

WCCHS

Regular Board of Managers (BOMs) Meeting

February 24, 2026

The regular meeting of the Wyoming County Community Health System (WCCHS) Board of Managers, Wyoming County, New York was held on Tuesday, February 24, 2026.

CALL MEETING TO ORDER

President Kosmerl called the meeting to order at 4:02pm.

ROLL CALL AND QUORUM

BOARD OF MANAGERS PRESENT/ABSENT

★ participated remotely

- Salman Abbasey, MD
- Jerry Davis
- Bryan Kehl (BOS member)

- Rich Kosmerl
- Steve Perkins
- J. Thomas Reagan, MD

- Larry Rogers
- Janice Shirley at 4:34pm
- James Wawrzyniak, DC

STAFF PRESENT/ABSENT

★ participated remotely

- Justin Bayliss (NF Administrator)
- Dan Farberman (WC Human Resource Director)
- Mandip Panesar, MD (Hospital Medical Director)
- Jeff Perry (Chief Executive Officer)

- Pam Pettnot (Executive Assistant)
- Mark Wright (Chief Financial Officer)

OTHERS PRESENT: Jim Brick (Chairman, Wyoming County Board of Supervisors and Supervisor, Town of Perry), and Lynne Kilner (President, CSEA Hospital Supervisor Unit)

President Kosmerl declared that a quorum was physically present.

WCCHS-26-006 ADOPT THE AGENDA

Motion by Manager Wawrzyniak and seconded by Manager Kehl, the BOM hereby adopts the agenda as presented and verbally modified to include the BOM's intent to enter into an executive session by means of a vote to be taken during the meeting.

The motion was passed upon the following vote:

VOTE									
Salman Abbasey, MD	X	Yes		No		Abstain		Absent	
Jerry Davis	X	Yes		No		Abstain		Absent	
Bryan Kehl	X	Yes		No		Abstain		Absent	
Rich Kosmerl	X	Yes		No		Abstain		Absent	
Steve Perkins	X	Yes		No		Abstain		Absent	
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent	
Larry Rogers	X	Yes		No		Abstain		Absent	
Janice Shirley		Yes		No		Abstain	X	Absent	
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	8	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

WCCHS-26-007 CONSENT AGENDA

Motion by Manager Rogers and seconded by Manager Perkins, the following items were listed for consideration on the consent agenda and are hereby approved as included in the agenda packet and on file in Administration:

- BOM meeting minutes – January 27, 2026

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Jerry Davis	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	8	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

Before approving the consent agenda, President Kosmerl requested discussion on the following items:

- **Provider and Outpatient Clinics:**
 President Kosmerl noted that three skincare screening clinics were scheduled at the Primary Care clinics for 2026—one in Attica and two in Warsaw—and asked why similar events were not scheduled for Arcade and Perry. Jeff Perry explained that clinics previously held in Arcade and Perry in 2025 had low attendance, partly due to weather, and that additional clinics in those locations may be reconsidered in late 2026 or 2027 based on provider availability and anticipated patient volume.
- **Organization Chart Approval:**
 President Kosmerl requested clarification regarding the interim IT Manager role held by Jonathan Amoros. Jeff Perry provided background and noted that recruitment efforts for the vacant IT Director position (formerly held by Dan Flint) are underway, with both internal and external candidates being considered.
- **Service Line Quality Metrics:**
 President Kosmerl noted that the newly presented Service Line Quality Metrics were thorough and well outlined. He requested that the two service lines lacking summarized action plans include them in future submissions. Jeff Perry agreed. He also commended the team working on Behavioral Health Goal #4 for achieving the goal objectives related to Order Sets—marking the first completed goal of the new year.

Motion by Manager Davis and seconded by Manager Wawrzyniak, the following items were listed for consideration on the consent agenda and are hereby accepted as included in the agenda packet and on file in Administration:

- Leadership: Organization updates
- Organizational chart updates effective 03/09/2026
- Accounts payable exception list
- Accounts payable report
- Write-off, denied and bad debt amounts report
- Personnel requisitions in process report
- Personnel changes/financial impact report
- Contracts and/or grants
- Medical Exec, peer review report
- Credentials committee
- Medical leave summary
- Financial statements with operational stats_
- Talent experience oversight

Organizational Competencies:
Talent Experience, Customer Experience, Operational & Financial Acumen,
Strategic Growth, Community Impact

WCCHS

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- Quality metrics by service line/department including target and benchmark, with summarized action plans
- Quality improvement and patient safety annual summary and improvement plan
- Organizational insurance policies review

CONTRACTS FULLY EXECUTED SINCE JANUARY 27, 2026 BOM MEETING

Contractor Legal Name	Name of Contract	Contract Purpose	Start Date	Autorenewal?	Expiration Date	Contract Amount	NOTES
Pipeline Health Holdings, LLC	Remote Pharmacist Services Agreement - Amendment #5	Overnight pharmacy coverage, amend hours of coverage	4/1/2026	Yes		\$70,000 per year estimate, variable by month	
ImageFirst Uniform Rental Service, LLC	Scrub vault system agreement	To provide vault system for scrubs	3/1/2026	Yes		\$11,440 per year	
Safety Management Services, Inc.	EC-Online Subscription, web-based, subscription service devoted to the management of the Physical Environment of healthcare organizations	Preparation of life safety code for Joint Commission & DOH surveys, fire safety evaluations, EOC compliance, CMS compliance, incident command, EPA compliance, educational programs, management development plans	2/13/2026	No	2/12/2027	\$1,945	
Huron Consulting Services LLC	Professional Services Agreement	Assist with Meditech Expense Implementation	2/2/2026	No	2/1/2027	\$1,175,140	
Daemen University	PA Affiliation Agreement	To accept PA students from Daemen University	2/1/2026	Yes		\$0.00	
Summit Rental Property, LLC	Lease Agreement	Rent space approximately 2,000 square feet located at 34 Duncan Street (south office, upstairs only), Warsaw	2/1/2026	No	1/31/2029	\$32,300.04 Year 1, plus one-time payment of \$10,000 toward remodeling \$32,619.96 Year 2 \$32,940.00 Year 3	
WorkFit Medical Staffing, PLLC	Supplemental Staffing Agreement	Provide LPN staffing in the SNF and to reduce the overall expense of agency staff	1/22/2026	Yes		\$55 per hour	

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Jerry Davis	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WCCHS-26-008 2026 PERFORMANCE IMPROVEMENT PLAN (PIP)

Motion by Manager Rogers and seconded by Manager Perkins, the President of the Board of Managers be hereby authorized to execute the 2026 Performance Improvement Plan (PIP) as presented and on file in Administration.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Jerry Davis	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

DISCUSSION ITEMS

- Manager Wawrzyniak asked about the reason for the recent decline in clinic volumes. Mark Wright responded that the decrease may be related to winter weather and possible provider time off.
- Manager Rogers provided a brief update from the quarterly Skilled Nursing Service Line Meeting. He noted that our short-stay rating increased from four stars to five stars, and we continue to maintain a five-star quality rating.

QUARTERLY FINANCIAL REPORT WITH OPERATIONAL STATS

Mark Wright reported on the operating statement and key benchmarks.

WCCHS-26-009 PERMISSION TO DECLARE ITEMS AS SURPLUS

Motion by Manager Wawrzyniak and seconded by Manager Abbasey, the list of items presented and below be hereby approved as excess equipment and declared as surplus. The CEO is authorized to dispose of the property in a manner that serves the best interests of the public and ensures the best possible return, including but not limited to: accepting the highest purchase offer, transferring items to other Wyoming County departments, transferring to other facilities, or disposing of the items, as appropriate.

Asset #	Equipment Description	Manufacturer	Acquisition Date	Acquisition Cost	Depreciation	Net Book Value
16024	Primus RS Complete Workstation	BTE Technologies	6/30/2010	\$ 50,775.00	\$ 50,775.00	\$ -
16023	Patient Chair - Primus RS	BTE Technologies	6/30/2010	\$ 3,000.00	\$ 3,000.00	\$ -

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Jerry Davis	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley		Yes		No		Abstain	X	Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	8	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

At 4:34pm, Manager Shirley entered the meeting during the below agenda item.

ADULT DAY HEALTH CARE PROGRAM

Jeff Perry initiated a discussion regarding the formal closure of the Adult Day Health Care program. He noted that the space could potentially be repurposed for other needs, such as outpatient geriatric psychiatry, shared office space, educational programs, and similar uses.

According to Justin Bayliss, SNF Administration will begin working on the closure plan once the state survey has been completed. He explained that the process will require notifying the State, publishing a public announcement, contacting all families who previously utilized the program, closing all records, and completing the extensive list of requirements outlined by the State. The program had remained closed since COVID, as operations were suspended due to public health restrictions and could not be restarted due to staffing limitations.

When asked how long it would take to receive the necessary approvals from the State, Justin noted that the timeline is dependent on the State's processing. As a conservative estimate, he suggested planning for a summer timeframe to allow for the expected back-and-forth communications, required notifications, and final approvals.

WCCHS-26-010 CLOSURE OF THE ADULT DAY HEALTH CARE PROGRAM

Motion by Manager Wawrzyniak and seconded by Manager Perkins, the BOM approves the closure of the Adult Day Health Care program and authorize Administration to initiate the closure plan, including notifying the NYSDOH, publishing a public notice, and notifying past participants.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Jerry Davis	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	9	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

COUNTY EARLY INTERVENTION PROGRAM

Jeff Perry reported that he met with Laura Paolucci (Public Health Administrator) and Tess Phillips (Director of Aging and Youth) to discuss how WCCHS can support the Early Intervention Program administered by the Youth Bureau. The program evaluates children from birth to age three for potential developmental delays and provides occupational therapy, speech-language pathology, and physical therapy services.

The discussion focused on how WCCHS might assist, as the program is currently experiencing a critical shortage of qualified professionals, resulting in waiting lists for children with documented developmental delays.

GOVERNANCE COMMITTEE

Manager Wawrzyniak distributed the annual BOM self-evaluation forms and requested that they be completed and returned to Pam Pettnot by the end of March. This will allow time for the results to be compiled prior to review at the Governance Committee meeting tentatively scheduled for April 13, 2026, at 8:00 a.m. (date and time subject to change).

EXECUTIVE SESSION

Motion by Manager Kehl and seconded by Manager Rogers, for the Board to enter into executive session to discuss the following topic(s) at 4:37pm. Jeff Perry, Jim Brick, Dan Farberman, and Pam Pettnot remained. All other attendees left the meeting room.

1. Status on activities related to the proposed breach of contract claim with a hospital doctor.
2. Risk/accreditation/regulatory report
3. Patient safety and quality improvement
4. Strategy

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Jerry Davis	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

At 5:51pm, Jim Brick left Executive Session and returned at 5:56pm.

At 6:15pm, Manager Davis left Executive Session and returned at 6:19pm.

At 6:19pm, Manager Wawrzyniak left Executive Session and returned at 6:21pm.

Motion by Manager Perkins and seconded by Manager Rogers, the Board exit Executive Session at 6:48pm.

The motion was passed upon the following vote:

VOTE								
Salman Abbasey, MD	X	Yes		No		Abstain		Absent
Jerry Davis	X	Yes		No		Abstain		Absent
Bryan Kehl	X	Yes		No		Abstain		Absent
Rich Kosmerl	X	Yes		No		Abstain		Absent
Steve Perkins	X	Yes		No		Abstain		Absent
J. Thomas Reagan, MD	X	Yes		No		Abstain		Absent
Larry Rogers	X	Yes		No		Abstain		Absent
Janice Shirley	X	Yes		No		Abstain		Absent
James Wawrzyniak, DC	X	Yes		No		Abstain		Absent
VOTE TOTAL:	9	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

EXECUTIVE SESSION DISCUSSIONS

President Kosmerl reminded attendees that all information discussed in executive session shall remain confidential and declared that no motions or votes were enacted on during the executive session.

NEXT REGULAR MEETING

The next regular meeting is scheduled for Tuesday, March 24, 2026 at 4:00pm.

ADJOURN

There being no further business to come before the Board, the meeting duly adjourned at 6:48pm upon motion by Manager Wawrzyniak.

James Wawrzyniak, DC, BOM Secretary Date

Pam Pettnot, Recording Secretary Date