.401.619 Schedule C \$79,586.00/YR <b>Effective date:</b> <b>FROM:</b> April 13, 2025 <b>TO:</b> April 28, 2025	\$0	\$0	\$0	\$0
<b>TOTALS</b>	\$428,699	\$162,249	\$469,056	\$191,498
<b>TOTAL ANNUAL INCREASE:</b>				-\$69,606

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**WCCHS-25-036 APPROVE CONTRACTS AND/OR GRANTS**

Motion by President Kosmerl and seconded by Manager Rogers, the CEO (or designee) with the approval of the County Attorney or Costello, Cooney and Fearon, PLLC, be hereby authorized and directed to sign contracts and/or grants on behalf of the Wyoming County Community Health System as presented and as follows:

*All of the following contracts require approval by the Wyoming County Board of Supervisors*

1. Amend Resolution #WCCHS-24-065 approved on 10/22/2024 and Resolution #WCCHS-23-083 approved on 10/24/2023 [BOS Resolution #24-659 approved on 11/12/2024 and Resolution #23-630 approved on 11/14/2023] with **LISA KEMP, NP**, 1712 Alleghany Rd., Attica, NY 14011, an employment agreement – Schedule P to provide nurse practitioner services to WCCHS, in an amount of \$118,000.00 per year, plus a stipend in the amount of \$33.00 per wRVU over 3,601 per calendar year, effective 09/01/2023 – 08/31/2025, as follows:

- Include stipend of \$250.00 per eight (8) hour shift to cover in various clinics when requested by Hospital Administration, effective 05/01/2025.

Amend Salary Schedule P as follows:

- Include a stipend for the (1) 1.00 FTE **Nurse Practitioner** position (Position Code #17.125.311) under WYOMING COUNTY FAMILY MEDICINE – ARCADE in the amount of \$250.00 per eight (8) hour shift to cover in various clinics, effective 05/01/2025.

2. **DAVID M. PRIVITERA, MD**, 16 Merryhill Lane, Pittsford, NY 14534, an Employment Agreement – Salary Schedule P, to provide orthopedic services in an amount not to exceed \$570,000.00 per year base compensation, plus a stipend in the amount of \$77.00 per wRVU above 7,100 wRVUs per year, plus a stipend for each additional weekday call coverage is performed beyond the contracted amount at a rate of \$1,000.00 per call shift, plus a stipend for weekend call coverage performed beyond the contracted amount at a rate of \$450.00 per day, effective 06/01/2025 – 05/31/2028. Upon expiration of this term, this Agreement shall automatically renew annually.

Amend Salary Schedule P as follows:

- Set the salary of one (1) 1.00 FTE **Orthopedic Surgeon** position (Position Code #10.107.589) under ORTHOPEDIC CLINIC in an amount of \$570,000.00 per year, effective 06/01/2025.
- Include a **Stipend for the Orthopedic Surgeon** position (Position Code #10.107.589) under ORTHOPEDIC CLINIC in an amount of \$77.00 per wRVU above 7,100 wRVU per year.
- Include a **Stipend for the Orthopedic Surgeon** position (Position Code #10.107.589) under ORTHOPEDIC CLINIC in an amount of \$1,000.00 per call shift beyond the contracted amount for weekday call coverage, effective 06/01/2025.
- Include a **Stipend for the Orthopedic Surgeon** position (Position Code #10.107.589) under ORTHOPEDIC CLINIC in an amount of \$450.00 per day beyond the contracted amount for weekend call coverage, effective 06/01/2025.

3. Amend Resolution WCCHS-24-075 approved on 11/26/2024 [BOS Resolution #24-769 approved on 12/10/2024] with **ANGELA POTTER, PA**, 4225 McNulty Road, Strykersville, NY 14145, an employment agreement – Schedule P to provide professional physician assistant services at the hospital and its clinics for Family Medicine, \$140,000.00 per year, effective 12/01/2024 – 11/30/2025, as follows:

- Include stipend of \$250.00 as needed to cover eight (8) hour shifts in various clinics that are not considered Provider's usual site of practice, when requested by Hospital Administration, effective 06/01/2025.

Amend Salary Schedule P as follows:

- Include a stipend for the (1) 1.00 FTE **Physician's Assistant** position (Position Code #17.116.067) under WYOMING COUNTY FAMILY MEDICINE – ARCADE in the amount of \$250.00 as needed to cover eight (8) hour shifts in various clinics that are not considered Provider's usual site of practice, when requested by Hospital Administration, effective 06/01/2025.



4. **UL VERIFICATION SERVICES, INC.**, 333 Pfingsten Road, Northbrook, IL 60062-2096, master license and services agreement for Workplace Health Services electronic medical record (SYSTOC software) cloud-based migration and upgrade, plus integrated ePrescribing user license, system access user license, state immunization registry interface annual license, and imports bundled services annual maintenance, in an amount not to exceed \$119,392.00 cumulative, effective 04/30/2025 – 10/23/2028.
5. Amend Resolution #WCCHS-24-019 approved on 03/26/2024, Resolution #WCCHS-22-053 approved on 05/24/2022 and Resolution #WCCHS-21-030 approved on 04/27/2021 [BOS Resolution #24-273 approved on 04/04/2024, Resolution #22-337 approved on 06/14/2022 and Resolution #21-243 approved on 05/11/2021] with **PETER COGGIOLA, PNP**, 4470 Jordan Road, Silver Springs, NY 14550, related to a psychiatric consultation services agreement to provide 1 hour per week of psychiatric consultation to primary care office as part of the collaborative care program, not to exceed \$7,800, effective 04/01/2021 – 04/01/2022, as follows:
  - Extend the term of the agreement from 04/01/2024 – 04/01/2025 through **04/01/2025 – 04/01/2027**.
6. **AYA HEALTHCARE, INC.**, 5930 Cornerstone Court West, Suite 300, San Diego, CA 92121, supplemental staffing provider agreement to provide travel echo tech to train current sonographers, not to exceed \$150,000.00 per year or \$450,000.00 cumulative, effective 06/02/2025 – 06/02/2028.
7. **INDEPENDENT CONTRACTOR OR COMPANY TBD**, to provide revenue cycle leadership, not to exceed \$135,000.00 per year, effective 06/11/2025 – 06/10/2028.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No	**	Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**\*\* Manager Abbasey abstained from provider related Contracts #1, 2, 3, and 5.**

#### **CONTRACTS FOR INFORMATION ONLY**

*Cumulative amount between \$25,000 - \$49,999 – no BOM action needed*

1. **RUPP PFALZGRAF, LLC**, 1600 Liberty Building, 424 Main Street, Buffalo, NY 14202, an engagement letter to provide legal coverage for SNF services, not to exceed \$25,000 per year, effective 07/15/2025 – 07/14/2026.

#### **BOARD PRESIDENT REPORT**

President Kosmerl led a brief discussion regarding the ability of Board members to participate in meetings via videoconference. He noted that he has requested legal guidance on the matter from County Attorney Jen Wilkinson, who is expected to provide a response prior to the June 22, 2025 meeting for further discussion.

**WCCHS-25-037 APPROVE REVISION TO SEMINAR REQUEST POLICY, REV. 4**

Motion by Manager Perkins and seconded by Manager Rogers, the BOM hereby approves the revision to the Seminar Request Policy, Rev. 4, effective 05/27/2025 as presented and attached.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**BOARD COMMITTEE CHAIR REPORTS****Acute Quality/Performance Improvement Committee**

Manager Wawrzyniak reported that the Acute Quality/Performance Improvement Committee met on May 21, 2025, referred to the draft minutes, and reported on the following items:

- Calcium Scoring CT – Presented by Dr. Shields. Radiology is getting a new 128-slice Siemens CT with additional packages. Installation will be later this year. Coronary calcium scoring is a noninvasive test, takes approximately 10 minutes per patient. This screening test looks at the volume of calcified atherosclerotic plaque in the coronary arteries, and it is a risk indicator for future coronary events. This is a good adjunct test for the cardiologist to rank the patient for interventions – life style modification, stop smoking, medication, add physical activity program, etc. This imaging will not be used by the ED to rule out myocardial infarctions or used by inpatients. This is a scheduled, screening test for the community at large.
- Med-Surg Throughput Times – Presented by Pat Cole, Interim Manager of Med/Surg. This PI project measures decision time ordered by the hospitalist provider to the time the patient arrives on the Med/Surg floor. The goal is 90% of admits arriving to the unit in less than 90 minutes. In April 2025, there were 110 admissions: 72 patients (65%) arrived in less than 90 minutes, 38 patients (35%) arrived greater than 90 minutes. In April 2025, there were 21 admits between 8:00pm and 9:59pm, and 13 arrived in a timeframe greater than 90 minutes. Barriers include, time of decision aligning with shift change, rooms needing to be cleaned, timeliness of report between ED and Med/Surg staff. Action plan includes initiation of an admission tracking form to identify delays in ED admissions and staff education for accurate and consistent completion
- Comments shared from patient satisfaction survey demonstrating memorable unique patient experiences. Feedback given to departments encouraging continued development of unique experiences.
- Press Ganey patient satisfaction ranking was revised to reflect WCCHS's national standing, rather than limiting the comparison to within New York State.
- The new Psychiatric Inpatient Experience (PIX) survey has been launched, and data collection for the Mental Health Unit will begin moving forward.
- The next meeting is scheduled for August 20, 2025.

**SNF Quality/Performance Improvement Committee**

Manager Rogers reported that the SNF Quality/Performance Improvement Committee May 21, 2025, referred to the draft minutes, and reported on the following items:

- No issues reported with either Point Click Care or Rehab NetHealth electronic medical record system.
- Medication utilization rate: 86% generic; 14% brand name. Non-covered medication charges were down this reporting period.
- SNF remains five stars for overall rating, short term quality, and long-term quality.
- An LPN class is scheduled to start in September 2025 and CNA classes will be offered in the future based on turnover and the number of open positions.
- Pressure ulcers are down 50% from the last quarter, praised staff for the interventional steps taken for prevention.
- Resident weight loss has declined since last quarter.
- There is a waiting list and has been no open beds in four months.

- The facility will receive a quality payment of \$109K from Medicaid for having a better-quality score than other facilities in NYS.
- SNF Administrator has been asked to sit on a panel in Albany, NY to discuss pathways for nursing careers.
- The next meeting is scheduled for August 20, 2025.

#### **Finance/Personnel Committee**

No report.

#### **Plant and Equipment Committee**

Manager Kehl reported that there was no Plant and Equipment Committee meeting in May 2025.

#### **Communications Committee**

No report.

#### **Governance Committee**

No report.

#### **Compensation Committee**

President Kosmerl reported that the Compensation Committee met on May 20, 2025, referred to the draft minutes. The next meeting is scheduled for June 10, 2025 at 11:00am.

#### **Information Technology Committee**

No report.

#### **OTHER BUSINESS BROUGHT BEFORE THE BOARD**

None.

#### **EXECUTIVE SESSION**

Motion by President Kosmerl and seconded by Manager Wawrzyniak, for the Board to enter into executive session to discuss the following topic(s) at 6:01pm. Jeff Perry, Dan Farberman, Scott Schrader, and Pam Pettnot remained. All other attendees left the meeting room.

1. Variable compensation / pay for performance component of employment agreement for a particular Salary Schedule C employee
2. Update on collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law)
3. Update on current legal matter, Index No. 9001460
4. Update on strategic plan

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

Motion by Manager Rogers and seconded by Manager Reagan, the Board exit Executive Session at 8:38pm and reconvene in Regular Session.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

### **EXECUTIVE SESSION DISCUSSIONS**

President Kosmerl reminded attendees that all information discussed in executive session shall remain confidential and declared that no additional motions or votes were enacted on during the executive session, except as specifically noted in the Executive Session minutes.

### **WCCHS-25-038 DELEGATION OF AUTHORITY**

Motion by President Kosmerl, seconded by Manager Perkins, the BOM hereby approves the revised process for the CEO to pursue contractual arrangements as presented and outlined below. Furthermore, the CEO is authorized to negotiate and finalize contracts, in accordance with existing requirements, until such time as the Wyoming County Board of Supervisors modifies the approval process for contracts exceeding \$50,000 or any contracts involving a physician.

1. CEO is authorized to approve the following items a. – e.  
*The CEO is not authorized to sell or dispose of assets. Proposed new services lines and clinically integrated networks (CINs) will be addressed through updated strategic discussions, including consideration as part of the new budget.*
  - a. Approve Accounts Payable monthly
  - b. Approve new and abolished positions and contracts
  - c. Approve write-offs, denied claims, and bad debt
  - d. Approve proposed personnel changes
  - e. Approve contracts and/or grants
2. All actions above will be summarized in the monthly BOM consent agenda
3. BOM approves Accounts Payable list (previously approved and processed Accounts Payable)
4. BOM will receive monthly financials in consent agenda including exceptions
5. CEO/CFO will report the quarterly BOM/BOS financial statement in discussion session of the BOM meeting
6. Any overall budget increase will be approved by the BOM

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**WCCHS-25-039 APPROVED REVISED BOM MONTHLY MEETING STRUCTURE**

Motion by Manager Wawrzyniak and seconded by Manager Kehl, the BOM hereby approves the CEO's proposed revision to the BOM monthly meeting structure as presented and listed below:

1. Move from management to governance board model
2. Suspend applicable portions of the BOM By-Laws, including but not limited to the suspension of all BOM committees, for a period of three (3) months. During this time, the BOM will assess the current structure and determine whether to reinstate, revise, or permanently dissolve the committees. A final decision will be made at the regular BOM meeting in September 2025.
3. Use BOM governance/oversight topics calendar

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**NEXT REGULAR MEETING**

The next regular meeting is scheduled for Tuesday, June 24, 2025 immediately following the BOM Finance/Personnel Committee meeting, approximately 4:30pm.

**ADJOURN**

There being no further business to come before the Board, the meeting duly adjourned at 8:52pm upon motion by Manager Wawrzyniak.

James Wawrzyniak, DC, BOM Secretary \_\_\_\_\_ Date \_\_\_\_\_

Pam Pettnot, Recording Secretary \_\_\_\_\_ Date \_\_\_\_\_





## **ADMINISTRATION POLICY**

### **POLICY: Seminar Request Policy**

#### **1.0 PURPOSE**

A standardized policy and procedure for seminar travel requests.

#### **2.0 PROCEDURE**

- 2.1 The 2-page Seminar Request form (*latest revision available on the Public drive \ forms folder*) and Purchase Requisition (pink) is to be completed by the employee seeking approval for seminar participation. Attach purchase requisition and supporting documentation such as conference registration information, lodging expenses, air travel costs, web map showing estimated travel/mileage, etc.
- 2.2 Seminar Request form must be signed by employee, Department Leader, and Administration overseeing employee's department.
- 2.3 Purchase Requisition must be signed by Department Leader.
- 2.4 Budget information must be maintained and completed in a contemporaneous manner by the Department Leader. Each Department Leader is responsible for maintaining an approved seminar/travel file and will indicate approved YTD amounts on the requested form.
- 2.5 Requests which satisfy all requirements will be emailed to the Chief Executive Officer for approval.
- 2.6 Seminar Request forms must be signed by the President of the Board of Managers for any travel requests involving the CEO.
- 2.7 Once all necessary approvals have been obtained, Administration will forward the original form and supporting documentation to Purchasing and return a photocopy to the employee. Employee will register for seminar and make travel and lodging arrangements and coordinate payment with Accounts Payable, as necessary.
- 2.8 For SNF employee requests, Administration will return the original form to SNF Administration for processing.

- 3.0 Upon completion of seminar, employee will forward a copy of seminar certificate to Human Resources for employee file.

Approver(s):	Click or tap here to enter text.
Review Date(s):	5/27/2025
Effective Date:	5/27/2025
Original Date:	1/22/1996

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, May 27, 2025.

### **CALL MEETING TO ORDER**

President Kosmerl called the meeting to order at 4:58pm.

### **ROLL CALL AND QUORUM**

#### **BOARD OF MANAGERS PRESENT/ABSENT**

★ participated remotely

☒ Salman Abbasey, MD

☒ Bryan Kehl (BOS member)

☒ Rich Kosmerl

☒ Steve Perkins

☒ J. Thomas Reagan, MD

☒ Larry Rogers

☐ Janice Shirley

☒ James Wawrzyniak, DC

#### **STAFF PRESENT/ABSENT**

★ participated remotely

☒ Dawn Bayliss (Chief Operating Officer)

☒ Justin Bayliss (NF Administrator)

☒ Dan Farberman (WC Human Resource Director)

☒ Mandip Panesar, MD (Hospital Medical Director)

☒ Jeff Perry (Chief Executive Officer)

☒ Pam Pettnot (Executive Assistant)

☒ Mark Wright (Chief Financial Officer)

OTHERS PRESENT: Becky Ryan (Chairwoman, Wyoming County Board of Supervisors and Supervisor, Town of Warsaw) and Scott Schrader (County Administrator)

President Kosmerl declared that a quorum was physically present. Manager Shirley was permitted to participate remotely via videoconference at 14527 Lynch Lane, Hudson, Florida according to the meeting notice; however, did not join.

### **EXECUTIVE SESSION**

Motion President Kosmerl and seconded by Manager Wawrzyniak, for the Board to enter into executive session to discuss the following topic(s) at 6:01pm. Jeff Perry, Dan Farberman, Scott Schrader, and Pam Pettnot remained. All other attendees left the meeting room.

1. Variable compensation / pay for performance component of employment agreement for a particular Salary Schedule C employee
2. Update on collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law)
3. Update on current legal matter, Index No. 9001460
4. Update on strategic plan

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	X	<b>PASS</b>				<b>FAIL</b>		

***Per Public Officers Law, Article 7, Section 106 (2): Minutes shall be taken at executive sessions of any action that is taken by formal vote which shall consist of a record or summary of the final determination of such action, and the date and vote thereon; provided, however, that such summary need not include any matter which is not required to be made public by the freedom of information law as added by article six of this chapter.***

**WCCHS-ES-001 VARIABLE COMPENSATION / PAY FOR PERFORMANCE COMPONENT OF EMPLOYMENT AGREEMENT FOR A PARTICULAR SALARY SCHEDULE C EMPLOYEE**

Motion by President Kosmerl and seconded by Manager Rogers, the BOM has agreed to support and recommend for approval an amendment to the employment agreement of a particular Salary Schedule C employee to include a variable compensation model, subject to negotiations and potential revisions. Final consideration and approval will be sought from the Wyoming County Board of Supervisors before the amendment can take effect.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**WCCHS-ES-002 PRACTICE ACQUISITION**

Motion by Manager Wawrzyniak and seconded by Manager Perkins, the BOM hereby authorizes the CEO to proceed with a proposed practice acquisition in an amount not to exceed \$110,000.00 with exclusions and restrictions as defined in the terms of the contract, pending approval by the Wyoming County Board of Supervisors.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**WCCHS-ES-003 PRIMARY CARE PHYSICIAN**

Motion by Manager Rogers and seconded by Manager Reagan, the BOM hereby authorizes the CEO to negotiate an employment agreement with a primary care physician, pending approval by the Wyoming County Board of Supervisors.

***A discussion ensued and no vote was taken on this motion.***

**WCCHS-ES-004 RESCIND MOTIONS ABOVE REGARDING PRACTICE ACQUISITION AND PRIMARY CARE PHYSICIAN**

Motion by President Kosmerl and seconded by Manager Wawrzyniak, the BOM hereby rescinds the actions taken during this executive session regarding the proposed practice acquisition (WCCHS-ES-002) and employment of a primary care physician (WCCHS-ES-003) and refers these matters back to the CEO.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

Motion by Manager Rogers and seconded by Manager Reagan, the Board exit Executive Session at 8:38pm and reconvene in Regular Session.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

James Wawrzyniak, DC, BOM Secretary Date

Pam Pettnot, Recording Secretary Date



## **UPDATE ON WCCHS Medical Staff CREDENTIALING**

June 9, 2025

### **APPOINTMENTS Recommended for the MEC Meeting:**

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#### **Emergency Department**



**Sarah Andrews, PA** – Is applying for Allied Health statue in the Emergency Department. Ms. Andrews is currently board certified by the NCCPA as a Physician Assistant. She received her master of Physician Assistant Science from Gannon University in Erie, Pennsylvania in August of 2010. Ms. Andrews has 1 settled malpractice case from 7/2024. She is affiliated with UBMD Emergency Medicine.

**Her Application is Complete**

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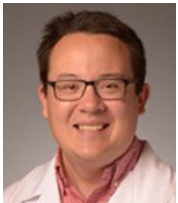
#### **Department of Medicine**



**Lakshpaul Chauhan, MD** – Is applying for Active privileges in the Department of Medicine/Hospitalist. Dr. Chauhan is board certified by the American Board of Internal Medicine. He received his Doctor of Medicine degree from the Ross University School of Medicine in Barbados in 2017. Dr. Chauhan does not have any disciplinary actions or any medical malpractice claims against him. He is affiliated with Apogee Physicians.

**His Application is Complete**

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**Thomas Hargest, MD** – Is applying for Active Privileges in the Department of Medicine/Hospitalist. Dr. Hargest is board certified by the American Board of Internal Medicine. He received his Doctor of Medicine degree from St. George's University School of Medicine in Grenada in 2019. Dr. Hargest does not have any disciplinary actions or medical malpractice claims against him. He is affiliated with Apogee Physicians.

**His Application is Complete**

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**Dawn Logsdon, NP** – Is applying for Allied Health status in the Department of Medicine/Mental Health. Ms. Logsdon is board certified by the ANCC. She received her NP from St. John Fisher University in Rochester, NY in 8/2024. Ms. Logsdon does not have any disciplinary action or medical malpractice claims against her.

**Her Application is Complete**

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**Ashley Sarquiz, MD** – Is applying for Active privileges in the Department of Medicine/Hospitalist. She is board certified by the American Board of Internal Medicine. Dr. Sarquiz earned her Doctor of Medicine degree from Jacobs School of Medicine and Biomedical Sciences in Buffalo, NY in 2015. Dr. Sarquiz does not have any disciplinary actions or medical malpractice claims against her. She is affiliated with Apogee Physicians.

**Her Application is Complete**



**Siva Harsha Yedlapati, MD** – Is applying for Active privileges in the Department of Medicine/Hospitalist. Dr. Yedlapati is board certified by the American Board of Internal Medicine. He earned his degree from Siddhartha Medical College in India in 2006. Dr. Yedlapati does not have and disciplinary actions or medical malpractice claims against him. He is affiliated with Apogee Physicians.

**His Application is Complete**

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### **Niagara Frontier Radiology**

**Robert Conti, MD** – Is applying for Tele-Radiology privileges in the Radiology Department. Dr. Conti is board certified by the American Board of Radiology. He earned his degree from Drexel University College of Medicine in Philadelphia, Pennsylvania in 1984. Dr. Conti has 2 pending medical malpractice suits against him from 2023 and 2024. He is affiliated with Niagara Frontier Radiology.

**His Application is Complete**

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### **Sevaro Health Tele-Neurology**

**Jesse Corry, MD** – Is applying for Tele-Health privileges in the department of Medicine/Neurology. Dr. Corry earned his Medical Doctor degree from The Medical College of Wisconsin in 2002. He does not have and disciplinary actions or medical malpractice claims against him. He is affiliated with Sevaro.

**His Application is Complete**

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**Kateryna Kurako, MD** – Is applying for Tele-Health privileges in the Department of Medicine/Neurology. Dr. Kurako is board certified by the American Board of Psychiatry and Neurology. She earned her degree from Dnipro State Medical University in Dnipro, Ukraine in 1996. Dr. Kurako does not have any disciplinary actions or medical malpractice claims against her. She is affiliated with Sevaro.

**Her Application is Complete**

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**Donna Newsome, MD** – Is applying for Tele-Health privileges in the Department of medicine/Neurology. Dr. Newsome is board Certified by the American Board of Psychiatry and Neurology. She earned her degree from Virginia Commonwealth University Medical College of Virginia in Richmond, Virginia in 1997. Dr. Newsome does not have any disciplinary actions or medical malpractice claims against her. She is affiliated with Sevaro.

**Her Application is Complete**

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**Adam Waddell, MD** – Is applying for Tele-Health privileges in the department of medicine/Neurology. Dr. Waddell is board certified by the American Board of Psychiatry and Neurology. He earned his degree from Ross University School of Medicine in Barbados in 2015. Dr. Waddell does not have any disciplinary actions or medical malpractice claims against him. He is affiliated with Sevaro.

**His Application is Complete**

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**Crystal Worsena, DO** – Is applying for Tele-Health privileges in the Department of Medicine/Neurology. Dr. Worsena is board certified by the American Board of Psychiatry and Neurology. She earned her degree from the Kansas City University of Medicine and Biosciences in Kansas City, Missouri in 2015. Dr. Worsena does not have any disciplinary actions or medical malpractice actions against her. She is affiliated with Sevaro.

**Her Application is Complete**

## **Completed Re-Appointment Applications**

### **Department of Medicine:**

Salman Abbasey, MD	Lisa Kemp, NP	Angela Potter, PA
Charlene Welsted, NP	Debra Brown, NP	Peter Coggiola, NP
Muhammad Cheema, MD	Karen Woolsey, NP	Maryam Saleemi, MD

### **Emergency Department**

Scott Belote, MD	Gregory Collins, DO	Gregory DiFrancesco, MD
Nancy Ebling, DO	Daniel Fahey, MD	Michael Filice, MD
Alexander Ljungberg, DO	Michael Mezzadri, MD	Erik Waltz, PA
Kyle Westerholt, MD	Stephanie Wodowski, DO	Geoffrey Schweikhard, DO

### **Department of Surgery**

Melissa Franckowiak, MD	David LeBec, MD	Phillip Noble, CRNA
Michael Tennyse, CRNA	Andrea Zucchiatti, MD	Sendhan Rajamanickam, MD
Hemant Kalia, MD	Brandon Taylor, CRNA	Julie Worthington, PA

## **Still Pending Re-Appointments-Pushing current appointments out to the end of July**

Ik-Sung Kwon, MD	Christina Newton, NP
J.T. Reagan, MD	

## **Those who have chosen not to renew**

Roger Badgley, PA	Vjay Iyer, MD	Christopher Shanahan, PA
Adam Karalus, PA		

**Extension of Privileges-** Dr. Amrutha Idupuganti, MD extended to 7/21/2025

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## **CEO HOSPITAL REPORT**

### **CEO UPDATE**

#### **FINANCIALS**

- Health system operating loss for May 2025 was \$996,352, which is lower than the April 2025 operating loss of \$1,524,411. Please note that the Hospital and SNF Intergovernmental Transfer (IGT) funding impact is now reported in the Non-Operating section of the report.
- Operating revenue was higher and operating expenses were lower in the month of May 2025.
- Staffing agency cost in May 2025 increased to \$137,083, mainly due to increased agency hours used to support the nursing home. In May 2025, WCCCHS had no nursing agency costs to support the hospital, but continued the use of agency hours to support cardiac testing.
- Hospital volumes had mixed results in May 2025. Acute inpatient, observation, mental health, ED, GI, pain procedures, imaging and clinic volumes were higher. Swing beds, surgery, lab and rehab services volumes were lower. Year-over-year, observation, swing beds, GI, surgery, pain procedures, lab and rehab services have all shown growth over the prior year, while acute inpatient, mental health, and clinic volumes are down.

#### **PROVIDERS AND OUTPATIENT CLINICS**

- Lisa Kemp, NP will start seeing patients 2 days a week at the Perry Clinic.
- Continue to evaluate Attica space for Article 28 and Rural Health Clinic (RHC) compliance.
- The Perry Clinic successfully completed its Rural Health Clinic (RHC) survey and received recertification, which is valid for the next three years.
- Discussions are ongoing regarding additional support to expand Cardiology services.
- Received additional Advanced Practice Provider resumes for primary care.
- The skincare cancer screening clinics were a success, providing screenings for a total of 70 community members.
- The Collaborative Care program is now available in all primary care offices. This initiative involves a Licensed Mental Health Counselor (LMHC) partnering with primary care providers to support patients in need of mental health services. The LMHC will conduct on-site visits at each location.

#### **MARKETING**

- Marketing materials this month:
  - Stroke screenings scheduled for June 9 and 18, 2025 from 9am to 3pm in Radiology.
  - Primary care focusing on same day appointments available.
  - Employee recognition - being integral to the organization's identity and success.

#### **INFORMATION SYSTEMS**

- The annual cyber security testing with DeepSeas is underway with a target completion date of June 30, 2025. A draft report will be provided following the completion.
- Virtual Chief Information Security Officer engagement is well underway. We have completed the initial assessment and DeepSeas will be sending a preliminary action plan mid-July 2025.
- Electronic health record (EHR) replacement project update:
  - MEDITECH to send both quotes by close of business June 20, 2025.
  - Kaleida's questionnaires have been completed and returned; follow up call on July 18, 2025.
- One of the unfunded state cybersecurity mandates requires the implementation of Identity Access Management and Governance. After a thorough evaluation of several options, we have selected SailPoint's software solution. This will allow a centralized location for provisioning/deprovisioning of access, monitoring an accounts lifecycle (when and how it is used). Streamlining workflows for several departments. Currently price negotiations are underway.

- Migrated all user shares from on premise file servers to Microsoft's 365 environment. We are currently working on migrating departmental shared files. This is a major project as many departments will need to conform to industry standard security practices moving forward. This will also allow more efficient collaboration.
- The file security software Varonis has a trial license applied allowing us to monitor our files within Office 365. This license will now be required as the cloud tenant hosts a large amount of Protected Health Information (PHI) and Personally Identifiable Information (PII). We are currently awaiting pricing details.

## **BEHAVIORAL HEALTH**

- The inpatient census for May 2025 reached 81% occupancy.
- Psychiatric assessment officers conducted a total of 70 psychiatric evaluations throughout the month.
- There were 54 psychiatric admissions from the Emergency Department in May 2025.
- There was no security assistance calls with police, no injuries were reported.
- Working with HR to create a Forensic Community Social Worker position. This position was approved by the Civil Service Committee.
- The Social Work Assistant recently earned her Master's in Social Work and has accepted the full-time Social Worker position. This promotion is not only a great opportunity for her professionally, but also a benefit to WCCHS, as she brings several years of experience and familiarity with our facility, patients, and processes—ensuring a smooth and effective transition into the role.

## **CHIEF OPERATING OFFICER/CHIEF NURSING OFFICER**

- Window replacement project is near completion. The majority of this was paid for with the Rural Access Grant funding. There are four years remaining on this grant and this could be used to replace the SNF windows as well.
- Security Program – The new Security Guards will begin a two-week orientation on June 23, 2025, with the program expected to be fully operational shortly thereafter.
- In June 2025, Nursing hired four RN graduates—all of whom were previously employed within the health system as either Patient Care Technicians (PCTs) or LPNs.
- Nursing held mandatory skills days with 100% participation. This is the first time in 4 years that full attendance has been achieved.
- We received a new Telecart for Neuro consults on the Med Surg unit, that gives us two in the hospital, one in ED and one on the inpatient units.
- WCCHS is partnering with D'Youville University's Health Care Opportunities Program, funded through a Health Resources and Services Administration (HRSA) grant. WCCHS will offer opportunities for shadowing experiences in different health careers such as physician assistant, dietitian, physical therapy and occupational therapy.

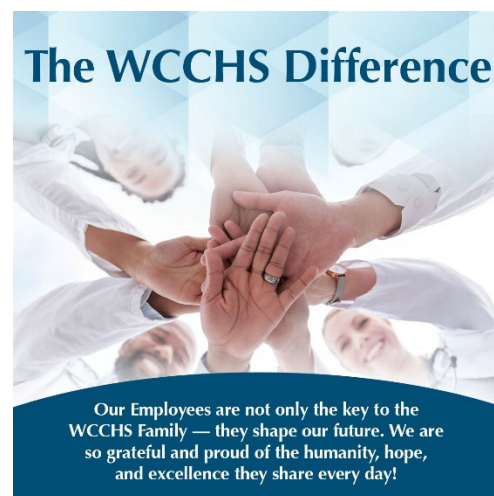
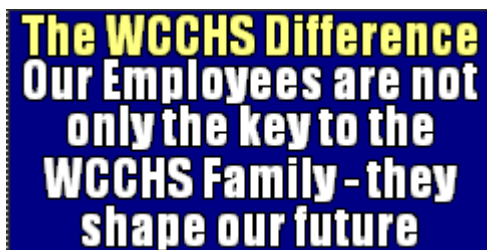
## **MEDICAL DIRECTOR**

- Attended the quarterly medical staff meeting where the following topics were discussed: update on delinquent medical records, medical staff office joint commission preparedness, and potential changes to the medical staff by-laws to reflect the service line model.
- Continue to address and improve quality issues
- Approved a revised hospice referral form

## **SKILLED NURSING FACILITY**

- **Census:**
  - Census for the month of May 2025, averaged 137, Census at the time of this report (June 18, 2025) is 137. The skilled nursing facility continues to have difficulty admitting county residents to the skilled nursing facility due to being at or near 100% occupancy. Efforts have been placed towards admitting referrals to the hospital swing bed program, with a goal of transitioning to the SNF once a bed becomes available.
- **Ralph Wilson Foundation / Institute for Healthcare Improvement (IHI):**
  - The Program has transitioned to frontline involvement (CNA's & LPN's), with oversight from SNF Administration.
    - The group has identified barriers to providing care and submitted the list to administration. Efforts are now underway to remove those barriers and enhance resident care."

- **Staffing:**
  - CNA: The next class has not been scheduled at this time. The facility is considering offering a class following the Labor Day holiday.
  - LPN: Genesee, Livingston, Orleans, and Wyoming (GLOW) Workforce & Genesee Valley BOCES continue to focus on developing programs for Wyoming and Livingston counties. Currently, 18 individuals are accepted into the program. BOCES has increased the enrollment threshold to 30 participants to launch the class. WCCH-SNF will host an open house for the program in July 2025, with efforts focused on reaching the 30-participant goal.
- **Annual Survey:**
  - The skilled nursing facility is currently within the timeframe for our annual survey. New York State is currently running approximately 3-4 months behind. The facility continues to perform monthly audits to ensure we are prepared for the survey.
- **IGT Update:**
  - The federal government has approved 2025 IGT funds. This includes a 20% increase in the overall amount distributed to NYS. The exact amount and timing of the disbursement to WCCH-SNF is yet to be determined. That information will be forwarded upon receipt.



**Treating the Whole You!**

**WCCHS CLINIC LOCATIONS:**

401 Main Street Arcade, NY 14009 585-492-5088	1 Parker Lane Perry, NY 14530 585-969-5335
35 Main Street Attica, NY 14011 585-591-2186	34 Duncan Street Warsaw, NY 14569 585-786-2290

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35 Main Street  
Attica, NY 14011  
**585-591-2186**

1 Parker Lane  
Perry, NY 14530  
**585-969-5335**

34 Duncan Street  
Warsaw, NY 14569  
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[illegible]

	EXCEPTIONS OPENED - MONTH	3
	EXCEPTIONS CLOSED-MONTH	2
	EXCEPTIONS OPENED-YTD	30
	EXCEPTIONS CLOSED-YTD	29



check runs 5/22/25 -6/17/25

5/23/2025	802,075.38	VENDOR PAYMENTS
5/27/2025	3,000.00	POSTAGE
5/29/2025	424,200.56	PAYROLL AP
5/30/2025	25,666.00	ASSESSMENTS
5/30/2025	429,501.71	VENDOR PAYMENTS
6/2/2025	549,288.29	HEALTH
6/2/2025	2,691.13	VISION
6/2/2025	19,028.16	DENTAL
6/3/2025	21,017.70	VENDOR PAYMENTS
6/4/2025	495,807.56	VENDOR PAYMENTS
6/5/2025	7,497.22	M&T
6/10/2025	2,719.14	PT REFUND
6/11/2025	80,529.30	VENDOR PAYMENTS
6/11/2025	1,370.00	POSTAGE
6/12/2025	206,365.49	VENDOR PAYMENTS
6/13/2025	431,566.85	VENDOR PAYMENTS
6/16/2025	189,934.10	VENDOR PAYMENTS
6/17/2025	31,238.29	VENDOR PAYMENTS
6/17/2025	84,613.00	POOLS
	3,808,109.88	

**Wyoming County Community Health System  
Business Office  
400 N. Main Street  
Warsaw, NY 14569**

June 17, 2025

WRITE OFFS/ADJUSTMENTS: \$136,140.57

DENIED CLAIMS: \$21,840.38

BAD DEBT: \$162,509.00

MAY 2025 TOTAL WRITE OFF/DENIED CLAIM/BAD DEBT AMOUNT: \$320,489.95

**WYOMING COUNTY COMMUNITY HEALTH SYSTEM**

*Personnel Requisitions in Process - (Recommended)*

June 24, 2025

Senior Manager	Title/Department	FTE	Schedule	Vacating Employee	Hourly Rate	Annual Salary	Benefits	Proposed Hourly	Proposed Annual	Benefits
<b>J. Perry</b>	Chief Operating Officer/01.150.300	1.00	C	Dawn Bayliss 07/31/2025	\$201,571.00	\$201,571.00	\$85,304.85	\$200,000.00	\$200,000.00	\$84,640.00
<b>D. Bayliss</b>	Senior Medical Technologist Per Diem/06.481	0.00	WCCH	Sandra Bush 10/23/2024	\$49.84	\$9,718.80	\$743.49	\$36.84	\$7,183.80	\$549.56
	Radiology Medical Records Clerk/12.755	1.00	WCCH	Brenda Bonafede 06/09/2025	\$20.54	\$40,053.00	\$16,950.43	\$19.08	\$37,206.00	\$15,745.58
	Senior Cardiac Sonographer/06.951	1.00	WCCH	Lori Boller 05/27/2025	\$41.73	\$81,373.50	\$34,437.27	\$35.89	\$69,985.50	\$29,617.86
	Student Aide/09.706	0.40	WCCH	Asher Treadwell 05/24/2025	\$13.40	\$10,452.00	\$799.58	\$13.25	\$10,335.00	\$790.63
<b>J. Bayliss</b>	Nursing Assistant/05.446	1.00	WCCH	Jade Carpenter 06/07/2025	\$19.72	\$38,454.00	\$16,273.73	\$19.72	\$38,454.00	\$16,273.73
	LPN/04.576	1.00	WCCH	Corinne Barnett 06/07/2025	\$26.86	\$52,377.00	\$22,165.95	\$23.26	\$45,357.00	\$19,195.08
	Nursing Assistant Per Diem/05.810	0.00	WCCH	Lindsey Harris 05/24/2025	\$22.74	\$4,434.30	\$339.22	\$21.69	\$4,229.55	\$323.56
	Nursing Assistant/05.686	0.60	WCCH	Allison Davenport 06/10/2025	\$19.72	\$23,072.40	\$5,858.08	\$19.72	\$23,072.40	\$5,858.08
	Activity Leader/05.258	1.00	WCCH	Marjorie McCallum 07/05/2025	\$17.02	\$33,189.00	\$14,045.58	\$15.29	\$29,815.50	\$12,617.92
	Activity Aide Per Diem/05.695	0.00	WCCH	Michelle Sardina 05/30/2025	\$18.35	\$3,578.25	\$273.74	\$16.82	\$3,279.90	\$250.91
	RPN Per Diem/03.805	0.00	WCCH	Cynthia Schwab 05/07/2025	\$51.36	\$10,015.20	\$766.16	\$37.80	\$7,371.00	\$563.88
<b>D. Gibson</b>	RPN/03.204	1.00	WCCH	Lauren Schmieder 05/31/2025	\$47.85	\$93,307.50	\$39,487.73	\$34.36	\$67,002.00	\$28,355.25
	RPN/03.208	1.00	WCCH	Valorie Stenson 04/08/2025	\$41.39	\$80,710.50	\$34,156.68	\$34.36	\$67,002.00	\$28,355.25
	RPN/03.525	1.00	WCCH	April Walker 05/10/2025	\$49.93	\$97,363.50	\$41,204.23	\$34.36	\$67,002.00	\$28,355.25
	RPN Per Diem/03.858	0.00	WCCH	Alida Pollock 06/14/2025	\$46.26	\$9,020.70	\$690.08	\$37.80	\$7,371.00	\$563.88
	RPN/03.924	1.00	WCCH	Michelle Bluff 04/26/2025	\$47.32	\$92,274.00	\$39,050.36	\$34.36	\$67,002.00	\$28,355.25
	ER Patient Care Technician Per Diem/05.959	0.00	WCCH	Kellie Phair 01/31/2025	\$19.62	\$3,825.90	\$292.68	\$18.35	\$3,578.25	\$273.74
	OR Technician I/06.729	1.00	WCCH	Sheila Tonkery 08/01/2025	\$20.01	\$39,019.50	\$16,513.05	\$17.82	\$34,749.00	\$14,705.78
<b>B. Givens</b>	Social Work Assistant (Mental Health)/06.667	1.00	WCCH	Rischandra Shepard 06/21/2025	\$31.72	\$61,854.00	\$26,176.61	\$27.40	\$53,430.00	\$22,611.58
<b>B. Coffta</b>	Medical Office Assistant/12.962	1.00	WCCH	Terri Durney 06/19/2025	\$18.62	\$38,729.60	\$16,390.37	\$16.68	\$34,694.40	\$14,682.67

**WYOMING COUNTY COMMUNITY HEALTH SYSTEM**  
Proposed Personnel Changes/Financial Impact  
June 24, 2025

POSITION	ANNUAL SALARY PROPOSED	BENEFIT PACKAGE	BUDGETED SALARY	BUDGETED BENEFITS
<b>CEO - J. Perry</b>				
<b>Amend Salary Range</b> - 1.00 FTE Chief Operating Officer (Cost Center 790)/01.150.300 Schedule C \$150,000.00 - \$200,000.00/YR <b>Available date:</b> August 1, 2025	\$200,000	\$84,640	\$201,571	\$85,305
<b>Sr. Manager - B. Coffta</b>				
<b>CREATE 1</b> - 0.00 FTE Gastroenterology Physician Per Diem (Cost Center 668) Schedule P \$55.00/WRVU <b>Available date:</b> June 3, 2025	\$55	\$4	\$0	\$0
<b>CREATE 1</b> - 1.00 FTE Family Practice Physician (Cost Center 689) Schedule P \$290,000.00/YR <b>Available date:</b> June 3, 2025	\$290,000	\$122,728	\$0	\$0
<b>Sr. Manager - D. Bayliss</b>				
<b>DELETE 1</b> - 1.00 FTE Senior Stores Clerk (Cost Center 730)/12.615 WCCHS, Grade 8A \$21.37/HR <b>Effective date:</b> June 25, 2025	\$0	\$0	\$41,672	\$17,635
<b>DELETE 1</b> - 0.00 FTE Medical Technologist Per Diem (Cost Center 021)/06.852 WCCHS, Grade 18A \$38.17/HR <b>Effective date:</b> June 25, 2025	\$0	\$0	\$7,443	\$569
<b>Sr. Manager - J. Bayliss</b>				
<b>DELETE 1</b> - 1.00 FTE MDS Assistant (Cost Center 795)/04.705 WCCHS, Grade 15A \$30.83/HR <b>Effective date:</b> June 25, 2025	\$0	\$0	\$60,119	\$25,442
<b>DELETE 1</b> - 1.00 FTE RPN (Cost Center 362)/03.897 WCCHS, Grade 20 - 20F \$49.03/HR <b>Effective date:</b> TBD	\$0	\$0	\$95,609	\$40,462
<b>CREATE 1</b> - 1.00 FTE Clinical Reimbursement Coordinator SNF (Cost Center 795) Supervisory, Grade 8 \$73,195.34 - \$106,724.80/YR <b>Available date:</b> June 25, 2025	\$106,725	\$45,166	\$0	\$0
<b>Sr. Manager - B. Givens</b>				
<b>CREATE 1</b> - 0.00 FTE Psychiatric Assessment Officer Per Diem(Cost Center 371) WCCHS, Grade 18B \$35.97 - \$41.65/HR <b>Available date:</b> June 25 2025	\$8,122	\$621	\$0	\$0
<b>Sr. Manager - D. Gibson</b>				
<b>DELETE 1</b> - 1.00 FTE RPN (Cost Center 404)/03.214 WCCHS, Grade 20 - 20F \$47.85/HR <b>Effective date:</b> June 25, 2025	\$0	\$0	\$93,308	\$39,488
<b>DELETE 1</b> - 1.00 FTE Manager of Emergency Services (Cost Center 371)/02.906.717 Schedule C \$90,000 - \$110,000/YR <b>Effective date:</b> June 25, 2025	\$0	\$0	\$110,000	\$46,552
<b>DELETE 1</b> - 1.00 FTE Manager of Medical/Surgical and Intensive Care Unit/Progressive Care Unit (Cost Center 302)/02.905.718 Schedule C \$90,000 - \$103,000/YR <b>Effective date:</b> June 25, 2025	\$0	\$0	\$103,000	\$43,590
<b>DELETE 1</b> - 1.00 FTE LPN (Cost Center 302)/04.851 WCCHS, Grade 14B - 14E \$25.64/HR <b>Effective date:</b> June 25, 2025	\$0	\$0	\$49,998	\$21,159
<b>DELETE 1</b> - 1.00 FTE LPN (Cost Center 302)/04.836 WCCHS, Grade 14B - 14E \$25.64/HR <b>Effective date:</b> June 25, 2025	\$0	\$0	\$49,998	\$21,159
<b>CREATE 1</b> - 1.00 FTE Director of Med/Surg & ICU (Cost Center 302) Schedule C \$110,000.00 - \$123,600.00/YR <b>Available date:</b> June 25 2025	\$110,000	\$46,552	\$0	\$0
<b>Amend Salary Range</b> - 1.00 FTE Director of Emergency Services (Cost Center 371)/01.320.505 Schedule C \$110,000.00 - \$123,600.00/YR <b>Available date:</b> June 25, 2025	\$123,600	\$52,308	\$123,600	\$52,308
<b>CREATE 1</b> - 0.00 FTE Medical Receptionist Per Diem(Cost Center 302) WCCHS, Grade 5 \$17.70 - \$19.73/HR <b>Available date:</b> June 25 2025	\$3,452	\$264	\$0	\$0
<b>DELETE 1</b> - 1.00 FTE LPN (Cost Center 302)/04.849 WCCHS, Grade 14B - 14E \$26.10/HR <b>Effective date:</b> June 25, 2025	\$0	\$0	\$50,895	\$21,539
<b>TOTALS</b>	\$841,953	\$352,283	\$987,211	\$415,207
<b>TOTAL ANNUAL INCREASE:</b>				-\$208,182

<u>Contractor Legal Name</u>	<u>Name of Contract</u>	<u>Contract Purpose</u>	<u>Start Date</u>	<u>Notes</u>
Rupp Pfalzgraf LLC People at Law	Legal Engagement Agreement	Attorney coverage for SNF services	7/14/2025	
Curonix, LLC	Product Sales Agreement - Amendment	Purchase agreement for peripheral nerve stimulators for pain management service, no purchase commitment or upfront costs; costs estimated on projected patient volume	6/13/2025	Add spinal cord stimulators to initial agreement
Senf NP Family Medicine PLLC	Wound Care Facility Services Agreement	Wound care services in the SNF	6/12/2025	
BTE Technologies	Pro Service Contract	Maintenance contract for pro extend warranty - primus	6/12/2025	
Potter PA, Angela	Employment Agreement - Schedule P Amendment #1	To provide professional PA services at the hospitals and clinics for family medicine	6/1/2025	Add stipend for \$250 to provide coverage in various clinics
Johnson Controls (Simplex)	Planned Service Agreement	1 year contract Simplex programmable fire alarm test and inspection at Perry Clinic.	6/1/2025	
Ahmed Bayoumi, MD	Employment Agreement - Schedule P Amendment #2	To provide internal medicine services, practice medical director services, and department chair and medical director of internal medicine department	6/1/2025	Stipend in the amount of \$1,000 for each additional 8 hour shift worked by employee
Nuance Communications, Inc.	Clintegrity Coding and Compliance Software	To use Nuance's coding software for medical bill coding	6/1/2025	
Veterans Administration	Phlebotomy and Uring Agreement	Provide phlebotomy and urine sample collection for veterans	6/1/2025	
Dentserv Dental Services, Inc.	Dental Services Agreement	Provide dental services to the skilled nursing facility for all residents per regulation.	6/1/2025	
Privitera MD, David M.	Employment Agreement - Schedule P	To provide orthopedic services	6/1/2025	

## **Wyoming County Community Health System**

### **Summary of Financial Results as of May 31, 2025**

Enclosed is a summary of the financial results for Wyoming County Community Health System as of May 31, 2025. Please find a copy of the following reports in this Board Package as well as a summary of the main highlights for the month:

1. Benchmark Summary
2. Balance Sheet
3. Statement of Cash Flows
4. Operating Statement
5. Indicator Report

#### **Benchmarks**

- The Average Days Cash on Hand decreased by 0.5 days from December 2024 and was 0.1 days for May 2025.
  - There is an additional 9.8 days cash reserve in the Assets Whose Use is Limited.
- Average AR Days increased 7.8 days to 82.5 from April of 74.7 days.
  - The higher AR days are primarily due the inpatient coding backlog caused by NCB ending its inpatient coding service effective April 1<sup>st</sup>. There was a six-week backlog period before the TruBridge inpatient coding service went live May 16<sup>th</sup>. TruBridge has brought the inpatient coding back to a current status in less than 30 days. As a result, the hospital has seen a significant increase in cash collections starting mid-June.
  - The targeted benchmark is 55 days.

#### **Balance Sheet**

- Total Current Assets decreased by \$68,073 primarily in Cash down \$1,180,656, Accounts Receivable up \$988,126, IGT Receivable up \$250,000 and Prepaids down \$186,117.
- Total Current Liabilities decreased by \$1,173,224 primarily due to the third payroll lowering the accrued compensation and the subsidy usage lowering the deferred revenue, which was partially offset by accounts payable growth of \$595,572.

#### **Operating Results and Volume**

A Net Gain of \$460,480 was reported compared to an April Net Loss of \$678,671.

- Net Patient Revenue was \$17,513 lower than April and \$5,551,852 higher than May YTD 2024.
  - Inpatient discharges were 36% higher than April, while Swing Bed Patient Days were 13% lower.
  - Mental Health Patient Days were 5% higher than April.
  - SNF Patient Days were 3% higher than April resulting from Average Daily Census of 136.1.
  - Outpatient Gross Revenue was \$452,828 lower than April.

- Contractual Allowances were 49.2% of Gross Patient Revenue compared to 49.8% in April. YTD Contractual Allowances are 49.7% compared to 45.8% in 2024.
- Clinic Revenue was \$44,114 higher than April and \$1,231,934 lower than May YTD 2024.
  - The clinics with volumes higher than April included Cardiology, General Surgery, Ortho, Arcade, Internal Medicine, Workplace Health and Interventional Pain.
  - The clinics with volumes lower than April included Podiatry, Perry, Attica and Endocrinology.
  - Overall, the clinic volumes were 11% higher than April and 14% lower than May YTD 2024.
  - The Dialysis unit closed in late December 2024 and Nephrology closed in March 2025.
- Total Expenses were \$500,239 lower than April and \$760,895 higher than May YTD 2024.
  - Salaries and Wages were lower than April by \$53,622 primarily due to the impact of the physician incentives paid in April.
  - Employee Benefits were lower than April by \$59,504 primarily due to lower health insurance costs for the HRA portion.
  - Purchased Services were lower than April by \$88,266 primarily due to the favorable settlement of the Optum contract termination, lower maintenance costs and lower IT costs.
  - Depreciation was \$303,039 lower than April due to a mid-year true-up to the fixed assets system.
- Hospital and SNF IGT was the same as April and \$2,011,622 lower than May YTD 2024.
  - The annual Hospital IGT payment for 2025 is \$2.7 million compared to \$5.7 million last year.
- County Subsidy was \$530,000 higher than April and \$1,995,790 higher than May YTD 2024.
  - In 2024, the higher IGT funds received impacted the County Subsidy usage.

**Wyoming County Community Health System**  
Benchmark Summary  
For the period May 31, 2025

	YTD 2025	2024	12/31/2023	12/31/2022	12/31/2021
Current Ratio	0.91	0.85	0.88	0.58	1.01
Debt Coverage Ratio	(0.38)	0.55	1.91	(2.90)	(0.64)
Operating Margin	(16.4%)	(22.5%)	(22.4%)	(42.9%)	(22.1%)
Total Margin	(2.6%)	1.1%	5.2%	(11.7%)	(2.4%)
Cash Flow Margin	(10.7%)	3.7%	(15.8%)	(29.1%)	(11.1%)
Average Days Cash on Hand	0.1	0.6	2.1	2.7	20.8
AR Balance	29,026,384	25,517,676	18,869,878	\$ 17,498,594	\$ 19,834,793
Average AR Days - Gross	82.50	77.70	62.80	63.80	67.50
Outpatient Revenue to Total Revenue	61.8%	63.1%	65.8%	60.8%	60.5%
Average age of Plant	18.0	17.7	15.9	16.5	15.9
Accounts Payable	7,461,526	7,714,216	8,307,294	7,590,749	3,842,206
Average AP Days	74.80	80.40	92.90	71.70	40.5
FTEs	535.00	545.00	521.00	507.00	520.00
Average Daily Gross Revenues	<u>\$ 392,617</u>	<u>\$ 337,440</u>	<u>\$ 311,947</u>	<u>\$ 287,938</u>	<u>\$ 271,525</u>
Estimated Average Daily Net Patient Receipts	\$ 189,442	\$ 168,212	\$ 149,255	\$ 133,958	\$ 141,803
Average Daily Other Operating Receipts	<u>\$ 20,480</u>	<u>\$ 27,916</u>	<u>\$ 31,150</u>	<u>\$ 29,465</u>	<u>\$ 33,213</u>
Estimated Average Daily Receipts	\$ 209,921	\$ 196,128	\$ 180,405	\$ 163,423	\$ 175,016
Average Daily Expenses	<u>\$ 244,410</u>	<u>\$ 241,207</u>	<u>\$ 227,619</u>	<u>\$ 232,902</u>	<u>\$ 214,015</u>
Excess (Shortfall)	<u>(34,488)</u>	<u>(4,225)</u>	<u>(26,962)</u>	<u>(61,472)</u>	<u>(31,479)</u>



**Wyoming County Community Health System**

Statement of Cash Flows

For the period May 31, 2025

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**Cash Flows from Operating Activities**

Increase (decrease) in Net Assets	\$ (819,604)
Receipt of patient service revenue	(234,971)
IGT Receivable	(1,250,000)
Payments for compensation and benefits	1,759,667
Payments to suppliers and contractors	(147,353)
Net cash flows from operating activities	<u>(692,262)</u>

**Cash Flows from Non-Capital Financing Activities**

Net change in line of credit with County	<u>129,288</u>
Net cash flows from non-capital financing activities	<u>129,288</u>

**Cash Flows from Capital and Related Financing Activities**

Repayment of bond anticipation notes	(400,000)
Repayment of long-term debt	(612,300)
Repayment of lease payable	(64,557)
Net purchases of property, plant and equipment	1,542,134
Net cash flows from capital and related financing activities	<u>465,277</u>

**Cash Flows from Investing Activities**

Change in assets whose use is limited	<u>3,179</u>
Net cash flows from investing activities	<u>3,179</u>

**Net Change in Cash and Cash Equivalents** (94,519)

**Cash and Cash Equivalents - Beginning** 128,610

**Cash and Cash Equivalents - Ending** \$ 34,091

**Wyoming County Community Health System**

Balance Sheet

For the period May 31, 2025

	<u>2025</u> <u>May</u>	<u>2025</u> <u>Apr</u>	<u>2024</u> <u>Dec</u>
<b>Assets and Deferred Outflows of Resources</b>			
<b>Current Assets</b>			
Cash and cash equivalents	34,091	1,214,747	128,610
Accounts receivable - net	17,436,271	16,448,145	13,920,525
IGT Receivable	1,692,262	1,442,262	442,262
Inventories	1,059,795	1,047,048	1,016,805
Prepaid expenses & other current assets	3,534,664	3,672,954	4,384,065
Total Current Assets	<b>23,757,084</b>	<b>23,825,157</b>	<b>19,892,267</b>
<b>Assets Whose Use is Limited</b>			
	<u>2,405,294</u>	<u>3,115,265</u>	<u>2,408,472</u>
Land	4,607,508	4,607,508	4,607,508
Building & Improvements	64,217,304	64,210,635	64,201,204
Equipment	31,974,117	31,811,828	31,747,743
Construction in Progress	475,709	475,498	528,818
Less: Accumulated Depreciation and amortization	<u>(75,177,656)</u>	<u>(75,073,787)</u>	<u>(73,446,157)</u>
<b>Property, Plant &amp; Equipment - Net</b>	<b><u>26,096,983</u></b>	<b><u>26,031,682</u></b>	<b><u>27,639,116</u></b>
<b>Total Assets</b>	<b>52,259,360</b>	<b>52,972,104</b>	<b>49,939,855</b>
Intangible Assets (Physician Guarantees)	300,000	300,000	300,000
Deferred Outflows of Resources, Pension	<u>15,138,120</u>	<u>15,138,120</u>	<u>15,138,120</u>
<b>Deferred Outflows of Resources, Pensions</b>	<b><u>15,438,120</u></b>	<b><u>15,438,120</u></b>	<b><u>15,438,120</u></b>
<b>Total Assets and Deferred Outflows of Resources</b>	<b><u>67,697,480</u></b>	<b><u>68,410,224</u></b>	<b><u>65,377,975</u></b>
<b>Liabilities, Deferred Inflows of Resources and Net Position</b>			
<b>Current Liabilities</b>			
Bond anticipation notes	800,000	800,000	1,200,000
Line of Credit with County	314,344	259,344	185,056
Long-term debt - current portion	969,225	969,225	958,725
Capital lease payable - current portion	66,239	66,699	130,796
Accounts payable and accrued expenses	7,975,937	7,380,365	8,929,701
Accrued Compensation and payroll taxes	5,393,651	6,320,320	3,633,984
Due to third-party payers	10,922,317	11,818,984	7,641,542
Workers' compensation liability - current portion	<u>(376,388)</u>	<u>(376,388)</u>	<u>(376,388)</u>
Total Current Liabilities	<u>26,065,324</u>	<u>27,238,548</u>	<u>22,303,415</u>
<b>Long-Term Liabilities</b>			
Long-term debt - net of current portion	8,222,445	8,222,445	8,845,245
Capital lease payable - net of current portion	404,686	404,686	404,686
Worker's Compensation liability - net of current portion	-	-	-
Net Pension Liability ,proportionate share & LT si	<u>16,060,524</u>	<u>16,060,524</u>	<u>16,060,524</u>
Total Long-term Liabilities	<u>24,687,656</u>	<u>24,687,656</u>	<u>25,310,456</u>
<b>Deferred Inflow of Resources</b>			
Deferred Inflows of Resources - Pension	8,357,760	8,357,760	8,357,760
Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
Total Deferred Inflows of Resources	<u>8,357,760</u>	<u>8,357,760</u>	<u>8,357,760</u>
<b>Equity</b>			
Retained Earnings	9,406,344	9,406,344	8,805,143
YTD Net Income	<u>(819,604)</u>	<u>(1,280,084)</u>	<u>601,201</u>
Total Equity	<b><u>8,586,740</u></b>	<b><u>8,126,260</u></b>	<b><u>9,406,344</u></b>
<b>Total Liabilities, Deferred Inflows and Equity</b>	<b><u>67,697,480</u></b>	<b><u>68,410,224</u></b>	<b><u>65,377,975</u></b>

**Wyoming County Community Health System**  
**Operating Statement**  
For the period May 31, 2025

<b>Current Month</b>		
<u>May</u>	<u>April</u>	<u>Variance</u>
2,129,480	1,959,738	169,742
320,369	230,624	89,744
6,586,866	7,039,694	(452,828)
366,471	386,889	(20,418)
1,842,134	1,806,921	35,213
11,245,320	11,423,867	(178,546)
(5,532,697)	(5,689,085)	156,388
(246,587)	(251,233)	4,646
5,466,036	5,483,549	(17,513)
454,064	409,950	44,114
	-	-
160,209	158,989	1,220
6,080,309	6,052,488	27,821
3,210,286	3,263,908	(53,622)
1,305,198	1,364,702	(59,504)
801,328	785,839	15,489
712,508	800,775	(88,266)
927,550	938,749	(11,199)
15,920	16,018	(97)
103,869	406,907	(303,039)
7,076,660	7,576,899	(500,239)
(996,352)	(1,524,411)	528,060
416,667	416,667	-
930,000	400,000	530,000
110,165	29,074	81,091
460,480	(678,671)	1,139,151

	Year To Date		
	Actual	Prior Year	Variance
Acute	12,228,494	7,291,335	4,937,159
Observation	1,544,079	845,958	698,121
Outpatient	34,340,638	24,847,097	9,493,540
Mental Health	2,055,645	2,020,033	35,612
Nursing Facility	9,116,266	9,450,444	(334,178)
Total Gross Patient Revenue	59,285,121	44,454,866	14,830,255
Contractual Adjustments	(29,456,198)	(20,341,806)	(9,114,392)
Bad Debt	(1,223,240)	(1,059,230)	(164,010)
Net Patient Revenue	28,605,682	23,053,830	5,551,852
Clinic Revenue	2,296,181	3,528,115	(1,231,934)
340B Impact			-
Other Operating Revenue	796,276	970,563	(174,287)
Total Operating Revenue	31,698,139	27,552,508	4,145,631
Salaries and Wages	16,005,166	16,262,712	(257,546)
Employee Benefits	6,879,998	6,521,986	358,011
Professional Fees	3,738,831	4,062,971	(324,140)
Purchased Services	3,772,899	3,209,484	563,415
Supplies and Other Expenses	4,694,414	4,213,959	480,455
Interest	83,042	160,077	(77,035)
Depreciation	1,731,499	1,713,765	17,734
Total Expenses	36,905,849	36,144,954	760,895
Operating Income (Loss)	(5,207,710)	(8,592,446)	3,384,736
IGT Acute & SNF	2,083,333	4,094,956	(2,011,622)
County Subsidy	1,995,790	-	1,995,790
Non-Operating Revenue	308,982	1,559,587	(1,250,605)
Net Income (Loss)	(819,604)	(2,937,903)	2,118,299

# Wyoming County Community Health System

## Indicator Report

For the period May 31, 2025

				YTD 2025	YTD 2024	
	May	April	Variance	Actual	Actual	Variance
<b>Inpatient Volume</b>						
Acute Discharges	91	67	36%	491	516	-5%
Observation Cases	73	71	3%	334	315	6%
Patient Days - Acute	270	239	13%	1,626	1,784	-9%
Patient Days - Mental Health	249	238	5%	1,273	1,378	-8%
Patient Days - SNF	4,219	4,091	3%	20,393	20,302	0%
Patient Days - Swing Bed	165	190	-13%	790	336	135%
Average Daily Census - Mental Hea	8.0	7.9	1%	8.4	9.1	-8%
Average Daily Census - SNF	136.1	136.4	0%	135.1	133.6	1%
<b>Outpatient Volume</b>						
ED	1,167	1,077	8%	5,703	5,729	0%
Operating Room						
Outpatient	50	69	-28%	320	291	10%
Minor Room	9	6	50%	44	26	69%
GI procedures	108	74	46%	475	347	37%
Pain procedures	31	28	11%	154	146	5%
Imaging	3,477	3,208	8%	16,021	14,795	8%
Lab	19,663	21,264	-8%	102,702	97,387	5%
Rehab Services	1,103	1,155	-5%	5,381	5,319	1%
<b>Clinics</b>						
Cardiology Clinic	391	372	5%	1,904	1,791	6%
General Surgery Clinic	392	263	49%	1,513	1,064	42%
Neurology Clinic	-	6	-100%	22	176	-88%
Nephrology	-	-	0%	177	210	-16%
OB Clinic	-	-	0%	-	122	-100%
Ortho Clinics	682	542	26%	2,817	2,536	11%
Podiatry Clinic	68	75	-9%	383	1,011	-62%
Primary Care	1,833	1,809	1%	9,175	10,720	-14%
Arcade	560	545	3%	3,026	4,734	-36%
Attica	307	311	-1%	1,365	1,272	7%
Perry	356	411	-13%	2,054	2,280	-10%
Internal Medicine	610	542	13%	2,730	2,434	12%
Workplace Health	503	439	15%	2,163	2,410	-10%
Endocrinology	23	44	-48%	195	244	-20%
OP MHU	72	33	118%	261	345	-24%
Dialysis	-	-	0%	-	878	-100%
Interventional Pain	80	54	48%	334	257	30%
Urology	-	-	0%	-	341	-100%
<b>Clinics - Total</b>	<b>4,044</b>	<b>3,637</b>	<b>11%</b>	<b>18,944</b>	<b>22,105</b>	<b>-14%</b>

MAY 2025

DEPARTMENT	LOA/FMLA									
	INTERMITTENT		CONTINUOUS		NON-FMLA LOA		MAY TOTALS		APRIL TOTALS	
	# of Employees off	# of Hours off	# of Employees off	# of Hours off	# of Employees off	# of Hours off	# of Employees off	# of Hours off	# of Employees off	# of Hours off
Admissions	0	0	1	23	0	0	1	23	0	0
Business Office	0	0	0	0	0	0	0	0	2	255
Cardiac Rehab	1	20	0	0	1	225	2	245	2	155
Clinics	4	70	1	240	0	0	5	310	6	439
Communications	0	0	0	0	0	0	0	0	1	60
Dietary	0	0	1	188	0	0	1	188	2	300
ER	2	24	0	0	1	225	3	249	2	164
Housekeeping	1	65	0	0	0	0	1	65	0	0
Lab	0	0	0	0	0	0	0	0	1	150
Maintenance	0	0	0	0	1	225	1	225	1	150
Med Surg/3rd Floor	1	12	1	225	0	0	2	237	2	225
Medical Records	0	0	0	0	0	0	0	0	1	53
Mental Health	0	0	0	0	0	0	0	0	1	2
NF Rehab	0	0	1	15	0	0	1	15	1	150
NF	4	75	5	645	5	758	14	1477	17	1245
OT	1	5	0	0	0	0	1	5	0	0
OR	2	10	0	0	0	0	2	10	1	150
Radiology	1	15	1	203	0	0	2	218	0	0
Respiratory	1	12	0	0	0	0	1	12	0	0
TOTALS:	18	306.6	11	1537	8	1432.5	37	3276	40	3498
Monthly Variance:							-3	-222	6	144

MONTH	INTERMITTENT		CONTINUOUS		NON-FMLA LOA		TOTALS		MONTHLY VARIANCE		# of Employees
	# of Employees	# of Hours off	# of Employees	# of Hours off	# of Employees	# of Hours off	# of Employees	# of Hours off	# of Employees	# of Hours off	
MAY	18	306.6	11	1537	8	1432.5	37	3276	-3	-222	643
APR	10	200.4	16	1900.5	14	1397	40	3498	6	144	636
MAR	5	101.32	14	1533.7	15	1718.5	34	3354	-10	-35	644
FEB	12	161.5	12	1197	20	2030	44	3389	6	191	638
JAN	7	74.2	12	1255.5	19	1868.5	38	3198	1	-298	634
DEC	7	135	17	2017.5	13	1343.5	37	3496	-4	-608	645

Last Updated: 6/18/2025

	WCCHS Board of Managers Governance/Oversight Topics	Consent or Discussion Agenda?	Person Reporting	Frequency	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Consent Agenda Items</b>																
Talent Experience Oversight	Benefits Review & Retirement Savings Audit	Consent	HR	Annually			1									
Talent Experience Oversight	Talent Experience Metrics (by Service Line & Overall): Recruitment Update Turnover % (Quarterly & YTD) Open Positions # of Employees	Consent	HR	Quarterly	1			1			1			1		
Customer Experience- Satisfaction Oversight	Customer Experience: Satisfaction Surveys:	Consent	CNO	Quarterly	1			1			1			1		
Customer Experience- Quality Oversight	Quality Metrics by Service Line/Dept including Target & Benchmark, with summarized action plans	Consent	CNO	Quarterly	1			1			1			1		
Customer Experience- Medical Staff Oversight	Medical Exec, Peer Review Report (A)	Consent	Medical Director	Monthly	1	1	1	1	1	1	1	1	1	1	1	1
Customer Experience- Medical Staff Oversight	Credentialing Committee (A)	Consent	Medical Director	Monthly	1	1	1	1	1	1	1	1	1	1	1	1
Customer Experience- Medical Staff Oversight	Medical Staff Assignments (A)	Consent	Medical Director	Annually												1
Customer Experience- Quality Oversight	Risk Management Plan	Consent	Director of Quality	Annually								1				
Customer Experience- Quality Oversight	Quality Improvement & Pt Safety Annual Summary & Improvement Plan	Consent	Director of Quality	Annually					1							
Customer Experience- Quality Oversight	Utilization Review Plan (A)	Consent	CFO	Annually			1									
Customer Experience- Quality Oversight	Contracted Services Annual Evaluation Review (A)	Consent	Director of Quality	Annually					1							
Customer Experience- Quality Oversight	Annual Infection Prevention Report & Plan (A)	Consent	Director of Quality	Annually												1
Operational Oversight	Medical Leave Summary	Consent	HR	Monthly	1	1	1	1	1	1	1	1	1	1	1	1
Operational Oversight	Organizational Insurance Policies Review	Consent	CFO	Annually		1										
Financial Oversight	Financial Statements with Operational Stats	Consent	CFO	Monthly	1	1	1	1	1	1	1	1	1	1	1	1
Operational Oversight	Organizational Scope of Services Review	Consent	COO	Annually												1
Community Impact Oversight	Community Impact Metrics: Community Events- Presence Community Events- Organizer Charity Care Donations	Consent	CEO	Semiannual	1						1					
	<b>Total Consent Agenda Topics=</b>				<b>8</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>6</b>	<b>4</b>	<b>8</b>	<b>5</b>	<b>4</b>	<b>7</b>	<b>4</b>	<b>7</b>

Last Updated: 6/18/2025

	WCCHS Board of Managers Governance/Oversight Topics	Consent or Discussion Agenda?	Person Reporting	Frequency	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Discussion Agenda Items</b>																
Talent Experience Oversight	Employee Safety Culture/Satisfaction Survey	Discussion	COO	Annually			1									
Talent Experience Oversight	Provider Safety Culture/Satisfaction Survey	Discussion	COO	Annually			1									
Customer Experience- Quality Oversight	Quality & Pt Safety Metrics & CMS Rating (by Service Line & Publicly Reported Sets)	Discussion	Director of Quality	Semiannual		1						1				
Customer Experience- Medical Staff Oversight	Med Staff Bylaws: Org Bylaws state "The Medical Executive Committee shall report to the Governing Board its analysis of such biennial review and its recommendation if such documents should be approved in their current form"	Discussion	Medical Director	Biennial					1							
Operational Oversight	Hospital Bylaws	Discussion	CEO	Biennial (Next in Mar 2026)			1									
Operational Oversight	Conflict of Interest Form signature for Board Members	Discussion	CEO	Annually								1				
Operational Oversight	Board Meeting Governance Oversight Calendar	Discussion	CEO	Annually						1						
Operational Oversight	Board-CEO Authority Matrix	Discussion	CEO	Annually						1						
Financial Oversight	Quarterly Financial Report with Operational Stats	Discussion	CFO	Quarterly	1			1			1			1		
Financial Oversight	Financial Audit & Cost Report Review & Approval (A)	Discussion	Auditor/CFO	Annually					1							
Financial Oversight	Financial Statement Summary with AR, AP, Cash on Hand Trend	Discussion	CFO	Monthly	1	1	1	1	1	1	1	1	1	1	1	1
Financial Oversight	Annual Operating & Capital Budget (A)	Discussion	CFO	Annually												1
Strategic Growth Oversight	Continuous Strategic Plan Updates + Service Line Updates + with Board Education	Exec Session	CEO	Quarterly (& as Needed)	1			1			1			1		
Operational Oversight	Organizational Risk Assessment	Exec Session	CEO/Legal	Biennial (Next in Oct 2025)										1		
Operational Oversight	BOM Succession Planning Recommendation to BOS	Exec Session	Chair	Annually									1			
Strategic Growth Oversight	Review & Approve Updated Strategic Plan (A)	Exec Session	CEO	Annually											1	

Last Updated: 6/18/2025

	WCCHS Board of Managers Governance/Oversight Topics	Consent or Discussion Agenda?	Person Reporting	Frequency	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Operational Oversight	Board completes performance Self-Eval (Completed in Exec Session) required every 15 months	Exec Session	CEO	Annually at least every 15 months		1										
Operational Oversight	Next FY CEO Strategic Plan Goals (Mid-year would be a review of where we are at)	Exec Session	CEO	Annually with updates						1					1	
Operational Oversight	Corporate Compliance & Conflict of Interest Review	Exec Session	CEO	Annually									1			
Customer Experience- Quality Oversight	Risk/Accreditation/Regulatory Report	Exec Session	CEO	Monthly	1	1	1	1	1	1	1	1	1	1	1	1
	<b>Total Discussion Agenda Topics=</b>				<b>4</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>3</b>
	<b>TOTAL AGENDA TOPICS=</b>				<b>12</b>	<b>9</b>	<b>11</b>	<b>11</b>	<b>10</b>	<b>9</b>	<b>12</b>	<b>9</b>	<b>8</b>	<b>12</b>	<b>8</b>	<b>10</b>



WCCHS COMMITMENT/APPROVAL AUTHORITY LEVELS - In \$ Thousands

WCCHS Authority Matrix Types of Transactions __/__/2025 PENDING	Board of Supervisors (BOS)	Board of Managers (BOM)	CEO	CFO
<b>CORPORATE OFFICERS' ELECTION &amp; COMPENSATION</b>				
Appointment of Board Officers	Authorized	None	None	None
CEO's Salary, Bonus & Benefit Plans	Final Approval	Initial, Not Final	None	None
C-Suite and All Employees (Excludes CEO) in compliance with Union & Civil Service	N/A	None	Yes, within Budget	None
<b>ACQUISITIONS &amp; MERGERS</b>				
Acquisitions, Mergers, Affiliations	Authorized	Authorized	None	None
<b>STRATEGIC OPERATING &amp; CAPITAL PLANS</b>				
Annual Operating Budget	Delegated to BOM	Authorized	None	None
Annual Capital Budget	Delegated to BOM	Authorized	None	None
County Subsidy	Authorized	None	None	None
<b>SUPPLIER COMMITMENTS &amp; CONTRACTS (after financial review)</b>				
<b>ACCOUNTING AND CONSULTING AGREEMENTS AND/OR ARRANGEMENTS (CEO approval= within BOM Annual budgeted total expenses)</b>				
Consulting Agreements	N/A	Delegated to CEO	Yes, within Budget	None
Outsourced Services	N/A	Delegated to CEO	Yes, within Budget	None
Administrative Services	N/A	Delegated to CEO	Yes, within Budget	None
Accounting Services Agreements	N/A	Delegated to CEO	Yes, within Budget	None
<b>ASSET ACQUISITIONS AND DISPOSITIONS (subject to policies and definitions in the Fixed Asset Policy)</b>				
Single Capital Expenditures	N/A	Delegated to CEO	Yes, within Budget	Yes, Up to \$25,000
Leases	N/A	Delegated to CEO	Yes, within Budget	None
Operating Leases - decision to enter (annual cost)	N/A	Delegated to CEO	Yes, within Budget	None
Asset Sales & Dispositions (based on greater of sales value or net book value)	N/A	Authorized	None	None
Inventory write-downs or disposals	N/A	Delegated to CEO	Yes, within Budget	Yes, Up to \$25,000
<b>COMMITMENTS TO STRATEGIC PARTNERS</b>				
Establish Alliances and Operational Ventures (dollars represent equity limits)	N/A	Authorized	<100,000	None
<b>DEBT, BANK LINES OF CREDIT &amp; CURRENCY POSITIONS</b>				
Opening new bank accounts and adding new signatories (Opening bank accounts require dual approval signatures) (No authorization limitation within policy limits)	N/A	Authorized	Authorized	Authorized
New Debt Facility (including bank lines)	Authorized	None	None	None
<b>CUSTOMER CREDIT LIMIT APPROVAL/BAD DEBT WRITE-OFFS &amp; SETTLEMENTS</b>				
Customer credit memos and write-offs	N/A	Authorized	50,000	15,000
<b>SUBSIDIARIES, JOINT VENTURES &amp; AFFILIATES</b>				
Create or Dissolve Subsidiaries (authorization only as may be delegated by the Board to effect approved transactions)	N/A	Authorized	None	None
Enter into or change joint venture agreements and/or arrangements (authorization only as may be delegated by the Board to effect approved transactions)	N/A	Authorized	None	None
Power of Attorney (authorization only as may be delegated by the Board to effect approved transactions)	N/A	Authorized	None	None
Designation of Officers & Directors for Subsidiaries & Affiliates	N/A	Authorized	None	None
Professional Service Agreements	N/A	Delegated to CEO	Yes, within Budget	None
Telemedicine Service Arrangements	N/A	Delegated to CEO	Yes, within Budget	None
Designation of Board members for joint ventures, if applicable	N/A	Authorized	None	None

WCCHS COMMITMENT/APPROVAL AUTHORITY LEVELS - In \$ Thousands

WCCHS Authority Matrix Types of Transactions __/__/2025 PENDING	Board of Supervisors (BOS)	Board of Managers (BOM)	CEO	CFO
<b>LEGAL ACTIVITIES AND SETTLEMENTS (7)</b>				
Initiation of Legal Actions outside of normal Corporate Counsel activities (required consultation with Legal counsel) (notification of Treasurer and Controller required)	N/A	Authorized	100,000 (estimated expenditure at initiation of action)	None
Settlements & Penalties	N/A	Authorized	None	None
<b>HEADCOUNT</b>				
Additions/Terminations	N/A	Delegated to CEO	Yes, within Budget	None
Designation of Corporate Compliance Officer	N/A	Authorized	None	None
Development of Personnel Policies	N/A	Delegated to CEO	Authorized	None
Promotions or Transfers	N/A	Delegated to CEO	Yes, within Budget	None
<b>MEDICAL STAFF AND ALLIED HEALTH PROFESSIONAL STAFF</b>				
Appointments/Renewals/Reinstatements/Privilege Modification	N/A	Authorized	None	None
Temporary Privileges (including suspension and revocation)	N/A	≤90 Days	≤90 Days	None
Employed Physician Contracts	N/A	Delegated to CEO	Authorized	None
Summary Suspension	N/A	Authorized	Authorized	None
Consulting Staff / Honorary Staff Appointments	N/A	Authorized	None	None
Allied Health Professional Staff, Dentists, and Dependent Allied Health Professional Staff Appointments/Renewals/Reinstatements/Privilege Modifications	N/A	Authorized	None	None
Leave of Absence Approval	N/A	Delegated to CEO	Yes, per HR policy	None
Approval of Med Staff Executive Committee Action	N/A	Authorized	None	None
Medical Staff Corrective/Adverse Action, warnings, admonition, and reprimands (including Peer Review)	N/A	Authorized	None	None
Appointment of Peer Review Hearing Committee	N/A	Authorized	Authorized	None
Appellate Review of Peer Review Hearing Committee Decision	N/A	Authorized	None	None
Amendment to Medical Staff Bylaws/Rules & Regulations	N/A	Authorized	None	None
Approval of Medical Student preceptorship	N/A	Delegated to CEO	Authorized	None
<b>MISCELLANEOUS</b>				
Declaration of External Disaster	N/A	Authorized	Authorized	Authorized
Annual approval of Risk Management Program	N/A	Authorized	Oversight Only	None
Administrative Policies and Procedures of Hospital	N/A	Delegated to CEO	Authorized	None
QAPI Policy	N/A	Authorized	Oversight Only	None
Maintain and Monitor Corporate Compliance Program	N/A	Authorized	Oversight Only	None