

WCCHS

Regular Board of Managers (BOMs) Meeting

July 22, 2025

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, July 22, 2025.

**CALL MEETING TO ORDER**

President Kosmerl called the meeting to order at 4:01pm.

**ROLL CALL AND QUORUM**

**BOARD OF MANAGERS PRESENT/ABSENT**

★ participated remotely

☒ Salman Abbasey, MD  
☒ Bryan Kehl (BOS member)  
☒ Rich Kosmerl

☒ Steve Perkins  
☐ J. Thomas Reagan, MD ★

☒ Larry Rogers  
☒ Janice Shirley  
☒ James Wawrzyniak, DC

**STAFF PRESENT/ABSENT**

★ participated remotely

☐ Dawn Bayliss (Chief Operating Officer)  
☐ Justin Bayliss (NF Administrator)  
☒ Dan Farberman (WC Human Resource Director)  
☒ Mandip Panesar, MD (Hospital Medical Director)

☒ Jeff Perry (Chief Executive Officer)  
☒ Pam Pettnot (Executive Assistant)  
☒ Mark Wright (Chief Financial Officer)

OTHERS PRESENT: Becky Ryan (Chairwoman, Wyoming County Board of Supervisors and Supervisor, Town of Warsaw)

President Kosmerl declared that a quorum was physically present. Manager Reagan was permitted to participate remotely; however, because his remote location wasn't included in a meeting notice, he didn't count toward the quorum and wasn't able to vote.

**ADOPT THE AGENDA**

Motion by Manager Wawrzyniak and seconded by Manager Shirley, the BOM hereby adopts the agenda as presented and verbally modified to include the BOM's intent to enter into an executive session by means of a vote to be taken during the meeting.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**WCCHS-25-045 AMEND WCCHS-25-040 (JUNE 24, 2025) CONSENT AGENDA**

Motion President Kosmerl and seconded by Manager Rogers, the minutes from the regular BOM meeting on June 24, 2025 be hereby amended as follows:

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**WCCHS-25-040 CONSENT AGENDA**

Motion Manager Rogers and seconded by Manager Shirley, the following items were listed for consideration on the consent agenda and are hereby ~~accepted~~**approved** as included in the agenda packet and on file in Administration:

- BOM meeting minutes – May 27, 2025
- BOM executive session minutes – May 27, 2025
- Medical staff appointment and reappointments (Credentials Committee – June 9, 2025)

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	8	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

Motion by Manager Perkins and seconded by Manager Wawrzyniak, the following items were listed for consideration on the consent agenda and are hereby accepted as included in the agenda packet, **attached**, and on file in Administration:

- Leadership: Organization updates
- Accounts Payable exception list
- Accounts Payable report
- Write-off, denied and bad debt amounts report
- Personnel requisitions in process report
- Personnel changes/financial impact report
- Contracts and/or grants **(It was recommended that a copy of the contracts list be included in the minutes for reference moving forward.)**
- Medical Exec, Peer Review Report
- Credentials Committee
- Financial Statements with Operational Stats
- Family and Medical Leave Act (FMLA) monthly report

**Organizational Competencies:**  
**Talent Experience, Customer Experience, Operational & Financial Acumen,**  
**Strategic Growth, Community Impact**

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**CONTRACTS FULLY EXECUTED SINCE MAY 27, 2025 BOM MEETING**

Contractor Legal Name	Name of Contract	Contract Purpose	Start Date	Notes
Rupp Pfalzgraf LLC People at Law	Legal Engagement Agreement	Attorney coverage for SNF services	7/14/2025	
Curonix, LLC	Product Sales Agreement - Amendment	Purchase agreement for peripheral nerve stimulators for pain management service, no purchase commitment or upfront costs; costs estimated on projected patient volume	6/13/2025	Add spinal cord stimulators to initial agreement
Senf NP Family Medicine PLLC	Wound Care Facility Services Agreement	Wound care services in the SNF	6/12/2025	
BTE Technologies	Pro Service Contract	Maintenance contract for pro extend warranty - primus	6/12/2025	
Potter PA, Angela	Employment Agreement - Schedule P Amendment #1	To provide professional PA services at the hospitals and clinics for family medicine	6/1/2025	Add stipend for \$250 to provide coverage in various clinics
Johnson Controls (Simplex)	Planned Service Agreement	1 year contract Simplex programmable fire alarm test and inspection at Perry Clinic.	6/1/2025	
Ahmed Bayoumi, MD	Employment Agreement - Schedule P Amendment #2	To provide internal medicine services, practice medical director services, and department chair and medical director of internal medicine department	6/1/2025	Stipend in the amount of \$1,000 for each additional 8 hour shift worked by employee
Nuance Communications, Inc.	Clintegrity Coding and Compliance Software	To use Nuance's coding software for medical bill coding	6/1/2025	
Veterans Administration	Phlebotomy and Uring Agreement	Provide phlebotomy and urine sample collection for veterans	6/1/2025	
Dentserv Dental Services, Inc.	Dental Services Agreement	Provide dental services to the skilled nursing facility for all residents per regulation.	6/1/2025	
Privitera MD, David M.	Employment Agreement - Schedule P	To provide orthopedic services	6/1/2025	

*The motion was passed upon the following vote:*

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	<b>8</b>	<b>Yes</b>	<b>0</b>	<b>No</b>	<b>0</b>	<b>Abstain</b>	<b>0</b>	<b>Absent</b>
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

*The motion was passed upon the following vote:*

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	<b>7</b>	<b>Yes</b>	<b>0</b>	<b>No</b>	<b>0</b>	<b>Abstain</b>	<b>1</b>	<b>Absent</b>
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**WCCHS-25-046 CONSENT AGENDA**

Motion by President Kosmerl and seconded by Manager Perkins, the following items were listed for consideration on the consent agenda and are hereby approved as included in the agenda packet and on file in Administration:

- BOM meeting minutes – June 24, 2025

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

Motion by Manager Wawrzyniak and seconded by Manager Kehl, the following items were listed for consideration on the consent agenda and are hereby accepted as included in the agenda packet, attached, and on file in Administration:

- Leadership: Organization updates
- Organizational chart updates effective 08/01/2025
- Accounts payable exception list
- Accounts payable report
- Write-off, denied and bad debt amounts report
- Personnel requisitions in process report
- Personnel changes/financial impact report
- Contracts and/or grants (attached)
- Talent experience metrics (by service line & overall)
- Quality dashboard
- Customer experience: Satisfaction surveys
- Quality metrics by service line/dept including target & benchmark
- Medical Exec, peer review report
- Credentials Committee
- Financial statements with operational stats
- Medical leave summary

**Organizational Competencies:**  
***Talent Experience, Customer Experience, Operational & Financial Acumen,  
Strategic Growth, Community Impact***

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**CONTRACTS FULLY EXECUTED SINCE JUNE 24, 2025 BOM MEETING**

Contractor Legal Name	Name of Contract	Contract Purpose	Start Date	Autorenewal	Expiration Date	Contract Amount	NOTES
ADHC Underpayments, Inc.	Forensic Underpayment Review and Recovery Services Agreement	Independent review of all third party payor contracts	6/15/2025	Yes		An amount equal to 30% of amount actually collected	
Aramark Healthcare Support Services, LLC	Amendment to Management Services Agreement	Adjustment to facilities management payment by decreasing both the general and administrative expense allowance and management fee	4/1/2025	No	12/31/2028	\$28,375.88 per year	
Modern Disposal Services	Service agreement	To provide garbage removal services at the Perry clinic location	11/2/2023	No	11/1/2026	\$1,026.60 per year; \$3,079.80 cumulative	
Modern Disposal Services	Service agreement	To provide garbage removal services at the Arcade clinic location	3/5/2025	No	11/1/2026	\$1,026.60 per year; \$1,796.55 cumulative	
Bonadio & Co., LLP	Engagement letter	To provide professional consulting services with regard to the preparation of the 2024 RHCF-2 Medicaid cost report	7/10/2025	No	7/9/2026	\$4,400 - \$6,300 estimated fees	
The Cloisters	Reconfirmation of Mutual Aid Services	Letter of commitment between parties regarding transfer of residents to temporary shelter during any disaster	7/1/2025	No	7/30/2026	\$0.00	
Press Ganey Associates, LLC (dba Press Ganey Associates, Inc.)	Master Services Agreement Amendment	Psychiatric Inpatient (PIX) Survey	8/1/2025	No	10/31/2027	\$2,600 annual fee for the addition of this service	
Tops Markets, LLC	340B Pharmacy Services Agreement	Cost is related to a percentage of our revenue from filled prescriptions	4/11/2025	No	4/11/2028	\$8,000 per year, \$24,000 cumulative	
Curonix, LLC	Product Sales Agreement - Amendment	Purchase agreement for peripheral nerve stimulators and now spinal cord stimulators for pain management service, no purchase commitment or upfront costs; costs estimated on projected patient volume	12/1/2024	No	12/1/2025	\$80,000 estimate	Includes spinal cord stimulators to initial agreement
O'Youville College	Affiliation Agreement	Clinical training and experience for Osteopathic Medical Students	5/13/2025	No	5/13/2030	\$0.00	
Johnson Controls (Simplex)	Planned Service Agreement	1 year contract Simplex programmable fire alarm test and inspection at Perry Clinic.	6/1/2025	No	5/31/2026	\$1,496 per year	
AYA Healthcare, Inc.	Supplemental Staffing Provider Agreement	For travel echo tech to train current sonographers	6/2/2025	No	6/2/2028	\$450,000 max	
University of Buffalo Pathology, Inc.	Independent Contractor Agreement - Laboratory Medical Director	Services of Laboratory Medical Director and on call clinical pathology and blood bank coverage	5/1/2025	Yes		\$84,999.96	

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**DISCUSSION ITEMS**

**QUARTERLY FINANCIAL REPORT WITH OPERATIONAL STATS**

Mark Wright reviewed the second quarter financial update including first and second quarter revenue, expense, FTE trend, accounts payable, and accounts receivable comparisons, year -to-date totals, year-to-date monthly averages, year-to-date budget, and variances to budget. A copy of the presentation is on file in Administration.

**FINANCIAL STATEMENT AND AR/AP/CASH ON HAND REVIEW**

Financial statements were included in the agenda packet.

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**WCCHS-25-047 PERMISSION TO DECLARE VEHICLE AS SURPLUS**

Motion by Manager Rogers and seconded by Manager Perkins, the following vehicle is declared as surplus and permission is granted to dispose of one 2016 Chevrolet Equinox, SUV, VIN# 2GNALBEK0G1180071 from the WCCHS fleet. This fixed asset was purchased new from McClurg Chevrolet in Perry, NY. Originally purchased on 05/31/2016 at a cost of \$23,122.50. In addition, the CEO is authorized to accept the highest offer to purchase, transfer to other Wyoming County departments, transfer to other facilities, or to dispose, as appropriate.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**WCCHS-25-048 ACCEPT CSEA SUPERVISORY UNIT BARGAINING AGREEMENT (SALARY SCHEDULE E)**

Motion by Manager Wawrzyniak and seconded by Manager Perkins, the BOM hereby accepts the ratified successor agreement between Wyoming County and the Civil Service Employees Association Inc. Local 1000, AFSCME, AFL-CIO, Wyoming County Hospital Supervisory Unit 9250-01, Wyoming County Local 861, as presented in executive session held during the regular meeting of the BOM on June 24, 2025.. This agreement represents primarily SNF and Pharmacy employees and will be in effect January 1, 2025 through December 31, 2028.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

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**WCCHS-25-049 APPROVAL TO CHANGE COMPLIANCE OFFICER**

Motion by Manager Wawrzyniak and seconded by Manager Rogers, the BOM hereby appoints Tonya Beardsley to serve as the Corporate Compliance Officer, succeeding Margaret (Peggy) Cunningham upon her retirement in August 2025 per the recommendation of CEO Jeff Perry.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	<b>7</b>	<b>Yes</b>	<b>0</b>	<b>No</b>	<b>0</b>	<b>Abstain</b>	<b>1</b>	<b>Absent</b>
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>	

**EXECUTIVE SESSION**

Motion by Manager Wawrzyniak and seconded by Manager Abbasey, for the Board to enter into executive session to discuss the following topic(s) at 5:19pm. Jeff Perry, Becky Ryan, Dan Farberman, and Pam Pettnot remained. All other attendees left the meeting room.

1. Continuous strategic plan updates
2. Risk/accreditation/regulatory report
3. EEOC complaint
4. Grievance/arbitration update
5. Litigation update

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	<b>7</b>	<b>Yes</b>	<b>0</b>	<b>No</b>	<b>0</b>	<b>Abstain</b>	<b>1</b>	<b>Absent</b>
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>	



WCCHS

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Motion by Manager Rogers and seconded by Manager Kehl, the Board exit Executive Session at 7:19pm.

The motion was passed upon the following vote:

<b>VOTE</b>								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD		Yes		No		Abstain	X	Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	7	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

### **EXECUTIVE SESSION DISCUSSIONS**

President Kosmerl reminded attendees that all information discussed in executive session shall remain confidential and declared that no motions or votes were enacted on during the executive session.

### **NEXT REGULAR MEETING**

The next regular meeting is scheduled for Tuesday, August 26, 2025 at 4:00pm.

### **ADJOURN**

There being no further business to come before the Board, the meeting duly adjourned at 7:19pm upon motion by Manager Wawrzyniak.

James Wawrzyniak, DC, BOM Secretary      Date

Pam Pettnot, Recording Secretary      Date